



**WOODRIDGE PARK DISTRICT  
BOARD OF COMMISSIONERS AGENDA  
WOODRIDGE COMMUNITY CENTER  
February 19, 2019  
6:30 PM**

*Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Chudzik, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email [schudzik@woodridgeparks.org](mailto:schudzik@woodridgeparks.org)*

**A. CALL TO ORDER**

**B. PUBLIC PARTICIPATION**

**C. PRESIDENT'S REPORT**

1. Recognition of Staff Milestone Anniversaries:
  - a. 25 Years - Mark Schneider, Maintenance
2. Awards / Recognitions – 2019 IAPD/IPRA “Soaring to New Heights” Conference
  - a. Distinguished Member of the Year for IPRA's Communications and Marketing Section, Megan Pettit, Marketing & PR Manager
  - b. IPRA 2019 Professional of the Year Award - Mike Adams, Executive Director
  - c. 2018 Outstanding Facility & Parks Overall Winner Award, Athletic Recreation Center (ARC)
3. The Conservation Foundation Membership Annual Donation Request
4. Call for Public Hearing at a Special Board Meeting on March 12, 2019 Regarding a Proposed Pathway on Nicor Property between Timber's Edge Park and Ide's Grove East Park Pathways for the Purpose of Submitting an Illinois Bicycle Path (Bike Path) or Recreational Trails Program (RTP) Grant Program(s) Application
5. Reminder Special Board Meeting / WPD Budget Workshop (FYE2020 Preliminary Budget), April 6, 2019 @ 8AM

**D. STAFF REPORTS**

Board Action Items:

1. Finance:
  - a. Review of Debt, Including Issuance of Taxable Limited Park Bonds, Series 2019
  - b. Audit Engagement Agreement for Fiscal Year Ended April 30, 2019
2. Planning:
  - a. Lake Harriet Improvement Project, Lighting Additions, CDP#19-02c, Authorization to Bid
  - b. Cypress Cove Filter System Renovation Project–Ph. 1, ACRP#18-07c-02, Bid Acceptance & Contract Approval
  - c. Maintenance Facility Interior Office Improvements Project, CDP #18-04c, Bid Acceptance & Contract Approval
  - d. Illinois Bicycle Path (Bike Path) and/or Recreational Trails Program (RTP) Grant Programs, Authorization to Submit Grant Application for a Proposed Pathway on Nicor Property between Timber's Edge Park and Ide's Grove East Park Pathways
  - e. Illinois Parks & Recreation Association (IPRA) GameTime Playground Funding Initiative for Proposed Timbers Edge and Ide's Grove West Park (Estimated Funding Value \$100,000 +/-)
3. Golf Course
4. Recreation
5. Aquatics:

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**MISSION STATEMENT**

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.

- a. 2019 Aquatic Facility Fee Schedule Approval
- 6. Maintenance
  - a. Skid Steer Trailer Purchase, CRP #19-01pc, Proposal Acceptance & Purchase Order Approval
  - b. Utility Trailer Purchase, CRP #19-02pc, Proposal Acceptance & Purchase Order Approval
- 7. Marketing:
  - a. 2019-2020 Activity Guide Printing, Bid Acceptance & Contract Agreement Approval
- 8. Administration:
  - a. 2019 Portable Outdoor Toilet Unit Rentals, MSP #19-01c, Bid Acceptance & Contract Approval
- 9. Safety Committee

**E. CONSENT AGENDA**

- 1. Regular Board Meeting Minutes ..... January 15, 2019
- 2. Vendor Payment & Payroll Ratification Report (1/11/19 – 2/14/19) ..... \$1,309,620.29
- 3. 2018 Toro 3280D Mower Purchase Payout # 1 (Final) ..... \$25,263.98
- 4. 2019 Ventrac snow blower, cab, broom purchase Payout # 1 (Final) ..... \$16,823.15
- 5. ENCAP, Inc. 2018/19 Woody Invasive Species Removal Project, MSP#18-13c Payout #1 ..... \$5,900.00
- 6. Living Waters Consultants, Inc. – Triangle Park – Eng. Services, CA#18-07pc, Payout #13 ..... \$8,500.00
- 7. V3 Construction Group, Ltd. – Triangle Park Restoration Project, CDP#18-01c, Payout #1 ..... \$165,897.80
- 8. Village of Woodridge, Town Centre Land Acquisition Debt Service Principal & Interest..... \$483,064.99

**F. EXECUTIVE DIRECTOR'S REPORT**

- 1. Action Items:
  - a. Ordinance No. 19-1, An Ordinance Determining Personal Property No Longer Necessary or Useful to the Woodridge Park District and Authorizing Its Conveyance or Sale (2010 Toro Workman MDX)
  - b. Ordinance No. 19-2, An Ordinance providing for the issue of \$888,000 Taxable General Obligation Limited Tax Park Bonds, Series 2019, of the Park District to provide the revenue source for the payment of certain outstanding obligations of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the purchase of said bonds by the Corporate Fund of the Park District.
  - c. Assistant Facility Manager Technician (New) Position Approval & Authorization to Hire
  - d. Ordinance No. 19-3, An Ordinance Adopting Revisions to the WPD Policy & Procedural Manual and Employee Job Description Manual, Approval (8.3.40.4.9 - Assistant Facility Manager Technician)
  - e. FYE2019 Revised Organization Chart Approval
- 2. Information / Discussion Items:
  - a. 'Draft' WAA Affiliate Agreement
  - b. 'Draft' 63<sup>rd</sup> Street Park Stormwater Easement Agreement with Village of Woodridge
  - c. 'Draft' Intergovernmental Agreement Regarding the Cooperative Planning and Management of the Jubilee Special Event
  - d. Revenue Opportunities Through Corporate Partnerships Concept Discussion
  - e. FYE2019 Goals & Objectives, 3<sup>rd</sup> Quarter Update

**G. COMMITTEE REPORTS**

- 1. SEASPAR
- 2. JUBILEE
- 3. PDRMA

**H. EX-OFFICIO REPORTS**

- 1. Plan Commission

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2. Chamber of Commerce
3. Affiliated Athletic Associations

**I. OLD BUSINESS**

**J. NEW BUSINESS**

1. Telecommunication Company Request to Lease Park Property for Wireless Antennae Tower

**K. ADJOURNMENT**

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