



President Hohnke called the Regular Meeting of the Board of Commissioners order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Duffy, Hohnke, Mahoney, Kubal, Coleman. Absent: None. Staff present: Adams, Larsen, Knitter, Buchanan, Ritter, Karesh, Rhodes, Evans, Wetta. Others in attendance: Dan Schindler, 6422 MacArthur Drive, Aurel & Lili Bota, 2223 Dalewood Parkway, Ann Piccinnini, The Bugle Newspaper.

PRESIDENT'S REPORT

Recognition of Staff Milestone Anniversaries

No anniversaries for the month.

President Hohnke mentioned the Board Workshop scheduled for September 8, 2009 at 5:30PM for the Recreational Needs Assessment to be held at the Community Center in the Willow Room.

President Hohnke mentioned the Village Town Meeting scheduled for October 1, 2009 at 6:30PM to be held at Bobak's Signature Room.

President Hohnke announced that the Village of Woodridge will be holding a Public Hearing for the Janes Avenue Park Proposed Skate Board Facility CDBG grant application tentatively scheduled for September 3, 2009.

PUBLIC PARTICIPATION

Jenny Knitter introduced the 2009 Landscape Achievement Award winners; 1st place was Dan and Teresa Schindler, 6422 MacArthur. They received a \$25.00 gift certificate donated by Hinsdale Nurseries and a one year family membership to Morton Arboretum donated by the Morton Arboretum and a landscape plaque. 2nd place was Aurel and Lili Bota, 2223 Dalewood Parkway. They receive a \$25.00 gift certificate donated by Hinsdale Nurseries and a landscape plaque.

STAFF REPORTS

Financing

Joan Larsen completed the annual payroll event that employees must sign and show identification to receive their paycheck. This is a procedure to prevent any payroll fraud.

Larsen reported another AT&T Internet outage recently occurred. This time a major outage in the Chicago-land area was caused by faulty routers in the AT&T system. This affects our ability to process credit card transactions. When internet system outages occur, we implement emergency procedures to follow so business can continue without interruption to the customer.

Most of the audit preparation is complete and staff is working on classifying all the new capital assets from our major projects last year (Forest Glen Park and Cypress Cove).

Planning

Knitter requested several change orders for Board approval related to Cypress Cove Phase 3 Improvements and Hobson Corner Park Redevelopment projects:

2a. Cypress Cove Family Aquatic Park, Phase 3 – Excavation, CDP #08-03c-01.

Change Order #3 is a deduct to the contract in the amount of (\$6,223.05) for stone work performed by the excavator.

Change Order #4 is a deduct to the contract in the amount of (\$875.92) for repairs made by the electrician to the lift station control panel at the lap pool that was damaged by the excavator.

Change Order #5 is a deduct to the contract in the amount of (\$4,835.00) for repairs incurred by the District to repair the fiber optic line that was cut during construction by the excavator.

Staff recommended Board approval of Resolution No. 09-10.

MOTION by Duffy, seconded by Coleman, to approve Resolution No. 09-10 authorizing a decrease to Land and Lakes' Contract in the amount of (\$11,933.97) for the Cypress Cove Family Aquatic Park, Phase 3 – Excavation, CDP #08-03c-01, which includes the approval of Change Order # 3 through #5. President Hohnke requested a roll call. Upon a roll being called:

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

2b. Cypress Cove Family Aquatic Park, Phase 3 - Electrical, CDP #08-03c-11

Change Order #8 is an add to the contract in the amount of \$875.92 for costs incurred by the electrician to repair the lift station control panel damaged by the excavator during construction.

Change Order #9 is an add to the contract in the amount of \$761.90 for costs incurred to repair the lighting feed damaged by the Fence Contractor (Northern Illinois Fence) during construction

Change Order #10 is an add to the contract in the amount of \$521.34 for costs incurred to repair the lighting feed damaged by the pool Contractor (B & E Aquatics) during construction.

Change Order #11 is an add to the contract in the amount of \$573.10 to move the electrical 480 feed from the sidewalk near the alligator alley entrance to layout in the planting bed.

Change Order #12 is an add to the contract in the amount of \$197.55 to add an electrical outlet to the inside wall of the auxiliary concession building in Alligator Alley in order to locate the sound cabinet inside the building.

Change Order #13 is an add to the contract in the amount of \$1,549.46 to install 2 vandal proof exit signs, as required per code.

Change Order #14 is an add to the contract in the amount of \$770.00 to modify the installation of the electrical to serve the 3 frogs on the rock.

Staff recommended the Board approval of Change Order # 8 through #14.

MOTION by Duffy, seconded by Coleman, to approve Change Order #8 through #14 authorizing a net increase to Indicom Electrical Company's Contract in the amount of \$5,249.27 for the Cypress Cove Family Aquatic Park, Phase 3 – Electrical Project, CDP#08-03c-11.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

2c. Cypress Cove Family Aquatic Park, Phase 3 - Fencing, CDP #08-03c-03

Change order #2 is a deduct to the contract in the amount of (\$761.90) to repair the lighting feed damaged by the Fence Contractor during construction and repaired by the electrician. Staff recommended approval of Change Order # 2.

MOTION by Duffy, seconded by Mahoney, to approve Change Order #2 authorizing a net decrease to Northern Illinois Fence Co.'s contract in the amount of \$761.90 for the Cypress Cove Family Aquatic Park, Phase 3 – Fencing Project, CDP #08-03c-03.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney

NAYS: None

ABSENT: None

MOTION CARRIED.

2d. Cypress Cove Family Aquatic Park, Phase 3 - Concrete, CDP #08-03c-04

Change Order #5 is an add to the contract in the amount of \$416.00 to add a caulked expansion joint in the field to accommodate the layout of the free standing wall with columns.

Change Order #6 is an add to the contract in the amount of \$6,223.05 to add stone to the pre-teen and toddler spray play pads originally to be installed by the excavator in order to stay on schedule and proceed when the excavator was not able to provide the appropriate manpower.

Staff recommended the Board approval Change Orders #5 and #6.

MOTION by Mahoney, seconded by Duffy, to approve Change Order #5 and #6, authorizing a net increase to DeGraf Concrete Construction's Contract in the amount of \$6,639.05 for the Cypress Cove Family Aquatic Park, Phase 3 – Concrete Project, CDP #08-03c-04.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney

NAYS: None

ABSENT: None

MOTION CARRIED.

2e. Cypress Cove Family Aquatic Park, Phase 3 – Pools and Equipment, CDP #08-03c-12

Change Order #6 is a deduct to the contract in the amount of \$521.34 to repair the lighting feed damaged by the pool Contractor (B & E Aquatics) during construction and repaired by the electrician.

Change Order #7 is an add to the contract in the amount of \$7,263.00 to modify the installation of the drainage system, pump, and tanks to serve the 3 frogs on the rock. Knitter stated the pool engineer will provide a credit to the District for a majority of this cost due to an omission on the construction drawings.

Change Order #8 is an add to the contract in the amount of \$4,817.00 to need to furnish and install 3 valves at the surge tanks to better maintain the proper pressure at the pumps in the Splash Pad pump house.

Staff recommended Board approval of Resolution 09-11.

MOTION by Mahoney, seconded by Coleman to approve Resolution 09-11 authorizing a net increase to B & E Aquatic's Contract in the amount of 11,558.66 for the Cypress Cove Family Aquatic Park, Phase 3 – Pools and Equipment, CDP #08-03c-12, which includes the approval of Change Orders #6 through #8.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

2f. Hobson Corner Park Redevelopment Project, CDP #09-02C-01

Change Order #2 is an add to the contract in the amount of \$8,697.63. A large portion of this change order (\$8,363) is a result of additional fence work required to repair damage to the fence which occurred from the microburst storm experienced on June 19, 2009. We have received an insurance reimbursement check (minus our \$1,000 deductible) to fund the cost for this work.

The remaining portion of this change order (\$334.63) is to accommodate a design change to incorporate a second portable toilet unit.

Staff recommended the Board approval Change Order #2.

MOTION by Coleman, seconded by Duffy to approve change order number 2, as described above, authorizing an increase to The Kenneth Company's contract in the amount of \$8,697.63 for the Hobson Corner Park Development Project, CDP #09-02C-01.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

2g. 2009 Survey Project, CDP #09-06ca-01

Knitter stated due to future planning needs for park site master planning and design efforts, staff requested proposals for multiple site topographic/as-built surveys in hopes to receive a better pricing than requesting these sites individually. The surveys will also include tree inventories for Castaldo Park and Falconridge Park and a topographic/as-built survey for the G&H Unit 25 site. The results of the RFP are as follows:

- Land Technology, Inc. (*Low*) \$ 7,089.00
- Engineering Resource Associates, Inc. \$ 14,952.00
- W-T Land Surveying, Inc. \$ 15,525.00
- Claassen, White & Associates, P.C. \$ 15,700.00
- V3 Companies \$ 16,600.00

Staff recommended the Board approve a contract with Land Technology, Inc.

MOTION by Mahoney, seconded by Coleman to approve a contract with Land Technology, Inc. in the amount of \$7,089.00 to perform the survey work described above for the 2009 Survey Project, CDP #09-06ca-01.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

2h. Crack filling and Line Striping with the Village of Woodridge

Knitter explained that staff must plan in November when and how much resealing, crack filling and line striping is to be done each year with the Village of Woodridge as they must bid out the project in the winter.

This does not coordinate well with our budget process. As a result of trying to be fiscally conservative and extend the lifespan of our asphalt, staff postponed resealing work and deferred the funds in the proposed FY 2009-2010 budget to complete total resealing work in a future budget and proposed to complete crackfilling and line striping in this budget. However, the crackfilling/line striping did not get added to the budget and the proposed work remained in the Village's work, which was bid and subsequently completed this summer. Staff anticipates adequate funds due to other projects anticipated to come in under budget in the Capital Replacement Program Fund 11.

Staff requested the Board approve a Budget Addition to the FY2009/2010 Fund 11 (CRP) for \$3,500 to complete Miscellaneous Asphalt Parking Lot Crackfilling and Line Striping.

MOTION by Duffy, seconded by Coleman to a Budget Addition to the FY2009/2010 Fund 11 (CRP) for \$3,500 to complete Miscellaneous Asphalt Parking Lot Crackfilling and Line Striping.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

Knitter updated the Board on developments concerning Cypress Cove Phase 3 Improvements. She stated the Construction Managers and Architects met with the Spray ground Surface Manufacturer, Pebbleflex, to discuss several issues we are having and the long term solutions that they recommend for alleviating these problems. The meeting resulted in the manufacturer stating that they will stand behind their product and plan to re-install a solution.

Knitter stated met with Village staff to review site specifics and seek Village input regarding the proposed Janes Avenue Park Skateboard Facility and d. Knitter indicated she will review the project with Department of Natural Resources representatives in preparation for the Open Space Land Acquisitions & Development (OSLAD) grant. Knitter is investigating the requirements of other possible grants for submittal this fall to include a Community Development Block Grant (CDBG) and Tony Hawk.

Knitter discussed the issue pertaining to the Forest Glen Park swing set safety surface compliance issue. She explained the National Center of Accessibility Playground Surface America's subcontractor arrived on site on Wednesday, July 15th and completed the addition of SBR (black rubberized surface to the top of the existing black surface) and replaced the entire colored surface course in the swing area. We were able to open the swing area that Friday for the weekend. The contractor apologized for any and all inconvenience the issue caused the District. The National Center on Accessibility will retest the site in Mid-August to confirm that it meets the standards identified in the ASTM1292, as specified.

Lastly, Knitter then discussed status of the Hobson Corner Park redevelopment project. She stated installation of the custom fabricated curved arbor structure is complete. All the subterranean equipment has been installed in the bubble plaza space, and this past week we attempted to pour the concrete surface for the spray pool plaza. While installing the concrete it became apparent that the concrete did not meet the specification (lack of setting retardant) and it became necessary to remove the concrete. This was a minor set back in terms of the overall project schedule. The concrete was re-installed in less than 1 week. We have also completed the resurfacing of the tennis courts and are awaiting the application of the new color coating for the courts. The berms surrounding the spray pool plaza have been rough graded; the water lines have been installed; the storm drainage system has been installed to nearly 90%; and we have made all of the necessary connections to local sanitary and storm sewer systems.

Golf Course

Village Greens hosted 8,079 rounds in July, up nearly 300 rounds from last years total of 7,805 and equal to our 13-year average of 8,101. Nearly perfect weather for the month helped to offset general weakness in the economy. YTD rounds played total 25,355, up 1,500 from last season. YTD revenues continue to trail last year's total by \$50,000. This is attributing to an increase in 9- hole and twilight play.

Village Greens continues to use a 3rd party tee time reseller (GolfNow!) with success. Through July 1,004 paid rounds were booked through GolfNow! with \$26,303 in revenue (\$26.20 per round). Our average fee revenue per round overall is \$24.08. The value of the golf used as trade for GolfNow!'s services equals \$7,359, yielding a Return on Investment of 257.4%, assuming all rounds could have been booked for equivalent fees (we use non-peak tee times as trade times, so the 'real' ROI is likely much higher). Evans added we have utilized our own website to book an additional 4,719 rounds via the internet through July, up from 2,080 last year and 1,223 in 2007. Consistent e-mail marketing, making offers and discounts contingent upon booking via the internet, and changing consumer behavior/sentiment about using the internet as a booking vehicle have contributed to the increase. Operationally, increased internet bookings results in several competitive and financial advantages.

Recreation

Ritter began his report by stating Girls Softball concluded their season on July 11th. The end of the season picnic at Castaldo Park was a huge success. Approximately 200 people attended and our intern Michelle did a terrific job coordinating the games and activities for the day. Dodgeball, an egg toss with 25 teams, a 16 team baggo tournament and lots of sand volleyball were some of the activities enjoyed by players and their families.

WSA had its first coach's meeting on July 29th and every coach except one was in attendance. A coaches clinic sponsored by Challenger Soccer Camp had 11 coaches in attendance. The fall soccer season is scheduled to begin on August 22nd.

The 16th annual All Village Garage Sale was held on August 1st at Echo Point Park. Vendor participation was up slightly over last year with 48 vendors and 77 tables. The event was cut short the last 2 hours due to rain.

The Kidz Squad Before and After School program is gearing up for the start of the school year on August 25th. Murphy School and Goodrich School will continue to host the after school program while the community center will host the before school portion. Unfortunately, the Friday Night Fling Disc Golf Tourney scheduled for August 7th at Castaldo Park was cancelled due to low registration.

Aquatics

Julie Rhodes noted Cypress Cove is scheduled to close for the season on Sunday, August 23. Bullfrog Bayou, the Spray Playground, will remain open through Monday, September 7. She provided an summary overview of the funds revenue and expenses to date.

Parks

John Karesh stated that staff provided a hayride for the end of year picnic for the girl's softball program on July 17th. Despite some rain showers the event went well and the hayride was a success.

The Orchard Hill wetland restoration and monitoring that was previously being monitored by Planning Resources is now being done in-house by our Landscape Specialist (Horticulturalist). By monitoring the wetland in-house we will save the District \$10,500.00. Staff is investigating additional options to expedite the success of the wetland establishment.

Karesh stated staff recently installed concrete pads for three park benches for 63rd Street Park and new portable toilet enclosure at Summer Hill Park. We hope to have the benches installed and grading work completed by the weeks end.

Marketing

Megan Buchanan stated that 204 Winter/Spring program evaluations were received. The survey was closed on July 13th and each recreation supervisor received their individual evaluations, as well as a summary report. Currently staff is sending out evaluations for summer programs.

Buchanan stated that the following new web pages are currently in the works: Department Head Biographies and Photos: Each department head will have an individual head shot with a summary of their job responsibilities. Active Adults: This web page will supplement the active adult activity guide pages and will feature Golden Years Club activities, active adult programs, health & wellness services, and legal services. She stated a new web page called "Going Green" will list the green efforts the park district is making internally and at our parks and facilities

Administration

Holli Wetta stated that annually, staff reviews archived records to identify documents that are no longer useful and should be destroyed in accordance with the Regulations of the Local Records Commission. Staff will be submitting for approval from the Illinois Local Records Commission permitting the destruction of various records.

Staff recommends Board approve Resolution 09-12 authorizing the destruction of records.

MOTION by Duffy, seconded by Mahoney to a approve Resolution 09-12 authorizing the destruction of records.

AYES: Hohnke, Duffy, Coleman, Kubal, Mahoney
NAYS: None
ABSENT: None
MOTION CARRIED.

Wetta also stated Staff will be participating in the 2009-2010 Cooperative Purchase Program through IPRA. Each year, IPRA coordinates a Cooperative Purchase Program specifically for park districts, municipal recreation agencies, forest preserves, conservation districts, special recreation associations and private agencies throughout Illinois. The program is an excellent way for the agency to save staff time and valuable tax dollars by purchasing in bulk with other agencies throughout the state.

CONSENT AGENDA

MOTION by Duffy, seconded by Mahoney, to approve Consent Agenda items 1 through 6 for a total amount of \$897,472.60:

- 1. Regular Board Meeting Minutes July 14, 2009
- 2. Vendor Payment & Payroll Ratification Report (7/10/09 – 8/06/09)\$897,472.60
- 3. Hobson Corner Park – Aquatic Design Consultants, CDP #08-01ca-01, Payout 8\$480.00
- 4. Hobson Corner Park – Electrical Engineering Consultants, CDP #08-01ca-03, Payout #2\$200.00
- 5. Hobson Corner Park – Development, CDP #08-01c-01, Payout #2\$205,724.47
- 6. Miscellaneous Asphalt Parking Lot Crack Repair and Striping, Payout #1\$3,492.60

There being a roll call,

AYES: Hohnke, Duffy, Kubal, Mahoney
NAYS: None

ABSENT: Coleman
MOTION CARRIED.

DIRECTOR'S REPORT

No report.

COMMITTEE REPORTS

No report.

OLD BUSINESS

No report.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Duffy, seconded by Coleman, to adjourn the meeting at 8:10 P.M. ALL AYES. MOTION CARRIED.

Brian Coleman Secretary