



President Hohnke called the Regular Meeting of the Board of Commissioners to order at 7:00 P.M. Upon a roll of Commissioners being called, the following were present: Coleman, Duffy, Hohnke and Kubal. Staff present: Adams, Evans, Karesh, Knitter, Larsen, Pettit, Ritter, Rhodes, Webber. Absent: Commissioner Mahoney.

PUBLIC PARTICIPATION – None.

PRESIDENT'S REPORT

1. President Hohnke opened the meeting announcing the results of April 4, 2017 Consolidated General Election and congratulated Commissioners Duffy and Mahoney on their re-election.
2. President Hohnke stated that this is the Annual Meeting to elect new Board Officers, Committee Chairs, and ex-officio members. Hohnke reviewed the current appointments:
 - a. Board President – Fred Hohnke
 - b. Board Vice-President - Jim Duffy
 - c. Board Secretary – Jack Mahoney
 - d. Board Secretary Pro Tem – Mike Adams
 - e. Board Treasurer - Joe Kubal
 - f. Plan Commission Ex-Officio – Jack Mahoney and Don Ritter
 - g. Jubilee Committee Ex-Officio – Brian Coleman and Don Ritter (alternate)
 - h. SEASPAR Representative – Mike Adams and Don Ritter (alternate)
 - i. PDRMA representative and – Mike Adams and Joan Larsen (alternate)

MOTION by Duffy, and seconded by Kubal to approve the above same appointments for the 2017-2018 Fiscal Year with the exception of substituting Chris Webber for Joan Larsen as the PDRMA alternate representative.

President Hohnke requested a roll call.
Upon a roll being called:

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

- 3a. President Hohnke moved to reappoint Mike Adams as the Woodridge Park District's Executive Director.

MOTION by Duffy and seconded by Kubal to approve Mike Adams as the Woodridge Park District's Executive Director.

President Hohnke requested a roll call.
Upon a roll being called:

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

3b. President Hohnke moved to reappoint Klein, Thorpe & Jenkins as the Woodridge Park District's legal counsel.

MOTION by Duffy and seconded by Kubal to approve Klein, Thorpe & Jenkins as the Woodridge Park District's legal counsel.

President Hohnke requested a roll call.

Upon a roll being called:

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

3c. President Hohnke moved to reappoint the Illinois Institute of Trust as the Woodridge Park District's Investment Advisor.

MOTION By Mahoney and seconded by Kubal to approve the Illinois Institute of Trust as the Woodridge Park District's Investment Advisor.

President Hohnke requested a roll call.

Upon a roll being called:

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

4. President Hohnke offered congratulations to Wes Karneffel (Outing Coordinator - Village Greens Golf Course) for 15 years of service to the Woodridge Park District.

5. President Hohnke stated the Village of Woodridge/Prologis \$500 Grant (Golden Years Program)/Check presentation will take place on June 1, 2017 at the Village Board Meeting.

6. President Hohnke's next item was to call for a Public Hearing regarding the Fiscal Year 2016-2017 Budget & Appropriations Ordinance to be held on June 13, 2017 at 7 p.m.

STAFF REPORTS

Finance

1a. Joan Larsen opened her report announcing this would be her last Board Meeting due to her retirement. She then addressed her only action item regarding the ACTIVE net Registration Software Product and Services Agreement. The Class registration software product has been declared at its end of life on November 30, 2017. Since the District has installed this product back in 2003, we've achieved good results and been very happy with its performance. Now faced with a decision on a new software product to purchase and install, staff reviewed several vendors to determine the adequacy of alternate products suitable for the needs of the District. The emerging updated software product now sold under the name ACTIVE net combines the needs of the District complemented by a superior reputation in software design that staff feels will serve the District for years to come.

Larsen explained that the Park District currently spends about \$65,000 a year on Class, which includes software and the costs of clearing/using credit card transaction fees. She said that ACTIVE net is a web-based software, so it is not installed on the computers and that ACTIVE net charges a percentage of every transaction. Larsen continued that it will

cost more to utilize – about \$100,000 for the first 12 months for maintenance and fees – but with the ARC now on board costs were going to increase anyway. President Hohnke asked who will train the staff and Larsen said ACTIVE net will handle the training.

Larsen went on to add that the Park District will need to pay an additional fee of \$38,600 to convert our Class System to ACTIVE net. This will include converting all memberships and databases. President Hohnke asked if the \$38,600 was a one-time fee. Larsen responded that it was, but the \$100,000 will be an annual fee for the next 36 months, adding that the amount could increase if we add more registration transactions.

President Hohnke then asked if ACTIVE net would work if the Internet goes down. Larsen explained that it will not work, but that was the same way it was with the existing Class System.

Staff recommended Board approval of the ACTIVE net Product and Services agreement to provide web based registration software product to the District for a term of 36 months with fees as quoted in the ACTIVE network quote #01210297 subject to final attorney review.

MOTION by Kubal and seconded by Coleman to approve of the ACTIVE net Product and Services agreement to provide web based registration software product to the District for a term of 36 months with fees as quoted in the ACTIVE network quote #01210297 subject to final attorney review.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

Larsen continued her report saying the Final 2017/2018 Budget is complete and that the Executive Director's report will include action items requested for Board consideration. She added that preliminary fieldwork for the 2017/2017 Audit is scheduled for May 18th.

Larsen added that staff is actively onboarding employees for the 2017 hiring season. Staff performance evaluations for all full time and select permanent part-time positions are now due. Supervisors are actively working on completion of these important evaluations as well as submitting their recommendations for merit compensation increases.

Commissioner Duffy asked what the turnaround time is for background checks. Larsen responded three days, and Mike Adams added that it takes longer if there is a "hit."

Larsen concluded her report sharing that IT Staff is gearing up for the summer season with the major focus on updating computers and software at the golf course and Cypress Cove.

Planning

2a. Jenny Knitter began her report with an action item seeking Board authorization to bid the Village Greens Pathway Repair Project, VGCRP #17-05c. Knitter reported that The Village Greens Asphalt Pathways have been scheduled as part of the Village Greens Capital Replacement Program, and is in need of repair in various areas throughout the course.

The schedule for work is noted below:

- Authorization to Bid: May 9, 2017
- Bid Let: May 17, 2017
- Bid Opening: June 6, 2017
- Board Recommendation/Contract Approval: June 13, 2017
- Construction Starts: June 19, 2017
- Substantial Completion: September 29, 2017

President Hohnke asked if it would be more economical if the bidding for this project were to be combined with Agenda Item 2b - 2017 Asphalt Resurfacing Project, CRP #17-01c. Knitter responded that it would be easier to manage the projects as two separate bids. Village Greens could manage the work being done at the Golf Course and would be better equipped to coordinate logistics and answer specific questions about their project, while the Park District could manage the locations outlined in Agenda Item 2b. Adams added that we may see more bidders keeping it as two separate projects as some companies specialize in specific areas of work like pathways, and use more specialized equipment. Not all contractors do both types of work.

Staff recommended the board bid the Village Greens Pathway Repair Project, VGCRP #17-05c.

MOTION by Duffy and seconded by Coleman to authorize staff to bid the Village Greens Pathway Repair Project, VGCRP #17-05c

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2b. Knitter's next action item seeking approval was the 2017 Asphalt Resurfacing Project, CRP #17-01c. Knitter stated each year, as part of the Capital Replacement Program, staff reviews and assesses many of our asphalt existing conditions to determine our needs related to asphalt resurfacing. This year, we have many projects which have a need and have been budgeted for including:

- Community Center - bike path behind building
- Community Center - North Walk to bridge concrete removal and replace with asphalt
- Village IV to Bridge
- 83rd Street Park – Parking Lot
- Hawthorne Woods – Driveway
- 63rd Street Park – Bike path
- Willow Creek School – Bike path
- Alternate - Lake Harriet Duck House to Woodridge Drive
- Other Miscellaneous Patching

Staff recommended the board bid the 2017 Asphalt Resurfacing Project, CRP #17-01c.

MOTION by Duffy and seconded by Coleman to authorize staff to bid the 2017 Asphalt Resurfacing Project, CRP #17-01c

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2c. Knitter's next action item was seeking Board authorization to bid the Lake Harriet and Ide's Grove East Pond Maintenance Project – Aeration Equipment Purchase and Installation, CDP #17-02pc-02.

As a part of the District Capital Development Plans, staff would like to seek proposals related to the recommended Aeration Equipment, as determined in the ILM Pond Evaluation Report conducted in August - 2016, for both Lake Harriet and Ide's Grove East.

Staff recommended the board request proposals for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Aeration Equipment Purchase and Installation, CDP #17-02pc-02.

MOTION by Coleman and seconded Kubal to request proposals for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Aeration Equipment Purchase and Installation, CDP #17-02pc-02.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2d. Knitter's next action item seeking Board approval was seeking proposals for Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Service, CDP #17-02pc-03.

As a part of the District's Capital Development plans, staff would like to seek proposals for the installation of electrical services required to operate the Aeration Equipment, as recommended in the ILM Pond Evaluation Report conducted in August - 2016, for both Lake Harriet and Ide's Grove East.

Knitter stated that this project has to be bid separately from Agenda Item 2c (Aeration Equipment) because these are two unique specialties. President Hohnke asked where the company would get the electricity for the program. Adams responded that the contractor will work with ComEd on having a meter installed at the site.

Staff recommended the board request proposals for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Service, CDP #17-02pc-03.

MOTION by Coleman and seconded Kubal to request proposals for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Service, CDP #17-02pc-03.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2e. Knitter's next action item seeking approval was regarding Falconridge Park – Split Rail Fence Painting Project, CRP #17-03pc. Knitter stated as part of the Capital Replacement Program, staff reviewed and assessed the existing condition of the split rail fence and determined repainting is needed at this time.

President Hohnke asked if we have to seek proposals for the project versus painting in-house. Staff indicated that a professional contractor is preferred due to the detailed nature of the fence design constructed with different materials used.

Staff recommended the board request proposals for the Falconridge Park – Split Rail Fence Painting Project, CRP #17-03pc.

MOTION by Coleman and seconded Kubal to request proposals for the Falconridge Park – Split Rail Fence Painting Project, CRP #17-03pc.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2f. Knitter's final action item seeking approval was regarding Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Engineering Service, CDP #17-02pc-01. Knitter explained that in order to seek proposals for an electrician to provide service and connections to the pond aeration systems at Lake Harriet and Ide's Grove East Ponds,

staff requested a proposal from AMSCO Engineering to provide electrical engineering services for these sites. The scope of engineering services include design services, electrical drawings and specifications, and building permits and shop drawing reviews related to the electrical scope of work required for the pond aeration systems. She added that as of right now we are unsure of the project timeline as it depends on the engineer's availability.

Staff recommended the board accept the proposal from Amsco Engineering, dated May 2, 2017, and approve a contract in the amount of \$9,300 for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Engineering Service, CDP #17-02pc-01.

MOTION by Coleman and seconded Kubal to accept the proposal from Amsco Engineering, dated May 2, 2017, and approve a contract in the amount of \$9,300 for the Lake Harriet and Ide's Grove East Pond Maintenance Project – Electrical Engineering Service, CDP #17-02pc-01.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

Knitter continued her report addressing the 2017 Nicor Easement Survey Project, CA #17-01pc. She reported that Staff just received survey data and will begin to develop a plan of the bike path for review by Nicor this month. She continued, noting that construction drawings for the Nicor gas line replacement at 63rd Street parking lot were obtained. Staff is reviewing the plans to determine the impact.

Knitter added that discussion continues between Pulte Builders, Village, and Nicor regarding the Hobson Hill Subdivision proposed walkway access to Meadowview School. The Village staff, at this time, supports a 5' wide sidewalk to transect Park District property versus a 8'-10' wide pathway through the Nicor easement due to potential grading issues within the Nicor property. If the 5' walk is preferred, District staff suggested the Park District approve a public access easement for the 5' wide sidewalk as long as another entity (Village or HOA) is responsible for maintaining the walk. The 5' walk provides no recreational value or any direct connection to any recreational facilities.

On a related Nicor matter, Adams noted the Park District did receive some emails and calls from residents mainly near Village Greens and Ide's Grove East, about the "flyovers" Nicor has been doing to check for encroachments onto Nicor property and its plan to remove any trees, vegetation or brush on their property in the near future. Residents want to know is the Park District had any knowledge of Nicor's actions and if the District was able to assist resident efforts to preserve tree stands. Adams said Nicor is stepping back and re-evaluating its plan state-wide with regards to tree removal, however though the District would advocate for preserving trees, it's eventually Nicor's legal right to maintain their property as they see fit.

Knitter reported that the new HVAC system at the Community Center was scheduled for a full systems start-up including staff training is scheduled for the morning of Wednesday, May 3rd. Following the start-up and commissioning of the system the project engineer will complete a final walk-through of the work completed and any outstanding items will be addressed through a punch-list.

Knitter then said that Staff is still in the process of investigating options related to locating a park shelter at the ARC soccer fields site to accommodate camp needs as well as park shelter rental opportunities. Staff is still determining the need based on ARC staff input. A concept will be presented at a future meeting to seek Board feedback.

Knitter shared that Staff postponed the 83rd Street Park open house meeting to seek neighborhood feedback on the concept plans related to the park development that was scheduled at Siple School LRC on Thursday, April 20th from 7-8pm. A letter was sent on April 20th to the Village requesting a decision related to the request to donate the Village parcel west of the park site for inclusion in the park site development. Acting Village Manager Peggy Halik informed staff that she will be taking it to their Trustees for review. Once we have an update, we will share that with the Board and then

determine which conceptual masterplan best fits the site. After that, the next step will be to schedule an open house requesting public feedback.

Adams added that the Park District sent a letter to the Village regarding 83rd Street Park and still was waiting on a response.

Regarding the Crabtree Creek- Phase 1: Streambank Stabilization Project, Knitter shared that the contractor will complete site restoration including the out lot that was used for staging and site access upon completion of similar work for the Village. The grant documentation has been completed relative to the work done by the Park District. Staff is also coordinating with the Village of Woodridge for final report and requesting reimbursement based on documentation just provided on the Village's portion of the grant.

Knitter then reported that we received approval on May 9th for the IEPA grant in the amount of \$384,900 for Triangle Park. Knitter added staff is investigating some additional small County grants totaling about \$50,000 if approved. President Hohnke asked if the DuPage County Grant that we were turned down for this year, will be available again next year. Knitter said the grant will be available again next summer and suggested we re-apply and request a reduced amount (\$90,000) compared from last year's request of \$150,000. This amount is based on feedback she received from the County.

Adams noted that he and President Hohnke planned to meet with DuPage County Commissioner John Curran to educate him on the proposed project and to seek his guidance on seeking County grant funds for the project and to review with him why our project did not score well with the last application and what revisions to the application can be made to enhance the competitiveness of the project. Adams added a future joint meeting with Village officials is still pending subsequent to finalizing the grants for this project.

Golf Course

3a. Brandon Evans began his report with an action item seeking bid acceptance and contract approval for Village Greens Irrigation Satellite Control Box Replacement Project, VGCRP #17-04c.

Evans reported that the satellite control boxes for the irrigation system are aged and parts are difficult to source. The unit and components that was bid was approved under a TCPN national cooperative purchase program for \$59,441. However, the Golf Course decided to bid the project locally to potentially obtain better pricing.

The base bid includes the purchase of a TORO Lynx Smart Satellite Irrigation Control System or "approved equal" including delivery of the specified products. The bid included no alternate bid items. The results of the bids are:

Bidder Base Bid

Reinders, Inc. \$50,443.70

Staff recommends Board accept the low qualified bid based on the Contract Base Bid and approve a contract agreement with Reinders, Inc. for the amount of \$50,442.70 for the purchase of a TORO Lynx Smart Satellite Irrigation Control System as specified.

MOTION by Coleman and seconded Kubal to accept the low qualified bid based on the Contract Base Bid and approve a contract agreement with Reinders, Inc. for the amount of \$50,442.70 for the purchase of a TORO Lynx Smart Satellite Irrigation Control System as specified.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

Evans continued his report stating that Village Greens hosted 2,475 rounds in April, down from both last year and our historical average. YTD rounds total 3,665, also down from last year and our historical average.

President Hohnke asked if the Illinois State Scramble that was scheduled for April was cancelled. Evans reported that it was cancelled due to heavy rains and that \$22,000 in entry fees had to be returned.

Recreation

Don Ritter began his report stating that staff will be coordinating our annual Kids Dialogue program beginning May 24th at Murphy School. Each year, staff visits with the 6th grade students at each of the six (6) elementary schools to discuss the programs and services offered by the Park District. The Village also sends a representative to talk about Village services.

Ritter reported that the 31st annual Road Rally event was held on April 22nd with a total of 73 teams participating, down from last year's total of 89 teams. Eight (8) teams from Woodridge were registered for the event and a fun time was had by all. He added that Opening Day of the WSA spring soccer season was held on April 22nd. Early Bird registration for fall will be held on May 6, 10 & 13 at the ARC.

Ritter noted that the Woodridge Park District hosted its first indoor 4 v 4 Soccer Tournament on April 14th. A total of 24 teams participated with ages ranging from U8-U14 Boys and Girls. The Woodridge Storm U-11 Boys team participated in the tournament.

The first group to rent the ARC ropes course was held on April 22nd for an 11-year old birthday party. Ten friends and two parents experienced the course with great success. Three more rentals are scheduled for the month of May. Additionally, the annual dance recital will be held on Sunday, May 21st at Lisle High School.

Ritter reported that Motion Explosion is scheduled for Friday, May 12th from 11:00 a.m. - 2:00 p.m. at Cypress Cove parking lot. This touch-a-truck event is always a hit with our families. New this year will be a mascot race, which will include Splash (Cypress Cove mascot), Ace (ARC mascot) and mascots from other local park districts.

Ritter then noted that Village subsidy workshops were held again this year on April 25th & 27th at the Woodridge Library to help families understand the process in receiving financial assistance for the Summer Camp programs. Totschool graduation ceremonies will be held on May 26th at the Community Center. The last day of classes for the 2016-17 school year will be on May 25th.

Ritter shared that the ARC Open Play on Thursdays has concluded for the spring. Attendance continued to be consistent throughout the month of April averaging around 55 children per day. A total of 300+ families participated during the two months that Open Play was held. We informed the public via flyers, website and Facebook that the program would return in late 2017 in addition to possible summer hours should we experience a stretch of hot temperature days.

The new playground opened at the ARC and it is already a big attraction. The KIDZ Squad program has been using it as well and the kids are loving it. There have been a couple of software issues that are being addressed by the manufacturer.

Ritter then reviewed ARC Membership sales and reported that Barb Larocco, the Fitness Manager, is focusing her efforts on personal training.

Ritter concluded his report offering congratulations to the following employees:

- On May 20th, Julie Rhodes will be celebrating her 26th year with the Woodridge Park District.
- On May 24th, Jamie McAleer will be celebrating her 7th anniversary as one of our front desk Customer Service Coordinators.

Aquatics

5a. Julie Rhodes began her report with an action item seeking proposal acceptance for Cypress Cove Sound System Replacement Project ACRP 17-02pc. Rhodes reported that during last season, Fund 06 incurred \$3,744.77 in sound system and speaker repairs at Cypress Cove. The main system is original to the facility, and the supplemental system was installed with the addition in 2009. Due to the placement of the supplemental system (in the small pump house located adjacent to the program pool), the supplemental system has extensive corrosion and had failed completely by the end of the season. The supplemental system was originally placed in the pump house in order for the swim team to be able to access controls, however, it is also controlled through original system located in the pool manager's office as well. In addition to the corrosion and failure of the supplemental sounds system, many of the park's original speakers are no longer functional. The sounds system is an integral part of operations at Cypress Cove, as it is used to make general information and emergency procedures announcements. With the number and cost of repairs, and number of failed speakers increasing, it became prudent to research replacement of the system.

President Hohnke asked if Cypress will still have two speaker systems and if both are needed. Rhodes responded that the system will be two independent systems but they can be controlled individually or together.

The Aquatic Department received two proposals. The first proposal, from Ben Wiersum Sound Technology, allows for relocation of the supplemental sound system to the pool manager's office and installing external controls (outside of the pump house) for swim team use. The second proposal, from Fathom Media, calls for the supplemental sounds system to remain located in the small pump house, which does not provide a solution to the corrosion issue. The total for the proposals are listed below.

Contractor Proposal Total

- Ben Wiersum Sound Technology \$14,000
- Fathom Media \$15,000

Staff recommended the Board accept Ben Wiersum Sound Technology as the low qualified proposal and approve a contract agreement in the amount of \$14,000 for the Cypress Cove Family Aquatic Sound System Replacement, Project ACRP 17-02pc.

MOTION by Coleman and seconded by Kubal to accept Ben Wiersum Sound Technology as the low qualified proposal and approve a contract agreement in the amount of \$14,000 for the Cypress Cove Family Aquatic Sound System Replacement, Project ACRP 17-02pc.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

Rhodes continued her report sharing that a Facility Guide for Group Outings, Rentals and Parties was created as a way to introduce the facility to outside groups planning a visit to Cypress Cove. The Facility Guide, or something equivalent, is a requirement put into place by PDRMA for the 2017 season. On April 20th, PDRMA emailed the Aquatic Supervisor to compliment the Facility Guide and ask for permission to "feature this (Facility) as a resource on our website under the aquatics section for the members to use as a reference/example of what an excellent facility guide with rules, operations, etc., as well as during the Aquatics Risk Management Day.

Regarding the Pool Painting Project, Knitter reported that the Main Pool and Plunge Pool have been re-caulked, prepped and repainted. The Lazy River has been sand blasted and is being prepped and painted. The pools are scheduled to be filled May 13th with the Lazy River and Plunge Pool scheduled after that.

Rhodes mentioned that Life Guard training began April 26th and other staff trainings are scheduled throughout the month of May.

Adams noted that Cypress Cove is experiencing a surge in Downers Grove residents buying passes possible due to Maple Hill Pool not re-opening.

Parks

John Karesh began his report stating the ball fields are open the 2017 spring season. Currently crews are dragging all fields three (3) times a week as weather allows and working on some in-house renovations to various fields such as adding ball mix & surface to our infields. Once again, one crew is dedicated to maintain Janes Park and Orchard ball fields. This has proven to be vital to the success of our maintenance practice. Additionally, staff has marked out all the soccer fields and provided player benches and bleachers at some or all locations. Crews are regularly lining the fields once a week.

Karesh continued that mowing crews are out in full force. Crews are maintaining about 550 acres a week of fine-cut park mowing and open space and that the 2006 Toro 580 was recently sold on EBay for \$6,000.00. This was replaced by our new Toro 5900 as part of the Capital Replacement Program.

Regarding current projects, Karesh noted the garden plots have been rototilled, and are being staked & numbered for the 2017 season. There are 72 plots measuring 20 x 30 feet. All gardeners will be issued a key to enter the garden plot area. Keeping the gate locked will minimize the amount of debris being dumped at this site. We will once again be providing a water tank on site so the gardeners have access to water. President Hohnke asked how many people are using the plots. Karesh responded that the Park District lays out 72 plots, and that about 15 gardeners utilize 30 plots.

Karesh added that Forest Glen Park water feature is being worked on for the 2017 season. Staff anticipates the water feature up and running by the end of next week, and the start-up work has begun on Hobson Splash Pad. Work includes the reassembly of the plumbing that was removed and/or winterized, and installation of the backflow preventer. Two (2) of the five (5) leapers are not working, even though they were purchased new in 2016. They will be replaced under warranty. Staff is worked with the Planning Department to install six (6) concrete bowl shaped planters at the front entrance of the ARC. The planter placement will provide a barrier to warn drivers not to drive up to the doors of the ARC.

Karesh reported that staff continues preseason work that is needed for the opening of Cypress Cove. The Aquatic Maintenance Supervisor is working with the Aquatic & Planning Departments to coordinate when the pools can be filled. Staff is also working on cleaning up landscape beds and adding new mulch.

Karesh than thanked all the groups that participated in the annual Park Cleanup Day. This year approximately 200 people participated. In the continuing spirit of "going green" the volunteers collected four (4) 35 gallon bags of recycling and picked up two (2) one ton dump trucks of garbage.

Karesh ended his report congratulating Robert Harry on 27 years of service to the Park District.

Marketing

Megan Pettit began her report reviewing the information posted on Facebook, Media and Web Promotions: Cypress Cove Season Pass Sales, Motion Explosion, Woodridge Jubilee, ARC Summer Fitness Special and National Physical Fitness and Sports Month promo at the ARC.

Pettit then shared that the marketing department is assisting the ARC fitness manager in executing a membership retention plan for the National Fitness and Sports month. For each day that an ARC fitness member checks into the fitness center in May, they can fill out a raffle ticket for a weekly drawing for an Amazon gift card. Custom raffle boxes are located at the fitness desk, posters are located throughout the facility and weekly Facebook posts are made about the raffles and National Physical Fitness and Sports month.

Pettit closed her report noting that Jubilee sponsorship follow-ups are underway. We currently have \$6,000 (not including Euclid Beverage) in sponsorships including 2 new sponsors, Smart Mouth Dental and First Student. Marketing of the event kicked off with a one-page event summary in the summer activity guide. After Motion Explosion is over, posters will be displayed at the Community Center, the ARC and the Hobson Corner Park marquee, weekly Facebook posts will be made and the full schedule of events will be added to the website. Residents will receive the Jubilee brochure on Friday, June 1 via Door to Door Delivery.

Safety Committee

Julie Rhodes stated that the May Safety Briefs were emailed to the staff on May 1, 2017.

CONSENT AGENDA

MOTION by Mahoney and seconded by Duffy to approve Consent Agenda item 1 and 2 for approval of minutes and Agenda Items 3 through 10 for Vendor Payment and Payroll Ratification for a total amount of \$723,178.58.

- 1. Regular Board Meeting Minutes April 11, 2017
- 2. Executive Session Meeting Minutes April 11, 2017
- 3. Special Meeting Minutes..... April 22, 2017
- 4. Vendor Payment & Payroll Ratification Report (4/7/17 – 5/4/17)..... \$723,178.58
- 5. Action Fence Contractors, Inc., 2016 Fencing Replacement Project, CRP #16-12c, Payout #2..... \$14,279.60
- 6. Corporate Construction Services, Athletic Recreation Center, Construction Management Services, CA#14-01pc-02, Contract Amendment No. 1 (Expansion), Payout #2..... \$5,000.00
- 7. Jensen’s Plumbing & Heating – Community Center HVAC Replacement Project, Payout #3..... \$28,617.30
- 8. Jensen’s Plumbing & Heating – Community Center HVAC Replacement Project, Payout #4..... \$15,981.50
- 9. Muscat Painting & Decorating – Pooling Painting Project, ACRP 17-01c, Payout #2 \$52,320.76
- 10. Williams Architects, Athletic Recreation Center - Architectural Consultant Services, CA#14-01pc-01 – Contract Amendment No.3 (ARC Phase 2 – Architectural Services), Payout #5 \$35,563.15

President Hohnke requested a roll call.
Upon a roll being called

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

DIRECTOR’S REPORT

1a. Mike Adams began his report with an action item recommending the Board re-approve the Mission Statement and Strategic Goals for 2017. At the Board Workshop on April 22, 2017, staff presented for review and discussion the mission statement and strategic goals previously revised in 2010. The Staff did not recommend any changes.

Staff recommends the Board reapprove the Mission Statement and Strategic Goals as presented.

MOTION by Duffy, and seconded by Kubal to reapprove the Mission Statement and Strategic Goals as presented.

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

1b. Adams continued his report seeking Board approval of the Annual Subgoals and Objectives for FYE2018. At the Board Workshop on April 22, 2017, staff presented the preliminary FYE2018 Annual Subgoals and Objectives proposed by staff. Annually, staff completes a comprehensive assessment process of all District provided services in order to identify issues, enhance service and determine unmet needs. The assessment process entails the review of all resources

used throughout the year such as program survey results, facility survey results, resident feedback, Village Town Meeting, Village Annual Survey, planning focus groups, mail@woodridgeparks.org, resident work requests, volunteer meetings, coaches dialogues, social networking sites, intergovernmental staff meetings as well as staff workshops. The information reviewed is then evaluated and created into subgoals and prioritized within the framework of the strategic goals.

Staff recommends the Board approve the FYE2018 Annual Subgoals and Objectives as presented.

MOTION by Kubal, and seconded by Coleman to approve the FYE2018 Annual Subgoals and Objectives as presented.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

1c. Adams next item seeking Board approval was the Organizational Chart for FYE2018. Adams noted that staff discussed in detail the proposed changes to the Organizational Chart for FYE2018 at the budget workshop on April 22, 2017. Adams reviewed the new positions which included:

- Maintenance Department: Natural Resources Manager (FT)
- Additional revisions include the change in Supervisors for the Aquatic Maintenance Supervisor and Maintenance Facility Technician.

Staff recommends the Board approve the organizational chart for FYE2018 dated 5/9/17.

MOTION by Kubal, and seconded by Coleman to approve FYE2018 Organizational Chart as presented.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

1d. Adams next item seeking Board approval was the annual salary and wage scale for FYE2018. Adams noted it is the District's practice to re-assess all salary ranges based on market data of agencies comparable to the Woodridge Park District every two years or when a position is added or if a noted fluctuation in market warrants. Due to the timing of the Superintendent of Finance/HR/IT position transition, the two year re-assessment will be postponed till next budget year. Revisions to the salary and wage scale for FYE2018 are as follows:

- Added Natural Resource Manager's position
- Readjusted minimum salaries back to their previous approved amounts (pre-FLSA legislation/FLSA legislative court challenged) for Landscape Designer/Planner, Administrative Office Manager, Human Resources Generalist, Athletic/Recreation Supervisor (4), Fitness Manager, Graphic Designer, First Assistant Golf Professional and Food & Beverage Manager.
- Added Ropes Course Attendance (PT2) position
- Ranges highlighted in red represent salaries re-assessed based on market data of comparable agencies.
- All other positions/salary ranges did not warrant a re-assessment this year and have not changed for FYE2018 from FYE2017.

It is important to note, that the salary range study is only used as a guideline. All current salaries are acceptable within the salary ranges identified. No salary adjustments are proposed

Staff recommends Board approval of the Salary and Wage Range as presented.

MOTION by Duffy and seconded by Coleman to approve the annual salary and wage scale for FYE2018.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

1e. Adams next item seeking Board approval was the Capital Development & Replacement Funding Program as presented.

The Board reviewed and discussed in detail at the April 22, 2017 Board Workshop the proposed funding plan to fund the following FYE2018 capital priorities:

Capital Development

- Lake Harriet Improvements
- 83rd Street Park Improvements
- Crabtree Creek Post Construction Contract Maintenance
- Woodland Management Hawthorne Hill (Invasives Removal)
- Hawthorne Hill Woods Topo Survey
- Woodland Management New Sites
- Timbers Edge Future Neighborhood Park (FY Funding 1 of 2)
- Ide's Grove Nicor Pathway Connector
- Triangle Park Phase 3 Storm Water Improvements
- Miscellaneous CDP
 - Lake Harriet Submersible Aerator System
 - Ide's Grove East Pond Aerator Fountain
 - Tommy Lift Gate for Pick-Up Truck
 - Walk Behind Blower

Capital Projects – ARC

- Phase 2 Gymnasium Expansion (Trades Contracts)
- Owner Direct Equipment Purchases & Installation
- Construction Contingency
- A&E Fees
- Construction Management
- Owner Soft
- ARC Soccer Fields/Summer Camp Picnic Shelter
- ARC Soccer Fields Split Rail Fence

Capital Replacements (New Purchase/Projects)

- Computer Network & PC Hardware / Copiers / Printers
- Maintenance Garbage Truck
- Maintenance Miscellaneous Equipment
- Park Sites
 - Falconridge Park Split Rail Fence

- Site Furnishings
- Playground Safety Surface (Ide's East & 63rd Street Parks)
- Parking Lot/Path Asphalt Resealing/Resurfacing
- Miscellaneous

The proposed funding plan will utilize a combination of corporate funds, grant proceeds, executed debt certificates (ARC) and limited general obligation bonds from the District's non-referendum bonding authority.

Staff recommends the Board approve the Capital Development and Capital Replacement Funding Plan for FYE2018 as presented.

MOTION by Coleman and seconded by Kubal to approve the Capital Development and Capital Replacement Funding Plan for FYE2018 as presented.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

1f. Adams next item seeking Board approval was the FYE2018 Budget.

Adams noted that at the April 22, 2017 Board Workshop, staff and board reviewed issues, goals, and objectives; Capital Development & Replacement Programs, levy extension, Capital Development Program funding scenario, and budget line item changes.

The final property tax levy extension figures were presented for Board review at the April 11, 2017 Regular Board Meeting and were revised in the Budget accordingly. Adams added that an itemized list of budget revisions since the April 22, 2017 Budget Workshop was provided in the Budget Manuals.

Adams reviewed the budget changes. One item discussed in detail is the Kidz Zone (child watch program during fitness use) at the ARC which is not performing as expected. Staff is recommending revising the pricing structure to increase participation. Instead of paying for childcare by the hour, members can add on unlimited child care for an extra \$15/month. Commissioner Kubal asked what other fitness facilities do, like LA Fitness. Adams responded that LA Fitness includes it in their membership fees and added that research shows that while you will not make any money following this fee structure, people will see it as a value added to the membership and may be more apt to purchase a membership. Adams said we will try the new proposed fee structure for a year and then re-evaluate on whether or not to continue the program. Adams also mentioned that Saturday Kidz Zone is being eliminated due to low attendance.

President Hohnke asked what other Park District Fitness Centers are doing for child watch during fitness activities. Adams responded that Naperville does offer it, and that Angie McGrath spoke with both the Lisle and Downers Grove Park Districts. They have restructured their fees similar to what staff is proposing and they are seeing a positive difference.

A tentative budget and appropriations for FYE2018 has been created and will be made available to the public for 30 days in advance of the required public hearing scheduled for June 13, 2017.

Staff recommended Board approval of the Fiscal Year 2017-2018 Budget net of inter-fund transfers in the amount of \$19,695,253 as presented.

MOTION by Duffy and seconded by Coleman to approve the Fiscal Year 2017-2018 Budget net of inter-fund transfers in the amount of \$19,695,253 as presented.

President Hohnke requested a roll call.
Upon a roll being called:

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

1g. Adams next item seeking Board approval was the Tentative Budget & Appropriations Ordinance for Fiscal Year FYE2018. Per State statutes the District is required to approve a budget and appropriations ordinance within the first quarter of the fiscal year. Subsequent to that approval a tentative draft of the budget and appropriation ordinance for fiscal year beginning May 1, 2017 and ending April 30, 2018 must be available for public inspection for at least 30 days prior to final action. The tentative Ordinance will be made available beginning May 10, 2017 prior to approval, the Board must also hold a public hearing. Staff recommends holding the public hearing on June 13, 2017 @ 7 p.m. A tentative form of the budget and appropriation ordinance is attached hereto.

The appropriation ordinance serves as an upper limit on what may be spent during the current fiscal year. It is, in effect, a statement of the maximum amount that could conceivably be spent if sufficient funds were available. The appropriation for each budget line item typically exceeds the budget amount by 15% to ensure staff has some leeway in spending. Some items may exceed the 15% based on unknown volatility of the certain budget items (e.g. legal services).

The notice for the public hearing is scheduled to be published May 17, 2017 publication as required per state statute.

Staff recommended the Board ratify the availability of the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2017, and Ending April 30, 2018 for public inspection for 30 days beginning May 10, 2017.

MOTION by Coleman and seconded by Kubal to approve the availability of the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2017, and Ending April 30, 2018 for public inspection for 30 days beginning May 10, 2017.

President Hohnke requested a roll call.
Upon a roll being called

AYES: Coleman, Duffy, Hohnke and Kubal
NAYS: None
Absent: Mahoney
MOTION CARRIED.

1h. Adams next item seeking Board approval was Ordinance 17-8 to adopt new and revised job descriptions and policy in the Woodridge Park District Comprehensive Policies & Procedures Manual.

Adams reported the following proposed revised policies:

3.7 Staff Succession (Revised) – revised to incorporate succession for new positions.

8.7.1 Sick Leave (Revised) – added notification must be provided for each day of employee's absence. If employee is away from work for three (3) or more consecutive days because of illness or injury, employee's immediate supervisor may require employee to provide documentation from employee's physician or other health care provider confirming employee or employee's family member's illness or injury, employee's fitness to return to work, and employee's ability or inability to perform the essential functions of employee's position.

The following job descriptions were also revised:

- 8.3.17 Maintenance Landscape Specialist (Revised)
- 8.3.29 Aquatics Facility Manager (Revised)
- 8.3.30 Aquatics Maintenance Supervisor (Revised)
- 8.3.40.4.8 Natural Resource Manager (New)

Staff recommended the Board approve Ordinance No. 17-8, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures (3.7 Staff Succession (Revised), 8.7.1 Sick Leave (Revised), 8.3.17 Maintenance Landscape Specialist (Revised), 8.3.29 Aquatics Facility Manager (Revised), 8.3.30 Aquatics Maintenance Supervisor (Revised), 8.3.40.4.8 Natural Resource Manager (New).

MOTION by Duffy and seconded by Coleman to approve Ordinance No. 17-8, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures (3.7 Staff Succession (Revised), 8.7.1 Sick Leave (Revised), 8.3.17 Maintenance Landscape Specialist (Revised), 8.3.29 Aquatics Facility Manager (Revised), 8.3.30 Aquatics Maintenance Supervisor (Revised), 8.3.40.4.8 Natural Resource Manager (New).

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2a. Adams next item seeking Board approval was Athletic Recreation Center – Expansion Scoreboards Equipment Purchase and Installation, CDP# 17-01c-14. Staff requested quotes from Sievert Electric Service & Sales, who provided National Bid Pricing through TCPN Cooperative Purchase Program for the purchase and installation of the electronic score boards and accessories. These prices reflect nationally bid unit pricing applied to the ARC – Expansion site conditions and specified design.

Staff recommended the Board accept Sievert Electric Service and Sales Company's proposal and approve a purchase order in the amount of \$13,231.00, obtained through the TCPN cooperative purchase program for the purchase and installation of the electronic scoreboards and accessories for the Athletic Recreation Center – Expansion Scoreboards Equipment Purchase and Installation, CDP# 17-01c-14.

MOTION by Duffy and seconded by Kubal to accept Sievert Electric Service and Sales Company's proposal and approve a purchase order in the amount of \$13,231.00, obtained through the TCPN cooperative purchase program for the purchase and installation of the electronic scoreboards and accessories for the Athletic Recreation Center – Expansion Scoreboards Equipment Purchase and Installation, CDP# 17-01c-14.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2b. Adams next item seeking Board approval was Athletic Recreation Center – Gym Equipment Purchase and Installation, CDP# 17-01c-15. Staff requested a quote from Haldeman – Homme, Inc., who provided National Bid Pricing through NJPA Cooperative Purchase Program for the purchase and installation of the following Gymnasium equipment:

- 2 forward fold electric ht. adjusting backboards (main court)*
- 4 side fold electric ht. adjusting backboards (side courts)*
- 1 electronic divider curtain*
- 8 tip and roll bleachers (8' long, 3 row)
- 2 tip and roll bleachers (16' long, 3 row)

- 56 wall pads 2' x 6' (under each backboard)
- 2 indoor floor sleeves for volleyball
- 1 portable volleyball system (with transfer cart)

**relay panels and keypads for electronic components are included*

These prices reflect nationally bid unit pricing applied to the ARC – Expansion site conditions and specified design.

Staff recommends the Board accept Haldeman – Homme, Inc's proposal and approve a purchase order in the amount of \$89,851.00, obtained through the NJPA cooperative purchase program for the purchase and installation of the Gym Equipment and accessories for the Athletic Recreation Center – Expansion Gym Equipment Purchase and Installation, CDP# 17-01c-15.

President Hohnke asked if we are purchasing all this equipment before we receive the remaining \$1.25M PARC grant. Adams said we will not release the order until we have received the funds.

MOTION by Coleman and seconded by Kubal to accept Haldeman – Homme, Inc's proposal and approve a purchase order in the amount of \$89,851.00, obtained through the NJPA cooperative purchase program for the purchase and installation of the Gym Equipment and accessories for the Athletic Recreation Center – Expansion Gym Equipment Purchase and Installation, CDP# 17-01c-15.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2c. Adams next item seeking Board approval was Athletic Recreation Center – Turf Wall Padding Purchase and Installation, CDP# 17-01pc-16. As previously discussed with the Board, staff requested proposals for the purchase and installation of 6' tall padding panels on the north and south walls of the turf field and received the following quotes:

- Carroll Seating, Inc. \$11,805.74
- Haldeman – Homme, Inc. \$16,481.00

Staff requests the Board accept the proposal from Carroll Seating, Inc., dated March 20, 2017, and approve a contract in the amount of \$11,805.74 for the Athletic Recreation Center – Turf Wall Padding Purchase and Installation, CDP# 17-01pc-16.

MOTION by Coleman and seconded by Kubal to accept the proposal from Carroll Seating, Inc., dated March 20, 2017, and approve a contract in the amount of \$11,805.74 for the Athletic Recreation Center – Turf Wall Padding Purchase and Installation, CDP# 17-01pc-16.

AYES: Coleman, Duffy, Hohnke and Kubal

NAYS: None

Absent: Mahoney

MOTION CARRIED.

2d. Adams last item seeking Board approval was Athletic Recreation Center – Expansion Testing Services, CA# 17-02pc. Staff requested proposals from 3 firms regarding testing services related to the ARC and received the following:

- GEOCON Professional Service located in Frankfort, IL
- Testing Service Corporation TSC, located in Shorewood, IL

Each of the companies provided an estimated proposal of services that varied based on what each company anticipates testing services to be. The recommendation was to evaluate the proposals based on the following to have a better assessment of value comparison:

- Is there a minimum charge
- Where are their testers being dispatched from (local is better for ease of scheduling and arrival)
- What is the trip charge (the closer to our site the less expensive)
- Review of unit costs for various tests

In reviewing those main 4 criteria above, Staff has determined that GEOCON Professional Services, has provided the lowest minimum charge and overall lowest unit costs for various tests. The Construction Manager also has recent positive experience in working with GEOCON Professional Services for testing services for other projects.

Staff recommends the Board accept GEOCON Professional Services as the low qualified proposal and approve a contract based on the proposal dated April 6, 2017, to complete the Athletic Recreation Center – Expansion Testing Services, CA# 17-02pc.

MOTION by Coleman and seconded by Kubal to accept GEOCON Professional Services as the low qualified proposal and approve a contract based on the proposal dated April 6, 2017, to complete the Athletic Recreation Center – Expansion Testing Services, CA# 17-02pc.

Adams continued his report sharing that during the heavy rains on the weekend of April 28th, staff encountered approximately 10 leaks within the ARC facility including several along the north and east windows, a few along the internal gutter drain pipes in the fitness area, and several coming through the air handlers in the gym. Staff immediately called the construction manager and they had contractors on site Monday, May 1st investigating and addressing these issues. Commissioner Kubal asked if this is to be expected in a new building. Adams confirmed that it was and that it is better to happen now while the building is still under warranty. He added that pre-cast walls can shrink/swell/shift and that the construction manager recommends adding money to the budget for annual sealing/caulking.

Adams reported that the ARC playground has been open since April 11th and has been very popular. Unfortunately, we have not been able to get the main electronic component operating again, since it was originally installed in the fall. The Playground manufacturer hired a contractor who came out and determined that there were electronic components that were originally operating, but they feel a power surge or lightning strike has damaged some components due to the fact it has been up and running, and tests from Denmark shows it was running normally. The manufacturer is taking it on as warranty and coordinating the repairs. On a separate issue, the moving circular balance beam, called the supernova, had its rubber gasket fall out/removed during normal play. The piece was barricaded off until the contractor repaired this item on April 28th. It is now functioning just fine.

Adams shared the following grant and contract updates:

- Athletic Recreation Center –PARC Grant: Still awaiting reimbursement, submitted on March 9, 2017.
- Athletic Recreation Center -Permeable Paver Grant: Still awaiting reimbursement, submitted on February 15, 2017.
- Illinois Department of Commerce & Economic Opportunity (IDCEO) / Public Sector Energy Efficiency Program: All funding has been received.

Adams closed his report stating that the construction manager is ready to send contracts to contractors for their signatures, pending receipt of PARC Grant funding. The letters of intent have been sent to the Concrete, Structural Steel, and Aluminum and Glass contractors and they have been asked to proceed with submittals, in preparation of the start of the project very soon, pending receipt of PARC Grant funding.

COMMITTEE REPORTS

SEASPAR – Adams reviewed the FY2017-2018 Budget for the Board and stated that no action was required.

JUBILEE – Everything is on track.

PDRMA – Mike Adams will be attending the annual membership meeting in May.

EX-OFFICIO REPORT

1. Plan Commission– Adams discussed the Pulte Development (Hobson Hill) located near the SW Corner of 63rd & 355. The Village requested the Developer to connect the subdivision to Meadowview School and evaluate the best options. Options being investigated include a pathway on an adjacent Nicor easement or a walk on District property. Additional discussion ensued regarding the pros and cons of each option.
2. Chamber of Commerce – No Report.
3. Affiliated Athletic Associations – No Report.

NEW BUSINESS

Adams shared that we received a request from a Veteran for an ARC discount and wanted to know why we offer an Active Military discount but not a Veteran discount. Commissioner Kubal asked what other Park Districts are doing. Adams said we are evaluating this option, but will have to look at it across the board – offering discounts at Cypress Cove and Village Greens as well. President Hohnke asked how people prove they are a Veteran. Adams suggested they show discharge papers. Adams said we will research further and make a recommendation to the Board at a future meeting.

EXECUTIVE SESSION

MOTION by Coleman, seconded by Kubal, to adjourn to Executive Session under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. President Hohnke requested a roll call. Upon a roll being called:

ALL AYES. MOTION CARRIED.

The Board adjourned to Executive Session at 8:31 p.m.

RECONVENE OPEN SESSION

The Regular Board Meeting of May 9, 2017 reconvened at 8:48 p.m. Upon a roll of Commissioners being called, the following were Present: Coleman, Duffy, Hohnke, Kubal. Staff present: Adams. Absent: Mahoney.

FINAL ACTION

MOTION by Duffy, seconded by Coleman to approve an addendum dated May 9, 2017 to the Executive Director of Parks and Recreation's existing employment contract dated May 10, 2019 approve an increase in salary and compensation for unused vacation days.

President Hohnke requested a roll call.
Upon a roll being called

AYES: Coleman, Duffy, Hohnke, Kubal

NAYS: None

ABSENT: Mahoney

MOTION CARRIED.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Kubal seconded by Duffy to adjourn the meeting at 8:49 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jack C. Mahoney".

Jack Mahoney, Secretary