

**Community Center & Administrative Offices**

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NOTICE FOR JOB OPENING**Sports Camp Counselors**

The Woodridge Park District recreation department has openings for Counselors for a summer sports camp program. Sports Camp will meet for a total of 9 weeks Mondays through Fridays in the mornings and afternoons beginning May 28th through August 2nd, with the exception of the week of July 4th. Mandatory training sessions will be required as well and may be on nights or weekends before the program starts. Counselors report to the Camp Director. The Camp Counselor's primary function is the direct supervision and safety of program participants, and the planning/implementation of age-appropriate activities for children 7-12 years old.

POSITIONS OFFERED: *Sports Camp Counselor* –Hours: approximately 8:15am-11:45am and/or 12:15-3:15pm. Hours will depend on enrollment. If we do not get enough participants to enroll, then those hours will not be available that week to work.

QUALIFICATIONS:

- One year of previous day camp experience or a similar program preferred.
- Excellent verbal and written communication skills.
- Ability to work well with program participants and parents.
- Must be certified in First Aid, Adult CPR and Infant/Child CPR or be able to obtain certification prior to the camp start date.

RESPONSIBILITY: Camp Counselor responsibilities include but are not limited to: knowing the whereabouts and safety of all campers and fellow staff at all times; lead and participate in activities; share ideas for activities related to fitness, health awareness and social behaviors tailored to the camper's age and ability levels; and keep parents informed of upcoming activities, child behavior, injuries that occur during camp hours and concerns regarding camp and campers; attend all training and staff meetings.

ATTRIBUTES: We are seeking dedicated and energetic individuals who like working with children. The position requires standing, walking, sitting, talking, hearing, and seeing; flexibility of work schedule which may include days, nights, and weekends; number of hours worked may vary based on enrollment in the program, i.e. if minimum enrollment is not met camp will not be held for that session; subject to inside and outside environmental conditions which may include varying weather conditions.

SALARY RANGE: \$9.00-\$11.00 per hour

CONTACT/SEND APPLICATION & SUPPLEMENT SHEET TO:

Woodridge Park District, Connie Curry, HR Manager

2600 Center Drive, Woodridge, IL 60517

(630) 353-3327 or ccurry@woodridgeparks.orgThe application can be picked up at the Community Center at the address listed above or obtained from www.woodridgeparks.org