

WOODRIDGE PARK DISTRICT
Regular Board Meeting
September 11, 2018



President Hohnke called the Regular Meeting of the Board of Commissioners to order at 7:00 p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Coleman, Hohnke, Mahoney and Venouziou. Staff present: Adams, Evans, Karesh, Knitter, Pettit, Rhodes, Ritter, Webber.

OTHERS IN ATTENDANCE: None.

PRESIDENT'S REPORT

President Hohnke began with a Moment of Silence in honor of 9/11.

Recognition of Staff Milestone Anniversaries:

President Hohnke continued his report offering congratulations to Kim Schopp (Board Secretary) for (15) years of service and Amelia Lozano (Tot-School) for (5) years of service to the Woodridge Park District.

President Hohnke noted Taste of Woodridge will be held on September 26th.

President Hohnke mentioned Woodridge Rotary "Rockin' The Cause – Benefiting the Kids", will be held on September 30, 2018, from 12-9 p.m. @ Cypress Cove Family Aquatic Park.

President Hohnke concluded his report reminding everyone that Indian Summer Fest will be held Sunday, September 30th at Castaldo Park, from Noon to 5 p.m.

STAFF REPORTS

Finance

Chris Webber began his report stating the August financials and revenue facilities analysis which marks the fourth month of the District's Fiscal Year and the 8th months of Village Green's year are included in the Board report for your review.

Webber mentioned the District has collected \$5,973,518 or 88% of the \$6,768,106 2017 Tax Levy. The District anticipates the majority of the remaining levy around September 14th with 2nd installment payments for DuPage County still coming in.

Webber noted staff has finalized the audit fieldwork and is waiting on a draft report. Sikich plans to attend the October Board meeting as previously discussed.

Webber added staff has conducted Tot School and Kidz Squad orientations – Tot School and Kidz Squad both have three (3) new teachers this year and staff is looking to find a few more still at this time. Staff is recruiting for the following positions – Customer Service Coordinator, Cook at Village Greens, Seasonal Park Maintenance for the fall and for Kidz Squad. Additionally, with the summer season ending, staff is processing the terminations and performance reviews of the summer seasonal staff.

Webber stated staff is working with Sterling Network Integration to determine a plan of action in upgrading the District's network system. The Board had approved many items during the Budget process so staff is now determining which are deemed critical to ensure everything is running at the optimal level. Staff will be working to close down Cypress in the coming weeks and ready it for winter.

Webber concluded his report stating surveillance cameras have been installed and are operational at Cypress Cove, Village Greens Golf Course, Community Center and additional cameras at the ARC. The Maintenance Facility will be the last facility to get cameras installed.

Planning

2.a. Jenny Knitter began her report with an action item regarding 83rd Street Park Development Project, CDP#18-03c-01. Knitter stated as part of the Capital Development Plan, staff is working to finalize details associated with the approved masterplan for 83rd Street Park, presented and approved by the Board on November 14, 2017.

Knitter stated the 83rd Street Park Development includes: a 30' x 40' picnicking shelter with seating for 100+ patrons, accessible pathways linking site amenities (bike path, shelter, baseball, school, playground, etc.), improvements to the existing baseball field, benches, waste receptacles, and extensive landscape enhancements. Baseball improvements include accessible, covered dugouts; accessible spectator spaces, accessible walks from both the WPD and Siple School parking lots, fence height modifications to accommodate new dugouts; fence/backstop fabric replacement, new team benches, park benches, waste receptacles, and landscape enhancements.

The tentative schedule for the project is as follows:

- Issue for Bid September 19th
- Bid Opening October 4th
- Board Contract Consideration October 9th
- Construction Begins October 15th
- Construction substantially Complete March 29, 2019
- Planting schedule May 1-30, 2019

Staff requested Board authorization to bid the 83rd Street Park Development Project, CDP#18-03c-01.

MOTION by Cohen and seconded by Mahoney to authorize staff to bid the 83rd Street Park Development Project, CDP#18-03c-01.

President Hohnke requested a roll call.
Upon a roll being called

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou
NAYS: None
Absent: None
MOTION CARRIED.

2.b. Knitter's next action item was pertaining to the Cypress Cove Filter System Renovation Project – Phase 1, ACRP #18-07c. Knitter stated this is Phase 1 of the renovation with focus on the demolition of the plunge pool and lap pool filters and all associated piping and valves and replacement with new filtration equipment as specified by our Aquatic engineer (filtrex filter, air compressor, air dryer, strainer screen, plunge pool/lap pool pump impeller, and all gauges and sensors).

Bids were opened on August 31st as follows:

Crossroad Construction, Inc.	\$199,825.08
Schaefgas Brothers, Inc.	\$231,300.00

Knitter noted the District's engineer followed up with contractors to ask why the bids came in so high and why there were not more bidders. They all indicated that they were very busy right now and didn't need the work.

Knitter added she also followed up with the engineer to ask if he thought we could wait to complete the project next year.

He felt comfortable in the condition of the current filters to last another season. The goal is to rebid the project this winter for construction to occur between Sept. 2019 – April 2020.

Staff recommended the Board reject the submitted bids for the Cypress Cove Filter System Renovation Project – Phase 1, ACRP #18-07c, due to the project being over budget.

Commissioner Mahoney asked if this project was budgeted in (2) phases. Adams replied yes, right now the focus is on Phase 1, with Phase 2 to be considered in five to ten years.

MOTION by Cohen and seconded by Mahoney to reject the submitted bids for the Cypress Cove Filter System Renovation Project – Phase 1, ACRP#18-07c, due to the project being over budget.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou

NAYS: None

Absent: None

MOTION CARRIED.

2.c. Knitter's next action item was regarding Triangle Park Restoration Project, CDP #18-01c. Knitter stated bids were opened on August 29th at 10:00 a.m. Bids were received by ENCAP, Inc., Martam Construction, Inc., Copenhaver Construction, Inc. and V3 Construction Group, LTD., Woodridge, IL which was the low bidder.

Knitter described the Alternate Bids descriptions as follows:

101-A thru 101-U: Town Centre Sled Hill Construction Related Costs

101-V: Transport Cost based on alternate highway route

102: Excavated Aggregate/Gravel Deposit Habitat Enhancement (if needed)

103: Additional Rock Toe Streambank Stabilization (if needed)

104: Additional Rock Toe Streambank Stabilization (if needed)

105: Additional Tree Rootball Revetment Structures (if needed)

106: Additional Rock Riffles (if needed)

107: Clay liner (if needed)

Executive Director Adams along with President Hohnke met with Village Administrator Al Stonitsch and Mayor Gina Cunningham to discuss the sled hill project based on realized costs savings to complete the sled hill project now. The District requested the Village Board reconsider their current directive to Village staff not to process the permit application to construct the sled hill. A follow up letter was sent to Stonitsch. Adams requested the Village respond by Tuesday, September 11th, so that, the Park Board can make a decision on the terms of the contract agreement to complete the Triangle Park project.

Knitter stated since discussions and negotiations are still in progress with the Village related to the Sled Hill project, Staff will be postpone any recommendation to the Board to consider approving the sled hill related alternate bids. Staff will continue to have discussions with the Village related to utilizing the fill for the Sled Hill and will have further insight no later than the October Park Board Meeting.

Knitter noted staff has been in touch with the grant agencies to confirm what portion of the projects they are able to fund with the approved grants. The two (2) largest grants, IEPA 319 grant (\$384,900) and DuPage County Community Development Block Grant – Disaster Relief (\$400,000)– are both pass through grants with original sources coming from Federal Resources. As a result, there is a lot of coordination and discussions that are in progress to understand how both grants can work together to fund the same project. Also, they both require local funding in order to receive the amounts listed above and since our project did come in well under budget, it is likely that the funding amounts listed above will be less. I have been in contact with the grant administrators and will have more information related to this grant funding distribution to share with the Board soon.

Knitter stated in the meantime, since the project did come in under budget (based on estimated local share amount) and the District has signed contract agreements for the above mentioned grant sources, Staff recommends proceeding at this time. Proceeding now will allow the Contractor to secure bonding, schedule equipment, order materials as well as schedule crews for this upcoming project.

Staff recommended the Board accept V3 as the low responsive bidder based on the contract base bid and alternate bids #102, #103, #105 & #106, and approve a contract agreement in the amount of \$736,231.00 for the Triangle Park Restoration Project, CDP#18-01c.

President Hohnke asked when excavating is going to start. Knitter stated she is estimating sometime in October pending the outcome of the sled hill decision.

MOTION by Cohen and seconded by Mahoney to accept V3 as the low responsive bidder based on the contract base bid and alternate bids #102, #103, #105 & #106, and approve a contract agreement in the amount of \$736,231.00 for the Triangle Park Restoration Project, CDP#18-01c.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou

NAYS: None

Absent: None

MOTION CARRIED.

2.d. Knitter continued with her next action item regarding Memorial Park – Landscape Improvement Project, Tree Removal, MSP #18-09pc-01. Knitter reviewed the scope of work: provide materials and labor to complete: the removal and legal disposal of designated trees and stumps including 19 existing Austrian Pines of varying sizes and the removal of 2 additional stumps. Existing mulch beds to remain. No prevailing wage requirement (maintenance).

Expert Tree Service	\$ 2,500
Steve Piper & Sons, Inc.	\$ 3,660
Homer Tree Care	\$ 4,550
Trees "R" Us, Inc.	\$ 4,883
Graf Tree Care, Inc.	\$ 4,900
Family Landscaping & Treewerks, Inc.	\$ 4,900
Semper Fi Land Services, Inc.	\$ 6,650

Staff recommended the Board accept Expert Tree Service's proposal dated 08/30/18 in the amount of \$2,500 for the Memorial Park – Landscape Improvement Project, Tree Removal, MSP #18-09pc-01.

MOTION by Cohen and seconded by Venouziou to accept Expert Tree Service's proposal dated 08/30/18 in the amount of \$2,500 for the Memorial Park – Landscape Improvement Project, Tree Removal, MSP #18-09pc-01.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou

NAYS: None

Absent: None

MOTION CARRIED.

2.e. Knitter's next action item was regarding Memorial Park – Landscape Improvement Project, Tree Installation, MSP #18-09pc-02.

Knitter reviewed the scope of work:

- Tree Purchase & Installation: Provide materials and labor to complete: the purchase and installation of 20 Eastern White Pines (8'-10', b.b.) and 1 Autumn Blaze Maple (2.5", b.b.) in locations as indicated. Groups of 5 pine trees should be planted within the extents of each of 4 existing mulch beds.

- Mulching: Following planting the mulch beds should be top-dressed with minimum 2" of new, premium hardwood mulch (supplier to be approved by Owner). Tree ring for maple should also be mulched to the same depth. Please note that mulch should be clear of the installed tree trunks and the crown of the root ball should be exposed.
- Prevailing wage required.

Semper Fi Land Services, Inc.	\$ 9,975
Innovation Landscape, Inc.	\$ 12,069
Hacienda Landscaping, Inc.	\$ 12,900
D&J Landscape	\$ 20,095

Staff recommended the Board accept Semper Fi Land Services, Inc.'s proposal dated 08/31/18 in the amount of \$9,975 for the Memorial Park – Landscape Improvement Project, Tree Installation, MSP #18-09pc-02.

MOTION by Cohen and seconded by Venouziou to accept Semper Fi Land Services, Inc.'s proposal dated 08/31/18 in the amount of \$9,975 for the Memorial Park – Landscape Improvement Project, Tree Installation, MSP #18-09pc-02.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou
 NAYS: None
 Absent: None
 MOTION CARRIED.

2.f. Knitter's next action item was regarding the 83rd Street Park Development Project - Shelter and Dugout Purchase, CDP #18-03c-02. Knitter stated in order to stay ahead of baseball season in 2019 and to prepare for the renovations of the ballfields at Jefferson that will be out of play effective spring of 2019, staff has requested Sourcewell cooperative purchase program (previously NJPA) pricing from Poligon Shelters for the purchase of the following:

- Two Baseball Dugouts with roofs
- One 30' x 40' picnic shelter (same design as ARC)

Knitter mentioned installation of the shelters is not included in this proposal and will be incorporated into the park development bid.

Staff recommended the Board accept Reese Recreation Products, Inc.'s low qualified bid proposal dated 9/4/18 obtained through Sourcewell cooperative purchase program and approve a purchase order in the amount of \$65,667.25 for the freight and delivery two (2) dugout shelters and one (1) 30' x 40' park shelter for the 83rd Street Park Development Project - Shelter and Dugout Purchase, CDP #18-03c-02.

MOTION by Mahoney and seconded by Cohen to accept Reese Recreation Products, Inc.'s low qualified bid proposal dated 9/4/18 obtained through Sourcewell cooperative purchase program and approve a purchase order in the amount of \$65,667.25 for the freight and delivery two (2) dugout shelters and one (1) 30' x 40' park shelter for the 83rd Street Park Development Project - Shelter and Dugout Purchase, CDP #18-03c-02.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou
 NAYS: None
 Absent: None
 MOTION CARRIED.

2.g. Knitter's final action item was the Town Center Sled hill – Engineer Bidding Services, CA #18-05pc-02. Knitter reviewed the scope of work:

- Provide bid document assistance with bid alternates, project summaries, and related information. Evaluation of bids submitted, coordination of pre-bid meeting and responses to questions related to sled hill bid through a formal addendum.

- At this time, we have not requested a proposal for Construction Observation of this work since it is still not confirmed of its construction status. Living Waters Consultants - \$2,600

Staff recommended the Board accept Living Waters Consultant's proposal dated 08/20/18 in the amount of \$2,600 for the Town Center Sled hill – Engineer Bidding Services, CA #18-05pc-02.

President Hohnke asked why we are proceeding with this bidding if we are not sure about the status of this project. Adams replied we had to incur this cost to prepare the bid documents related to the sled hill in order to obtain bid pricing for the project.

MOTION by Mahoney and seconded by Cohen to accept Living Waters Consultant's proposal dated 08/20/18 in the amount of \$2,600 for the Town Center Sled hill – Engineer Bidding Services, CA #18-05pc-02.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou

NAYS: None

Absent: None

MOTION CARRIED.

Knitter continued her report with the following information regarding the Lake Harriet Water Quality Improvements Project. Staff is reviewing and evaluating updated information, data and solution options provided by ILM consultants to further improve water quality at the lake. Staff is working with ILM to vet and finalize the most feasible best practices and sustainable solution(s) for this Lake. Once, finalized staff will present for Board review.

Knitter noted permit documents were submitted to the Village on August 31st for the 83rd Street Park - Engineering Consultant Services, CA#18-07pc.

Knitter stated letters have been sent to residents on September 4th to notify them of the invasive removals that will take place on the 1.6 acre site adjacent to Timber's Edge Park. The work is scheduled to take place the week of September 10th. This month, staff will also seek proposals for topographic surveys of both Ide's West and the new Timbers Edge site once tree clearing has occurred and it is easier to survey.

Knitter noted staff received notification from DuPage County that the BMP fee-in-lieu funding request for Triangle Park Restoration Project, CDP #18-01c has been approved on a staff level. An IGA has been drafted and will be presented to the Stormwater Committee on September 4th and the County Board on September 11th. Once those agencies have approved the IGA, staff will present the agreement for WPD Board Approval. Planning staff is still awaiting a building permit from the Village and a construction easement from ComEd.

Knitter concluded her report reviewing the Natural Resource Management & Landscape – Project Updates for August:

Natural Areas' Progress

This month, the Natural Area Manager's crew focus has been on removing dead and dying trees and shrubs at Caddie Corner Park and Sunnydale Park. Coordination is happening regarding stump grinding and tree installations to occur later this month.

Tree pruning and removals of dead trees continue to be a priority as well.

Treatments for algae and aquatic weeds have continued for the pond at Ides Grove East.

Landscape Specialist Progress

The Landscape Specialist seasonal staff left in early August. His focus has been keeping up with weeding and pruning at various park sites. He has also focused his efforts at Ide's Legacy Park and Sunnydale Park removals of diseased and

dying trees. Also, staff worked together with maintenance to do storm clean up from the heavy storms of late August. This month, focus will be on replacement of some trees and shrubs and bed mulching at Sunnydale.

Golf Course

Brandon Evans began his report stating that Village Greens hosted 5,855 rounds of golf in August. Rounds played continue to decline along with golf participation rates. The course is on pace for a 25% decline in rounds played compared to last season.

Evans noted a mysterious illness has affected our fairways causing rapid (and in some cases total) turf loss. The CDGA's Chief Agronomist has been on site taking samples, as well as veteran golf course superintendents and representatives from Syngenta to try to diagnose the issue. Staff will forward a report once completed. As a result, we have proactively notified our potential guests of the current course conditions and asked for their patience. Inevitably, we will see a further decline in rounds played for the remainder of the year as a result.

Commissioner Mahoney asked how many fairways have been affected. Evans replied all, some worse than others.

Evans concluded his report stating the Labor Day Scramble tournament hosted 19 teams and featured a payout of \$3,800.

Recreation

Don Ritter began his report stating the 2nd annual Fall Festival Soccer Tournament will be held on September 22nd-23rd at the ARC soccer fields. 45 teams registered compared to 26 teams at last year's tournament.

Ritter noted the Kidz Squad program began on August 15th in conjunction with the first day of school. Currently, there are 201 kids registered (Before School – 30 and After School – 171) as compared to 183 kids at the same time last year.

Ritter stated the Active Adult Crafting Club continues to increase membership and is outgrowing their space. The group continues to receive requests from organizations in the community. The VFW asked if the group would make hats for troops overseas – Warmth for the Warriors. The VFW plans to purchase the special material required to make the hats. Many donations of materials have come in from the community. The club had a table at this year's All Village Garage Sale and sold about \$152 in supplies. The money raised will go towards additional supplies needed for the group.

Ritter mentioned the Active Adult Gardening Club will be assisting staff in planting the fall planters at the Community Center. The club is also producing some vegetables this year which they will donate to the local food pantry.

Ritter noted Totschool began the 2018-19 school year on Tuesday, September 4th.

Ritter reminded everyone the annual Indian Summer Fest is scheduled for Sunday, September 30th from 12:00-5:00 p.m. at Castaldo Park.

Ritter added the Fling into Fall Disc Golf Night Outing was held September 8th at Castaldo Park. Players received six (6) LED lights for their discs and golf pins were lit up by glow sticks. Only three (3) players show up, Dan Peboontom is researching the decline in participation.

Ritter stated on August 23rd, an Open Ropes Course program was held and ten (10) people participated. The next Open Ropes Course program is scheduled for September 20th. A Ropes Course Birthday Party is scheduled for September 8th. The annual Ropes Course inspection is scheduled for September 21st.

Ritter noted the Cubs/White Sox trip on September 21st has fourteen (14) people registered, leaving nine (9) tickets remaining to be sold.

Ritter concluded his report stating Kathleen Wenczewicz has been hired as the new Recreation Supervisor replacing Kim Jay and will start on September 10th. Kathleen comes with a wealth of experience with 18 years at the Fox Valley Park District. She also interned with the Woodridge Park District back in 1992. Welcome Kathi!

Aquatics

Julie Rhodes began her report stating Cypress Cove is closed for the season.

Rhodes noted the Cypress Cove lifeguard staff received a 5 Star Award from Starfish Aquatics for the audit conducted in August.

Rhodes mentioned the 2018 Aquatic Report is currently in progress. Estimated completion date is October 31, 2018.

Rhodes added the Aquatics Department will conduct an Aquatic Workshop to discuss changes from this season, comprehensive capital replacement assessment, and possible operational improvements for next season.

Rhodes noted a survey to the season pass holders will go out for feedback by October 1st. The swim lessons survey is currently open. All survey results will be provided in the October Aquatic Board Report.

Rhodes stated Allied Painting Services is scheduled to begin completion of their scope of work for the re-painting of the light poles and the auxiliary concessions building and spray playground pump house Wednesday, September 5th.

Rhodes mentioned the Aquatic Department will be working with the Planning Department to determine fall landscaping projects and a timeline for bidding re-painting and gel coating of the drop and body slides.

Rhodes concluded her report reviewing the up to date financials.

Parks

6.a. John Karesh began his report with an action item regarding the 2018 Concrete Unit Paver Sand & Seal Repair Project MSP #18-03PC. Karesh stated this change order reflects the final invoicing total coming in at \$16,056.80 which is \$63.00 dollars less than the original contract amount of \$16,119.80. For the reset, seal & sand replacement of select pavers at Seven Bridges, Sunnysdale, Caddie Corner & Ides East parks.

Staff recommended the Board approve Change Order #1 to the Sybert Group contract agreement for a net decrease of \$63.00 for the 2018 Concrete Unit Paver Sand & Seal Repair Project, MSP#18-03PC.

MOTION by Cohen and seconded by Mahoney to approve Change Order #1 to the Sybert Group contract agreement for a net decrease of \$63.00 for the 2018 Concrete Unit Paver Sand & Seal Repair Project, MSP#18-03PC.

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou

NAYS: None

Absent: None

MOTION CARRIED.

Karesh continued his report stating staff took delivery on the new Ventrac 4500 tractor that will improve safe mowing of steep slopes and rough cut areas that we could not do previously. We are also looking at the possibility of equipping it with a snow removal package to replace the current practice of transforming mowers.

Karesh mentioned Hobson Splash pad will be closing on October 1st. The District will consider extending the season only if exceptional warm weather permits. We have to allow enough time for site winterization.

Karesh stated Raise-rite concrete was contracted to raise concrete pads in front of park benches & around the pavilion at Windy Point & Ide's East Parks.

Karesh added all Sports fields are being aerated and fertilized for the fall season.

Karesh noted all soccer fields are being used for the 2018 fall season. Crews will continue completion of the turf maintenance program that includes aerating, spot spraying, fertilizing, slit seeding, top dressing. Staff is also working to lay out additional fields in different colors to accommodate the soccer tournament that is going to be held September 21st -23rd.

Karesh mentioned staff is adding safety surface to park playgrounds as time allows. Over time the material settles and breaks down causing the playgrounds the need to be topped off.

Karesh added as time allows staff is swapping out old park banners and replacing them with new ones. Crews are also painting the banner poles at various park sites.

Karesh stated planning is under way for the 2018 Indian Summer Fest that will be held Sunday September 30th. Crews will provide hayrides, maintenance operations; garbage and liter pick up and assist with set-up and take-down.

Karesh mentioned staff is preparing the hayracks for the upcoming hayride season. Events include Daddy-Daughter Date night, Mother-Son date night, hayride program & tot school hay rides. Staff will provide rides during these events and assist with some set up.

Karesh noted that all seasonal maintenance staff has left for the season. The Maintenance Department is working together to cover the key responsibilities that were previously handled by the seasonal staff.

Karesh concluded his report offering congratulations to Everardo Silva on 18 years of service and Jose Hernandez on 13 years of service.

Marketing

Megan Pettit began her report stating that the following information was posted on the web, in the Newspapers and on Facebook; Family Campout; Disc Golf Night Outing; Cypress Cove End of Season; ARC September Promotion: Back to School, Back to You; Adult Fall Leagues; Daddy/Daughter Date Night; Mother/Son Date Night.

Pettit mentioned the marketing department assisted the fitness manager in promoting the September fitness specials and challenge: Back to You, Back to School. Two fitness specials are being offered: a free personal training session for members and a discounted package of three personal training sessions for both members and nonmembers. The fitness manager also created a calendar of back exercises in conjunction with a local chiropractor. Marketing includes: posters and flyers at the facility, Facebook graphics, web posts and marquee listings.

Pettit concluded her report stating the Marketing Department hosted an all-staff website workshop to brainstorm design and layout ideas for the new website. Staff shared constructive criticism about the current website and likes and dislikes of other park district sites. The Marketing Manager took the comments from the meeting, as well as the website traffic and search history into consideration to create a new website sitemap. This sitemap is an important supplement to the website redesign RFP, which will help web companies provide the most accurate quote. The RFP will be sent to web vendors the first week of September.

Safety Committee

Julie Rhodes stated that the September Safety Briefs were emailed to the staff on September 1, 2018.

Rhodes concluded her report by reviewing the Accident/Incident Report for August 2018.

CONSENT AGENDA

MOTION by Mahoney and seconded by Venouziou to approve Consent Agenda items 1 approval of minutes and Agenda Items 2 through 11 for Vendor Payment and Payroll Ratification for a total amount of \$956,957.22.

- 1. Regular Board Meeting MinutesAugust 14, 2018
- 2. Vendor Payment & Payroll Ratification Report (8/10/18-9/6/18)..... \$956,957.22
- 3. Atlas Bobcat – Skid steer Purchase MSP#18-06C, Payout #1 (Final) \$26,692.00
- 4. Griffon Systems, Facilities Surveillance Camera Systems, MSP #18-07pc, Payout #2..... \$10,375.00
- 5. Living Waters Consultants – Triangle Park, Engineering Consultant Services, CA#17-04pc,
Payout #10..... \$4,500.0
- 6. Living Waters Consultants – Triangle Park Engineering Consultant Services, CA#17-04pc,
Payout #11..... \$4,366.25
- 7. Living Waters Consultants – Town Center Sled hill, Eng. Consultant Services, CA #18-05pc,
Payout #5..... \$1,250.00
- 8. Pavement Systems, Inc., - 2018 Asphalt Resealing Project, CRP #18-06pc, Payout #1 (Final) \$23,683.25
- 9. Sybert Group Inc., Concrete Unit Paver Sand & Seal Repair Project, MSP#18-03pc,
Payout #1 (Final)..... \$16,056.80
- 10. Williams Architects – Cypress Filtration System Renovation – Eng. Services, CA#18-01pc,
Payout #2..... \$2,388.92
- 11. Utility Dynamics Corporation – Lake Harriet Pond Maintenance Project – Electrical Service Addition,
CDP #17-02pc-04, Payout #2 \$3,556.21

President Hohnke requested a roll call.
Upon a roll being called

AYES: Cohen, Coleman, Hohnke, Mahoney, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED.

DIRECTOR'S REPORT

Mike Adams stated the FY2018-2019, Goals & Objectives, 1st Quarter update is included in the Board packet for Board review.

COMMITTEE REPORTS

SEASPAR – No Report

JUBILEE – No Report

PDRMA – No Report

EX-OFFICIO REPORT

- 1. Plan Commission – Village Development Report was included in Board packet.
- 2. Chamber of Commerce – Adams noted the Taste of Woodridge will be held September 26th.
- 3. Affiliated Athletic Associations – No Report.

OLD BUSINESS

Town Center Sled Hill Development

Executive Director Adams reviewed the correspondence the District sent to the Village regarding the cost savings opportunity to develop the proposed Town Centre sled hill facility in conjunction with the proposed Triangle Park Storm Water Improvement Project and the District's request for the Village to process the sled hill building permit.

Adams presented the Board with three (3) potential options to consider regarding the proposed Sled Hill development in conjunction with the Village requested 63rd Street Park Drainage Easement and associated storm sewer pipe:

Option #1 – Do not proceed with the sled hill development at this time and take the excess soil fill from the Triangle Park Stormwater Improvement Project to a landfill as bid in the contract base bid.

Option #2 – Consider equally sharing in the cost of the storm sewer pipe located within the requested 63rd Street Park drainage easement, approve 63rd street drainage easement, and equally share in the cost of sled hill.

Option #3 – Propose Village take sole ownership of (4) acres of Town Centre property for their proposed facility development, and the Park District take sole ownership of (4) acres for the sled hill, and maintain the remaining (38) acres in joint ownership to be developed as a community park as approved per the master plan. Additionally, the Village would take over ownership of Triangle Park after completion of the stormwater improvement project and the Park District would approve the 63rd street drainage easement.

After much discussion regarding the benefits and challenges of the options presented there was consensus of the Board to pursue Option #2. Adams stated he will draft a letter to be sent to the Village Administrator outlining the proposed terms for Village consideration.

NEW BUSINESS

No Report

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested.

MOTION by Mahoney and seconded by Venouziou to adjourn the regular Board Meeting of September 11th, 2018 at 8:35 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted,



Jack Mahoney, Secretary