

WOODRIDGE PARK DISTRICT
Regular Board Meeting
July 16, 2019



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Coleman, Kranz, Mahoney and Venouziou. Absent: None. Staff present: Adams, Evans, Karesh, Knitter, Rhodes, Romano, Ritter, Webber.

OTHERS PRESENT: Mr. Elias Gonzalez 3412 63rd Street, Woodridge; Mr. Fred C. Hohnke 2916 71st Street, Woodridge; State Representative Anne Stave Murray 2136 Primrose Lane, Naperville; Prevail Bonga, 5550 Abbey Drive, Lisle

PUBLIC PARTICIPATION

Referencing Executive Director Adams' report from the June 18th meeting that showed how much other Park Districts charge for track memberships, Mr. Gonzalez noted that with the 50% fee reduction that was approved by the Board at the June meeting, the Park District is still 63% higher than the average community and that we could do better. President Cohen said the Park District will monitor the price reduction and see how it goes.

Commissioner Mahoney shared that the Board has reviewed the issue numerous times, voting the first time on no price reductions to the track membership, and then after revisiting the matter, voting again to reduce the track membership fee. President Cohen said that the Board has weighed in and voted on the price reduction at the June meeting, and the Board is not open to further discussion on the matter.

PRESIDENT'S REPORT

President Cohen opened his report welcoming Illinois State Representative Anne Stava-Murray who was at the meeting to formally recognize past Woodridge Park District Fred Hohnke for his 30 years of service to the Woodridge Park District and the community. Representative Stava-Murray then read the House Resolution recognizing Mr. Hohnke that was presented on the House Floor on April 30, 2019.

President Cohen then recognized the recent passing of George J. Soloy, past Treasurer of the Woodridge Park District from 1970-1996. Executive Director Adams pointed out that Soloy was the first park district Treasurer and that he performed many of the financial responsibilities that staff currently handles today. Adams added that he was recognized by the Park District for his time and dedication served in a Board Resolution in 2011 and a Commemorative Brick was installed in the Keith Frankland Recognition Garden.

Next, President Cohen offered his congratulations to the following Cypress Cove seasonal staff members all celebrating their five year anniversary: Kimberly Swanson – Head Swim Coach, Nathan Gryl – Assistant Guest Services Manager, Michael D'Aquila – Lifeguard, James Mahlan – Lead Concessionaire, Thomas Mejdrech – Head Lifeguard, Abigail Sharp – Deck Attendant, Swim Instructor & Swim Team Coach's Assistant, Riley Heavey – Guest Services Manager and Margaret Pacana – Pool Manager.

President Cohen's last agenda item was the consideration to appoint Park Board Representatives to discuss to review & discuss with Village representatives the 2014 Town Centre Master Plan and Intergovernmental Agreement. President Cohen shared that the Park District Board of Commissioners and the Village of Woodridge Trustees jointly met on July 11th to discuss this matter. He pointed out that the intent is not to create a formal committee but to pursue ongoing discussions between the agencies to determine the future implementation, funding and timeline of the Town Centre Master Plan. The group will periodically meet and share the discussions with their respective Boards. President Cohen then recommended that Executive Director Mike Adams, Commissioner Jack Mahoney and Commissioner Brian Coleman serve on the subcommittee as Park District representatives. Adams shared that Village of Woodridge had yet to select their representatives, and that he would forward the District's appointments to the Village.

STAFF REPORTS

Finance

Superintendent of Finance & Personnel Chris Webber began his report stating the District's auditors completed their field work on July 9th. Staff is currently working on the statistical section of the report, and expects to receive a draft in August with reports eventually finalized and presented at the October meeting.

Webber then shared that to date the District has received \$3,601,665 of the tax levy, which is 51.67% of the 2018 Tax Levy.

Webber reported that the Finance Department is conducting its annual internal audit on July 19th, which requires all employees to sign for their paycheck or direct deposit slip. This is done to ensure that no ghost payroll employees exist which helps mitigate risks of loss due to fraud. A member from the Finance team will be at the ARC, the Golf Course and Cypress Cove to facilitate the process. Staff who cannot sign for their checks on July 19th will have until July 29th to sign for them. If they do not, their paychecks will be held and/or they will be removed from direct deposit until they sign.

Webber closed his report saying that staff is busy recruiting and trying to fill the Full Time Landscape Specialist position and a Permanent Part-time Position in the PDNRM department.

Planning

E.2.a. Superintendent of Planning & Development, Jenny Knitter, began her report with the first action item, Cypress Cove Filter System Renovation Project–Ph. 2, Final Engineering, ACRP#19-04c. Knitter reminded the Board that during a routine inspection of Cypress Cove, staff observed excessive erosion occurring on the exterior side of the existing sand filter tanks. She said that a few years ago staff was made aware of the erosion issue, but at that time the erosion was not that significant and they were hoping it could extend the life 3-5 years. This work was considered Phase 2 of the Renovation Project, while Phase 1 of the project was the program and plunge pool. But after seeing the excessive deterioration it was determined that the Phase 2 repairs need to be completed prior to next season (2020). Knitter said that during planning of the Phase 1 project, the engineer was instructed to complete a Master Plan that entailed what work would need to be done to complete Phase 2 also. Knitter reported that the scope of services includes:

- Evaluation of the existing circulation pumps
- Budgeting for the filtration system renovation
- Prepare construction documents and secure permitting through IDPH
- Bid Support for questions, addenda and review of results
- Review of shop drawings, clarifications, and final site visits and punch list preparation.

Knitter then reminded the Board that the FYE2020 Budget was revised (as noted in Executive Director's report), and that Fund Balance reserves will be transferred from the Corporate Fund (Fund 01) to the Aquatic Capital Replacement Fund (Fund 07) to cover the expense of both engineering and construction.

Staff recommended the Board accept Williams Architects, Inc.'s, proposal dated June 26, 2019, and approve a contract in the amount of \$21,000.00 for the Cypress Cove Filter System Renovation Project–Ph. 2, Final Engineering, ACRP#19-04c.

After making the motion Executive Director Adams noted that the only caveat to approving the motion is that the contract is technically being approved before the FYE2020 Budget & Appropriation Ordinance is formally approved later in the meeting. He said if any Board members were not comfortable approving the motion right now, the phrase "subject to the approval of FY2020 Budget Appropriation Ordinance" could be added to the end of the motion.

MOTION by Mahoney and seconded by Venouziou to approve Williams Architects, Inc.'s, proposal dated June 26, 2019, and approve a contract in the amount of \$21,000.00, for the Cypress Cove Filter System Renovation Project–Ph. 2, Final Engineering, ACRP#19-04c.

AYES: Cohen, Coleman, Kranz, Mahoney, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED.

E.2.b. Knitter's next action item was the Ide's Grove West & Timber's Edge Parks Master Plan Approval. Knitter reported that staff has finalized a park master plan for the park. She said a letter was sent to all 336 residents of Timber's Edge and Ide's Grove West park subdivisions informing them that the Master Plan was completed and inviting them to provide final feedback. The Park District received twelve (12) total comments with the majority of them providing positive feedback. Knitter emphasized that the Master Plan was planned in conjunction with the input of a ten (10) person sub-committee comprised of Timber's Edge and Ide's West residents. Executive Director Adams then added that the District also sent out surveys seeking input from all residents within the subdivisions.

Knitter then shared a visual of the approved park plan and walked the Board through all the benefits and features, including the hill slides, ADA accessible play equipment, scenic overlook, zip line and the dedicated open space for free play.

Knitter shared the project is tentatively scheduled to go out to bid in January of 2020, a time of year when contractors typically don't have a lot scheduled on their books yet. She reminded the Board that the Park District did apply for grants through Game Time, the company that makes the playground equipment. The Park District was awarded \$40,000 for playground equipment; however the equipment must be purchased by the end of 2019. Since the playground equipment purchase is through US Communities, we can use that program to purchase it and not go out to bid. She said she will more than likely bring the item for Board consideration in November for approval.

Staff recommended the Board accept the Ide's Grove West Park Master Plan and approve the final master plan as shown. For the purpose of record, Executive Director Adams noted that the proper name of the plan should be Ide's Grove West/Timber's Edge Park Master Plan.

MOTION by Kranz and seconded by Mahoney to approve the Ide's Grove West/Timber's Edge Park Master Plan as shown.

AYES: Cohen, Coleman, Kranz, Mahoney, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED.

E.2.c Knitter moved to her next action item Maintenance Facility Interior Office Improvements Project - Electrical, CDP #18-04c-01. Knitter sought approval for the scope of work of electrical modifications associated with the project as the Board already approved the general contractor for the project. This project includes: addition of circuits for microwave tower, computer stations, and A/V additional electrical circuit needs. Staff requested proposals and received the below quotes:

- Brighter Electric, Inc. \$5,600
- Spiral Services LLC \$5,973
- Richmond Electric Co., Inc. \$6,490

Staff recommended the Board accept Brighter Electric, Inc. as the low qualified proposal and approve a contract in the amount of \$5,600.00, for the Maintenance Facility Interior Office Improvements Project, Electrical, CDP #18-04c-01.

MOTION by Mahoney and seconded by Kranz to accept Brighter Electric, Inc. as the low qualified proposal and approve a contract in the amount of \$5,600.00, for the Maintenance Facility Interior Office Improvements Project, Electrical, CDP #18-04c-01.

AYES: Cohen, Coleman, Kranz, Mahoney, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED.

Commissioner Venouziou asked if the Park District still had \$20,000 left in the budget for the project. Knitter confirmed that there is \$20,000 left and said that in her next action item she will be asking for about \$2,800 for data technology. The remaining \$17,000 will be used for furnishings such as tables, countertops and other items from KI Furnishings, which will be brought to the Board in November.

E.2.d Knitter's final action item was Maintenance Facility Interior Office Improvements Project, Data Connection Services, CDP #18-04c-02. Knitter said the scope of work of data modifications associated with the project includes: 4 wall drop locations for new computer stations, 1 CAT6 (data/voice) drop for corridor, and 1 HDMI connection for training area/projector in lunchroom. She said staff requested this proposal from Advanced Data Technologies because we already have an existing relationship with them and they fully understand the facility's existing system for a more flawless connectivity to the District's network.

Staff recommended the Board accept Advanced Data Technologies proposal in the amount of \$2,810.00, for the Maintenance Facility Interior Office Improvements Project, Data, CDP #18-04c-02.

MOTION by Venouziou and seconded by Mahoney to accept Advanced Data Technologies proposal in the amount of \$2,810.00, for the Maintenance Facility Interior Office Improvements Project, Data, CDP #18-04c-02.

AYES: Cohen, Coleman, Kranz, Mahoney, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED.

Next Knitter moved on to her informational items. Her first item was the Timber's Edge – Rear Lot surveying and monument location. Knitter reported that as a part of staff's new initiative to create a transitional mow strip adjacent to the natural areas adjacent to private properties for the purpose of minimizing encroachment of natural vegetation into neighboring yards as well as deter neighbors from dumping (e.g. grass clippings, leaves, etc.) onto park property, staff requested a proposal from V3 to locate the rear lot corners for the homes that back up to the Timber's Edge natural area along the west and north of the subdivision. The intent is to locate the property corners and set a permanent marker for staff to easily identify the edge of the park district property for demarcation related to ongoing maintenance services. V3's surveying proposal is to locate, flag and set 3" discs in place for these lots. The cost is \$1,200 plus the purchase costs of the monuments. Staff will coordinate with V3 and inform the adjacent neighbors when this process will occur. Once the lot lines are marked, staff will determine the best course of action to begin maintaining these buffers adjacent to natural areas.

President Cohen asked if any residents there have fences on their property. Executive Director Adams said not at this time, but there have been a previous resident request to place a residential fence on District property which the Park District has denied.

Commissioner Venouziou asked how this will stop residents from dumping and encroaching onto our property. Knitter said this will allow the Park District to easier identify where District property starts, and will allow mowing crews to be more vigilant about identifying dumping and encroachments onto park property.

Knitter than moved on to the ARC Janitorial Services, sharing that Staff completed the bid specifications for the Janitorial Services and that the project will be let on July 17th, with a pre-bid meeting on July 27th and a bid opening on July 31st. Staff will present the bid results for Board Consideration at the August Board Meeting.

Knitter next addressed the Community Center Program Room Interior Finishes, stating that staff has conducted a preconstruction meeting with the contractor and the Interior Designer, and following the meeting the contractor provided material submittals for review. She reported that demo work started today and that painting could start as early as tomorrow. The project is scheduled to be substantially complete by August 23rd.

Moving on to Triangle Park, Knitter said Staff is currently working with grant administrators and the project engineer to finalize paperwork submittals for grant reimbursement. Grant Income received to date includes:

- ComEd Grant (Final) \$9,500.00
- Kane DuPage Soil and Water Conservation District Grant (final) \$10,000.00
- IEPA 319 Grant (payout 1, 79%) \$288,132.24
- CDBG-DR (still processing)\$0
- DuPage County – Fee In Lieu (still processing)\$0

Knitter noted that a resident who backs up to the west side of the project has contacted staff to express his concerns about the project. She referenced an e-mail correspondence with him, and offered to meet to hopefully address his concerns. Executive Director Adams pointed out that the Park District did hold numerous public meetings soliciting feedback and to meet with staff and engineers to review plans prior to implementing the project.

Knitter than moved on to the Town Centre Sled Hill project, reporting that they started to construct the access road yesterday on Town Centre property. She said Park District Staff has been meeting with the School District staff as they are using the same excavating contractor for the track project that we are to coordinate details and time lines.

Next Knitter updated the Board on 83rd Street Park sharing that it is very close to completion. The contractors are finalizing their punch list items, and fencing could be coming down this week. She added that the maintenance staff has done a great job watering especially in the hot weather.

Knitter closed out her report updating the Board on the Natural Resources and Landscaping projects.

Golf Course

Golf Manager Brandon Evans opened his report stating that golf rounds continue to be down. He said wet weather early in June and on weekends contributed to the decline in rounds played. Additionally, it took a few weeks into the month in order to restore course conditions to an acceptable standard after the extremely wet weather in May. Just as course conditions were much better, greens #10 and #11 were vandalized again. They were re-sodded and restored to play 10 days later. Evans reported that PDRMA did cover the incident and will be sending the Park District a \$19,000 reimbursement check. He shared that over the last two weeks their online reviews have been improving.

Executive Director Adams added that the Park District is taking a pro-active approach to the vandalism. He said we met with the surveillance camera company and they will be adding cameras to the Village Green parking lot and driveway for the purposes of identifying criminal activity on the property.

Commissioner Mahoney asked if the cameras were Wi-Fi or Cable. Adams said the cameras on the parking lot poles will be Wi-Fi, and the camera on clubhouse will tap into the existing system. He said that the parking lot lights will need to be changed to LED and have photo cells to allow for 24 hour power, and that a proposal for this will be presented to the Board at the August meeting.

Recreation

Superintendent of Recreation Don Ritter began his report sharing that the Youth Summer Volleyball League is now in its third year and the enrollment continues to climb. Current registration has 55 participants (34 in grades 7-8 and 21 in grades 5-6). Last year participation totals were at 40 and 2017 had 26 enrolled in the first year program. He noted that Brad Keene, Athletic Supervisor, continues to do a great job growing the program.

Ritter then reported that a new fitness program for moms is now offered on Wednesday mornings on the ARC Turf. The program is called Body Back and is taught by Fit4Mom. It uses space that is underutilized normally during the day. It also increases enrollment for Kids Club as some of the moms have been sending their kids. Staff is hoping for the program to grow and are considering offering an additional class (Stroller Striders) in the late fall or winter.

Ritter then said the Park District Summer Concert-In-The-Parks have started. The opening concert was rained out on June 19th and is rescheduled for August 7th at Lake Harriet. The June 26th concert held at Westminster Park was a children's entertainer and 45 minutes of the one hour show was held before rain cancelled the remaining 15 minutes.

Ritter then shared Staff partnered with the Woodridge Library to design a Storywalk to help celebrate their 50th anniversaries. Each page of the book was put on a sign and created a walk for people to walk and read with their children. The 20 page Storywalk will be at various locations throughout the summer and fall for families to enjoy. It has appeared at Jubilee and at one of our summer concerts and the Library is also using it for some of their special events.

Ritter moved on to ARC fitness numbers, sharing that there has been a 49% increase in Daily Open Gym passes sold from 2018. Weather could be a factor, plus there is a large group of interns from Argonne that are coming for Lunchtime Open Turf on Mondays and Wednesdays.

Ritter ended his report congratulating Brad Keene, Athletic Supervisor, on his 3rd anniversary with the Woodridge Park District on July 25th, and Dave Lenzen, our Community Center Custodian, for his 28th anniversary on July 10th.

Aquatics

Assistant Superintendent of Recreation Julie Rhodes opened her report sharing that while Cypress Cove had a cold, slow rainy start, they are now extremely busy. Cypress Cove Staff experienced their first Starguard audit and received a satisfactory rating, but then had their second audit and received a four star rating. She said they are continuing to hire lifeguards as some have quit and others are not comfortable in the position and have been re-assigned to other positions including concessions and deck attendants. Executive Director Adams shared that this is a regional issue, and that other park districts are short on lifeguards as well and have to shut down portions of their facility throughout the day. He added that finding seasonal labor in general, not just lifeguards, is becoming a huge issue.

Maintenance

Superintendent of Parks & Maintenance, John Karesh, began his report sharing that the Maintenance Department has taken delivery of a new Toro 3280-D 4WD area mower. This replaced the Toro 7210 area mower, which will be sold on EBay.

Karesh next reported that all the tennis windscreens have been installed for the summer season, and that staff has been helping with the set-up of the Movies in the Park and Summer Concerts.

Karesh then shared that Staff is again working with the Village of Bolingbrook to figure out and repair the Falcon Ridge Park detention area that is holding water. Residents are concerned with the water not draining fast enough. He said the Village of Bolingbrook cleaned the sewers out, but something needs to be done, possibly an Intergovernmental Agreement. Executive Director Adams added that we do not have an existing IGA with the Village of Bolingbrook like we do with the Village of Woodridge for maintaining all the detention/retention basins, whereby the Village maintains the storm water infrastructure and the Park District maintains the vegetation and mowing. He suggested doing the same type of IGA with Bolingbrook to help with future issues.

Commissioner Mahoney asked if the sewers belong to the Park District. Adams said they are technically the Park District's and were quit-claimed deeded to us. He said the Village of Bolingbrook was open to maintaining the sewers and stormwater system, and would prefer that. We can either enter into an IGA with them or deed back portions of the systems back to Bolingbrook. Adams stated the ideal situation would be to parcel off the detention basin site from the park, so the Park District would not have to maintain a stormwater facility that provides no recreational value.

He closed his report mentioning what a great job the Maintenance Staff did with set up, operations and take down of the 2019 Jubilee event, as well as for the Woodridge Special Events Committee (WSEC) for the 4th of July picnic. The Maintenance Department provided set up; garbage and litter pick up during the event, and clean up at the conclusion of the picnic.

Marketing

Marketing & PR Manager Megan Romano opened her report sharing that the Jubilee page and the Rainout Line Page were the most viewed web pages in the last month.

Romano said the fall guide will be delivered to residents beginning July 26th. The Marketing Department will have the ARC and WPD websites updated with fall events and registration information and the fall e-guide will be posted on the website and Facebook the week of delivery.

Next Romano reported that someone from Buffalo Wild Wings reached out to the Marketing Department and for \$900, the Park District can advertise on all the TV screens and game tablets at the Woodridge Buffalo Wild Wings for one year. The Marketing Department will work with the recreation department to determine the advertising schedule and which programs/events/facilities will be advertised.

Romano ended her report sharing that marketing staff is working with the Woodridge Rotary Mini Triathlon Race Director and Rotary members on keeping the website updated, providing design of marketing materials, race bibs, advertising, participant and volunteer t-shirts and event signage.

Safety Committee

Julie Rhodes referred to the accident reports in her Board report, and concluded her report noting that the July Safety Brief was distributed to staff.

CONSENT AGENDA

MOTION by Mahoney, and seconded by Kranz to approve Consent Agenda item 1 for approval of minutes and Agenda items 2 through 12 for Vendor Payment & Payroll Ratification for a total amount of \$1,375,105.33.

1. Regular Board Meeting Minutes	June 18, 2019
2. Vendor Payment & Payroll Ratification Report (6/14/19 – 7/11/19).....	\$1,375,105.33
3. Doty & Sons Concrete Products, Inc. – 83rd Street Park - Ping Pong tables, Trash/Recycling/Coal Cans, Payout #1 (Final).....	\$15,864.60
4. Living Waters Consultants, Inc. – Triangle Park – Eng. Services, CA#18-07pc, Payout #17	\$1,750.00
5. Living Waters Consultants, Inc. – Town Centre Sled Hill – Eng. Services.....	\$1,073.00
6. NuToys Leisure Products – 83rd Street Park Benches.....	\$8,965.00
7. RJ Thomas Manufacturing, Co.,- 83rd Street Picnic Tables.....	\$6,705.05
8. Sybert Group, Inc., Contractual Landscape Maintenance Services, MSP#19-03c, Payout #2.....	\$3,083.42
9. V3 Construction Group, Ltd. – Triangle Park Restoration Project, CDP#18-01c, Payout #5.....	\$69,365.47
10. Williams Associates Architects, Ltd., CC Program Room Interior Finishes, CA#18-08pc, Payout #2.....	\$9,896.19
12. Williams Architects – Cypress Filtration System Renovation – Eng. Services, CA#18-01pc, Payout #5.....	\$1,455.65

President Cohen requested a roll call.

Upon a roll being called:

AYES: Kranz, Mahoney, Cohen, Coleman, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

G.1.a. Executive Director Mike Adams began his report requesting Board consideration to approve Ordinance 19-10, Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2019, and Ending April 30, 2020.

Adams reminded the Board that the Budget has been in discussions since the April Budget Workshop, and have reviewed different variations of the budget since May. He said that per state statute, the Board is required to hold a public hearing, which was scheduled on June 18, 2019 @ 6:30 p.m. At this hearing, the only resident comment was from Elian Gonzalez who testified in person requesting the budget be revised to change the ARC Senior Resident Track Annual Membership Rate from \$100/year to no charge. Additionally, staff testified there were unforeseen circumstances necessitating recommended revisions to the FYE2020 Budget and Appropriations Ordinance related to replacement of the 1997 Cypress Cove Main Pool and Lazy River sand filter tanks and proposed hiring of an additional New Full Time Maintenance 2 employee due to the difficulty in hiring two (2) additional permanent Part Time (PT1) employees.

Adams then referenced the recommended changes to the FYE2020 Budget and Budget & Appropriations Ordinance that appeared in his report.

Staff recommended the Board approve Ordinance No. 19-10, An Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2019, and Ending April 30, 2020.

MOTION by Venouziou and seconded by Mahoney to approve Ordinance No. 19-10, An Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2019, and Ending April 30, 2020.

President Cohen requested a roll call.

Upon a roll being called:

AYES: Kranz, Mahoney, Cohen, Coleman, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED

G.1.b. Adams last action item was Resolution No. 19-16, A Resolution Amending an Intergovernmental Agreement (IGA) Between the Village of Woodridge, the Woodridge Public Library, the Woodridge Park District, and Woodridge School District 68 (Town Centre Parking Lot Addition)

Adams stated that during the approval process, the Village and Library expressed concerns that the Park District and/or the School District would have parking demands on the existing Town Centre Parking Lot. The Village provided a list of their questions and concerns and the Park District and School District issued a joint memorandum jointly addressing the questions. Adams pointed out, from the Park District's perspective, that usage is going to actually decrease because the number of baseball/softball fields will decrease from three to two and there will be fewer games played. Adams noted that the Park District doesn't anticipate any programs, tournaments or events that would ever exceed existing available parking at Jefferson Junior High. Adams said they also provided empirical evidence based on video of parking demand of

soccer games scheduled at the outdoor ARC soccer fields to illustrate how many cars are at a typical game, to determine appropriate parking space ratios. The Library also expressed concerns about people parking in their lot and sitting there to watch games, and that the new facility would attract even more people that would do this. Adams said this would not be an issue because the elevation of the new field is proposed to be about four feet higher on average, making it nearly impossible to view the game as there will be a retaining wall blocking the view. He also noted there will be a perimeter fence enclosing the field deterring parking in the Library's lot based on the long distance to the track/field entrance.

The Village and the Library requested that the memorandum from the Park District and the School District be incorporated into the IGA, as well as a provision that states that if in the future a larger event will be held at the track facility, all involved parties will develop a parking plan that is agreeable to everybody.

Staff recommended the Board Resolution No. 19-16, A Resolution Amending an Intergovernmental Agreement (IGA) Between the Village of Woodridge, the Woodridge Public Library, the Woodridge Park District, and Woodridge School District 68 (Town Centre Parking Lot Addition).

MOTION by Mahoney and seconded by Venouziou to approve Resolution No. 19-16, A Resolution Amending an Intergovernmental Agreement (IGA) Between the Village of Woodridge, the Woodridge Public Library, the Woodridge Park District, and Woodridge School District 68 (Town Centre Parking Lot Addition)

AYES: Kranz, Mahoney, Cohen, Coleman, Venouziou
NAYS: None
ABSENT: None
MOTION CARRIED

Adams next discussion was the Janes Avenue Tax Increment Financing (TIF) District Update, reporting the TIF is set to expire at the end of this year and that the Village is considering at this time whether there is a benefit to extend the TIF or not. Adams described previous projects funded by the TIF.

Adams said if the TIF were to expire, there's an estimated remaining fund balance of \$2.5MM that would be redistributed to the local taxing bodies based on each agencies percentage of the overall levies collected. Further, the taxing districts would be able to regain the increase in EAV which has been frozen since 1995. EAV in the TIF has increased from 5,587,543 to 10,522,220. Specific to the Woodridge Park District, the District would be able to recapture annually \$31,594 (based on the 2018 EAV) to the levy plus future year's growth.

Adams continued, stating that if the Village extends the TIF another 12 years, they can use the money for some goals they were not able to achieve before the expiration. He shared that if the Village recommended extending the TIF they would need letters of support from the other taxing authorities as well as would have to obtain approval from the State, and there would more than likely be required public hearings. He stressed that the Village has not made a decision as to what they will do, but stressed that they need to move quickly as it expires December 31, 2019.

Adams next reported that a resident the District seeking permission to install a "Free Library Box" at Ide's Legacy Park. He reminded the Board that the Board reviewed a similar request back in March 2017, and rejected the request based on various reasons to include but not limited to: maintenance responsibilities, liability, vandalism/theft, precedent to install at other park sites, actual usage based on trend towards digital libraries and proposed use does not fit within the District's mission statement.

Adams said that he does not recommend approving the request, and the Board concurred.

COMMITTEE REPORTS

SEASPAR

Adams said SEASPAR is constantly monitoring the increase in inclusion service requests. Per the ADA, SEASPAR agencies are required/mandated to provide inclusion services, within guidelines, when requested. The number of requests has increased yearly, especially with the summer camp programs causing an increase demand in hiring inclusion aids and funding.

Jubilee

Rhodes shared a very preliminary report, but stressed we are waiting on outstanding bills and should have finals numbers by November. Rhodes then provided an update on where we are with Oktoberfest Planning, including times, vendors, entertainment and set up.

PDRMA

No report

EX-OFFICIO REPORT

Plan Commission

No report

Chamber of Commerce

Commissioner Kranz reminded everyone of the Taste of Seven Bridges Event on August 8th at the Seven Bridges Golf Course, and that all proceeds go to the West Suburban Food Pantry.

Affiliated Athletic Associations

Ritter reported that WAA will be reviewing the proposed joint agreement with the Park District at their August 6th meeting and hopes to provide their feedback at the September Board Meeting.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Coleman asked to discuss a recent FOIA request and resident email that the Park District received that was shared with the Board prior to the meeting. Executive Director Adams reported that the Park District received a FOIA request regarding the contract for the "Partnership Opportunities Advertisement Agreement" with Kranz Real Estate, which per the District's program allows vendors to include a vendor's flyer in the bag with the quarterly Activity Guides for a fee that are delivered to Woodridge residents. Adams shared that now that Mary Kranz is a Park District Commissioner, some residents expressed concern of any potential conflict of interest of statements made in the flier and the relationship between the Parties. Adams said he spoke with Commissioner Kranz prior to the meeting to apprise her of the matter and concerns based on her name being included on the flyer. He also stated that he sought out a legal opinion from District's attorneys, and reported that the attorney's opinions is though there are no legal or policy issues regarding their contract, it is more of a perception issue. Commissioner Kranz shared that her name has appeared on the flyer for years and that she does not receive any compensation from the Kranz Real Estate business and that her husband is the owner. She said that moving forward her name will not appear on any future letters. Commissioner Coleman expressed his displeasure on the matter.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney and seconded by Venouziou to adjourn the meeting at 8:00 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.

Jack C Mahoney

Jack Mahoney, Secretary