



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS AGENDA
WOODRIDGE COMMUNITY CENTER**

**May 8, 2018
7:00 PM**

Revised 5/8/18

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Chudzik, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email schudzik@woodridgeparks.org

A. CALL TO ORDER

B. EXECUTIVE SESSION

1. 2(c)(1) Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. and 2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

C. FINAL ACTION (If Any) on the selection of a person to fill a vacancy on the Board of Commissioners of the Woodridge Park District

D. PUBLIC PARTICIPATION

E. PRESIDENT'S REPORT

1. Oath of Office, Newly Appointed Park Commissioner
2. Annual Meeting to elect new Board Officers, Committee Chairs, and ex-officio members
3. Annual Re-Appointments Executive Director, Attorney, Investment Advisor(s)
4. Call for a Public Hearing regarding the FY2018/2019 Budget & Appropriations Ordinance, June 12, 2018 @ 7 p.m.
5. Triangle Park Storm Water Improvement Project Open House, June 5, 2018 @ 6 p.m.
6. Recognition of Staff Milestone Anniversaries:
 - a. Katie Reed, Camp Director – 15 Years
 - b. Chris Olsen, Village Greens Golf Course Beverage Server – 10 Years
 - c. Steven Werschulz, Village Greens Golf Course Starter/Ranger – 5 Years
 - d. Don Koziol, Village Greens Golf Course Cart Attendant – 5 Years
6. Woodridge Rotary Club \$1,000 Donation (Golden Years Program)
7. Village of Woodridge/Prologis \$500 Grant (Golden Years Program)

F. STAFF REPORTS

Board Action Items:

1. Finance
2. Planning:
 - a. Village Greens Maintenance Yard Fence Replacement Project, VGCRP#18-02pc, Proposal Approval
 - b. 2018 Asphalt Resurfacing and Resealing Project, CRP#18-03c, Change Order Approval
3. Golf Course:
 - a. Village Greens Bunker Renovation Project, VGCDP #18-01c, Proposal Approval
4. Recreation
5. Aquatics:

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.

- a. Cypress Cove – Filter Building Pipe Lining Project, ACRP#18-05pc, Proposal Approval
- 6. Parks:
 - a. Concrete Unit Brick Paver Sand & Seal Repair Project, MSP #18-03pc, Proposal Approval
 - b. Multi-purpose Tractor/Mower/Sweeper Purchase, CRP #18-04c, Purchase Approval
 - c. Community Center Domestic Water Heater Replacement, CRP #18-03pc, Proposal Approval
- 7. Marketing
- 8. Administration
- 9. Safety Committee

G. CONSENT AGENDA

1. Regular Board Meeting Minutes	April 10, 2018
2. Executive Session Meeting Minutes	April 10, 2018
3. Special Meeting Minutes	April 21, 2018
4. Executive Session Meeting Minutes	April 21, 2018
5. Vendor Payment & Payroll Ratification Report (4/6/18 – 5/3/18)	\$1,092,446.78
6. Advantage Paving Solutions – 2018 Asphalt Resurfacing & Resealing, CRP #18-03c, Payout #1	\$110,741.92
7. Aquatic Renovation Systems – Cypress Liner Purchase & Installation, ACDP #17-01c, Payout #3 ...	\$185,878.34
8. Corporate Construction Services, Athletic Recreation Center, Construction Management Services, CA#14-01pc-02, Contract Amendment No. 1 (Expansion), Payout #13 (Final)	\$14,700.00
9. Hargrave Builders, ARC Carpentry/Gen Trades, CDP#17-01c-05, Payout #9 (Final)	\$34,136.00
10. Jensen’s Plmbg. & Htg., Cypress Bathhouse Water Htr. Repl. Project, ARCP#18-01c, Payout #1 (Final)	\$40,157.00
11. Living Waters Consultants – Triangle Park, Engineering Consultant Services, CA #17-04pc, Payout #8	\$2,500.00
12. Living Waters Consultants – Town Centre Sled Hill - Consultant Services, CA #18-05pc, Payout #2	\$8,000.00
13. LPS Pavement, ARC/MAC Paver Cleaning & Repair, FFE, Payout #1 (Final)	\$12,362.00
14. McGinty Bros. INC. – Prescribed Burns 5 sites Payout #1 (Final)	\$20,875.00
15. National Seed – Shoreline Restoration Project Payout #1 (Final)	\$8,609.750
16. Rubino Engineering, Inc. – Triangle Park, Soil Boring Consultant Services, CA #18-04pc, Payout #1 (Final)	\$4,000.00
17. Takeform – ARC Expansion – Interior Signage Purchase and Installation, Payout #1	\$4,150.97
18. Williams Architects, Cypress Filtration System Renovation – Eng. Services, CA#18-01pc, Payout #1	\$4,766.72
19. Woodland Commercial Landscape – ARC Shelter Landscape Impr., CDP#17-01pc-22, Payout #1 (Final)	\$22,202.76

H. DIRECTOR'S REPORT

- 1. Action Items:
 - a. Mission Statement & Strategic Goals Approval
 - b. FY2018-2019 Annual Goals & Objectives Approval
 - c. FY2018-2019 Organization Chart Approval & Authorization to Hire New Employment Positions
 - d. FY2018-2019 Salary & Wage Scale Approval
 - e. FY2018-2019 Capital Development Program (CDP) Funding Plan Approval
 - f. FY2018-2019 Budget (Draft) Approval
 - g. Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2018, and Ending April 30, 2019, Posting for Public Inspection for 30 Days

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- h. Resolution 18-9, A Resolution Designating A Depository for Funds in Custody of the Woodridge Park District and Authorizing Certain Investments from Time to Time
 - i. Resolution 18-10, A Resolution of the Board of Park Commissioners of the Woodridge Park District, DuPage and Will Counties, Illinois Approving and Authorizing the Execution of Addendum to the Employment Contract of the Executive Director of Parks and Recreation
 - j. Ordinance No. 18-3, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures Manual & Job Description Manual (8.3.5: Superintendent of Planning & Development, 8.3.40.4.8: Natural Resources Manager, 8.3.17: Maintenance Landscape Specialist, 8.3.38: Human Resources Manager, 8.3.40.3.12: Administrative Coordinator)
2. Athletic Recreation Center (ARC) Action & Information/Discussion Items:
 - a. ARC Expansion– Park Shelter Naming Signage, Proposal Approval
 - b. Resolution No. 18-11, A Resolution Authorizing a Change order or Series of Change Orders for the Athletic Recreation Center Expansion – Carpentry & General Trades, Project CDP #17-01c-05 (Hargrave Builders, Inc. – Change Orders #1-2 / ARC Change Orders #4 & 13), Involving an Increase or Decrease in the Contract Price in Excess of \$10,000
 3. Information / Discussion Items
 - a. 63rd Street Park Proposed Drainage Easement
 - b. Town Centre Property Land Use / Community Park Planning

I. COMMITTEE REPORTS

1. SEASPAR
 - a. FY2018-2019 Budget
2. JUBILEE
3. PDRMA
 - a. Membership Assembly Meeting, May 24th

J. EX-OFFICIO REPORTS

1. Plan Commission
2. Chamber of Commerce
3. Affiliated Athletic Associations

K. OLD BUSINESS

L. NEW BUSINESS

M. ADJOURNMENT

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