

WOODRIDGE PARK DISTRICT  
Regular Board Meeting  
May 10, 2011



President Hohnke called the Regular Meeting of the Board of Commissioners order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Coleman, Duffy, Hohnke. Absent: Commissioner Kubal, Commissioner Mahoney. Staff present: Adams, Larsen, Knitter, Evans, Karesh, Pettit, Riippi, Ritter, Rhodes. OTHERS IN ATTENDANCE: Melissa Tussing, 75735 Grant Street, Darien, IL.

#### PRESIDENT'S REPORT

##### Recognition of Staff Milestone Anniversaries

President Hohnke offered congratulations to the following staff members for 5 years of service to the Woodridge Park District: Robert McGrath (Camp Staff Leader), Tracy Gustello (Babysitter Instructor); 10 years of service to the Woodridge Park District: Dan Anker (Pool Manager), Jocelyn Grauer (Pool Manager), William Suomi (Cart Attendant).

President Hohnke stated that this is the Annual Meeting to elect new Board Officers, Committee Chairs, and ex-officio members or keep the same positions:

President – Fred Hohnke  
Vice-President - Jim Duffy  
Secretary – Brian Coleman  
Secretary Pro Tem – Mike Adams  
Treasurer - Joe Kubal  
Plan Commission Ex-Officio – Jack Mahoney and Don Ritter  
Jubilee Ex-Officio – Brian Coleman and Don Ritter  
SEASPAR Ex-Officio and alternate – Mike Adams and Don Ritter  
PDRMA representative and alternate – Mike Adams and Joan Larsen

MOTION by Duffy, and seconded by Coleman to keep all positions the same.

AYES: Coleman, Duffy, Hohnke,  
NAYS: None  
Absent: Kubal, Mahoney  
MOTION CARRIED.

President Hohnke's next item was the Annual Re-Appointments of:

Executive Director – Mike Adams  
Attorney – Klein, Thorpe and Jenkins, Ltd.  
Investment Advisors – Bond Advisors – BMO Capital Markets, a Public Finance Division  
Cash Management Investments – Illinois Park District Liquid Asset Funds

MOTION by Duffy, and seconded by Coleman to keep all appointments the same.

AYES: Coleman, Duffy, Hohnke,  
NAYS: None  
Absent: Kubal, Mahoney  
MOTION CARRIED.

President Hohnke's next item was to call for a Public Hearing regarding the FY2011/2012 Budget & Appropriations Ordinance, to be held June 14, 2011 at 7 pm.

MOTION by Duffy, and seconded by Coleman for a Public Hearing on June 14, 2011 at 7 pm, regarding FY2011/2012 Budget.

AYES: Coleman, Duffy, Hohnke,

NAYS: None

Absent: Kubal, Mahoney

MOTION CARRIED.

#### STAFF REPORTS

##### Finance

Joan Larsen noted that the Finance Department is busy with seasonal hires and preparing for the year end close. Larsen stated that the schedule for this year's audit has been finalized. Preliminary fieldwork is scheduled for May 16<sup>th</sup> and final fieldwork is scheduled to begin July 11<sup>th</sup>.

Larsen introduced our new Human Resources Generalist, Jennifer Riippi, to the Board. Larsen noted that Jennifer presents a very professional image and has been well received by the staff. She has been training with new seasonal hires and learning about the District and our employment practices.

Larsen concluded her report stating that preparations for beginning operations this season at Cypress Cove are underway. Each year the computer equipment is upgraded and inspected. We have purchased an additional card printer this year to help manage increasing membership pass sales.

##### Planning

2a. Jenny Knitter began her report with an action item in regards to the Hobson Corner Park Spray Pad – Repairs and Installation Project, MSP#11-01pc. Knitter stated that after testing the various equipment components in the vault, it was determined that all of the equipment was damaged beyond repair. An estimated time and materials budget of \$17,895.60 was submitted to replace/rebuild the damaged equipment. Pressure testing of supply lines and the piping system were also conducted and there was no damage found. Please note that the expenses to repair are being submitted for an insurance claim.

Staff recommends Board ratification of the Executive Director's approval of a contract agreement with Fountain Technologies based on Time and Materials estimated to cost \$17,895.60 to replace the water damaged equipment in the vault for the Hobson Corner Park Spray Pad Repairs Project, MSP#11-01pc02.

MOTION by Coleman, seconded by Duffy to ratify the Executive Director's approval of a contract with Fountain Technologies in the amount of \$17,895.60 to replace water damaged equipment at Hobson Corner Park Spray Pad, Project MSP#11-01pc02.

AYES: Coleman, Duffy, Hohnke

NAYS: None

Absent: Kubal, Mahoney

MOTION CARRIED.

2b. Knitter's next action item was to seek Board approval of a contract agreement with Innovative Aquatic Design, LLC, for the design services for the replacement of existing vertical turbine pumps at Cypress Cove Aquatic Facility for a price not to exceed \$4,600.00 for the Cypress Cove Pump Replacement Project – Aquatic Engineering Services, ACRP #11-01ca01.

MOTION by Coleman and seconded by Duffy to approve a contract agreement with Innovative Aquatic Design, LLC, for consultant services for the design engineering to replace filtration pumps for the price not to exceed \$4,600.00 for Cypress Cove.

AYES: Coleman, Duffy, Hohnke  
NAYS: None  
Absent: Kubal, Mahoney  
MOTION CARRIED.

2c. Knitters next action item is a Change Order #14, for Cypress Cove Family Aquatic Park, Phase 3 – Pools and Equipment, CDP#08-03c-12. This Change Order is a deduct to the contract in the amount of \$8,847.00. This is a result to pay the subcontractor Pebbleflex directly pursuant to a settlement agreement to complete the work, thus the work in B&E Aquatic's contract can be deducted.

Staff recommends Board approval of change order #14 authorizing a net decrease to B & E Aquatic's Contract in the amount of \$8,847.00 for the Cypress Cove Family Aquatic Park, Phase 3 – Pools and Equipment, CDP#08-03c-12. MOTION by Coleman, and seconded by Duffy to accept Change Order #14 for a net decrease to B&E Aquatic's Contract in the amount of \$8,847.00.

AYES: Coleman, Duffy, Hohnke  
NAYS: None  
Absent: Kubal, Mahoney  
MOTION CARRIED.

Knitter continued her report with information regarding Orchard Hill Park – Phase 6 Athletic Field Lighting Project. The consultant engineer Primera assembled a review set of drawings for permit submittal. Staff received very minimal comments of that review and forwarded that along to Primera for inclusion in a final set. Bid timeline pending notice of the PARC Grant. Soil borings were drilled in early April and staff is awaiting a final report to forward to our consultant to assure proper footing depths are specified for each of the light locations.

Knitter stated that staff will be assembling a RFP to go out this spring to get various designs for the replacement of the playground equipment at Caddie Corner Park.

Knitter continued her report in regards to Janes Avenue Park, Phase 4 – Skate Park. This month we received the OSLAD grant reimbursement. Knitter stated that staff did not approve any alternate solutions to resolve the concrete issues, so concrete removal and replacement work began on Monday, May 2<sup>nd</sup>. This process will take approximately 4 weeks and require the skate park to be closed during the entire construction period, which is estimated to be through June 10<sup>th</sup>. Press releases, site signage and communication with skateboarders were released to notify users of the closure.

Knitter stated that in regards to Hobson Corner Park, the maintenance department has purchased the materials and will apply a textured coat to the spray pad area after the repairs to the vault are completed and weather permits, and prior to the season opening. Once, we are open for the season, the additional fencing and gate will be added to the corner of Hobson and Woodridge Drive to minimize potential safety issues.

Knitter noted that in regards to the 2011 Asphalt Resealing Project, CRP#11-01c-01 (Cooperative with Village of Woodridge), staff will not be bidding the Cypress and maintenance parking lot resealing work. We will work cooperatively with the Village of Woodridge to combine with other resealing work that was bid by the Village of Woodridge. The Village approved a contract with the low qualified bidder, Denier Inc. The Park District staff will meet with village and the contractor for a pre-construction meeting to discuss the time constraints and scheduling of this work. Overall, the resealing projects (including Cypress and the maintenance parking lots) came in \$16,500 under budget with a total estimated value of work to be \$43,800.

Knitter continued with the following information in regards to Cypress Cove PebbleFlex Re-installation, staff observed an installation crew on site reinstalling the Pebbleflex product on the toddler spray pad and repair the sections around the flush mount features and caulking joint on the Pre-Teen Spray pad this month. They worked on these issues for (4) days in late April only to discover that the part of the reapplication did not bind properly due to cold weather conditions, so the

last layer of pebbles is going to be removed and re-broadcast. There is approximately 4 more days of work left to complete the job and 2 days required to remain without water applied to the surface before we can fire up the water spray playground. The crews came in town last week, but were waiting on warmer weather to continue work. On Wednesday, May 4<sup>th</sup>, they removed the failed layer and re-broadcasted a new layer. On Thursday, May 5<sup>th</sup>, the crew applied two coats of sealer with a grit and broadcast of pebbles to add texture to the final surface. Work on the surface is now complete.

Knitter stated in regards to the 2011 Soybean Based Asphalt Resealing Project – CRP#11-01pc-01, the line striping and symbol painting was completed on May 2<sup>nd</sup>. Unlike traditional seal coating applications Bio Replay dries clear. This allows you to apply the line striping and symbol painting prior to the application of the sealant. The sealant also helps to protect the paint from wear over time. Currently, Rose Paving is scheduled to apply the Bio Replay at Sunnydale, Castaldo and Windy Point Parks beginning at 7 am on May 11<sup>th</sup>, weather permitting.

Knitter continued her report noting that in regards to Village Greens Paver Installation Project – VGCRP#11-01pc-01, Landworks began work on the improvements at #1 Tee on April 20<sup>th</sup> and completed installation of the pavers and new steps the following day. During the week of April 25<sup>th</sup>, work began at #7 Tee but was slowed due to rain. The paver installation at #7 tee was completed the following week, and work began on the installations of #2 Green and #5 Tee. Completion of this project is on schedule to be completed by May 6<sup>th</sup> weather permitting.

Knitter concluded her report stating that in regards to Village Greens Golf Course #10 Tee Paving Project – VGCDP#11-01C, demolition and site preparation began on April 28<sup>th</sup> and concrete curbing was installed the week of May 2<sup>nd</sup>. Paver installation will follow, and upon receipt of the engraved pavers, staff will work with the contractor to select locations for the pavers. The statue relocation and asphalt paving are scheduled for the week of May 9<sup>th</sup>, however, due to the unseasonably cool temperatures many asphalt plants are yet to open. This factor could potentially delay the installation of the asphalt paving. Currently, we are on schedule to complete the project this month.

#### Golf Course

Brandon Evans began his report stating that Village Greens had to cancel the Illinois State Scramble due to inclement weather and excessively wet course conditions. We have refunded the \$18,000 in entry fees to competitors, and we expect the total loss to exceed \$25,000 considering investments in tee gifts, labor, food, etc. Especially frustrating to staff and the 140 competitors was the fact that other courses (Cog Hill, Springbrook/Naperbrook, Fox Bend) were not only open, but had riding carts available on Saturday, while our course was simply unplayable. Hohnke asked if the tee gifts and awards could be saved for next year's event and Evans stated they would be reused.

Evans noted other losses in April due to wet conditions and the lack of riding cart availability included: the Legends event on April 19<sup>th</sup> (100 players), both Saturday's of permanent tee times, one Sunday permanent tee times, and the opening Thursday Ladies League event (70 players). Anticipating and reacting to the lack of revenues, the Village Greens management staff assumed a greater share of the responsibilities normally performed by the seasonal/hourly staff in an effort to control expenses.

Evans concluded his report stating that a parking lot light pole needs to be replaced since the light fixture and pole deteriorated to a condition causing the fixture to fall after being slightly hit by a vehicle. No one was injured, and no damage was done to the vehicle, but the light pole needs to be replaced.

#### Recreation

Don Ritter began his report by noting that staff will be coordinating our Kids Dialogue program again this year. Beginning May 13<sup>th</sup>, staff will visit 6<sup>th</sup> grade students at each of our elementary schools to discuss the programs and services offered by the Park District and Village.

Ritter stated that the last day of classes for Totschool will be held on May 12<sup>th</sup> & 13<sup>th</sup>. Totschool graduation will be held at the Community Center on May 16<sup>th</sup>, and their annual All School Picnic is scheduled for May 17<sup>th</sup> at Castaldo Park.

Ritter noted that Motion Explosion was held on Friday, May 6<sup>th</sup> at Cypress Cove parking lot. We had excellent weather and a huge crowd for the event. This is the first year this event was held on a Friday, and turned out to be a huge success.

Ritter stated that our annual Road Rally event was held Saturday, April 30<sup>th</sup>; we had 69 teams participate this year.

Ritter concluded his report stating that in (4) weeks, the summer camps and concerts will begin.

#### Aquatics

Julie Rhodes began her report by stating that Cypress Cove will open on Saturday, May 28<sup>th</sup>. Lifeguard training will begin on May 7<sup>th</sup> and general staff training will begin the week of May 16.

Rhodes continued to note that as of April 30<sup>th</sup>, 9 rentals have been booked. Projected revenue for rentals currently booked is \$1,880 which is 89.9% of the April 2010 total bookings. We currently have 73 group outings booked. Projected revenue for group outings is \$16,157, which is 97.7% of April 2010's total bookings. We currently have 5 parties booked. Projected revenue for parties is \$302.

Rhodes stated that as of April 30, we have 532 resident season passes sold. Revenue for resident season pass sales is \$113,313.50, which is 88.5% of April 2010's total revenue of \$128,025. We currently sold 25 nonresident season passes, for a total revenue of \$6,270, which is 87.4% of April 2010's total revenue.

Rhodes continued to mention that we have sold 335 Downers Grove cooperative season passes. The revenue for these passes is \$77,271 which is 115.3% of April 2010's total revenue. We have currently sold 177 Darien cooperative season passes, for a total revenue of \$39,124, which is 106.2% of April 2010's total revenue of \$36,828.50.

Rhodes concluded her report by stating that as of April 30, 2011, total season pass revenue is currently \$235,978.50, which is 98% of April 2010's total revenue of \$240,737.50 for season passes.

#### Parks

6a. John Karesh began his report with an action item in regards to the Community Center building HVAC software management system upgrade. Staff seeks Board Approval for the purchase and installation of the Metasys 5.1 HVAC building operating system software from Johnson Controls in the amount of \$5,445.64.

MOTION by Coleman, and seconded by Duffy to approve the purchase and installation of the Metasys 5.1 HVAC building operating system software.

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

Karesh continued by stating that staff have taken delivery of our 2011 Ford Escape replacing the 2000 Chevy S10 per the capital replacement program. This replacement vehicle will meet the needs of the District in addition to providing much needed cargo space.

Karesh noted that the Chip Pile program is set to begin May 14<sup>th</sup>. This program is held the second Saturday of every month May thru October.

Karesh continued by noting that the garden plots are being roto tilled, staked and numbered for the 2011 season. There are 72 plots measuring 20x30 feet. All gardeners will be issued a key to enter the garden plot area. Keeping the gate locked will minimize the amount of debris being dumped at this site.

Karesh offered congratulations to Robert Harry for 21 years of service to the Woodridge Park District.

Karesh continued his report stating that staff entered into a contract with Platinum Poolcare to complete the cleaning of Cypress Cove pools. This is the 10<sup>th</sup> year we have contracted Poolcare for this project for a total cost of \$4,295.00 for the 2011 season. This is only a \$125.00 increase over last year. This project is set to begin May 2<sup>nd</sup> and should take two to three days to complete. Staff is also working on cleaning up landscape beds, adding new mulch and addressing all needs to meet the opening day deadline.

Karesh concluded his report by stating that the annual Park Clean-Up Day was Saturday, April 16<sup>th</sup> from 1-3 pm. We had approximately 200 participants. In the continuing spirit of "going green", our volunteers filled five 30 gallon recycling totes and picked up 10 yards of garbage. We would like to thank all the groups that participated.

Marketing

Megan Pettit began her report stating that the following information was posted on the web, in the Newspapers and on Facebook; Motion Explosion May 6<sup>th</sup> from 10 am to 1:30 pm; all summer camp information; the summer fitness programs were advertised; and the WSA early bird registration was posted. Pettit noted that the Cypress Cove Comcast commercial will be running now thru July.

Pettit continued her report stating that staff is reviewing the first draft of the Jubilee trifold. Marketing staff is still waiting on several more quotes on the printing costs and will evaluate whether or not to print and insert an extra piece to promote vendor specials. The Jubilee trifold will go to the printer on May 18<sup>th</sup> and will be delivered June 1<sup>st</sup>.

Pettit noted that Action Printing was the lowest quote for the summer calendar at \$1,538.00. The calendar went to the printer on May 6<sup>th</sup> and will be delivered to residents beginning Saturday, May 21<sup>st</sup>.

Petit mentioned that the marketing staff is currently putting together copy and layout for the graphic designer for the fall activity guide. We will receive the first draft for review on June 7<sup>th</sup>.

Petit concluded her report by stating the marketing staff attended Motion Explosion; taking pictures during the event, and helping promote upcoming events and programs for the Park District.

Safety Committee

Julie Rhodes stated that the May Safety Briefs were emailed to the staff on May 1, 2011.

CONSENT AGENDA

MOTION by Duffy, seconded by Coleman to approve Consent Agenda items 1 through 11 for a total amount of \$634,514.13

1. Regular Board Meeting Minutes .....April 12, 2011
2. Executive Session Meeting Minutes .....April 12, 2011
3. Vendor Payment & Payroll Ratification Report (4/08/11-5/05/11) ..... \$634,514.13
4. Village of Woodridge, Janes Avenue Park Camera Purchase, Final Payout ..... \$5,500.00
5. Fountain Technologies, Hobson Corner Park Spray Feature Repairs, Payout #1 ..... \$420.00
6. Fountain Technologies, Hobson Corner Park Spray Pad Repairs Project, MSP#11-01pc, Payout #1 ... \$13,242.00
7. Primera Engineering, Orchard Hill Phase 6 Development, Engineering Services, CA#11-01pc, Payout #1 \$6,960.00
8. Hitchcock Design Group, Orchard Hill Park, Phase 5 Development –Construction Documentation & Services, Consulting Project, CDP#10-05ca-02, Payout #6 (Final)..... \$1,525.00
9. Landworks, Ltd., Orchard Hill Park, Phase 5 Development – Irrigation and Drainage Project, CDP#10-05c-01 Payout #3..... 56,207.75
10. Landworks, Ltd., Orchard Hill Park, Phase 5 Development – Irrigation and Drainage Project, CDP#10-05c-01 Payout#4 (Final)..... \$31,009.17
11. B & E Aquatics, Cypress Cove, Phase 3 Improvements – Pools & Equipment, CDP#08-03c-12,Payout #17 (Final) ..... \$58,056.46

President Hohnke requested a roll call. Upon a roll being called

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

DIRECTOR'S REPORT

1a. Mike Adams began his report with an action item recommending the Board to re-approve the Mission Statement and Strategic Goals for 2011.

MOTION by Duffy, and seconded by Coleman to approve the Mission Statement and Strategic Goals for 2011.

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

1b. Adams continued his report seeking Board approval for the Annual Subgoals and Objectives for FY2011-2012. At the Board Workshop, staff presented the preliminary FY2011-2012 Annual Subgoals and Objectives proposed by staff. Annually, staff completes a comprehensive assessment process of all District operations in order to identify issues to enhance service and resolve unmet needs. The assessment process entails the review of all resources used throughout the year. The information reviewed is then evaluated and created into subgoals and prioritized within the framework of the strategic goals.

MOTION by Duffy, and seconded by Coleman to approve the annual subgoals and objectives for the FY2011-2012.

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

1c. Adams next item was to seek Board approval for the Organizational Chart for FY2011-2012. Here are the changes for the Organizational Chart: Part Time Human Resource Generalist as approved in FY2011, Part Time Village Greens Golf Course Clubhouse Manager, Seasonal Aquatics Concessions (inadvertently not shown in previous charts) and Seasonal Aquatics Night Time Maintenance.

MOTION by Duffy and seconded by Coleman to approve FY2011-2012 Organizational Chart.

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

1d. Adams next item was seeking Board approval for changes to the annual salary and wage scale for FY2011-2012. Each year in conjunction with the budget, this process is necessary to make adjustments to comply with changes in the market and minimum wage increase. A few full time salary ranges were adjusted to represent a competitive pay in the marketplace based on an assessment of surveyed districts for similar job positions.

MOTION by Duffy and seconded by Coleman to approve the annual salary and wage scale for FY2011-2012.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

1e. Adams next item was seeking Board approval of the Capital Development & Replacement Funding Program for FY2011-2012. The Board reviewed and discussed in detail the proposed funding plan to fund the following capital priorities on the previous year's prioritization exercise:

- Village Repayment for SD#99 Land Acquisition Debt Service & associated costs
- Orchard Hill Park Athletic Field & Parking Lot Lighting Project
- Orchard Hill Park Athletic Field Shelter & Drinking Fountain Project
- Community Center Oak/Hickory Room Lighting Improvements
- Janes Avenue Park Surveillance Camera System Purchase (Coop with Village of Woodridge Police)
- Janes Avenue Park Portable Outfield Fence Purchase (Coop with WAA)
- Ballfield Groomer Equipment Purchase
- Hobson Corner Park Ornamental Fence Addition
- Maintenance Dept. Crew Cab Pick-up Truck Purchase
- Caddie Corner Park Erosion Control Project
- Fund Miscellaneous CDP pPojects
- Fund FY2011-2012 Capital Replacement Program

MOTION by Coleman and seconded by Duffy to approve the Capital Development & Replacement Funding Program for 2011/2012.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

1f. Adams next item was an action item seeking Board approval of the Fiscal Year 2011-2012 Budget as presented. Per State Statues we are required to approve a Budget and Appropriations Ordinance within the first quarter of the fiscal year. Subsequent to Board approval, a draft of the Budget and Appropriation Ordinance for fiscal year beginning May 1, 2011 and ending April 30, 2012 must be available for public inspection for at least 30 days prior to final action. Prior to approval the Board must hold a public hearing. Staff recommends holding the public hearing on June 14, 2011.

MOTION by Duffy and seconded by Coleman to approve the Fiscal Year 2011-2012 Budget.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

1g. Adams next item was seeking Board approval for Ordinance No. 11-4, an Ordinance of the Board of Park Commissioners of the Woodridge Park District, DuPage and Will Counties, Illinois Approving a Public Participation and Comment at Board Meetings Policy.

MOTION by Duffy and seconded by Coleman to approve Ordinance No. 11-4.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

1h. Adams next item was seeking Board approval for Ordinance No. 11-5, an Ordinance of the Board of Park Commissioners of the Woodridge Park District, DuPage and Will Counties, Illinois Approving a Personal Information Policy.

MOTION by Duffy and seconded by Coleman to approve Ordinance No. 11-5.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

1i. Adams final action item was seeking Board approval for Ordinance No. 11-6, an Ordinance of the Board of Park Commissioners of the Woodridge Park District, DuPage and Will Counties, Illinois Approving an Identity Protection Policy Regarding the Collecting, Use, Disclosure and Protection of Individual's Social Security Numbers.

MOTION by Duffy and seconded by Coleman to approve Ordinance No. 11-6.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

#### COMMITTEE REPORTS

SEASPAR – Staff recommends Board approval for the SEASPAR FY 2011-2012 budget as presented.

MOTION by Duffy and seconded by Coleman to approve SEASPAR budget for 2011-2012.

AYES: Coleman, Duffy Hohnke  
NAYS: None  
ABSENT: Kubal, Mahoney  
MOTION CARRIED.

JUBILEE – 38 days until the event.

PDRMA – No Report.

#### EX-OFFICIO REPORT

1. Plan Commission – no report.
2. Chamber of Commerce – The Season Starters Race will take place May 22<sup>nd</sup>.
3. Affiliated Athletic Associations
  - a. Woodridge Soccer Association (WSA) - no report.
  - b. Sea Lions Swim Team Parent Association – no report.
  - c. Woodridge Athletic Association (WAA) – no report.
  - d. Woodridge Wildcat Traveling Softball- no report.
  - e. Downers Grove Panther Jr. Football – no report.

#### OLD BUSINESS

None

#### NEW BUSINESS

None

EXECUTIVE SESSION

MOTION by Duffy, seconded by Coleman, to adjourn to Executive Session under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employee of the District and Section 2(c)(6) to discuss setting the price for sale or lease of property owned by the District.

President Hohnke requested a roll call. Upon a roll being called:

ALL AYES. MOTION CARRIED.

The Board adjourned to Executive Session at 8:07 P.M.

RECONVENE OPEN SESSION

The regular Board Meeting of May 10, 2011 reconvened at 8:41 P.M.

FINAL ACTION

Subsequent to discussion regarding the Executive Director's performance evaluation, there was a

MOTION by Duffy, seconded by Coleman, to approve an Addendum dated May 10, 2011 to the Executive Director of Parks and Recreation's existing employment contract. President Hohnke requested a roll call. Upon a roll being called

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

Regarding the Hawthorne Hill house lease agreement, there was a

MOTION by Duffy, seconded by Coleman, to approve no change in the monthly lease rate for the Hawthorn Hill Lease Agreement to be renewed at the June Regular Board Meeting.

AYES: Coleman, Duffy Hohnke

NAYS: None

ABSENT: Kubal, Mahoney

MOTION CARRIED.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Duffy, seconded by Coleman to adjourn the meeting at 8:47 P.M.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Brian Coleman, Secretary