



President Hohnke called the Regular Meeting of the Board of Commissioners order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Duffy, Hohnke, Coleman, Kubal. Absent: Mahoney. Staff present: Adams, Buchanan, Karesh, Knitter, Larsen, Rhodes, Ritter, Wetta. Others in attendance: Wally, Alex, and Matt Tokarski, 8854 Oxford Street; Nick Tempel, 8456 Mending Wall Drive; Katarzyna and Robert Szyska, 2705 Meadowdale Lane.

PUBLIC PARTICIPATION

Village of Woodridge Mayor Bill Murphy awarded Woodridge Park District staff Amanda Nichols (Aquatic Supervisor) with Employee of the Year. Mayor Murphy stated what an asset Ms. Nichols was to the Village and Park District and presented her with a plaque.

Brandon Evans recognized Nick Tempel and Alex Tokarski for achieving the rank of Eagle Scout in the Boy Scouts of America. Mr. Tempel attained his honor after completing a project involving the removal of invasive species and planting of native wildflowers in the naturalized area adjacent to hole #12. Mr. Tokarski completed his Eagle Scout requirements after installing various nesting boxes, removing invasive plant species, and planting native wildflowers adjacent to #3 fairway in the naturalized areas. Village Greens and the Woodridge Park District appreciate the hard work and dedication these 2 young men have demonstrated in completing their respective projects at our facility.

PRESIDENT'S REPORT

Recognition of Staff Milestone Anniversaries – None.

President Hohnke stated that the annual Volunteer Appreciation Reception will be held on November 13, 2009 from 7 to 10 pm at the Community Center.

President Hohnke next stated that the designation of IAPD delegate for the annual meeting – Credential Certificate. Upon agreement, Hohnke will be delegate, Duffy 1st Alternate, and Kubal 2nd Alternate.

President Hohnke mentioned the topics discussed at the IAPD Legislative Conference included Open Meetings Act changes related to FOIA, New Developments in Employment Law and New Laws affecting Park Districts.

President Hohnke announced the next agenda item for the Board is to open a public hearing to receive public comments on the Ordinance Levying and Assessing Taxes for Tax Year 2009 and explained all persons desiring to be heard will have an opportunity to present written or oral testimony. President Hohnke requested Executive Director Adams provide an overview of the levy.

Adams explained the levy process to include but not limited to the equalized assessed valuation, difference between the requested levy extension and the actual estimated levy extension, and the anticipated decrease in tax rate.

Hohnke opened the hearing to Commissioners for additional comments. There being none, Hohnke allowed persons desiring to be heard the opportunity to present oral or written testimony. Katarzyna and Robert Szyska inquired how this would affect their taxes. Commissioner Hohnke along with Mike Adams, Executive Director explained in detail how it would affect their taxes and reiterated this levy was only pertinent to the Park District extension and not other taxing extensions that appear on one's property tax bill. After discussion,

MOTION by Duffy, seconded by Coleman to adjourn the Truth in Taxation Public Hearing concerning Approval of An Ordinance Levying and Assessing Taxes of the Tax Year 2009 for Calendar Year January 1, 2010 through December 31, 2010. President Hohnke requested a roll call.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

President Hohnke announced the next agenda item for the Board is to open a public hearing to receive public comments concerning the Intent of the Board of Park Commissioners to Sell \$2,000,000 General Obligation Limited Tax Park Bonds and explained all persons desiring to be heard will have an opportunity to present written or oral testimony. President Hohnke requested Executive Director Adams provide an overview of the intent of the District to sell general obligation bonds.

Adams indicated the ordinance to become before the board will authorize the potential sale of general obligation bonds for the purpose of purchasing land acquisition related to the School District #99 property and miscellaneous capital development projects.

Hohnke opened the hearing to Commissioners for additional comments. There being none, Hohnke allowed persons desiring to be hear the opportunity to present oral or written testimony. Upon no public participation, there was a,

MOTION by Duffy, seconded by Coleman, President Hohnke requested a roll call.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

STAFF REPORTS

Finance

Joan Larsen stated that the RFP for auditing services was mailed to 6 firms.

Health Program discussions were held with staff in October detailing the program changes and employee contributions for 2010. Renewal forms and changes are starting to come in.

Staff is working on finalizing the 2010 budget numbers after receiving final details from PDRMA. Larsen stated that preparation has begun for year end which brings IRS reporting of W2 information and 1099 information.

Budgeting has been initialized for Village Greens. Staff will be working on finalizing revenue and expense numbers in the next few weeks and looking toward preparation of the compilation report in January.

Planning

Knitter stated reinstallation on Cypress Cove Family Aquatic Park Aquaflex is complete. Aquatic contractor has trained staff on winterization and Contractor will open the pool in the spring.

In regards to Janes Avenue Park Phase 4 – Skate Board Park Facility; Staff is waiting to hear the results of the grant applications for Tony Hawk and CDBG sometime in December.

Knitter gave an update regarding Hobson Corner Park Redevelopment – the contractor completed the installation of the aquatic elements and tested the fountain and winterized. They also completed the installation of the trailhead structure. Staff hosted an opportunity for board and committee members to view the fountain before winterization on Thursday, October 29th at 6:00 pm.

Knitter updated the Board on the Forest Glen Park Parking Lot and Tennis Court Improvements project. Demolition of the existing tennis court fence and milling of the tennis court and parking-lot surfaces were completed the week of October 26th. The tennis courts and the parking lot were repaved on November 3rd and line striping of the parking-lot was completed at that time. During the paving Woodridge Park District hired an independent testing service to ensure the proper temperature and density of the asphalt material. The fencing is scheduled to be completed in November; however, due to temperature requirements we will not be able complete the color application on the courts until weather permits (likely spring 2010).

Lastly, Knitter stated in regards to the Talcott Road Park Site that staff met with the park planning committee consisting of 10 residents from the Talcott Road neighborhood. Staff also sent out a postcard inviting residents to participate in a survey asking what amenities they would like in this neighborhood park.

Golf Course

Evans stated that rounds for October totaled 2396, down significantly from 2008's total of 3600. Total rounds YTD are 41051, up nearly 2,000 from last year.

Evans also stated the Capital Development work on holes #11 and #12 greens are scheduled for mid-November. Drainage lines are being delivered next week, and the contractor (XGD) expects to be on site November 14-16, weather pending.

In conclusion, Evans stated the 2010 operating budget is under development.

Recreation

For the third consecutive year, the Haunted Forest Walk ran into weather issues on Friday Night. Unfortunately, the event was cancelled for Friday. Attendance for the Saturday matinee and Saturday evening was lower than in years past. Staff will be evaluating the special event to see what new activities could be added to attract more people.

The annual Pooh Pumpkin Carve attracted 58 participants (63 were registered) to the community center on October 26th. Due to the rainy weather, the flashlight mystery hunt was moved indoors from Hawthorne Hill Woods.

Like last year, registration deadline for the Youth Basketball was extended twice in hopes of picking up a few more kids. The High School division will most likely will be the only division to cancel due to low enrollment. Evaluation Day is scheduled for November 7th. On November 21st, we will be hosting a local competition of the Dribble, Dish and Swish. The annual Father/Son and Father/Daughter 2-on-2 Basketball Tournament will be held on December 12th at Jefferson Junior High.

All eight classes of the 2nd session of All-Star Sports are up and running. Positive comments from parents on the quality of the program, the enthusiasm of the instructors and how much their children look forward to attending the classes each week.

Staff has applied for a 2010 Sticks for Kids Program Grant through NRPA, which is an annual program in which park and recreation agencies have the opportunity to apply to receive ten sets of junior golf clubs, access to instruction cards, programming manuals, and on-going club maintenance.

Aquatics

The Aquatic Department is currently working on scheduling, budgeting, and equipment and fixture purchase recommendations for the next season. Cypress Cove pass holders were surveyed for input regarding the facility, the new addition, and whether or not they plan on renewing for the 2010 season.

Rhodes distributed the 2009 Aquatic Report comparing FY09/10 year end projections with previous year results. Also distributed were the detailed Fiscal Year 2009/2010 Projected Revenue and Expense Reports for Funds 06 and 07.

Adams added current news regarding the Virginia Graham Baker Act that may result in the District having to replace several of the pool drainage basins in order to comply. He added engineers are having a difficult time determining compliance for the Consumer Product Safety Commission (CPSC) and the Illinois Department of Public Health (IDPH) have not finalized their rules and guidelines. However, our engineer recommended we prepare for the worse scenario in which we would have to replace many of the basins, which could cost close to \$70,000 - \$100,000. Adams recommended no action until the rules are finalized.

Parks

John Karesh stated per the Capital Replacement Program (CRP) staff requested bids to replace the 1999 Ford 8 yard rear load garbage truck. Staff recommended separating the purchase of the truck chassis from the trash compactor in order to take advantage of the State of Illinois Joint Purchase Program pricing for the truck chassis. To complete the full replacement, the District would have to formally bid out the purchase of the trash compactor and installation onto the chassis.

Staff recommended the Board accept the low qualified bid from Landmark Ford for the purchase of a 2010 Ford 550 4x2 Cab & Chassis.

MOTION by Duffy, seconded by Kubal, to acceptance of the low qualified bid from Landmark Ford for a 2010 Ford F550 4x2 Cab & Chassis as obtained from the Illinois Department of Central Management Services Joint Purchase Program to accommodate an 8 yard trash compactor and approve the purchase, CRP #09-02c-01 in the amount of \$24,012.00 in accordance with the Capital Replacement Program.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

Karesh also recommends Board authorization to bid the purchase of an 8 yard rear load trash compactor and installation on a 2010 Ford F 550 chassis, CRP #09-02c-02.

MOTION by Coleman, seconded by Duffy, to authorize staff to bid the purchase of an 8 yard rear load trash compactor and installation, CRP #09-02c-02 on 2010 Ford F550 chassis in accordance with the Capital Replacement Program.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

Marketing

Megan Buchanan reported the monthly e-newsletter was sent on November 4. We also sent an e-newsletter on October 8 to teens to promote the Dream Reapers Haunted House and Paintball trips.

Buchanan stated to date we have 141 Facebook fans. The marketing department will continue to post updates on a weekly basis.

Buchanan added a 2009 Needs Assessment page to the "About" section and a Behavior Policy page to the Programs & Registration section. The Planning Department provided a video of the Hobson Corner Park fountain which was on YouTube and linked it to our web site and our Facebook page. As of November 4, the video received 45 hits.

Buchanan reported the Winter/Spring guide was sent to the printer on November 6th. It will be delivered to residents beginning Saturday, November 28th. Resident registration begins December 2nd and nonresident registration begins December 9th.

Administration

Wetta recommended Board approval to purchase a HP 5550DN color copier, CRP#09-03pc from Victorin Business Systems in the amount of \$2,953.00 in accordance with the Capital Replacement Program.

MOTION by Kubal, seconded by Coleman to approve the purchase of a HP 5550Dn color copier, CRP #09-03pc from Victorin Business systems in the amount of \$2,953.00 in accordance with the Capital Replacement Program.

AYES: Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Coleman, Mahoney
MOTION CARRIED.

CONSENT AGENDA

MOTION by Duffy, seconded by Kubal, to approve Consent Agenda items 1 through 14 for a total amount of \$1,651,293.08:

- 1. Special Board Meeting Minutes October 21, 2009
- 2. Executive Session Board Meeting Minutes..... October 21, 2009
- 3. Vendor Payment & Payroll Ratification Report (10/2/09 – 11/5/09)..... \$1,651,293.08
- 4. The Kenneth Company, Hobson Corner Park – Development, CDP #08-01c-01, Payout # 4 \$66,589.83
- 5. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #23..... \$328.25
- 6. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #24..... \$149.85
- 7. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #25..... \$172.27
- 8. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #26..... \$73.76
- 9. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #27..... \$156.43
- 10. Williams Architect, Cypress Cove Phase 3, CA #07-01c, Payout #28..... \$5,078.90
- 11. DeGraf Concrete Construction, Inc., Cypress Cove Phase 3, CA #08-03c-04, Payout #10 \$1,966.18
- 12. B&E Aquatics, Inc., Cypress Cove Phase 3, CA #08-03c-12, Payout #14 \$13,745.70
- 13. Land Technology, Inc, 2009 Survey Project, CDP #09-06ca-01, Payout #1 (Final) \$7,089.00
- 14. SEASPAR (Accessibility Consultants & Training Services), ADA Transition Plan,
CDP #09-07ca-01, Payout #1 \$15,567.50

There being a roll call.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

DIRECTOR'S REPORT

Adams presented for Board review the draft levy ordinance at the October 21, 2009 Special Board Meeting. Adams stated the total 2009 equalized assessed valuation (EAV) based on Township Assessors estimated inflationary values (0%) and new construction permit information provided by the Village and Township Assessors is estimated to be \$1,304,170,632, an increase of .793% from last year's EAV \$1,293,910,002. This estimate is significantly lower than the previous five year average annual EAV increase is 8.4%. The 2009 new construction EAV estimate is also significantly down from the previous three year average of \$22,932,861 to 2009's estimate of \$10,260,630. Staff's preliminary actual 2009 total level extension is estimated to be \$5,604,876 a .53% increase (\$29,418) from last year's extension. Based on the tax cap of .1% consumer product index (CPI), the County & Township Assessors estimates of inflationary EAV growth (0%) and significant decline in new construction EAV; the 2009 requested levy extension will not exceed 5% and therefore will not require the Truth in Taxation public hearing as required by State Statute.

However, the Board should consider still holding a public hearing. Staff's estimates requesting \$5,777,763 for the 2009 levy extension, which is 3.63% higher than 2008's levy extension. Typically, in the past we would extend the levy to the maximum rate allowed in the Corporate Fund (.35 cents) and Recreation Fund (7.5 cents) based on a ballooned EAV. However, because of the limited new growth projections this year combined with the minimal .1% CPI cap, there is no reason to balloon the levy this year. Staff estimates the 2009 total tax rate to be .4300 compared to the 2008 tax rate of .4309.

Staff recommends the Board approve Ordinance #09-9, An Ordinance Levying and Assessing Taxes of the Woodridge Park District, DuPage and Will Counties, Illinois, for Tax Year 2009 for the Calendar Year January 1, 2010 through December 31, 2010.

MOTION by Duffy, seconded by Kubal, to approve Ordinance No. 09-9, an Ordinance Levying and Assessing Taxes of the Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2009 for the Calendar Year January 1, 2010 through December 31, 2010.

AYES: Coleman, Duffy, Hohnke, Kubal
NAYS: None
ABSENT: Mahoney
MOTION CARRIED.

President Hohnke invited the District's financial advisor Eric Anderson from BMO Capital Markets to provide an overview of the proposed refunding of the Series 2002 G.O. Tax Park Bonds with debt certificates and future issuance of G.O. bonds for capital projects and the SD#99 land acquisition purchase.

COMMITTEE REPORTS

No report.

EX-OFFICIO REPORTS

No report.

OLD BUSINESS

No report.

EXECUTIVE SESSION

No report.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Duffy, seconded by Coleman to adjourn the meeting at 9:54 PM. ALL AYES. MOTION CARRIED.

Brian Coleman, Secretary