

WOODRIDGE PARK DISTRICT  
Regular Board Meeting  
September 12, 2017



President Hohnke called the Regular Meeting of the Board of Commissioners to order at 7:05 P.M. Upon a roll of Commissioners being called, the following were present: Coleman, Duffy, Hohnke, and Mahoney. Staff present: Adams, Evans, Karesh, Knitter, Pettit, Rhodes, Ritter, Webber.

OTHERS IN ATTENDANCE: Bill Cohen, Appointed Park Commissioner

#### PRESIDENT'S REPORT

President Hohnke began his report stating that several interviews were held throughout the month of August for the vacant Park Commissioner position, and Bill Cohen has been chosen as the new Park Commissioner. President Hohnke asked Commissioner Mahoney to present the swearing in of Bill Cohen. Commissioner Mahoney asked Cohen to repeat the following:

I Bill Cohen, having been elected to the office of Commissioner of the Woodridge Park District in the Village of Woodridge, in the County of DuPage and Will and the State of Illinois, do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of Commissioner of the Woodridge Park District according to the best of my ability.

Commissioner Mahoney congratulated Commissioner Cohen and welcomed him to the Woodridge Park District Board of Park Commissioners.

#### Recognition of Staff Milestone Anniversaries:

President Hohnke continued his report offering congratulations to Brandon Evans, (Golf Course Manager) for 20 years of service to the Woodridge Park District.

President Hohnke noted that a Needs Assessment Resident Focus Group Workshop will be held Wednesday, September 13, 2017 @ 6:30 p.m.

President Hohnke mentioned that the Golden Years Club received a donation from the National Title Solutions in the amount of \$262.00.

President Hohnke stated that a Public Feedback Open House regarding the 83<sup>rd</sup> Street Park (Siple School) Improvement/ Master Plan will be held Tuesday, October 3, 2017 @ 7 p.m. at Siple School. Adams added that notices will be sent out to surrounding residents.

President Hohnke concluded his report reminding everyone that Indian Summer Fest will be held Sunday, September 24<sup>th</sup> at Castaldo Park, from Noon to 5 p.m.

#### STAFF REPORTS

##### Finance

Chris Webber began his report stating that the financial audit for the April 30, 2017 Fiscal Year End is in its final stages. The District's auditors, Sikich LLP will be at the October Board Meeting to present the audit and answer any questions from the Board.

Webber stated that as of today, the District has collected 80.21% or \$4.96 million of the \$6.18 million 2016 DuPage County Tax Levy. The District has collected 58.63% of the Will County portion of the Tax Levy.

Webber noted that included in the Board report is a summary financial report by Fund showing Revenues and Expenses. The report compares the year to date numbers from Fiscal 2017 vs Fiscal 2018. The report also shows the percentage of budget received or spent to date.

President Hohnke stated this is a great report that is very informative. Adams added that the detail revenue and expense reports are available for Board review on the File Transfer Protocol (FTP) site.

Webber mentioned that Human Resources has been busy with various projects that are summarized below:

- Completed survey for participation in the 2018 Parks and Recreation Compensation Survey. IPRA will be sharing results with all participants and will be a helpful tool when analyzing salaries.
- Currently working on updating/editing employee input and satisfaction survey and will be rolled out to full time and permanent part time employees this fall.
- Seasonal employee review process is underway with 4 departments being 100% complete and 3 of the 4 having 100% of those evaluations signed by the seasonal employees.
- Currently recruiting applicants for Court/Turf Attendant & Customer Service Coordinator open position.

Webber concluded his report stating the I/T Department has many projects that are currently in process. A few are summarized below:

- Preparing the ARC and the Community Center for ActiveNet. Every PC has had updated settings, and required software has been preinstalled. Every piece of point of sale hardware has also been tested to ensure everything is compatible with Active Net.
- The Community Center HVAC PC has been updated and a support tunnel has been created. Maintenance staff can now connect to the HVAC PC from any PC in the District. This will allow maintenance to do routine adjustments to the HVAC system and also allow Johnson Controls to access the PC from their headquarters to assess and fix issues remotely.
- Village Greens Wi-Fi system is nearly complete. Access points have been installed and tablets have been configured.

### Planning

2.a. Jenny Knitter began her report seeking Board authorization to obtain proposals for the Hawthorne Hill Woods – Topographic Survey, CA #17-05pc. Knitter stated that as part of the District’s Capital Development Plan, a topographic survey of Hawthorne Hill Woods is planned to be completed this fiscal year. This survey will assist staff with master planning the future development of the site. The topographic survey will identify existing slopes as well as where drainage swales and creeks lie within the site property lines. This survey will be used as a base map in which the current tree survey conducted earlier this year could be overlaid.

MOTION by Mahoney and seconded by Coleman to authorize staff to request proposals for the Hawthorne Hill Woods – Topographic Survey, CA #17-05pc.

President Hohnke requested a roll call.

Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

2.b. Knitter’s next action item was pertaining to the Skate Park Ramp Warranty Replacement Project. Knitter stated she reported to the Board in March that staff had been in touch with American Ramp Company for the past several years to discuss issues that staff have seen with two (2) of the existing concrete ramps. The ramps were showing unexplained large structural cracks. This is not typical of their product and therefore, the ramps are covered under warranty, but the

shipping and installation are not covered. They quoted a price of \$3,500, in which Staff negotiated a price of \$2,100 for American Ramp Company to ship the two (2) concrete ramps (over 1,300 lbs.) and install. Maintenance Staff demolished the existing damaged ramps, but delivery of the new ramps took a lot of coordination on Staff's part. This work was completed in April, but due to the coordination of a reduced price and the time and effort exerted by staff, this invoice was held. To compensate the District for our efforts, American Ramp Company discounted the cost of the shipping and handling to \$1,500. This cost was shown in last year's capital replacement budget, but mistakenly, had not been carried forward to this year's budget.

Commissioner Duffy asked if the new pieces are under warranty. Knitter replied that she will research this and get back to the Board.

Staff recommended the Board approve the addition of the Skate Ramps – Warranty line item in the amount of \$1,500 to the 2017-2018 CRP Budget.

MOTION by Mahoney and seconded by Coleman to approve the addition of the Skate Ramps – Warranty line item in the amount of \$1,500 to the 2017-2018 CRP Budget.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

2.c. Knitter's final action item was a recommendation to approve a Change Order pertaining to the Community Center Staff Entry Retaining Wall Repair Project, CRP #17-04c. Knitter stated that as a result of the contractor experiencing good stable site conditions related to the existing wall with minimal wash out of the stone and the existing geogrid holding back the stone and walk, there was a reduction of the scope of work specified in the project. The upper walk was able to remain in place resulting in no demolition in that area and no need to re-pour concrete. The Change Order #1, is a deduction in the amount of \$2,064, to reflect those scope changes.

MOTION by Coleman and seconded by Mahoney to approve Change Order #1 to Hacienda Landscaping, Inc.'s contract for a net decrease of \$2,064.00 for the Community Center Staff Entry Retaining Wall Repair Project, CRP #17-04c to deduct scope that was not required to complete.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

Knitter continued her report with the following information regarding the Triangle Park Restoration Project – Engineering Consultant Services, CA #17-04pc. Knitter stated that Living Waters Consultants are in the process of preparing the permit documents. They only recently received approval for the wetland flagging from the Village. Next, they will survey the flags and update the plans then the permit documents get submitted.

President Hohnke asked if Living Waters is working on a proposed scaled down scope for the Triangle Park Project. Adams replied that they did evaluate a reduced scope of work; however, the District could lose one of the grants and possibly reduce the other grant, which would not be worth downsizing. Adams concluded that based on the findings, the District is better off continuing the project based on the original design scope.

Knitter noted that the contractor and subcontractors were on-site the week of August 21<sup>st</sup> to resolve operational issues with the Community Center HVAC system. As of August 24<sup>th</sup> the system has been operating at full capacity. The contractor is still working to complete some outstanding punch-list items.

Knitter stated the contractor completed regrading and reseeded of site restoration including the out lot for the Crabtree Creek- Phase 1: Streambank Stabilization Project, CDP #16-02c. The contractor is still responsible for project maintenance that is scheduled this month. As-built documents were submitted to the Village for final approval.

Knitter reviewed the 83<sup>rd</sup> Street Park Development Project – Conceptual Drawing for the Board. Knitter stated the 83<sup>rd</sup> Street master plan design features include: a 30x40 picnicking shelter with seating for 100+ patrons, accessible pathways linking site amenities (bike path, shelter, baseball, school, playground, etc.), improvements to the existing baseball field, benches, waste receptacles, and extensive landscape enhancements. Baseball improvements will include accessible, covered dugouts; accessible spectator spaces, accessible walks from both the WPD and Siple School parking lots, fence height modifications to accommodate new dugouts; fence/backstop fabric replacement, new team benches, park benches, waste receptacles, and landscape enhancements. Knitter noted that an Open House for residents to review and discuss the site plan is scheduled for Tuesday, October 4<sup>th</sup>, at 7pm in the Siple School Gym.

Knitter added that in early August, Utility Dynamics Corporation completed the addition of the electrical service for the aeration system as designed for Ide's Grove East Pond Maintenance Project – Electrical Service Addition, CDP #17-02pc-02.

Knitter noted that in regards to the Ide's Grove East Pond Maintenance Project – Aeration Equipment Purchase and Installation, CDP #17-02pc-03, the electrical contractor completed his work in early August for the service addition. Clarke Aquatic installed the aeration device/fountain in mid-August. The fountain has been up and running since. Per the District's Natural Resource Manager the fountain has improved water quality and clarity, minimizing the amount of aquatic weeds and algae. It allows more effective treatment of the pond weeds without harming the wildlife. The independent report indicated that the algae is caused by the high nutrient levels from nearby runoff and shallow depth of the pond. The District's current solution is to minimize the algae through chemical treatments and aeration. If this does not resolve the issue, as indicated in the report, future dredging may be required.

Knitter concluded her report reviewing the following information for Lake Harriet Pond Maintenance Project – Electrical Engineering Service, CDP #17-02pc-01. Knitter stated that Amsco Engineering recently provided staff electrical plans related to the fountain improvements. Since it is so late in the season, staff is planning to bid the purchase and installation of the fountain in December, approve contracts in January, to prepare for spring installation of the fountain. As previously approved by the Board in May, we plan to request proposals for the electrical scope of work this fall.

#### Golf Course

Brandon Evans began his report stating that Village Greens hosted 6,122 rounds in August, which is nearly identical to last year's total, but well below the historical average. YTD rounds totaled 27,360, or about 1,500 fewer than last year's total. The course fell behind 1,500 rounds in May due to weather and simply haven't been able to recover, despite really good summer weather.

Evans noted the cart path resurfacing project on holes #4, #5, #15, and #17 was completed and has provided a much needed improvement to the aesthetic appeal of the course.

Evans mentioned that staff has been stunting the growth of poa annua grass in the fairways this summer in preparation of reseeded with more desirable blue grass once growing conditions dictated. Crews slit seeded several fairways and top-dressed low spots in others as we begin the final stages of eradicating the poa annua and establishing an improved grass variety.

Evans concluded his report reviewing other maintenance projects currently or soon to be underway:

- Stump removal – 95% complete.
- Cart path edging.
- Weed removal #10 tee area.
- Flower bed mulching.
- Adding sand to bunkers.

- Resodding #17 green.

### Recreation

Don Ritter began his report seeking Board feedback on Consideration of the Request to Waive Non-Resident Fees for Kidz Squad Program to Downers Grove Residents Residing in the Prentiss Creek Subdivision. Ritter stated that staff received an email from a Downers Grove resident/Woodridge School District #68 family wishing to pay resident rates for the District's Kidz Squad program. The family is seeking an exception/waiver to the District's Recreation Programming Revenue Policy non-resident fees and charges guidelines for their family and neighbors within this specific subdivision based on the premise that these kids go to Woodridge Schools. The argument they present is that the Kidz Squad program directly benefits SD#68 kids and therefore since their kids go to SD#68 schools they should be considered equally. Note, SD#68 provides transportation from the schools to the Kidz Squad program held at the ARC.

Ritter added that staff has discussed the request internally and has several concerns based on the primary fact that the residents from the Prentiss Creek subdivision do not pay property taxes to the Woodridge Park District. Additionally, a decision to approve the waiver can set a precedent elsewhere in addition to requests to waive for non-resident fees and charges for other recreation programs.

Note, similar requests from residents in this subdivision have been made in the past, but to staff's recollection were denied. Staff seeks Board feedback and direction in order to respond to the request.

Commissioner Cohen asked if there are other sub-divisions that experience this situation. Adams replied yes, there are some sub-divisions that are located outside of park district boundaries but may be within the Village and/or School boundaries.

Commissioner Cohen asked what the cost difference is resident verses non-resident. Ritter replied about \$27.00 more per month.

Commissioner Coleman asked if this request would apply to the Prentiss Creek apartments too. Adams stated yes, the apartments are not within the Woodridge Park District boundaries but are part of Woodridge School District #68.

Commissioner Duffy asked how many homes are in the sub-division. Adams replied approximately 50 (*Actual count = 94*).

President Hohnke stated he does not think the District should honor this request due to the fact that these sub-divisions do not pay taxes to the Woodridge Park District, and therefore it is not fair to the residents who do.

After further discussion and polling of the Board, the Board unanimously reached a consensus not to approve this resident's request to reduce the Kids Squad non-resident fees to resident fees for homeowners living within the Downers Grove Prentiss Creek subdivision.

Ritter thanked the Board for their feedback, and will respond back to the resident accordingly.

Ritter continued his report stating the Kidz Squad program began on August 16<sup>th</sup> in conjunction with the first day of school. Currently, there are 183 kids registered (Before School – 36 and After School – 147) as compared to 145 kids at the same time last year. Sarah Porter, Kidz Squad Coordinator, has done a fantastic job in coordinating her staff and getting the program off the ground smoothly this year.

President Hohnke asked if the After School Program is a structured program. Ritter stated yes, and reviewed the daily schedule of activities.

Ritter stated staff has started a new Fall NFL Flag Football League. The District partnered with the Downers Grove and Westmont Park Districts. Woodridge has one Grade 3-4 team and three Grades 5-6 teams. Practices are being held during the week with games slated for Sundays at Downers Grove North High School on their main turf field or their practice turf field.

Ritter noted the ARC will be hosting the Woodridge Fall Festival Soccer Tournament on September 16-17<sup>th</sup> on both the outdoor fields and the indoor turf field. A total of 26 teams will be participating with the following age groups: Boys U8, U9, U10 and Girls U9 & U10.

Ritter added the Ropes Course usage has started to increase slowly. Staff hosted an Open Ropes Course program on August 24<sup>th</sup> and 7 participants enjoyed the experience. Also, an 11-12 years old High Ropes Birthday Party was held on August 26<sup>th</sup> with 13 participants having a great time.

Ritter mentioned the annual Mother/Son Date was held at Castaldo Park on September 8<sup>th</sup>. The Daddy/Daughter Date Night will be held on September 15<sup>th</sup> at the Community Center.

Ritter stated the Golden Years Advisory Board and staff will be busy promoting WPD senior programs at various meetings. A program presentation is scheduled at the Woodridge Horizon Senior Living Community on September 18<sup>th</sup>. Staff and advisory board members will also be attending State Representative, John Connor's annual senior Celebration at the Romeoville Recreation Center on October 6<sup>th</sup>. The Park District will have a table to promote our club, programs and services to the senior community.

Ritter noted Totschool began the 2017-18 school year on Tuesday, September 5<sup>th</sup>.

Ritter reminded everyone the annual Indian Summer Fest is scheduled for Sunday, September 24<sup>th</sup> from 12:00-5:00 p.m. at Castaldo Park.

Ritter added the Fling into Fall Disc Golf Night Outing was held September 9<sup>th</sup> at Castaldo Park. Players received six (6) LED lights for their discs and golf pins were lit up by glow sticks.

Ritter mentioned staff is busy with the start of the 14 week transition from the Class Registration Software to ActiveNet Registration Software. Staff anticipates completing the transition by November 15<sup>th</sup> and scheduled to go live on December 13<sup>th</sup> to coincide with the start of registration for the Winter/Spring session.

Ritter concluded his report stating the total combined ARC Fitness Membership sales currently stand at 2,392 with 155 of those adding Group X memberships. 116 Group X punch cards have been purchased (735 visits). Of the training sessions purchased, 21 were purchased by non-members, the remaining 308 by members (329 total sessions purchased). Of our currently active 2,075 members, 102 are Track only members. Revenue from daily pass sales to date = \$10,752. Our Silver Sneakers program has already generated \$817.50.

#### Aquatics

5.a. Julie Rhodes asked Knitter to review the Cypress Cove Pool Surfaces Preliminary Forensic Study, AMSP #17-01pc, Ratify Proposal Approval. Knitter stated staff met with the Contractor on Thursday, August 24, 2017, at Cypress Cove to assess and discuss the issues experienced this season with the pool surfaces that the District requested be addressed as warranty items. Staff discussed the failures in caulk, as well as issues with surface protrusions found throughout the painted surfaces of the Main Pool, Lazy River and Body-flume Plunge Pools that may have contributed to the cause to patron foot injuries experienced this summer. Staff required the Contractor to submit a written plan on how to resolve these issues by Monday, August 28<sup>th</sup>. The Contractor did provide a plan, which staff is evaluating. Areas of staff concern with the contractor's plan is scope of surface preparation proposed and the delay of warranty work till Spring 2018 due to other Contractor's contractual commitments, which staff believes such work should be completed this fall to avoid any conflicts due to spring inclement weather, temperature impacts, and limited timeframe in which to complete.

Knitter added prior to finalizing a plan with the Contractor to complete warranty work, staff determined that the appropriate step was to contract with an independent testing company to assess the pool surfaces for failures/causes of concern through forensic methods by evaluating physical samples taken within the pool areas and provide a recommendation on a resolution to the problem. Staff reached out to three firms, and received calls back from two of them.

Knitter stated after assessment of the two firms services, staff recommended to the Executive Director to hire, Joshua Freedland, Associate Principal of WJA, Wiss, Janney, Elstner Associates, Inc. (WJA). Benefits of using this firm is that they house their own lab in which to complete thorough & timely testing of samples, can provide timely assessment and reporting, and recommended a phased assessment approach in order to minimize District expense. WJA agreed to perform a preliminary forensic study of various areas and concerns within the subject pools - Main Pool and Lazy River. Please note, samples were not taken from the Body-flume Plunge Pool as work since the consultant's work occurred prior to the draining of the Plunge Pool. However, the conditions are the same within each pool and therefore logical assumptions can be determined exist similarly in the Plunge Pool. Staff agreed to hire the consultant at an hourly rate for services which include taking samples, conducting microscopic analysis, and providing a report of the findings, and a recommendation to remediate based on those findings. The estimate of services for this preliminary study is \$4,000-\$5,000.

Knitter concluded her report reviewing some findings from a draft of the Forensic Results Report she received today.

Commissioner Coleman asked about the references of the painter. Knitter replied that his references were received as satisfactory, and he was very thorough with his assessments prior to the job starting.

Adams added that the District's attorney does have a copy of the draft forensic report, and is currently reviewing it.

Staff recommended the Board ratify the Executive Director's approval of a proposal from Wiss, Janney, Elstner Associates, Inc. for an estimated cost of \$4,000-\$5,000 to complete a preliminary forensic study of pool surfaces.

MOTION by Duffy and seconded by Mahoney to ratify the Executive Director's approval of a proposal from Wiss, Janney, Elstner Associates, Inc. for an estimated cost of \$4,000-\$5,000 to complete a preliminary forensic study of pool surfaces.

President Hohnke requested a roll call.

Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

5.b. Adams reviewed the Cypress Cove - Pool Painting Project, ACRP 17-01c, Change Order Consideration. Adams stated pending the results of the forensic report and subject to negotiations with the Contractor regarding warranty claims to resolve the pool surfaces and caulk repairs to the Main Pool, Lazy River and Body-flume Plunge Pool, staff is assessing and may recommend painting a second coat on the three pools basins to provide an additional layer of surface protection and replacement of some caulk joints. A second coat of paint has been recommended to ensure longevity of the paint surface in a pool environment. If this scenario is determined of value by staff and District consultants, the potential change order expense is estimated at \$32,900, however that cost and direction has yet to be determined, negotiated and finalized. The contractor would be required under the warranty claim, to complete comprehensive repairs to any protrusions to the surface.

Adams stated that staff recommendation would be to come up with some compromise with the painting contractor to get this issue resolved as soon as possible and correctly to eliminate any future issues for the upcoming season.

After some Board discussion, a motion was recommended.

MOTION by Mahoney and seconded by Cohen to authorize staff to negotiate work to include (1) additional coat of paint, caulk removal and replacement not to exceed \$32,900.00

President Hohnke requested a roll call.

Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

5.c. Rhodes reviewed the next action item Cypress Cove Pass Holder Refund or Incentive Options Consideration. Rhodes stated staff received numerous requests this year from Pass Holders for refunds due to partial closing of the Main Pool and Lazy River to resolve the pool surface conditions issue and the District's decision to swap the Program Pool (Alligator Alley) to remain open instead of the Main Pool (Cattail Bay) during the publicized postseason modified swim dates, which was a result of both potential staffing issues due to the early high school start and to address the pool surface issues.

Rhodes mentioned alternate accommodations were made, during the temporary closing of the Main Pool and Lazy River when the contractor performed repairs, to keep the remainder of the facility open as well as give pass holders the option to attend either Bolingbrook or Lisle Park District's aquatic facilities at no cost to the pass holders. 174 pass holders took advantage of attendance at the other aquatic facilities over three days.

Rhodes noted assessment of a potential refund option based on a formula to compensate for the times the pools were actually closed in addition to the administrative burden to administer the refund was determined of minimal value to the pass holder and unpractical to manage since pass holders purchased at varying rates (e.g. # of individuals/pass, early bird rate, preseason rate, or regular rate). In lieu of a refund program, staff recommends for Board consideration, providing an incentive/retention program to existing pass holders by providing free daily admission passes for use next season. The number of daily admission passes would correspond to the number of pass holder individuals purchased per household. For example, a one person pass holder would receive 1 pass, two person pass would receive 2, three person pass would receive 3, etc. These passes could be used for their family or guests. The total quantity of daily admission passes to be processed based on this concept is approximately 5,700 passes.

Rhodes added the marketing materials would be created with the daily admission passes to encourage pass holder retention, which will be directly mailed out to all existing pass holders this fall/winter prior to early bird pass sales. Marketing materials may include an update on the District's plans to address the pool surface issue. The cost to create the passes, marketing materials and postage is estimated to cost \$1,300.

Staff recommended Board approval to provide existing Cypress Cove pass holders free daily fee admission passes to use for the 2018 season with the quantity of daily admission passes provided to be equal to the number of individual pass holders purchased per household in 2017.

Adams stated he feels this is a good gesture to thank them for being good patrons.

MOTION by Duffy and seconded by Mahoney to approve providing existing Cypress Cove pass holders free daily fee admission passes to use for the 2018 season with the quantity of daily admission passes provided to be equal to the number of individual pass holders purchased per household in 2017.

President Hohnke requested a roll call.

Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

Julie Rhodes continued her report stating Cypress Cove is closed for the season.

Rhodes noted the Cypress Cove lifeguard staff received a 5 Star Award from Starfish Aquatics for the audit conducted in August.

Rhodes stated that Amanda and her staff did a great job this season!

Rhodes mentioned the 2017 Aquatic Report is currently in progress. Estimated completion date is October 31, 2017.

Rhodes added the Aquatics Department will conduct an Aquatic Workshop to discuss changes from this season, comprehensive capital replacement assessment, and possible operational improvements for next season.

Rhodes noted that a survey to the season pass holders will go out for feedback by September 15<sup>th</sup>. The swim lessons survey is currently open. All survey results will be provided in the 2017 Aquatic Board Report.

Rhodes stated the Aquatic Department is currently obtaining and preparing to obtain quotes and costs for the following projects:

- Re-caulking of the deck joints
- Re-painting facility light pools
- Replacement of filter sand
- Replacement of main bathhouse water heater

Rhodes concluded her report with the following information; the Operating Days for May - August 2017 were 82/83 compared to 2016's operating days of 91/96. The Attendance Statistics for 2017 May – August were 82,594 compared to 2016's 85,580.

### Parks

6.a. John Karesh began his report with an action item regarding the Wetland Delineations, Project MSP #17-05pc, Proposal Ratification. Karesh stated that staff solicited three proposals to complete wetland delineations of three Water Tower Reserve Outlots and Pond 54 in preparation of completing a proposed woody invasive removal project. The Village of Woodridge requires the Park District to provide wetland delineations for any sites that the District anticipates using large mechanical equipment to remove woody invasive species in the area of existing wetlands. These sites are generally larger than others and therefore can be cleared using equipment.

Proposals received:

- |         |         |
|---------|---------|
| • LWC   | \$7,800 |
| • V3    | \$8,500 |
| • ENCAP | \$8,815 |

Staff recommended the Board ratify the Executive Director's approval of a proposal from Living Water Consultants (LWC) in the amount \$7,800.00 for the wetland delineation of Water Tower Reserve outlots A, B, & C and Pond 54.

MOTION by Mahoney and seconded by Duffy to ratify the Executive Director's approval of a proposal from Living Water Consultants (LWC) in the amount \$7,800.00 for the wetland delineation of Water Tower Reserve outlots A, B, & C and Pond 54.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

6.b. Karesh continued seeking authorization to bid the 2017-18 Woody Invasive Removal, Project MSP #17-06c. Karesh stated as part of the District's ongoing maintenance of natural areas staff is requesting authorization to seek bids to remove invasive woody species from several park properties. The contract base bid will include removals at Water Tower Reserve Outlots A, B & C, Pond 54 and the Lake Carleton complex. An alternate bid will include Summerhill, Seven Bridges & 63rd St. parks. The bid is scheduled to be let September 13<sup>th</sup> and will be opened on October 3<sup>rd</sup> at 10:00 a.m.

MOTION by Duffy and seconded by Mahoney to authorize staff to bid the 2017-18 Invasive Woody Species Removal, Project MSP #17-06c.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None

Absent: None

MOTION CARRIED.

Karesh continued his report stating Hobson Splash pad will be closing on October 1<sup>st</sup>. The District will consider extending the season only if exceptional warm weather permits. We have to allow enough time for site winterization.

Karesh stated staff worked with the District's Safety Coordinator for the recent PDRMA loss control review. Park inspections, checklists, safety practices, playgrounds & vehicle inspections are just some of the items PDRMA inspector reviewed in detail. Staff is working to submit additional documentation to improve the District's Maintenance Department score for the final review in November.

Karesh mentioned all Sports fields are being aerated and fertilized for the fall season.

Karesh noted the Natural Resource Manager and Landscape Specialist in coordination with the Planning Department identified several plant material restoration projects. The first project occurred at Ide's Grove East Park and will eventually be scheduled at Forest View Park and International Estates Park. Tasks completed at Ide's Grove East Park entailed pruning of trees, dead/dying tree removal, removal of shrubs to improve visibility to playground area, reducing plant material beds sizes to reduce ongoing maintenance tasks, etc. This type of comprehensive restoration project is a strategic initiative to proactively reduce reoccurring plant material maintenance issues and improve the overall aesthetics of the parks. These restoration projects will be scheduled in careful balance of typical plant material/bed maintenance practices.

Karesh added that staff is seeking quotes to remove high risk trees identified in the Hawthorne Hill Woods tree inventory located along the bike path, driveway and the Haunted Forest Walk trail.

Karesh mentioned the air conditioning unit that serves the new tot school rooms blew out the compressors as a result of a past storm event. Staff explored different repair options and worked with PDRMA to accept a repair proposal to rebuild the compressors with an extended warranty from Jensen Plumbing & Heating that will be completed this month. The cost to repair is covered by PDRMA's boiler & machinery insurance policy.

Karesh noted the air handling unit that serves the downstairs administration office side of the building was experiencing some vibration from the blower motor. At first inspection, the contractor identified a broken fan cut off causing the

vibration, however when they went complete the repair, they identified the housing assembly was also cracked. In order to access these repairs the complete top plenum had to be removed. Staff anticipates the repair being completed in the next week or so.

Karesh stated that all soccer fields are being used for the 2017 fall season. Crews will continue completion of the turf maintenance program that includes aerating, spot spraying, fertilizing, slit seeding, top dressing.

Karesh noted that trail restoration within Hawthorn Hill Woods has begun in anticipation of our 2017 Haunted Forest Walk. Due to unsatisfactory conditions, once again the trail is in need of repair.

Karesh mentioned that planning is under way for the 2017 Indian Summer Fest that will be held on Sunday, September 24<sup>th</sup>. Crews will be providing hayrides, maintenance operations; garbage and liter pick up and assisting with set and take down.

Karesh noted that all seasonal maintenance staff has left for the season. The Maintenance Department is working together to cover the key responsibilities that were previously handled by the seasonal staff.

Karesh concluded his report offering congratulations to Everardo Silva on 17 years of service and Jose Hernandez on 12 years of service.

#### Marketing

Megan Pettit began her report stating that the following information was posted on the web, in the Newspapers and on Facebook; September Personal Training Promotion, Ropes Course Rentals & Parties, Early Childhood dance programs, adult sports leagues.

Pettit mentioned the marketing department assisted the Aquatics Manager in publicizing the postseason hours and open amenities via the website, Facebook, emails and facility posters. After the facility closed, the website was updated with an end of the season message.

Pettit noted a survey was sent to All Village Garage Sale vendors on August 8<sup>th</sup> and results were sent to the event supervisor on August 21<sup>st</sup>. The summer program survey and camp surveys will be sent by mid-September.

Pettit concluded her report stating in an effort to increase registration for early childhood dance programs, the marketing department created flyers and posters for the Community Center & ARC, sent a targeted email and posted information on Facebook.

#### Safety Committee

Julie Rhodes stated that the September Safety Briefs were emailed to the staff on September 1, 2017.

Rhodes concluded her report by reviewing the Accident/Incident Report for August 2017.

#### CONSENT AGENDA

MOTION by Mahoney and seconded by Duffy to approve Consent Agenda items 1 through 5 for approval of minutes and Agenda Items 6 through 23 for Vendor Payment and Payroll Ratification for a total amount of \$1,855,632.69.

1. Regular Board Meeting Minutes .....August 08, 2017
2. Special Board Meeting Minutes .....August 22, 2017
3. Special Board Meeting Executive Session Minutes .....August 22, 2017
4. Special Board Meeting Minutes .....August 29, 2017
5. Special Board Meeting Executive Session Minutes .....August 29, 2017
6. Vendor Payment & Payroll Ratification Report (8/4/17-9/7/17)..... \$1,855,632.69

7. American Ramp Company, Skate Ramp Warranty Replacement Project, Payout #1 ..... \$1,500.00
8. Clarke, Ide's Grove East Pond Maint. Project – Aeration Equipment Purchase and Installation, CDP#17-02pc-03, Payout #1 ..... \$4,247.90
9. Corporate Construction Services, Athletic Recreation Center, Construction Management Services, CA#14-01pc-02, Contract Amendment No. 1 (Expansion), Payout #5 (32%)..... \$21,400.00
10. Evans & Sons Blacktop, Inc., 2017 Asphalt Resurfacing Project, CRP #17-01c, Payout #1 ..... \$132,254.09
11. Evans & Sons Blacktop, Inc., Village Greens Pathway Resurfacing Project, VGCRP #17-05c, Payout #1..... \$68,945.00
12. Excel Electric, ARC Expansion – Electrical, CDP#17-01c-13, Payout #2 (6%) ..... \$5,413.59
13. Hacienda Landscaping, Inc., Community Center Staff Entry Retaining Wall Repair Project, CRP #17-04c, Payout #1 ..... \$14,792.00
14. Jensen's Plumbing, ARC Expansion – HVAC /Mechanical, CDP#17-01c-12, Payout #2 (14%) ..... \$22,769.73
15. Jensen's Plumbing, ARC Expansion – Plumbing, CDP#17-01c-11, Payout #1, (19%) ..... \$7,560.00
16. Kendall Excavating, ARC Expansion – Grading, CDP#17-01c-01, Payout #3 (65%) ..... \$7,789.32
17. Living Waters Consultants - Crabtree Creek Phase 1 – Final Grant Report & Expanded Services ..... \$1,136.00
18. Living Waters Consultants – Triangle Park, Engineering Consultant Services, CA#17-04pc, Payout #1 \$1,800.00
19. Living Waters Consultants – Triangle Park, Engineering Consultant Services, CA#17-04pc, Payout #2. \$6,000.00
20. McKinney Steel & Sales, ARC Expansion – Structural Steel, CDP#17-01c-04, Payout #1 (88%)..... \$197,390.00
21. M/M Peters Construction, Inc., ARC Expansion-Concrete, CDP#17-01c-02, Payout #1 (41%) ..... \$63,943.20
22. Utility Dynamics Corp., Ide's Grove East Pond Maint. Project – Electrical Service Addition, CDP#17-02pc-02, Payout #1 ..... \$5,320.00
23. Village of Woodridge, Town Centre Land Acquisition, 2008/2014 General Obligation Principal & Interest Bond Payment Reimbursement ..... \$156,488.00

President Hohnke requested a roll call.  
Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
 NAYS: None  
 ABSENT: None  
 MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

1a. Mike Adams began his report with an action item regarding a Resolution Approving an Intergovernmental Agreement between the Woodridge Park District and School District 68 for the Cooperative Use and Maintenance of School Buildings and Sites.

Adams stated since 1972, an agreement has been in place between the Parties which allows the District use of school facilities and sites in turn for grounds maintenance services performed by the Park District. The last agreement was approved in 1992 and is scheduled to terminate in September 2017. Both agencies staffs recommend continuing the agreement based on the needs of each agency. Attached is a revised agreement that has been vetted by staff and attorneys from both agencies and is ready for Board adoption.

Staff recommended the Board approve Resolution No. 17-12, a Resolution Approving an Intergovernmental Agreement between the Woodridge Park District and School District 68 for the Cooperative Use and Maintenance of School Buildings and Sites.

MOTION by Mahoney and seconded by Duffy to approve Resolution No. 17-12, a Resolution Approving an Intergovernmental Agreement between the Woodridge Park District and School District 68 for the Cooperative Use and Maintenance of School Buildings and Sites.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney

NAYS: None  
ABSENT: None  
MOTION CARRIED.

1.b. Adams next action item was an Ordinance to adopt revised job description and policies in the Woodridge Park District Comprehensive Policies & Procedures Manual.

Adams reviewed the following proposed revised policies:

8.3.34 Part Time Maintenance Staff (Revised) – updated to include both seasonal and part time positions, IMRF designations and revisions to various competencies.

8.7.3.1 FMLA (Revised) – revised to allow employees on FMLA because of a “serious health condition” that makes an employee unable to perform the functions of his/her job, the flexibility of using accrued sick time in advance of using vacation time and can retain at least 40 hours of accrued vacation time to be taken after FMLA leave. The rationale is that an employee should not be penalized by exhausting all vacation time for a sickness, however to protect the District should an employee request to take vacation consecutively after an FMLA leave, the employee will not be able to take vacation leave until after 30 days of returning to work unless authorized by the Executive Director.

8.8.1 Employee Conduct (Revised) – revising Section No. 20 to prohibit employee smoking in or on any agency building, facility, equipment or vehicle or while working directly with the public, except in designated areas.

Staff recommended the Board approve Ordinance No. 17-11, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures Manual (8.3.34 Part Time Maintenance Staff (Revised, 8.7.3.1 FMLA (Revised), & 8.8.1 Employee Conduct (Revised)).

MOTION by Mahoney and seconded by Cohen to approve Ordinance No. 17-11, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures Manual (8.3.34 Part Time Maintenance Staff (Revised, 8.7.3.1 FMLA (Revised), & 8.8.1 Employee Conduct (Revised)).

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

1.c. Adams next action item was an Ordinance – Declaring vehicles/equipment no longer useful and authorize the sale of subject property.

Adams stated the following Village Greens Golf Course (VGGC) mowing equipment is obsolete and no longer necessary or useful for Golf Course purposes and should be sold or otherwise disposed of:

1. 2004 Toro Groundsmaster 328 rough mower
2. 2004 Toro Groundsmaster 328 rough mower

Staff recommended the Board approve Ordinance #17-10 Determining Personal Property No Longer Necessary or Useful to the Woodridge Park District and Authorizing Its Conveyance or Sale (2 - 2004 Toro Groundsmaster 328 Rough Mowers).

MOTION by Duffy and seconded by Mahoney to approve Ordinance #17-10 Determining Personal Property No Longer Necessary or Useful to the Woodridge Park District and Authorizing Its Conveyance or Sale (2 - 2004 Toro Groundsmaster 328 Rough Mowers).

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

Adams asked Knitter to review the following action items pertaining to the Athletic Recreation Center (ARC).

F.2.a. Knitter began with an action item regarding the Athletic Recreation Center – Expansion – Park Shelter Project, Cooperative Purchases not in Bid, CDP# 17-01c-17.

Knitter stated staff requested a quote from a company who provided National Bid Pricing through National Joint Powers Alliance (NJPA) to provide a Park Shelter, which are necessary for the shelter expansion project. This price reflects nationally bid unit pricing applied to the ARC site conditions and specified design.

Staff recommended the Board accept Reese Recreation’s proposal and approve a purchase order in the amount of \$38,982.35 obtained through the National Joint Powers Alliance cooperative purchase program for the purchase and installation of the Park Shelter for the Athletic Recreation Center – Expansion – Park Shelter Project, CDP# 17-01c-17.

MOTION by Duffy and seconded by Mahoney to accept Reese Recreation’s proposal and approve a purchase order in the amount of \$38,982.35, obtained through the National Joint Powers Alliance cooperative purchase program for the purchase and installation of the Park Shelter for the Athletic Recreation Center – Expansion – Park Shelter Project, CDP# 17-01c-17.

President Hohnke requested a roll call.  
Upon a roll being called

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

Knitter continued stating in accordance with Illinois Compiled Statutes under the Park Code, resolutions are required to approve change orders when the amount of a series of change orders either increases or decreases the amount of a contract by \$10,000 and/or extends the contract by 30 days. The following are recommended resolution approving change orders for the respective contract agreements as well as a recommended change order. A brief description is provided to identify the specified change in work and corresponding amount.

Staff recommended the Board approve each of the following Resolutions specifying the change order amounts decreasing or increasing respective contract agreements by \$10,000.

F.2.b. Resolution No. 17-13, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Concrete (M/M Peters Construction, Inc.) CDP #17-01c-02, Involving an Increase in the Contract Price in Excess of \$10,000.00.

Knitter stated the contractor will be responsible for the construction of all concrete flatwork (shelter pad, walks, and port-a-john pad) and footings as indicated including furnishing and installing all specified aggregate, concrete, reinforcing materials, devices, and joints. Estimated quantities include: 2,584 sf of concrete flatwork, 6 structural footings (shelter), and 1 seat wall footing. The change order increase to the contract is \$26,782.00.

MOTION by Duffy and seconded by Mahoney to approve Resolution No. 17-13, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Concrete (M/M Peters Construction, Inc.) CDP #17-01c-02, Involving an Increase in the Contract Price in Excess of \$10,000.00.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

F.2.c. Resolution No. 17-14, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Masonry (Jimmy Z's Masonry Corp.) CDP #17-01c-03, Involving an Increase in the Contract Price in Excess of \$10,000.00.

Knitter stated the contractor will be responsible for construction of a masonry seatwall (2'W x 34'L x 1.66'H) and masonry column wraps (6). All brick, precast concrete components, and mortar are to match materials used on ARC building. Masonry contractor will be responsible for blocking around shelter posts. Other contractors will complete the shelter installation and footings. The change order increase to the contract is \$30,650.00

MOTION by Mahoney and seconded by Duffy to approve Resolution No. 17-14, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Masonry (Jimmy Z's Masonry Corp.) CDP #17-01c-03, Involving an Increase in the Contract Price in Excess of \$10,000.00.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

F.2.d. Resolution No. 17-15, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Carpentry and General Trades (Hargrave Builders. Inc.) CDP #17-01c-05, Involving an Increase in the Contract Price in Excess of \$10,000.00.

Knitter stated the contractor will be responsible for the erection of the 30'x40' prefabricated steel shelter including: erection of the steel frame, installation of the tongue and groove roof decking, and installation of the metal roof. Owner will purchase the prefabricated shelter directly and coordinate delivery. Shelter purchase will be inclusive of roof decking and metal roofing materials. The change order increase to the contract is \$17,950.00

MOTION by Mahoney and seconded by Duffy to approve Resolution No. 17-15, A Resolution Authorizing a Change Order in Regard to Athletic Recreation Center – Expansion, Carpentry and General Trades (Hargrave Builders. Inc.) CDP #17-01c-05, Involving an Increase in the Contract Price in Excess of \$10,000.00.

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

F.2.e. Staff recommended the Board approve the following change order for a net increase of \$8,385.00 for the Athletic Recreation Center – Expansion, Excavation, CDP #17-01c-01 (Kendall Excavating & Septic, LLC - Change Order #1 / ARC Change Order #1).

Knitter stated the contractor will be responsible for site grading as indicated including excavation for all new concrete flatwork and footings. Also included will be the removal and legal disposal of all excess spoils and the regrading of salvaged topsoil to match grades indicated on plans.

MOTION by Mahoney and seconded by Duffy to approve the change order for a net increase of \$8,385.00 for the Athletic Recreation Center – Expansion, Excavation, CDP #17-01c-01 (Kendall Excavating & Septic, LLC - Change Order #1 / ARC Change Order #1).

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

F.2.f. Staff recommended the Board approve the following change order for a net increase of \$9,777.00 for the Athletic Recreation Center – Expansion, Electrical, CDP #17-01c-13 (Excel Electric, Inc. - Change Order #1 / ARC Change Order #5).

Knitter stated the contractor will be responsible for providing and sizing electrical service to the proposed shelter location from the ARC mechanical room panels on dedicated circuit. Conduit route to be approved by Owner and CM prior to installation. Conduit to be run through shelter framework to service one GCFI outlet and two (2) LED light fixtures as specified. The GCFI outlet is to be mounted on the center post on the west side to the shelter and the light fixtures are to be mounted centered on the frame as indicated in detail 6 on Sheet 2. Owner will coordinate the internal conduit access through the steel shelter frame with the structure's purchase. All electrical work shall meet local code requirements and be in accordance with standard industry practices.

MOTION by Duffy and seconded by Mahoney to approve the following change order for a net increase of \$9,777.00 for the Athletic Recreation Center – Expansion, Electrical, CDP #17-01c-13 (Excel Electric, Inc. - Change Order #1 / ARC Change Order #5)

AYES: Cohen, Coleman, Duffy, Hohnke, Mahoney  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

Knitter reviewed the following items related to the Athletic Recreation Center:

Work in progress – Warranty Items:

- Staff conducted a final warranty walk through this month related to landscaping to determine which additional plants/turf needs to be replaced/reseeded. Then, this fall, the contractor will then reinstall/reseed as designated in the punch list.
- Staff coordinated a meeting with Trane, staff, our architects, and engineers to explain some of the issues we have been encountering. Discussion points included lack of proper training, lack of service receipts of what is done when they are called out, issues with humidity levels in Group X room, issues with alarms on some units and discussion of high gas bill in mid-summer. Trane staff has been out to address some programming solutions to these problems, but we are continuing to work with them as well as our architects/engineers to ensure the buildings HVAC system is operating at its optimal potential.

Knitter stated that staff submitted drawings to the Village for PUD Minor Amendment and Building Permits in July. No comments have been received.

Knitter concluded her report with the Athletic Recreation Center – Expansion Contracts

Progress to date:

1. Subbase Completed 8/22
2. Rigid Insulation under Slab Installed 8/22

3. Insul-Tarp Set 8/22
4. Concrete Reinforcing Mesh Set 8/22
5. Concrete Stoops Framed 8/23
6. Radiant Heat Tubing Completed 8/24
7. Radiant Heat Tubing Pressurized & Tested 8/28
8. Gymnasium Slab Poured 8/29
9. Storage/Office/Boiler/Team Areas Poured 8/30

Schedule:

1. Start MEP Rough-In 9/5
2. Start Roof Drains & Roof Curb Installations 9/5
3. Masonry Mobilization 9/6
4. Masonry Material Delivery 9/6
5. Start Masonry 9/6
6. Start Fire Protection 9/6
7. Cold-Formed Metal Framing – Mid – Late September
8. Roofing – Early October

3. Adams concluded his report stating that the FY2017-2018, Goals and Objectives 1<sup>st</sup> Quarter Update is included in the Board packet for review.

COMMITTEE REPORTS

SEASPAR – No Report

JUBILEE – No Report

PDRMA – No Report

EX-OFFICIO REPORT

1. Plan Commission – No Report
2. Chamber of Commerce – Adams noted the “Gourmet on the Green” event at Village Greens Golf Course will be held Thursday, Sept. 14<sup>th</sup>.
3. Affiliated Athletic Associations – No Report.

OLD BUSINESS

Town Centre Property-

I.1. Adams stated he is seeking a formal response from the Park Board regarding the Village’s request to use approximately four (4) acres of the Town Centre Property to construct a future Village facility. Adams recapped the history of the Town Centre property acquisition to include the reasons publicly cited to the public to acquire the property, the existing intergovernmental agreements with the Village, and the approved Town Centre Master Plan.

Adams reviewed three potential options for Board consideration: 1) permitting the Village’s use of 4 acres of property/compensation based on a formula to be determined 2) equally split the 44 acres which would require a negotiation on the acreage to be split, or 3) reject the use of 4 acres for facility development to adhere to the agreement to preserve the property for parks and public grounds and pursue the Town Centre master plan development as originally approved by both agencies. Discussions ensued regarding the impacts of each option.

President Hohnke, Commissioner Mahoney and Commissioner Coleman stated the property should remain as “Green Space”, citing the previous promise to the residents by both the Village and Park District was to preserve and use the property for park and public grounds and conform with the intent of the IGA as well as the Town Centre Master Plan that was approved by both agencies. Additional discussion included the Park District’s previous offer to convey or swap alternate park property for the Village’s consideration to construct a facility in order to preserve the Town Centre property,

which was consequently rejected by the Village as a viable alternative. Commissioner Cohen stated he agrees to stick to the master plan which is only two (2) years old. Commissioner Duffy stated he suggests the matter should first go through a public process such as a Town Hall meeting to gather public feedback and opinions. President Hohnke responded that the public has already provided their feedback through the comprehensive Town Centre master planning process and the public's opinion, at that time, was to not develop any facilities on the property. He added, the Boards of both agencies jointly met and approved the plan.

There was a MOTION by Mahoney and seconded by Coleman to reject the Village's use of four (4) acres of the Town Centre property for development of a Village facility and adhere to the approved Town Centre Master plan.

President Hohnke requested a roll call.  
Upon a roll being called

AYES: Cohen, Coleman, Hohnke, Mahoney  
ABSTAIN: Duffy  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

I.2. Pulte Home Hobson Hill Subdivision Pathway – Adams stated the Village of Woodridge and School District #68 (SD#68) have requested the installation of a proposed 7' wide concrete path from the proposed Hobson Hill single family subdivision on park property for the primary purpose of creating pedestrian pathway for students to access Meadowview School. Currently, the school boundary for the new subdivision is designated to both Meadowview and Willowcreek Schools. The Village and School District both have concerns regarding the safety of kids accessing Willowcreek School due to the high volume of traffic on Hobson Road in addition to the difficult of turning left out of the subdivision for both buses and cars. Since, the subdivisions surrounding this Hobson Hill subdivision go to Meadowview School, it makes sense to change the school boundaries to be consistent with the surrounding school population as well as provide safe access. Additionally, the pathway will provide connection to the Village as a whole as well as provide access to recreational facilities located at Meadowview School, which are maintained by the Park District.

Adams noted that after negotiating several options regarding ownership and maintenance of the proposed path, which included Park District attorney feedback, the following course of action is recommended:

- 1) Park District accepts ownership of the path and retaining wall for only the limits of the path constructed on park property. Developer to pay for and construct improvements according to park district standards.
- 2) Parties shall agree on language to include in the HOA covenants the requirement of the HOA to pay for the future replacement & repairs of the pathway and retaining wall subject to Park District discretion.
- 3) Park District & School District conceptually agree to enter into an IGA to give SD#68 the discretion to snow plow the path which shall include indemnifications/hold harmless language and insurance requirements.

#### NEW BUSINESS

No Report

#### ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney and seconded by Duffy to adjourn the regular Board Meeting of September 12<sup>th</sup>, 2017 at 9:50 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted,

A handwritten signature in black ink that reads "Jack C. Mahoney". The signature is written in a cursive style with a prominent initial "J" and a long, sweeping underline.

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Jack Mahoney, Secretary