



President Hohnke called the Special Meeting of the Board of Commissioners to order at 8:00 a.m. Upon a roll of Commissioners being called, the following were present: Cohen, Hohnke and Mahoney. Absent: Commissioner Coleman. Staff present: Adams, Evans, Karesh, Knitter, Kyriakoulis, Pettit, Ritter, Rhodes, and Webber.

FYE2019 Budget Workshop

Adams stated the meeting is to conduct a budget workshop for the upcoming fiscal year. Adams started the meeting by providing an overview of the main topics to be presented and discussed with the Board. The main topics to be reviewed consisted of the District's Mission Statement and Strategic Goals, Annual Subgoals and Objectives, Organizational Charts, Capital Development and Capital Replacement Programs and Preliminary FYE2019 Budget.

Mission Statement & Strategic Goals

Adams presented for the Board's annual review the District's Mission Statement and Strategic Goals, which were reviewed in detail. Adams stated the Mission Statement and Goals still best reflect the direction of the District and therefore staff does not recommend any revisions. Subsequent to Board review and discussion, there was no action taken to revise the Mission Statement & Strategic Goals.

FY2018-2019 SubGoals & Objectives Review

Adams stated the FYE2019 Annual Subgoals and Objectives proposed by staff was submitted for Board review at the April 10, 2018 Regular Board Meeting. He restated that staff completes annually a comprehensive assessment process of all District provided services in order to identify issues, enhance service and determine unmet needs. The assessment process entails the review of all resources used throughout the year such as program survey results, facility survey results, resident feedback received from neighborhood dialogues, Village Town Meeting, Village Annual Survey, planning focus groups, info@woodridgeparks.org, resident work requests, volunteer meetings, coach dialogues, social networking sites, intergovernmental meetings, as well as staff workshops. The information reviewed is then evaluated and created into subgoals and prioritized within the framework of the strategic goals and budget availability, which will upon Board approval establish the direction for the year.

Adams mentioned the primary focus of goals for the upcoming year are related to the results from the 2017 Community Survey.

Adams requested the Board forward any comments regarding the subgoals to either President Hohnke or himself prior to the next Board meeting, at which time staff will request Board consideration to approve.

FY2018-2019 Organizational Chart Review

Adams noted that changes are recommended to the Organizational Chart to reflect the restructuring of positions to improve internal efficiencies. These changes included:

- Moving the Natural Resource Manager (FT) & Landscape Specialist (FT) under the Superintendent of Planning & Development (FT)
- Moving the Recreation Supervisor (FT – Before/After School & Camps) under the ARC Facility Manager (FT)
- Revising title and responsibilities of the Human Resources Generalist (FT) to Human Resources Manager (FT)

FY2018-2022 Capital Development Program (CDP) & Capital Replacement Program (CRP)

Adams presented an overview of projects to be considered for completion in the Five Year Strategic Master Plan. Adams reviewed the primary categories which consist of New Major Development & Facility Additions more than one million in estimated costs, Neighborhood park Developments, Land Acquisitions, New Major Development & Facility Additions less than one million in estimated costs, Environmental Improvement Projects, and Miscellaneous Capital Projects and Purchases. Adams reviewed the capital assessment process used that identifies various criteria to assign point values to

each project capital project in order to create a ranking system to use in making capital project recommendations. Additionally, Board and staff rank proposed capital projects to prioritize in order within each capital category as well as overall. Adams next summarized the projects within each category.

Adams reviewed the capital projects proposed for the FYE2019 Budget in the CDP and Capital Replacement Project (CRP) Funds. Proposed CDP projects consist of:

- 83rd Street Park Development
- Athletic Recreation Center (ARC) Phase 2 MAC Gym Addition – Punch List Items
- ARC Soccer Field Complex Perimeter Fence
- Crabtree Creek Streambank Erosion Control Project, Phase 1 Maintenance Services
- Cypress Cove Filtration System Replacement (Plunge/Program Pool Filter)
- Hobson Corner Park Pickleball Court Conversion
- Ide's Grove Nicor Pathway Connector
- Ide's West Park Phase 2 Improvements
- Jefferson Junior High School Track & Artificial Turf Field (SD#68 Coop Project)
- Maintenance Facility Office Renovations
- Orchard Hill Park Baseball/Softball Core Safety Netting
- Triangle Park Phase 3 Storm Water Improvements Project
- Timbers Edge Neighborhood Park
- Town Centre Community Park Sled Hill Development
- Miscellaneous Capital Projects & Equipment Purchases

Adams summarized the FYE2019 major proposed Projects Capital Replacement Program (CRP). The CRP program is broken down into seven sections including; Administration Building, Maintenance Building, Vehicles, Equipment, Park Sites, School Sites, and Miscellaneous. He highlighted the major projects recommended for completion in each category for the Board.

Aquatics Budget FYE2019

Adams stated that staff presented the preliminary Aquatic budget to the Board at the previous board meeting. Adams re-highlighted the proposed major capital projects funded by the Aquatics Fund:

- Resurface Body Flume Slides
- Concrete Deck Replacement/Caulking
- Repaint Light Standards

Village Greens Golf Course Budget FYE2019

Evans reviewed the Golf Course Operating Fund in detail including revenues, expenses, CDP Funds and CRP Major Projects. Evans indicated budgeted revenues and expenses are reflective of previous 3-year actuals in order to provide a more accurate budget taking into account previous years weather impacts.

VGGC Capital development projects proposed include:

- #1, #2, #10 & #16 Bunker Drainage and Reshaping Projects
- Sod – Tees & Paths
- Patio Improvements Architectural Services
- Reserve for Future Projects

New VGGC Major capital replacement projects proposed include:

- Golf Carts New Lease Payment
- Asphalt Path Resurfacing
- Sand Trap Rack Equipment Replacement

FYE2019 Preliminary Budget Review

Adams reviewed in detail the FYE2019 preliminary budget amounting to \$17,600,497 net of inter-fund transfers. He first informed the Board of the preliminary FYE2018 major accomplishments listing for their review.

Adams explained the Budget is categorized by Major Governmental Funds (General Fund (01), Capital Replacement Fund (11), Capital Development Fund (44), Recreation Fund (02), and Debt Service Fund (61); Non-Major Governmental Funds (Insurance Liability Fund (03), Audit Fund (04), IMRF/FICA Fund (05), Working Cash Fund (08), Special Recreation Fund (19), Restricted Contributions Fund (21), and Jubilee Fund (31)); Enterprise Funds-(Aquatics Fund (06), and Aquatics Capital Development & Replacement Fund (07)); and Agency Funds (Village Greens Operating Fund (18), Village Greens Capital Development Fund (45), and Village Green Capital Replacement Fund (46)). Adams, Webber and Ritter highlighted within each fund significant revenue and expense line item changes by fund compared to the current year's budget. After Board discussion of various budget items, Adams stated a final budget will be presented to the Board at the May Regular Board Meeting.

Adams presented the Board with the following budget timeline:

- April 21, 2018 Board Workshop
- May 8, 2018 Final Budget Adjustments Review / Board Approval of Draft Budget & Appropriations Ordinance
- June 12, 2018 Public Hearing & Board Approval of Budget & Appropriations Ordinance

EXECUTIVE SESSION

MOTION by Mahoney and seconded by Cohen to adjourn to Executive Session under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District and 2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance.

President Hohnke requested a roll call.
Upon a roll being called:

AYES: Mahoney, Cohen, Hohnke
NAYS: None
ABSENT: Coleman
MOTION CARRIED.

The Board adjourned to Executive Session at 9:40 a.m.

RECONVENE OPEN SESSION

The Special Board Meeting of April 21, 2018 reconvened at 10:04 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Hohnke, Mahoney. Staff present: Adams. Absent: Coleman

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Cohen, seconded by Mahoney to adjourn the meeting at 10:04 a.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted,



Jack Mahoney, Secretary