

WOODRIDGE PARK DISTRICT  
Regular Board Meeting  
May 13, 2008

President Hohnke called the Regular Meeting of the Board of Commissioners order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Duffy, Hohnke, Kubal. Absent: Coleman, Mahoney. Staff present: Adams, Larsen, Knitter, Buchanan, Ritter, Karesh, Rhodes, Evans.

PUBLIC PARTICIPATION

Wendy Horvat, 2209 Wharf Dr., Woodridge, was present to discuss the amenities which were to be added to Cypress Cove. Ms. Horvat believed the additions would only increase the noise level already existing at the Piers condominium. She also felt that there would be an increase in traffic in the area once Hobson Pool closed and the new pool opened for swim meets to be held at Cypress Cove. Mike Adams addressed both issues.

President Hohnke said that the District would monitor the decibel level over the summer. If it was found not to be within Village code, the District would consider options to mitigate the increase in noise levels. Mike Adams stated that the District had always followed the practice that we would monitor any situation that posed as a concern and if proven would consider remedies to minimize the problem. Naturally, the District strives to remain a good neighbor so the noise level will be monitored over this summer.

PRESIDENT'S REPORT

President Hohnke stated that this was the annual meeting to elect new Board Officers, Committee Chairs, and ex-officio members. After a brief discussion, there was a

MOTION by Duffy, seconded by Kubal, to elect and appoint the Board Officers, Ex-Officios, and Chairs as follows: President, Hohnke; Vice President, Duffy; Secretary, Coleman; Secretary, Coleman; Secretary Pro Term, Adams; Treasurer, Kubal; Plan Commission Ex-Officio, Mahoney; Jubilee Ex-Officio, Coleman; SEASPAR Ex-Officio, Adams; PDRMA representative and alternate, Adams and Larsen.

AYES: Duffy, Hohnke, Kubal  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED.

Capital Funding Plan Update

Mike Adams said that Eric Anderson of the Harris Bank was present at the meeting to give a brief synopsis and update on the Capital Funding Plan. He also updated Limited Bonds including Series 2002. In short, Eric Anderson stated this was a very conservative approach but the most efficient approach that could be designed at this point. A public hearing (BINA) hearing will be held that will set the District's non-referendum bonding plans for the next three years.

MOTION by Duffy, seconded by Kubal, to approve Resolution No. 08-2 calling for a public hearing concerning the intent of the Board of Park Commissioners of the Woodridge Park District, DuPage & Will Counties, Illinois, to sell \$6,250,000 General Obligation Limited Tax Park Bonds.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED.

President Hohnke said the public hearing would be held at the next Regular Board meeting which is the 10<sup>th</sup> day of June.

#### Milestone Anniversaries

President Hohnke acknowledged and congratulated Jennifer Kaminskas who has been a Cypress Cove employee for the past five years. Other Cypress Cove employees celebrating five years with the District are Jim Hill, Kristyn Koenig, and Michael Moran. James Bellich, Linda Miller and Emily Warren have been golf course employees for the past five years also. Victoria Carr has been on Hobson Pools staff for five years and Shari Evans has been swim coach for the past five years. Ten year anniversaries being celebrated are Efren Ruiz, golf course and Jose Guadalupe Gutierrez, maintenance. President Hohnke thanked all for their dedication and hard work.

On May 17, 2008 at 10:00 a.m. the 75<sup>th</sup> Street (Forest Glen) Park ground breaking ceremony will be held. Jenny Knitter noted that approximately 40 people had been invited. Mayor Murphy will attend and be a keynote speaker. Refreshments will be served. Flyers had been distributed to surrounding neighbors explaining the event.

President Hohnke also reported that the Internationale Estates Park dedication will take place on May 31, 2009 at 10:00 a.m.

President Hohnke noted that at 10:00 a.m. on June 28, 2008 the Community Center Recognition Seating Garden dedication will take place. Shortly thereafter at 12:00 p.m. the Castaldo Park disc golf course dedication and special event will be held. All were welcome to attend.

#### STAFF REPORTS

##### Finance

Joan Larsen explained that three AT&T Service Agreements would be expiring within the next few months. She briefly explained the new three year contracts which had been presented to the District by AT&T. Joan Larsen said a discount had been given for all three years, but overall the rates were similar to what we currently pay. Approval was recommended.

MOTION by Duffy, seconded by Kubal, to approve a three (3) year agreement with AT&T to provide voice and data communication services.

AYES: Kubal, Hohnke, Duffy

NAYS: None

ABSENT: Mahoney, Coleman

MOTION CARRIED

Ms. Larsen noted that the Finance Department was preparing all information and source documents for the upcoming audit. The auditors should be in for fieldwork mid June with a final document early in August.

The Finance Department was on track for the internet registration upgrade with a new firewall on the main computer network. Most of the technical enhancements had been accomplished and training has taken place.

##### Planning

With regard to the 75<sup>th</sup> Street Park Entrance Driveway Development Project, Jenny Knitter explained that the District was unable to complete this work in conjunction with the Village's recent roadway project. Therefore, staff requested proposals from three contractors to do the driveway apron in the public right-of-way along Woodridge Drive. Staff recommended approval of the low qualified bidder.

MOTION by Duffy, seconded by Kubal, to move to accept the low qualified proposal from American Asphalt Company for \$10,266.00 and approve a contract for the 75<sup>th</sup> Street Park Entrance Driveway Development Project, CDP #07-02pc-02 to complete driveway paving improvements.

AYES: Kubal, Hohnke, Duffy

NAYS: None

ABSENT: Mahoney, Coleman

MOTION CARRIED

Ms. Knitter noted that the Goodrich School Baseball field fence-sideline extension project had been completed before the start of the baseball season.

With regard to the 2007 disc golf course project at Castaldo Park, Jenny Knitter explained that staff was waiting for Com-Ed to give their final comments and sign the revised lease agreement. Work cannot be completed in the ComEd right of way until the agreement was signed. Staff instructed Western Remac to proceed with fabrication of the tee signs that will match the design of District's main park signs.

The status of the Community Center Recognition seating plaza and garden project was reported. Ms. Knitter said construction was proceeding on schedule with no conflicts to date. A bronze sculpture will be installed when received. Everything was on schedule and should be complete by the next Board meeting.

#### Golf Course

Brandon Evans had no action items for the Board. He stated that staff had completed slit-seeding of fairways in order to restore damaged areas of winterkill. Mr. Evans said the seed had already begun to germinate. The greens have also been aerified and materials applied to them in accordance with recommendations from Paskvan Consulting to improve putting green soil conditions. He noted that other golf courses have encountered significantly more winterkill than Village Greens. Mr. Evans felt the course was in good shape now. Selection of new golf tee signs was being finalized.

#### Recreation

Don Ritter had no action items to present. The second annual "Motion Explosion" special event will be held May 17<sup>th</sup>. Fourteen students from the Lisle High School Child Development Program visited our Totschool Program. These students were actively involved with the totscool students. Our Park District received a Certificate of Appreciation from the Lisle Chamber School Business Partnership.

Julie Rhodes gave a brief synopsis of the 2007 Fall Recreation Program results. She explained the reasons for cancellation of various classes.

#### Aquatics

Julie Rhodes indicated lifeguards are finalizing their required training. Cypress Cove opens May 24<sup>th</sup> and Hobson Pool May 31<sup>st</sup>.

#### Parks

##### Hobson Tennis Backboard Replacement

John Karesh noted that this subject tennis court backboard had deteriorated to the point it needed to be replaced. Three proposals to replace had been received. Thereafter, there was a

MOTION by Kubal, seconded by Duffy, to move to approve the low qualified proposal from No Fault Sports Products, Inc. for \$4,186.00 for the purchase of a tennis court backboard.

Mike Adams did note that this purchase was added to the Capital Replacement Program. The current backboard will be relocated due to the location of proposed park improvements at the site.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

Landscape Specialist Report

Bridget Abbe, landscape specialist, reported on the three in house controlled burns which took place at Windy Point Park, Echo Park and Lake Harriet. Six other controlled burns were contracted with La Fayette Nursery. Ms. Abbe explained how these burns were an essential part of our management practices. This practice will stimulate growth of native species and help reduce invasive weeds. Ms. Abbe stated that she will next identify all ash trees within the District to monitor and prepare for any potential impacts related to the Emerald Ash borer infestation.

Marketing

Megan Buchanan noted that the web site had been successfully launched. Registration was now running smoothly. The first monthly e-newsletter was sent on May 2<sup>nd</sup>. The e-newsletter system provides up-to-date data regarding valid email addresses and tracking. This will enable us to reevaluate the data base periodically. Staff has received \$11,300 to date in sponsorship money for Jubilee. The Jubilee will be promoted via web site, e-newsletter, The Reporter, Village e-news and cable, posters and school newsletter. All advertising initiatives were means of free advertising.

CONSENT AGENDA

MOTION by Duffy, seconded by Kubal, to approve Consent Agenda items 1 through 13 for a total amount of \$615,411.68:

1. Regular Board Meeting Minutes.....April 08, 2008
2. Executive Session Meeting Minutes.....April 08, 2008
3. Special Board Meeting Minutes.....April 22, 2008
4. Vendor Payment & Payroll Ratification Report (4/4/08 – 5/08/08).....\$615,411.68
5. Williams Architects, Cypress Cove Phase 3, CA #07-01c, Payout #10.....\$17,109.48
6. Williams Architects, Cypress Cove Phase 3, CA #07-01c, Payout #11.....\$7,523.47
7. Williams Architects, Cypress Cove Phase 3, CA #07-01c, Payout #12  
(Reimbursable).....\$1,521.35
8. Corporate Construction Services, Cypress Cove Phase 3, CA #07-02c,  
Payout #1.....\$19,088.00
9. Hitchcock Design Group, 75<sup>th</sup> Street Park Development Landscape  
Architecture, CDP #07-02CA-01, Payout #10.....\$13,319.30
10. LaFayette Home Nursery, Natural Areas Prescribed Burn Services,  
Payout #1.....\$5,830.00
11. Reese Recreation Products, Community Center Seating Garden  
Benches, Payout #1 (Final).....\$9,635.00
12. Utility Dynamics Corp., Community Center Seating Garden Fountain  
Electric, Payout #1 (Final).....\$3,700.00
13. Complete Fence, Inc., Goodrich School Baseball Field Fence, CDP  
#08-05ca, Payout #1 (Final).....\$4,229.00

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman

MOTION CARRIED

DIRECTOR'S REPORT

Action Items

a. Resolution #08-3, Approving the Renaming of 75<sup>th</sup> Street Park to Forest Glen Park

Mike Adams reiterated the sequence of events which transpired renaming the park. Approval of this Resolution will officially change the name.

MOTION by Duffy, seconded by Kubal, to approve Resolution No. 3 renaming 75<sup>th</sup> Street Park to Forest Glen Park, 2908 Forest Glen Parkway.

AYES: Kubal, Hohnke, Duffy

NAYS: None

ABSENT: Mahoney, Coleman

MOTION CARRIED

b. Resolution #08-4, Tax Exemption Certificate & Agreement re: Village of Woodridge

G.O. Bonds Series 2008 Ratification

Mike Adams noted that based on the Intergovernmental Agreement with the Village to be an equal partner in the purchase of the SD#99 property, the Village's bond council requested the Park District sign-off on a Tax Certificate for the Village's bond closing, necessary to obtain a tax-exempt bond. After further explanation, there was a

MOTION by Duffy, seconded by Kubal, to approve Resolution No. 08-4 Ratifying a Tax Certificate and Agreement.

AYES: Kubal, Hohnke, Duffy

NAYS: None

ABSENT: Mahoney, Coleman

MOTION CARRIED

c. OSLAD Grant Project Agreement Approval

With regard to the Cypress Cove Spray playground addition, IDNR officially notified the District of their acceptance of our grant application. Approval of the contract agreement which was required to accept the grant was requested of the Board.

MOTION by Duffy, seconded by Kubal, to approve a contract agreement, Project OS 08-1641, with the Illinois Department of Natural Resources to accept a \$400,000 Open Space Land Acquisition and Development grant for the Cypress Cove Spray Playground Addition.

AYES: Kubal, Hohnke, Duffy

NAYS: None

ABSENT: Mahoney, Coleman

MOTION CARRIED

d. Cypress Cove Aquatic Facility Expansion, Bid Awards & Contract Approvals

With the approval of the contract accepting the OSLAD grant, Mike Adams said twelve contracts needed approval in order to move forward with the expansion at Cypress Cove. Approval will be based on the contract base bid and alternate base bid #1 totals to complete the improvements as originally designed.

MOTION by Duffy, seconded by Kubal, to move to accept Land & Lakes Company as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-01 Bid #1 – Excavating and approve a Contract Agreement for \$234,625.00, Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Kubal, seconded by Duffy, to accept County Line Nurseries & Landscaping, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-02 Bid #2 – Landscaping and approve a Contract Agreement for \$140,000.00 and Rider to the Contract Dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Duffy, seconded by Kubal, to move to accept Northern Illinois Fencing Company as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-03 Bid #3 – Fencing and approve a Contract Agreement for \$104,469.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Kubal, seconded by Duffy, to accept DeGraf Concrete Construction Company as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-04 Bid #4 – Concrete and approve a Contract Agreement for \$587,800.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Duffy, seconded by Kubal, to move to accept Cyerdyne Masonry Corporation as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-05 Bid #5- Masonry and approve a Contract Agreement for \$58,900.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy

NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Kubal, seconded by Duffy, to accept Frontier Construction as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-06 Bid #6 – Carpentry & General Trades and approve a Contract Agreement for \$327,500.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Duffy, seconded by Kubal, to accept SealTight Exteriors, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-07 Bid #7 – Roofing & Miscellaneous Metal and approve a Contract Agreement for \$12,897.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Kubal, seconded by Duffy, to accept Cote Decoration Company as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-08 Bid #8 – Painting and approve a Contract Agreement for \$31,736.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Duffy, seconded by Kubal, to accept Jensens Plumbing & Heating, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-09 Bid #9 – HVAC and approve a Contract Agreement for \$38,665.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED.

MOTION by Kubal, seconded by Duffy, to accept Jensens Plumbing & Heating, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-010 Bid #10 – Plumbing & Site Utilities and approve a Contract

Agreement for \$434,545.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED.

MOTION by Duffy, seconded by Kubal, to accept Indicom Electric Company, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-11 Bid #11 – Electric and approve a Contract Agreement for \$300,990.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

MOTION by Kubal, seconded by Duffy, to accept B & E Aquatics, Inc. as the low qualified bidder based on the contract base bid and alternate base bid #1 for the Cypress Cove Aquatic Facility Expansion Project, CDP #08-03c-12 Bid #12 – Pool & Equipment and approve a Contract Agreement for \$1,218,000.00 and Rider to the Contract dated May 13, 2008 and Supplementary Conditions to the General Conditions of the Contract for Construction dated May 13, 2008.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

e. FY2008-2009 Mission, Goals, & Objectives Approval

Adams reiterated that staff presented at the Board Workshop for review and discussion the mission statement, issues, goals and objectives for FY2008-2009. A copy of these documents was included in the budget manual. Approval was recommended.

MOTION by Duffy, seconded by Kubal, to reapprove the Mission Statement and long terms goals and approve the FY2008-2009 goals and objectives as presented.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

f. Capital Fund Plan Approval

Adams explained that at the April 22<sup>nd</sup> Board Workshop, the Board reviewed in concept, as presented by the District's public finance consultant, a funding plan to fund various capital priorities. The plan will utilize a combination of corporate funds, limited general obligation bonds from the District's non-referendum bonding authority, and grants. The financing plan will provide the necessary funds to complete the Cypress Cove Aquatic Facility Expansion and Hobson Corner Park Redevelopment Projects, SD#99 Woodridge site land acquisition purchase, and miscellaneous capital development projects (CDP) identified in the CDP plan. Approval was recommended by Staff.

MOTION by Duffy, seconded by Kubal, to approve the Capital Development Funding Plan as presented.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

g. Capital Development Program (CDP) Priority Approval

Before approval of this Program, Adams recommended that based on the feasibility of combining various park development phases into a single phase, the desire to ensure proposed neighborhood parks were built in a timely fashion, and the timing of available CDP fund projections in relation to the CDP priorities, he recommended adjusting the priorities slightly from the recent CDP priority ranking exercise. Adams added that future projects could be accelerated depending on our success in securing future grants. After further discussion, there was a

MOTION by Duffy, seconded by Kubal, to approve the Capital Development Program for FY2008-2009 as presented.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

h. FY2008-2008 Budget Approval

Adams stated that other than a few minor adjustments to this budget, it was ready for Board approval as reviewed at the April 22<sup>nd</sup> Board Workshop. Discussion ensued.

MOTION by Duffy, seconded by Kubal, to approve the FY2008-2009 budget in the amount of \$17,999,405 as presented.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

COMMITTEE REPORTS

SEASPAR – Mr. Adams reported that the FY 08/09 SEASPAR budget was ready for Board approval.

MOTION by Duffy, seconded by Kubal, to ratify the SEASPAR 2008-2009 Budget.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

JUBILEE – Security Services Proposal Approval

Don Ritter noted that four proposals for security services had been received. After reviewing proposals and references, staff recommended approving MPSI, Inc. The award to MPSI, Inc. will save the Jubilee special event \$723.

MOTION by Duffy, seconded by Kubal, to approve MPSI, Inc. proposal in the amount of \$3,958.88 for specified security services for the 2008 Jubilee special event.

AYES: Kubal, Hohnke, Duffy  
NAYS: None  
ABSENT: Mahoney, Coleman  
MOTION CARRIED

#### PDRMA

Mr. Adams explained how new employees can obtain continuing education credits by using a new On-line Webbased Training session program.

Results of the Membership Survey showed that PDRMA had an achieved an above average rating from its members.

#### EX-OFFICIO REPORTS

None.

#### OLD BUSINESS

None.

#### NEW BUSINESS

None.

#### EXECUTIVE SESSION

MOTION by Duffy, seconded by Kubal, to adjourn to Executive Session under Section 2(c)(5) for discussion of the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired. All Ayes. MOTION CARRIED.

The Board adjourned to Executive Session at 9:15 P.M.

#### RECONVENE REGULAR MEETING

The Regular Board Meeting reconvened at 9:28 P.M.

Upon Hohnke's request for a roll call, the following commissioners were present: Duffy, Hohnke, Kubal.

#### ADJOURNMENT

There being no further business to come before the Board a motion to adjourn was requested. There was a MOTION by Duffy, seconded by Kubal, to adjourn the meeting at 9:28 P.M. All Ayes. MOTION CARRIED.

Respectfully submitted,

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Brian Coleman, Secretary