



President Hohnke called the Regular Meeting of the Board of Commissioners order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Duffy, Hohnke, Coleman. Absent: Mahoney, Kubal. Staff present: Adams, Larsen, Knitter, Buchanan, Ritter, Karesh, Rhodes, Evans.

PUBLIC HEARING

President Hohnke stated that a public hearing to receive public comments on the Budget & Appropriations of the Woodridge Park District for the Fiscal Year Beginning May 1, 2009 and Ending April 30, 2010 would now be held. All persons desiring to be heard can have the opportunity now to present written or oral testimony. President Hohnke stated that this ordinance sets the upper limit on what may be spent during the fiscal year subject to availability of sufficient funds.

President Hohnke asked for oral testimony or public comments concerning the adoption of the ordinance. No public comments or written testimony were presented. All persons had been given an opportunity to so present oral and written testimony. A motion to adjourn the public hearing was requested.

MOTION by Duffy, seconded by Coleman, to adjourn the public hearing. Upon a roll of Commissioners being called:

AYES: Coleman, Duffy, Hohnke

NAYS: None

ABSENT: Mahoney, Kubal

MOTION CARRIED.

PRESIDENT'S REPORT

President Hohnke began his report by thanking staff for all their efforts in making the Woodridge anniversary parade such a wonderful event.

Recognition of Staff Milestone Anniversaries

President Hohnke offered congratulations to Ashley Daley on her five years of service at Cypress Cove Aquatic Park.

President Hohnke also offered congratulations to Jenny Knitter on her five years of service as Superintendent of Planning and Development for the District.

Cypress Cove Grand Re-Opening will take place June 13, 2009 at 10:00 A.M. noted President Hohnke. The ribbon cutting ceremony will take place at 10:00 A.M. Thereafter, a day of events had been planned from noon to 3:00 P.M.

President Hohnke inquired how preparation for the Woodridge Jubilee, June 17th to 21st was progressing. Don Ritter stated that everything was going well and staff was hoping for good weather.

STAFF REPORTS

Finance

1a. Joan Larsen stated that she had no action items to bring before the Board. Ms. Larsen noted that the Finance Department was concentrating all their efforts on the audit. Field work will begin by MPS the week of July 6th. The target date to have the full annual report available to the Board was the October board meeting.

Ms. Larsen informed the Board that the District had received their contribution rate for IMRF for the year. It came in lower for 2010 than anticipated.

Ms. Larsen also noted that the District received our DuPage County tax levy on June 1st. The disbursement received was considerably lower than what we usually receive. This may be due to the fact that people were late in paying taxes. Thus, hopefully it was a time issue and a larger tax disbursement will be received with the next tax check disbursement.

Planning

2a. Jenny Knitter had several action items to present. First, she noted that staff had met with a 14 member Skate Park Planning Committee. The meeting resulted with a skate park plan that met the committee's consensus and approval. As part of the funding process, staff will apply for multiple grants including OSLAD, Tony Hawk Grant and CDBG funding.

However, in order to comply with OSLAD grant program requirements, a Resolution of Authorization to proceed and to certify that the District will have the necessary funds to complete the project was necessary. The project must be completed within the established timeframe and also comply with various federal and state regulations, policies and acts.

MOTION by Duffy, seconded by Coleman, to authorize staff to submit an Illinois Department of Natural Resources Open Space Land Acquisitions and Development Grant for the Janes Avenue Park, Phase 4, Skate Board Park project and approve a Resolution of Authorization.

AYES: Coleman, Duffy, Hohnke
NAYS: None
ABSENT: Mahoney, Kubal
MOTION CARRIED

Knitter added that if the District does not receive any grants, the project design and scope will have to be scaled back unless other grants are obtained. A sketch of the proposed skate park was presented and reviewed.

2b. With regard to Cypress Cove Family Aquatic Park, Phase 3-Irrigation Repair and Expansion Project, CDP #08-03c-13, Ms. Knitter explained that Change Order (#1) was an add to the contract in the amount of \$3,590.00. This change order was the result of the contractor being unable to locate the existing sleeve under the lazy river. Installation of a conduit under the bridge and correctly running the wire would complete the circuit. Staff recommended Board approval.

MOTION by Coleman, seconded by Duffy, to approve change order #1 for a net increase to Becmar Sprinkler Systems, Inc.'s Contract in the amount of \$3,590.00 for the Cypress Cove Aquatic Facility Expansion, Phase 3-Irrigation Repair & Expansion, Project #08-03c-13.

AYES: Coleman, Duffy, Hohnke
NAYS: None
ABSENT: Mahoney, Kubal
MOTION CARRIED

2c. Knitter next discussed Change Order #6 which dealt with Cypress Cove Family Aquatic Park, Phase 3-Carpentry, CDP #08-03c-06. She noted that there was no change to the contract. However, this change

order was a result of the owner's decision to change the specified soap dispenser unit. Staff recommended approval of change order #6.

MOTION by Coleman, seconded by Duffy, to approve a product change order to Frontier's Contract for no change in the amount for the Cypress Cove Aquatic Facility Expansion, Phase 3-Carpentry, Project #08-03c-06 for change order #6 to substitute soap dispenser units.

AYES: Coleman, Duffy, Hohnke
NAYS: None
ABSENT: Mahoney, Kubal
MOTION CARRIED

2d. With regard to Change Order #5 dealing with Cypress Cove Family Aquatic Park, Phase 3-Pools and Equipment, CDP #08-03c-12, Ms. Knitter noted that it was an add to the contract. The change order was the result of the need to tie in piping from the new lap pool to the existing plunge pool. Approval was recommended.

MOTION by Coleman, seconded by Duffy, to approve change order #5 for a net increase to B&E Aquatics Contract in the amount of \$17,147.44 for the Cypress Cove Aquatic Facility Expansion, Phase 3-Pools, Project #08-03c-12 for changes related to an unforeseen condition to connect new pool piping to existing pool piping.

AYES: Coleman, Duffy, Hohnke
NAYS: None
ABSENT: Mahoney, Kubal
MOTION CARRIED

Knitter next reported on several informational items. First, at Cypress Cove, repair of the Aquaflex surface began June 3rd and was completed. The solution was to sand the topcoat off and incorporate pebbles to the new, thinner application of the topcoat to create a more slip resistant solution. The surface at the Tot Splash Pad will be assessed over the season to determine the new application's success. The Pre-Teen Splash Pad will be assessed throughout the season and replaced with the same surface application if so determined successful. Mike Adams interjected that all the new equipment was working properly at Cypress Cove with the exception of the three spitting frogs, outdoor shower, and a couple of bubblers.

With regard to Willowcreek Playground Equipment Modification Project, CRP #09-01pc-01, new parts were purchased for any features on the original playground that had Tender tuff treatment. These parts will be installed as retrofit components to fit within the existing playground. Maintenance staff will install the components when they arrive later this month.

Construction was delayed at Hobson Corner Park due to rainy weather. The contractor has begun tree removal and preservation and silt fence installation. Additional work will begin next week.

The new asphalt path was installed in one day at Orchard Hill Park.

Ms. Knitter noted that she recently met with ComEd regarding the Disc Golf Course at Castaldo Park. It was determined that ComEd was required to clear cut all woody vegetation underneath all of their wires at the Disc Golf Course. Knitter explained that as a sign of good faith, ComEd offered to install and establish a prairie planting in the areas of removal for us to maintain in the future. Staff agreed and will assist in the planning of the prairie bed line extents.

To conclude her report, Knitter briefly explained that Forest Glen Park will be featured on the National Center on Accessibility Webinar. On June 25, between 1:00 P.M. to 2:30 P.M., Forest Glen Park will be one of three featured park projects being presented on the Access to Recreation Webinar Series on Exemplary Universal Design Projects. The project leaders, Mark Trieglaf on our behalf, will discuss design decisions that created a new and revitalized exiting community destination.

Golf Course

Brandon Evans began his report noting that June got off to a slow start. However, during the month of May, Village Greens hosted 6529 rounds. This was up from our total of 5923 in 2008 and much better than anticipated. Bad weather did affect play on 4 days during May, including 1 complete course closure. Evans continued stating that financially things were going well. In May prices were held down and several promotions were run. June promotions will be run also. An email campaign had been aggressively started to lure golfers back to the course. Evans explained that he was monitoring food and beverage not only financially but the operational aspects. Changes may be needed to meet service demands.

Recreation

Don Ritter began stating that staff had been busy wrapping up final details for summer programs which are scheduled to begin June 15th. Registration summary reports were reviewed. Overall registration was down approximately 6% from last year. This could be due in large part because of the state of the economy. Night fitness classes continued to be popular. Four out of five of the morning classes were cancelled. As requested, babysitting services were offered for the morning classes, but still no one signed up. This service will be offered once again in the fall. Staff was taking a closer look at all the classes that were not "moving". Ritter said it was a "balancing act" to decide which classes to offer.

Aquatics

Julie Rhodes reported that Cypress Cove Park opened Saturday May 23rd. To date, scheduled rentals were down from last year at this time even with the extended facility hours. 37 group outings have been scheduled compared to 77 group outings in 2008. Estimated total revenues for those 37 outings was \$19,107. The aquatic revenue report was briefly reviewed. In an effort to increase daily admissions, advertisements for Cypress Cove will be run in the Naperville Sun throughout the summer. Rhodes did inform the Board that the Downers Grove Cooperative program was working quite well. Both resident and nonresident membership sales are projected higher than last year.

Parks

John Karesh had several informational items for the Board. First, he noted that in order to assist with the drainage of the right field area of Orchard baseball field #2, a small swale was cut to move the water to the nearest storm drain. This has helped with the drainage of water from right field.

The Village of Woodridge informed the district that the second spray application for Gypsy Moths was completed. Staff will continue to scout the infested areas for further activity.

To continue, Karesh stated that staff was working of the work schedule, site preparation and the reconfiguring of the floating golf hole for the 2009 Jubilee. General preparation for the Jubilee was continuing also. The Woodridge Special Events Committee had contacted the District again to begin the preliminary planning of the 4th of July picnic. Our maintenance staff will be assisting with the pick up of all essential materials prior to July 4th. We will also be providing staff for event set up, garbage pick up and take down.

Marketing

Megan Buchanan noted that the monthly e-news was sent on June 3rd. A teen e-news will be sent on June 10th to promote Teen Splash Bash and other teen programs. Buchanan continued stating that all initial

signs for Cypress Cove were complete and installed. Promotion of the grand re-opening for Cypress Cove went out via posters, flyers, press release, e-news and banner ad. Summer concert promotional materials have been created and should give the park district more brand recognition onsite. A summer concert survey will be created too.

In concluding her report, Buchanan stated that a press release had been sent to Channel 7's 190 North program. They did respond stating that they would consider using Cypress Cove when redoing their series on splash parks.

CONSENT AGENDA

MOTION by Duffy, seconded by Coleman, to approve Consent Agenda items 1 through 26 for a total amount of \$1,007,123.10:

- 1. Regular Board Meeting Minutes May 12, 2009
- 2. Executive Session Minutes May 12, 2009
- 3. Vendor Payment & Payroll Ratification Report (5/9/09-6/4/09) \$1,007,123.10
- 4. Hobson Corner Park-Aquatic Design Consultants, CDP #08-01ca-01, Payout #6 \$334.71
- 5. Hobson Corner Park-Civil Engineering Consultants, CDP #08-01ca-02, Payout #4 \$1,427.78
- 6. Orchard Hill Spring 2009 Prescribed Burn, Payout #1 (final) \$2,645.00
- 7. Orchard Hill Park-Path Development Project, CDP #09-04pc-01, Payout #1 \$19,110.00
- 8. Jefferson Jr. High-Backstop Scrngs Enhmnt Proj, CDP #09-05pc-01, Payout #1 \$5,355.00
- 9. Cypress Cove Family Aquatic Park, Phase 3-Gutter Purchase and Installation Project, CDP #08-03pc-04, Payout #1 \$1,185.00
- 10. Cypress Cove Family Aquatic Park, Phase 3-Asphalt Repairs, CDP #08-03pc-06, Payout #1 ... \$1,344.20
- 11. Cypress Cove Family Aquatic Park, Phase 3-Pump Refurbish Project, CDP #08-03pc-05, Payout #1 \$17,780.00
- 12. Cypress Cove Family Aquatic Park, Phase 3-Sound System Expansion Project, CDP #08-03pc-02, Payout #1 \$19,647.00
- 13. Cypress Cove Addition-Irrigation, CDP #08-03c-13, Payout #1 \$18,900.00
- 14. Cypress Cove Addition-Irrigation, CDP #08-03c-13, Payout #2 \$16,200.00
- 15. Cypress Cove Addition-Irrigation, CDP #08-03c-13, Payout #3 \$3,924.00
- 16. Cypress Cove Addition-Irrigation, CDP #08-03c-13, Payout #4 \$3,231.00
- 17. Cypress Cove Addition-Irrigation, CDP #08-03c-13, Payout #5 \$4,695.00 (Corrected)
- 18. Cypress Cove Addition-Construction Mgmt Services, CA #07-02c, Payout #13 \$28,182.78
- 19. Cypress Cove Addition-Excavation, CDP #08-03c-01, Payout #5 \$16,759.78
- 20. Cypress Cove Addition-Landscaping, CDP #08-03c-14, Payout #2 \$60,260.22
- 21. Cypress Cove Addition-Fencing, CDP #08-03c-03, Payout #2 \$48,132.56
- 22. Cypress Cove Addition-Concrete, CDP #08-03c-04, Payout #8 \$80,793.00
- 23. Cypress Cove Addition-Painting, CDP #08-03c-08, Payout #3 \$3,042.90
- 24. Cypress Cove Addition-HVAC, CDP #08-03c-09, Payout #7 \$8,190.00
- 25. Cypress Cove Addition-Plumbing, CDP #08-03c-10, Payout #12 \$1,948.99
- 26. Cypress Cove Addition-Pools and Equipment, CDP #08-03c-12, Payout #11 \$26,188.91

AYES: Hohnke, Duffy, Coleman
 NAYS: None.
 ABSENT: Mahoney, Kubal
 MOTION CARRIED.

DIRECTOR'S REPORT

1. Action Items

- a. Ordinance No. 09-6, FY2009/2010 Budget & Appropriations Ordinance, Approval

MOTION by Duffy, seconded by Coleman, to approve Ordinance No. 09-6, an Ordinance providing for budget and appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois, for the fiscal year beginning May 1, 2009 and ending April 30, 2010.

AYES: Hohnke, Duffy, Coleman
NAYS: None.
ABSENT: Mahoney, Kubal
MOTION CARRIED.

b. Ordinance No. 09-7, Adopting the Prevailing Wage Rates

MOTION by Duffy, seconded by Coleman, to approve Ordinance No. 09-7, An Ordinance Adopting the Prevailing Wage Rates for Laborers, Workers, and Mechanics Employed by the Woodridge Park District.

AYES: Hohnke, Duffy, Coleman
NAYS: None.
ABSENT: Mahoney, Kubal
MOTION CARRIED.

c. Resolution No. 09-7, Authorizing Secretary to Make Certain Closed Session Meeting Minutes Available for Public Inspection

Mike Adams reiterated that by State statute the District must review minutes and executive session minutes twice a year. Only the May 12th executive session minutes will be held.

MOTION by Duffy, seconded by Coleman, to approve Resolution No. 09-7, A Resolution Authorizing the Secretary of the Board of Park Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection.

AYES: Hohnke, Duffy, Coleman
NAYS: None.
ABSENT: Mahoney, Kubal
MOTION CARRIED.

d. Hawthorn Hill Lease Agreement Approval

Mr. Adams noted that this Agreement had been discussed previously and was now ready for Board approval.

MOTION by Duffy, seconded by Coleman, to approve an Agreement for Protection and Improvement of Certain Park Property and Occupancy Thereof dated June 9, 2009.

AYES: Hohnke, Duffy, Coleman
NAYS: None.
ABSENT: Mahoney, Kubal
MOTION CARRIED.

2. Information/Discussion Items

a. FY2009/2010 Final Levy Extension

Mr. Adams stated that this levy extension had been finalized. All changes had been made and it was now incorporated into our budget.

COMMITTEE REPORTS

SEASPAR – Mike Adams explained that he had not received a draft of the ADA Self Evaluation/Transition Plan Consultant Agreement. A draft agreement will be presented to the Board as soon as staff receives a copy. SEASPAR will approve the Agreement and bill us the amount we owe. SEASPAR will act as contractual administrator.

OLD BUSINESS

Vandalism/Arson Restitution Status

Mike Adams noted full restitution had been made with regard to the Ides Park vandalism. The arsonist(s) had not yet been found pertaining to the Meadowview School play equipment arson.

Forest Preserve District of DuPage County-Greene Valley Farm Barn

Mr. Adams stated that the Forest Preserve District had recently inquired as to the District's feelings on revamping the Greene Valley Farm Barn. Don Ritter updated the Board on recent discussions he had with Mr. Schultz, Forest Preserve Commissioner. After a brief discussion, Mr. Hohnke asked Mr. Adams to respond to the Forest Preserve District that we were "interested but had no money" right now to commit or contribute toward the restoration of the facility.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Duffy, seconded by Coleman, to adjourn the meeting at 8:17 P.M. ALL AYES. MOTION CARRIED.

Brian Coleman, Secretary