



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING AGENDA
WOODRIDGE COMMUNITY CENTER
December 12, 2017
7:00 PM**

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Chudzik, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email schudzik@woodridgeparks.org

A. CALL TO ORDER

B. PUBLIC PARTICIPATION

1. 2017 Tax Levy Public Comments

C. PRESIDENT'S REPORT

1. Approval of Regular Board Meeting Schedule Calendar Year 2018
2. Staff Recognition
 - a. Staff Milestone Anniversaries
 - i. Glenn Hussey, Park Maintenance Supervisor – 15 Years
 - b. Village of Woodridge Community Recognition Program:
 - ii. Public Employee of the Year – Mary Kasprzycki , Finance Assistant
3. Call for a Special Board Meeting, January 23, 2017 @ 7:00 p.m. for presentation of the 2017 Community Survey Results.
4. Resolution No. 17-21, A Resolution calling for a public hearing concerning the intent of the Park Board to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds to provide the revenue source for the payment of certain outstanding Debt Certificates of the Park District and to make payments to the Village of Woodridge, Illinois, pursuant to an intergovernmental agreement for park purposes with said Village.

D. STAFF REPORTS

Board Action Items:

1. Finance & Human Resources:
 - a. Acceptance of Piper Jaffray & Co. Engagement Letter to Serve as Placement Agent Regarding the Contemplated Sale of 2018 General Obligation Limited Tax Park Bonds (\$865,000) & Village Greens Golf Course Debt Certificates (\$1,500,000)
 - b. IRS Section 125 Cafeteria Plan – Premium Only
2. Planning:
 - a. Lake Harriet, Lake Carleton, and Hawthorne Hill Woods Bench Purchase/Replacement Project
3. Golf Course
4. Recreation:
 - a. Recreation Annual Program Statistics Report (May 2016-April 2017)
 - b. ARC Rental Fees Revision
5. Aquatics:
 - a. Cypress Cove – Pool Liner Purchase & Installation Project, ACDP #17-01c, Bid Acceptance & Contract Approval

MISSION STATEMENT

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- 6. Maintenance:
 - a. 2017-2018 Natural Areas Burn Management Services, MSP #17-10pc, Ratify Executive Director's Acceptance of Proposal & Contract Approval
- 7. Marketing
- 8. Administration:
 - a. Consideration of Electronic Board Packets
- 9. Safety Committee

E. CONSENT AGENDA

1. Special Board Meeting Minutes	September 12, 2017
2. Regular Board Meeting Minutes	November 14, 2017
3. Vendor Payment & Payroll Ratification Report (11/10/17 – 12/7/17)	\$1,450,286.29
4. 3F Corporation, ARC Aluminum and Glass, CDP#17-01c-07, Payout #2	\$40,050.00
5. Anthony Roofing Tecta America, ARC Roofing, CDP#17-01c-06, Payout #2	\$39,914.82
6. Corporate Construction Services, Athletic Recreation Center, Construction Management Services, CA#14-01pc-02, Contract Amendment No. 1 (Expansion), Payout #8	\$21,400.00
7. Excel Electric, ARC Expansion - Electrical, CDP#17-01c-13, Payout #5	\$8,833.63
8. Geocon Professional Services - ARC Expansion – Testing Services, CA#17-02pc, Payout #4	\$315.00
9. Hargrave Builders, ARC Carpentry/Gen Trades, CDP#17-01c-05, Payout #5	\$19,347.30
10. Jensen's Plumbing, ARC Expansion - HVAC/Mechanical, CDP#17-01c-12, Payout #5	\$14,251.50
11. Jensen's Plumbing, ARC Expansion - Plumbing, CDP#17-01c-11, Payout #4	\$2,826.00
12. Jimmy Z Masonry Corp., ARC Expansion - Masonry, CDP#17-01c-03, Payout #3	\$1,773.00
13. Living Waters Consultants – Triangle Park, Engineering Consultant Services, CA #17-04pc, Payout #5	\$5,000.00
14. R.J. Thomas Mfg. Co., Inc., , ARC Expansion - Park Shelter Picnic Tables, Payout #1	\$12,968.00
15. Shambaugh & Son, L.P., ARC Expansion – Fire Protection, CDP#17-01c-10, Payout #2	\$1,056.60
16. Williams Architects, Athletic Recreation Center - Architectural Consultant Services, CA#14-01pc-01 – Contract Amendment No.3 (ARC Phase 2 – Architectural Services), Payout #12	\$4,865.00
17. UMB Bank, G.O. Limited Tax Refund Park Bond, Series 2015B	\$374,631.25
18. UMB Bank, Debt Certificates, Series 2015C	\$157,293.75
19. UMB Bank, Debt Certificates, Series 2014	\$333,268.75

F. DIRECTOR'S REPORT

- 1. Action Items:
 - a. Resolution No. 17-22, A Resolution Authorizing the Secretary of the Board of Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection
 - b. Resolution No. 17-23, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
 - c. Ordinance No. 17-13, An Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2017 for Calendar Year January 1, 2018 Through December 31, 2018
 - d. Ordinance No. 17-14, An Ordinance Establishing Fees and Charges for District Facilities, Services & Programs
 - e. Ordinance No. 17-15, An Ordinance Determining Personal Property No Longer Necessary or Useful to the Woodridge Park District and Authorizing Its Conveyance or Sale.
 - f. Ordinance No. 17-16, An Ordinance Approving a Sexual Harassment Policy

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- g. Ordinance No. 17-17, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures & Job Description Manuals (8.3.40.2.13 Bus Driver Job Description, 8.8.6 Anti-Discrimination & Harassment Policy)
 - h. 2017-2018 Salary & Wage Scale Revision (Bus Driver Wage Addition) Approval
2. Athletic Recreation Center (ARC) Action & Information/Discussion Items:
 - a. ARC Expansion – Security/Alarms Purchase and Installation Project CDP #17-01pc-19, Proposal Acceptance & Contract Approval
 - b. ARC Expansion – Surveillance Cameras Purchase and Installation Project CDP #17-01pc-20, Proposal Acceptance & Contract Approval
 - c. Resolution No. 17-24, A Resolution Authorizing a Series of Change Orders in Regard to Athletic Recreation Center – Expansion, Excavation, CDP #17-01c-01 (Kendall Excavating & Septic, LLC), Involving an Increase in the Contract Price in Excess of \$10,000.00 (Change Order #1 / ARC Change Order #1 & Change Order #2 / ARC Change Order #6)
 - d. Resolution No. 17-25, A Resolution Authorizing a Series of Change Orders in Regard to Athletic Recreation Center – Expansion, Concrete, CDP #17-01c-02 (M/M Peters Construction, Inc.), Involving an Increase in the Contract Price in Excess of \$10,000.00 (Change Order #2 / ARC Change Order #7)
 - e. Planning/Construction Status
 3. Information / Discussion Items:
 - a. 2017 Community Survey Update
 - b. 2018 Woodridge Mini Triathlon Partnership Consideration w/ Woodridge Rotary Club

G. COMMITTEE REPORTS

1. SEASPAR
2. JUBILEE
3. PDRMA
 - a. 2017 Risk Management Project Grant Program \$500 Award
 - b. 2017 Loss Control Review Report – Accreditation

H. EX-OFFICIO REPORTS

1. Plan Commission
2. Chamber of Commerce
3. Affiliated Athletic Associations

I. OLD BUSINESS

1. Town Centre Property - Village of Woodridge Proposed Use of Property for Facility Development

J. NEW BUSINESS

K. ADJOURNMENT

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