



President Hohnke called the Special Meeting of the Board of Commissioners to order at 8:00 a.m. Upon a roll of Commissioners being called, the following were present: Cohen, Hohnke, Mahoney and Venouziou. Absent: Commissioner Coleman. Staff present: Adams, Evans, Karesh, Knitter, Pettit, Ritter, Rhodes, and Webber.

Public Attendance: Mary Wuttke Kranz (Commissioner-Elect), Woodridge, IL

#### FYE2020 Budget Workshop

Adams stated the meeting is to conduct a budget workshop for the upcoming fiscal year. Adams started the meeting by providing an overview of the main topics to be presented and discussed with the Board. The main topics to be reviewed consisted of the District's Mission Statement and Strategic Goals, Annual Subgoals and Objectives, Organizational Charts, Capital Development and Capital Replacement Programs and Preliminary FYE2020 Budget.

#### Mission Statement & Strategic Goals

Adams presented for the Board's annual review the District's Mission Statement and Strategic Goals, which were reviewed in detail. Adams stated the Mission Statement and Goals still best reflect the direction of the District and therefore staff does not recommend any revisions. Subsequent to Board review and discussion, there was no action taken to revise the Mission Statement & Strategic Goals.

#### FY2019-2020 SubGoals & Objectives Review

Adams stated the FYE2020 Annual Subgoals and Objectives proposed by staff were submitted for Board review at the March 19, 2019 Regular Board Meeting. He restated that staff completes annually a comprehensive assessment process of all District provided services in order to identify issues, enhance service and determine unmet needs. The assessment process entails the review of all resources used throughout the year such as program survey results, facility survey results, resident feedback received from neighborhood dialogues, Village Town Meeting, Village Annual Survey, planning focus groups, info@woodridgeparks.org, resident work requests, volunteer meetings, coach dialogues, social networking sites, intergovernmental meetings, as well as staff workshops. The information reviewed is then evaluated and created into subgoals and prioritized within the framework of the strategic goals and budget availability, which will upon Board approval establish the direction for the year.

Adams mentioned the primary focus of goals for the upcoming year are related, in part, to the results from the 2017 Community Survey.

Adams highlighted several subgoals that will be a high priority for the upcoming fiscal year. Adams requested the Board forward any questions or comments regarding any of the subgoals. He added the April Regular Board Meeting will include an agenda item to provide an opportunity for additional Board review and discussion prior to finalizing the budget.

#### FY2019-2020 Organizational Chart Review

Adams presented the Organizational Chart for Board review and noted that no changes are recommended by staff for the upcoming fiscal year.

#### FYE2020 Preliminary Budget Review

Adams reviewed in detail the FYE2020 preliminary budget amounting to \$17,395,890 net of inter-fund transfers. He first informed the Board of the preliminary FYE2019 major accomplishments listing for their review.

Adams explained the Budget is categorized by Major Governmental Funds (General Fund (01), Capital Replacement Fund (11), Capital Development Fund (44), Recreation Fund (02), and Debt Service Fund (61); Non-Major Governmental Funds (Insurance Liability Fund (03), Audit Fund (04), IMRF/FICA Fund (05), Working Cash Fund (08), Special

Recreation Fund (19), Restricted Contributions Fund (21), and Jubilee Fund (31)); Enterprise Funds-(Aquatics Fund (06), and Aquatics Capital Development & Replacement Fund (07)); and Agency Funds (Village Greens Operating Fund (18), Village Greens Capital Development Fund (45), and Village Green Capital Replacement Fund (46)). Adams, Webber and Ritter highlighted within each fund significant revenue and expense line item changes by fund compared to the current year's budget. After Board discussion of various budget items, Adams stated a final budget will be presented to the Board at the May Regular Board Meeting.

President Hohnke called for a 10 minute recess at 10:10 a.m. The meeting reconvened at 10:20 a.m.

#### FY2019-2023 Capital Development Program (CDP) & Capital Replacement Program (CRP)

Adams presented an overview of projects to be considered for completion in the Five Year Strategic Master Plan. Adams reviewed the primary categories which consist of New Major Development & Facility Additions more than one million in estimated costs, Neighborhood park Developments, Land Acquisitions, New Major Development & Facility Additions less than one million in estimated costs, Environmental Improvement Projects, and Miscellaneous Capital Projects and Purchases. Adams reviewed the capital assessment process used that identifies various criteria to assign point values to each project capital project in order to create a ranking system to use in making capital project recommendations. Additionally, Adams presented the combined Board and staff ranking of proposed capital projects completed last year to prioritize projects within each capital category as well as overall ranking of proposed projects.

Adams summarized the FYE2020 major proposed Projects Capital Replacement Program (CRP). The CRP program is broken down into seven sections including; Administration Building, Maintenance Building, Vehicles, Equipment, Park Sites, School Sites, and Miscellaneous. He highlighted the major projects recommended for completion in each category for the Board.

- Computer Network & PC Hardware / Copiers / Printers
- Bus #110 Replacement
- Dump Truck #134 Replacement
- Ballfield Groomer
- Mower #150 Replacement
- Mower #156 Replacement
- Park Sites
- Echo Point - Shelter Column Replacement/Picnic Tables
- Forest Glen - Playground Replacement
- Forest Glen - Tennis Court Recoloring
- Jane Avenue Park - Basketball Court Recolor/In-line Court Striping
- Lake Harriet - Path Asphalt Resurfacing
- Miscellaneous Projects

Adams deferred to Superintendent of Planning & Development Knitter to review the capital projects proposed for the FYE2020 Budget in the CDP. Proposed CDP projects consist of:

- 83rd Street Park Development
- ARC Soccer Field Fence (CF)
- Community Center Remodel
- Cypress Cove Filter Replacement (CF)
- Hobson Corner Pickleball Courts (CF)
- Ide's East NICOR Path (CF)
- Ide's West Phase 2 (CF)
- Jefferson JH Track & Field Project (CF)
- Lake Carleton FitCourt
- Lake Harriet (Phase 2)
- Orchard Hill Baseball Netting (CF)
- Town Centre Sled Hill
- Town Centre Parking (Phase 1)
- Timbers Edge Park (CF)

- Triangle Park Maintenance
- Maintenance Facility Office Renovations (CF)
- Miscellaneous Capital Projects & Equipment Purchases

#### .Aquatics Budget FYE2020

Adams stated that staff presented the preliminary Aquatic budget to the Board at the previous board meeting. Adams re-highlighted the proposed major capital projects funded by the Aquatics Fund:

- Diving Board Replacement
- Swamp Shack Furniture Replacement
- AA Trellis Screen Replacement

#### Village Greens Golf Course Budget FYE2020

Golf Manager Evans reviewed the Golf Course Operating Fund in detail including last season's challenges, proposed revenues, expenses, CDP Funds and CRP Major Projects. Evans indicated budgeted revenues and expenses are reflective of previous 3-year actuals in order to provide a more accurate budget taking into account previous years weather impacts.

New VGGC Major capital replacement projects proposed include:

- Golf Carts Lease
- Sand Trap Rake
- Bunker Renovation
- Drainage Pipe Replacement

Adams presented the Board with the following budget timeline:

4/16/19 – Budget Revisions & Proposed Salary & Wage Scale Presented for Board Review

5/21/19 – Board Approval of Preliminary Budget / Notice of Public Hearing

6/18/19 – Public Hearing of Budget & Appropriations Ordinance & Adoption of Budget & Appropriations Ordinance

#### ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Cohen to adjourn the meeting at 10:50 a.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted,



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Jack Mahoney, Secretary