



President Cohen called the Regular Meeting of the Board of Commissioners to order at XX p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Coleman, Kranz, Mahoney and Venouziou. Staff present: Adams, Ritter and Webber

PUBLIC PARTICIPATION

None

PRESIDENT'S REPORT

President Cohen opened his report congratulating Carrie Potts, Finance Assistant, on her 15th anniversary. Superintendent of Finance Chris Webber then shared a few words about Potts and her time at the District.

President Cohen then reminded the Board that a public hearing will be held on July 21, 2020 @ 6:30 p.m. for the FY2020 (Stub-year) Budget & Appropriations Ordinance.

President Cohen closed his report asking Executive Director Adams about the pending Phase 4 of the Governor's Restore Illinois plan regarding the COVID pandemic. Adams shared that the District is awaiting the Phase 4 guidelines to be issued by the State and that the District will be ready when they are available.

STAFF REPORTS

Finance

Superintendent of Finance & Personnel Chris Webber opened his report sharing that the District's Fiscal Year ended on April 30, 2020. The auditors completed their preliminary procedures on May 12th and are tentatively scheduled to begin final fieldwork beginning June 30th. Staff is currently working through the requested items list in preparation of the audit. At this time the Finance team is unsure if the audit will be in person or virtual.

Webber reported that the tax distributions from the 2019 Tax Levy have started to be received. There was uncertainty regarding collection given that late payment fees have been waived until September due to the Covid pandemic. However, staff is happy to report that based on early collections the District does not seem to be affected. Through the date of this report, the District has received approximately \$3.5 million.

Webber ended his report sharing the current District revenues by fund and facility and addressing any COVID impacts.

Planning

2.a. Executive Director Adams opened the PDNRM report with the only action item, a change order for the Village Greens Golf Course Maintenance Building – Shingle Roofing Replacement Project VGCRP #20-03pc.

Adams shared that while removing the existing shingle system, the roofing contractor discovered some existing wood decking that was deteriorated resulting in 352 SF of plywood decking needing to be removed and replaced with new. This wood decking unit price value was included in the proposal at a price of 4.00/SF, which is the cost of this change order.

Staff recommended the Board approve Change Order #1 to All American Exterior Solutions' contract for a net increase of \$1,408.00 to the Village Greens Golf Course Maintenance Building – Shingle Roofing Replacement Project VGCRP #20-03pc, for the replacement of 352 SF of plywood roof decking.

MOTION by Mahoney and seconded by Venouziou to approve Change Order #1 to All American Exterior Solutions' contract for a net increase of \$1,408.00 to the Village Greens Golf Course Maintenance Building – Shingle Roofing Replacement Project VGCRP #20-03pc, for the replacement of 352 SF of plywood roof decking.

President Cohen requested a roll call.

Upon roll being called:

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

Executive Director Adams then shared the PDNRM informational items:

- Cypress Cove Tot Splash Pad Replacement: Crews arrived on site and completed installation of the new surface in a single day on June 1st. Staff is in the process of investigating costs associated with replacement of the surfacing in the pre-teen splash pad area. The park closure provides a unique opportunity to complete weather dependent projects in favorable conditions. Adams noted that there is money in the budget to complete the teen splash pad area. A recommendation will be made at the July meeting as to how/when we want to pursue this project.
- Hobson Corner Park Fencing Project: Demolition of the existing fencing system began on May 26th. The contractor initially estimated 10-11 working days to complete this project. We are currently in the third week of activity with progress having been slowed by challenges related to the pneumatic driving of the line posts. The contractor is hesitant to stand behind a schedule, but based on the current rate of progress we anticipate the work extending into the final week of June. This would push the reopening of these courts including the new pickle ball courts into early July. Custom windscreens will be designed, ordered and installed.
- Hawthorne Hill Woods – Driveway Bridge washout: Staff is awaiting Living Waters Consultants to provide a proposal for a long term engineering solution for our review and consideration. We have also met with Village Staff to determine if a maintenance solution can be implemented to provide a quicker solution to repair. Staff is currently investigating these options. Initial estimates say this could be a six to eight month project when factoring in the permitting, but more than likely it will take less time than that.
- Ide's Grove West – Timber's Edge Park: After months of effort, the Village issued the building permit for this project on June 1st, tentatively the contractor plans to begin work in mid-July and not later than July 20th. Staff is continuing to receive and review product and trade submittals. On June 11th, Staff informed the planning committee of the project status and updated timeline.
- Cypress Cove Filter System Renovation Project–Phase1: The final step after bonding is completed is for Mechanical Inc. and the Phase 2 Contractor Stuckey to coordinate an IDPH inspection. Currently, the plan is for a late July inspection, but waiting to schedule to confirm pumps have arrived in early July.
- Cypress Cove Filter System Renovation Project–Phase 2: The new pumps were delivered on May 1st and were the wrong size as provided by the Manufacturer, so the contractor is waiting on replacement pumps that they are now told will not arrive until early July. These pumps impact the main pool and lazy river and once they arrive, the contractor should be able to complete the scope in four days. Then we must coordinate pool filling and balancing before we can test and conduct the IDPH inspection. Staff anticipates that when we fill up the pool the public may believe the pool is re-opening. Staff is considering efforts to educate the public at that time, if warranted. It will take a week to fill the pool, another week for the chemicals to balance and at least one week to get the IDPH inspection scheduled.
- Jefferson Jr. High – Athletic Complex Updates: Landscaping work has progressed steadily over the past month at JJHS. The fencing contractor also completed installation of the backstop netting systems on the two new ballfields. On June 8th staff observed installation of the infield mix and the addition of fencing fabric to enclose the dugout structures. Completion of work related to the baseball fields is expected in June. Commissioner Mahoney asked if there will be lights installed at the complex. Adams shared that lights will be installed at the track and soccer field area but not at ball fields.

- Town Centre Sled Hill Development, CDP #19-01c, Donation Agreement: On June 2nd a proposed source of nearly 3,000 cubic yards of fill was authorized from Lemont. Upon approval import of this material began and continues as weather permits. On June 9th another proposed source (est. 3,700 cubic yards) was rejected by the environmental consultant due to inconsistencies the information submitted. The contractor intends to complete the project this summer, but a specific timeframe for doing so remains unclear.

Golf Course

3.a. Executive Director Adams opened the Golf report with the first action item, Storm Sewer Pipe Emergency Repair Engineering Services, VGCA #20-1pc, Ratify Approval.

Adams reminded the Board as previously notified, staff has been investigating with the assistance of Visu-sewer the cause of extended flooding on fairway #18. The investigative team focused on the main storm sewer line that drains #18 pond and part of #18 fairway to #16 pond and subsequently to pond #14. After an exhaustive review of engineering plans, field verifications, and physical inspection, there was evidence of a blockage in the storm sewer between a manhole west of #16 fairway (MH#3) and #16 pond, which prevented the proper drainage of #18 pond and fairway. Because there was no evidence of finding the end of the pipe in pond #16, staff completed two exploratory digs, which proved successful in finding the 12" sewer pipe. The pipe had to be broken to provide access for the contractor to jet clean the pipe to remove the blockage as well as video tape the overall pipe condition. However, there is still no evidence of the end of the pipe.

Adams continued that there are several issues with this segment of the storm system. The video documented two breaks of the pipe that will need to be repaired. The more perplexing issue is the apparent unknown end of the main storm sewer (12" dia.) that extends out and believe dead ends into pond #16 approximately 3' – 4' below the bottom grade of the pond. From an engineering perspective, this makes absolutely no sense to properly drain the south-central area of the golf course. Storm sewer pipe should have an end of the pipe, typically a flared end section (FES) that is located at the normal water elevation of the pond in order to flow properly and provide access to the pipe for maintenance. Review of the engineering plans (dating back to 1993 for the Village's dredging of pond #14, which included the pipe from MH#2 to pond #16) is incomplete and does not show any as-built information. Visu-Sewer attempted to try and determine if the located pipe further extended eastward towards pond #14 but found no evidence to date. In summary, staff, the contractor and engineer are all perplexed regarding the engineering or lack thereof in this area of the course.

Adams added to remedy the situation, it will take an immediate short term band-aid repair to ensure we continue to flow storm water until a long term solution can be determined. A proposal has been requested from Edwin Hancock Engineering Co. to provide engineering assistance. Subsequent to their design of a short term solution, staff will seek proposals from sewer contractors to provide pricing. Based on timing to resolve this matter, the proposals will occur after the board meeting, and since time is of the essence to complete the solution, board authorization will be sought at the July meeting to allow the Executive Director to approve the low bid proposal received, which will be shared with the Board before acting on. Any official action can be ratified at the following July Board Meeting.

Secondly, as previously reported, the course is in need of a long term engineering solution to repair, replace and/or re-design the 60 year old deteriorating storm water system which continues to play havoc on golf play and subsequently a drain on revenue generation. Further discussion is warranted.

Staff recommended the Board ratify the Executive Director's approval of an engineering proposal submitted by Edwin Hancock Engineering Co. in the amount of \$7,579 to complete preliminary, final and construction engineering for emergency repairs to a 12" storm sewer pipe terminating at #16 fairway pond at Village Greens Golf Course.

MOTION by Mahoney and seconded by Kranz to ratify the Executive Director's approval of an engineering proposal submitted by Edwin Hancock Engineering Co in the amount of \$7,579 to complete preliminary, final and construction engineering for emergency repairs to a 12" storm sewer pipe terminating at #16 fairway pond at Village Greens Golf Course.

AYES: Mahoney, Kranz, Venouziou, Coleman and Cohen

NAYS: None
ABSENT: None
MOTION CARRIED.

3.b.1. Executive Director Adams moved on the last Golf report action item, Storm Sewer Pipe Emergency Repair, VGMS# #20-4pc, Authorization to Proceed

Adams noted earlier in the meeting Staff seeks authorization for the Executive Director to approve a low qualified proposal to complete emergency storm sewer repairs based on proposal amount not-to-exceed \$25,000.

Staff recommended the Board authorize the Executive Director to authorize approve a low qualified proposal in an amount not-to-exceed \$25,000 subsequent to completing a Request for Proposals (RFP) process for the repairs to a 12" storm sewer pipe terminating at #16 fairway pond at Village Greens Golf Course and to ratify Executive Director's approval by the Board of Park Commissioners at the next scheduled board meeting.

MOTION by Mahoney and seconded by Venouziou to authorize the Executive Director to approve a low qualified proposal in an amount not-to-exceed \$25,000 subsequent to completing a Request for Proposals (RFP) process for the repairs to a 12" storm sewer pipe terminating at #16 fairway pond at Village Greens Golf Course and to ratify Executive Director's approval by the Board of Park Commissioners at the next scheduled board meeting.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

3.b.2. Further discussion ensued regarding what to do if RFP's exceed \$25,000, since time is of the essence to minimize further fairway turf damage.

Staff recommended the Board authorize Staff to bid VGMS# #20-4pc in the event the Request for Proposals (RFP) exceeds \$25,000 for the Village Greens Storm Sewer Pipe Emergency Repair Project, VGMS# #20-4pc.

MOTION by Mahoney and seconded by Venouziou to authorize Staff to bid VGMS# #20-4pc in the event the Request for Proposals (RFP) exceed \$25,000 for the Village Greens Storm Sewer Pipe Emergency Repair Project, VGMS# #20-4pc.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

Adams then shared Village Greens hosted 5,660 rounds in May, up from 2,510 rounds last year. The rounds total was the most for the month of May since 2014. Despite the fact that the Course recorded the wettest May in Chicago history before May 19th, combined with the State of Illinois imposed Covid-19 restrictions that required only twosomes 15 minutes apart, the 60th Anniversary Members were anxious to play. Members recorded 4,200 of those rounds. Every day in May 'sold out' of tee times in less than 3 minutes.

Recreation

Superintendent of Recreation Don Ritter opened his report sharing that the District's Adventure Camp and Trek and Travel Camp have been merged into one camp this summer and will have a new look due to the COVID-19. The new name is "*Breakout Summer Camp*" and the age offerings will remain the same Grades 1-9. The first session of "Breakout Summer Camp" is scheduled to begin on June 22nd with seven, one week sessions being offered. The last session of camp will conclude on August 7th. With no off-site field trips or visits to Cypress Cove being offered, the activity schedule will look a little different with many new guidelines to follow. In place of field trips, entertainment will be brought to the

camp site. Due to the new guidelines, there will be no “Before or After Camp” programs offered. If Phase 4 brings any new guidelines, staff will reconsider offering those programs.

Ritter then reported outdoor fitness programs started up on June 6th at Duffy’s Pavilion at the ARC. All classes have been well received and eight different fitness programs are being offered with social distancing rules being followed.

Ritter than stated the Northern Illinois Soccer league (NISL) officially cancelled their spring season and staff is now working on issuing refunds back to the respective traveling team participants. Details on moving forward are still being worked out. The District’s Storm program hosted tryouts for new players only on June 13th for the fall season.

Ritter ended his report congratulating Megan Romano, our Public Relations and Marketing Manager, on her 13th anniversary with the Woodridge Park District on June 18th, and Barb Larocco, Fitness Manager at the ARC, for her 4th year with the Woodridge Park District on June 13th.

Aquatics

D.5. Executive Director Adams opened the Aquatics report sharing that the Aquatic Manager worked with the Customer Service Coordinator to complete refunds for season passes, aquatic programs, rentals, splash parties and group outings. All refunds to the public have been completed. The Aquatic Manager continues to work with the Customer Service Coordinator to complete refunds for lifeguard certification payments and staff uniform payments. All staff uniform refunds were mailed out on Friday, June 6th.

Maintenance

D.6. Executive Director Adams presented the Maintenance report sharing that as a result of the heavy rains in May, the mowing crews are working nonstop to keep up with grass mowing operations. Staff received a couple resident calls expressing concern in regards to delays in mowed at detention sites.

Adams reported that the Disc Golf course at Castaldo Park is open. In preparation of opening Staff were able to clean up the tees and basket areas by weeding and topdressing with granite chips. New signage for all the tees was also installed in accordance with the Capital Replacement Program.

President Cohen asked if the baseball/softball fields were open yet. Adams said that fields are open and both WAA and the girls’ softball program have been utilizing them. They are limited to groups of ten, however there can be more than one group on the field if they are 30 feet apart.

Marketing

D.7. Executive Director Adams opened the Marketing report sharing that they are working closely with Rec Staff on creating signage and other marketing materials to support the following programs:

- Breakout Summer Camp
- ARC: Fitness is Back Campaign
- Virtual Programs & Recreation at Home Marketing
- Phase 4 Signage for all facilities

Safety

No report

CONSENT AGENDA

MOTION by Mahoney and seconded by Kranz to approve Consent Agenda Items #1& #2 for approval of minutes and Agenda Items #3 through #13 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount of \$1,067,527.66.

1. Regular Board Meeting Minutes May 19, 2020
2. Special Board Meeting Minutes June 02, 2020

3. Vendor Payment, Payroll Ratification & Refunds Report (5/15/20 – 6/11/20).....	\$1,067,527.66
4. All American Exterior Solutions – Village Greens Golf Course Maintenance Building – Shingle Roofing Replacement Project VGCRP #20-03pc Payout #1 (Final).....	\$12,918.00
5. Sybert Group, Inc., Contractual Landscape Maintenance Services, MSP#19-03c, Payout #2.....	\$3,237.58
6. Mechanical, Inc. – Cypress Cove Filter System Renov.–Ph. 1, ACRP#19-01c, Payout #6 + #7.....	\$31,935.49
7. Northern Illinois Fence – Hobson Corner Park - Fencing Project, CRP #20-01c, Payout #1.....	\$20,317.05
8. UMB Bank, Series 2014 & 2015 Debt Certificates (ARC) / Series 2015B General Obligation Tax Refunding Park Bonds Interest Payments.....	\$364,143.75
9. US Tennis Court Construction – Athletic Court Recoloring Project, CRP#20-02c, Payout #2.....	\$24,386.04
10. V3 Companies, Ltd., Town Centre Sled Hill, Soils Consulting/Reporting CA#19-05pc, Payout #5.....	\$1,080.00
11. V3 Companies, Ltd., Town Centre Sled Hill, SWPPP Reporting CA#19-06pc, Payout #8.....	\$1,200.00
12. V3 Construction Group, Ltd. – Triangle Park Restoration Project, CDP#18-01c, Payout #7.....	\$440.00
13. W-T Engineering, Cypress Cove Bonding – Electrical Engineering Services CA #20-01pc, Payout #1.....	\$2,400.00

President Cohen requested a roll call approving consent agenda items #1 through #13.

Upon a roll being called:

AYES: Mahoney, Kranz, Coleman, Venouziou and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

F.1.a. Executive Director Adams began his report seeking Board approval for the Mission Statement & Strategic Goals.

Staff recommended the Board approve revisions to the Mission Statement, Long Term Strategic Goals and adopt the New Core Values effective May 1, 2020 as presented.

Mission Statement:

The Mission of the Woodridge Park District is to enhance one's quality of life by providing superiors parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

Long Term Strategic Goals:

Goal #1: The Woodridge Park District will provide safe, diversified, creative, and value based recreational programs, special events and leisure services responsive to the needs of the community.

Goal #2: The Woodridge Park District will commit to operational excellence through responsive, effective, efficient governance and management practices that creates value to the community.

Goal #3: The Woodridge Park District will achieve its mission in a fiscally responsible manner by implementing best financial management practices in accordance with generally accepted accounting principles.

Goal #4: The Woodridge Park District will cultivate an effective system of communication and cooperation with other community service providers to facilitate joint activities, services Administration Department and programs avoiding where possible duplication of effort.

Goal #5: The Woodridge Park District will be a leader in fostering a sense of community through the wise use of leisure time by developing and embracing community relations programs designed to advance the a positive image and identity of the District and community.

Goal #6: The Woodridge Park District will be an employer of choice that 1) strives for excellence by fostering a collaborative work culture and workplace environment that values the well-being of its employees and volunteers; 2) that attracts, recruits, and retain employees and volunteers that are talented, competent, motivated, dedicated, respectful, accountable and engaged; 3) equips employees and volunteers with essential resources to perform one's job responsibilities and increase opportunities for potential promotion within.

Goal #7: The Woodridge Park District will plan, guide, and provide a diversified system of safe, accessible, and well-maintained parks, facilities, and equipment of exceptional quality responsive to the needs of the community.

Goal #8: The Woodridge Park District will actively promote and implement strategies and actions to improve environmental quality and achieve sustainable results.

Core Values:

Safety First | Think Safe, Work Safe, Play Safe, Be Safe!

Team Woodridge | Collaborate together to create a unique identity through recreational experiences.

Model the Way | Progressively lead by means of cooperative, flexible, innovative and sustainable Initiatives.

Integrity We Trust | Principled in fiscal responsibility, employment practices and community service.

Live for Fun | Creating impactful experiences for a fun & healthy life.

Driven by Excellence | Establish "Best of the Best" facilities, parks, programs and services through creativity, passion, and commitment to high standards.

Everyone Counts | Champion for inclusivity, diversity and respect

MOTION by Mahoney and seconded by Venouziou to approve revisions to the Mission Statement, Long Term Strategic Goals and adopt the New Core Values effective May 1, 2020 as presented.

AYES: Mahoney, Venouziou, Coleman, Kranz and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

F.1.b. Executive Director Adams moved to his next action item seeking Board approval for the FY2020 Annual Goals & Objectives.

Staff recommended the Board approve the FY2020 (Stub) Annual Subgoals and Objectives as presented.

MOTION by Kranz and seconded by Venouziou to approve the FY2020 (Stub) Annual Subgoals and Objectives as presented.

AYES: Kranz, Venouziou, Coleman, Mahoney and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

F.1.c. Executive Director Adams moved to his next action item seeking Board approval for the FY2020 (Stub-year) Organization Chart.

Adams noted that there are no changes to the Organization Chart.

Staff recommended the Board approve the organizational chart for FY2020 (Stub) dated 6/16/20.

MOTION by Venouziou and seconded by Kranz to approve the organizational chart for FY2020 (Stub) dated 6/16/20.

AYES: Venouziou, Kranz, Coleman, Mahoney and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

F.1.d. Executive Director Adams moved to his next action item seeking Board approval for the FY2020 (Stub-year) Salary & Wage Scale.

Adams noted there are three changes to the seasonal rates because of the minimum wage increasing to \$10/hour on July 1st. The pay rates for camp counselors, camp site directors and the Camp Director were adjusted as the wage rates were becoming too “compressed.”

Adams reminded the Board that it is the District’s practice to re-assess all Full Time salary ranges based on market data of agencies comparable to the Woodridge Park District every two years (even years) or when a position is added or if a noted fluctuation in market warrants. Based on this practice, no revisions are necessary to the Full Time positions the Stub-year. It is important to note, that the salary range study is only used as a guideline. All current salaries are acceptable within the salary ranges identified.

MOTION by Mahoney and seconded by Venouziou to approve the FY2020 (Stub) Salary & Wage Scale.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

Adams then reminded the Board that minimum wage will increase to \$15/hour by 2025.

F.1.e. Executive Director Adams moved to his next action item seeking Board approval for the FY2020 (Stub-year) Capital Development Program (CDP) Funding Plan.

Adams reminded the Board that at the Budget Workshop on June 2nd, the Board reviewed and discussed in detail the proposed funding plan to fund the FYE2020 capital development priorities, as well as the Board reviewed and discussed in detail the proposed funding plan to fund the FY2020 (Stub-year) capital replacement projects/purchases. He added that the majority of these projects have been “frozen” for the Stub-year budget to monitor impacts caused by the pandemic, but will still be on the books and carried over to the next Calendar year with the exception of those projects already started or had scheduled to start, such as the Cypress Cove filter project, Ides Grove West Phase 2, Jefferson Junior High Track & Field and the Sled Hill.

Adams then reviewed the outstanding capital outlay projects. He shared that the proposed funding plan will utilize a combination of corporate levy, corporate fund balance, SRA levy, previous year CDP fund balance carry forward, grant proceeds, and limited general obligation bonds from the District's non-referendum bonding authority.

Staff recommended the Board approve the Capital Development, Capital Replacement and ADA Capital Funding Plan for FY2020 (Stub-year) as presented.

MOTION by Mahoney and seconded by Kranz to approve the Capital Development, Capital Replacement and ADA Capital Funding Plan for FY2020 (Stub-year) as presented.

AYES: Mahoney, Kranz, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.f. Executive Director Adams moved to his next action item FY2020 (Stub-year) Budget (Tentative) Approval.

Adams shared he was seeking approval for the FY2020 (Stub-year) Budget (Tentative). The status is "tentative" because the District must hold a 30-day period to release the draft budget appropriations ordinance for public inspection followed by a public hearing before final approval can occur. Adams shared adjustments to the budget since the Budget workshop to include but not limited to the funding of the Cypress Cove teen splash pad safety surface replacement project and emergency repairs to the Village Greens Golf Course storm sewer.

Staff recommended the Board approve the tentative Fiscal Year 2020 Budget (Stub) net of inter-fund transfers in the amount of \$15,722,355 as presented.

MOTION by Mahoney and seconded by Kranz to approve the tentative Fiscal Year 2020 Budget (Stub) net of inter-fund transfers in the amount of \$15,722,355 as presented.

President Cohen requested a roll call. Upon roll being taken:

AYES: Mahoney, Kranz, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.g. Executive Director Adams moved to his next action item for approval of Ordinance No. 20-9, An Ordinance of the Board of Park Commissioners Fixing the Fiscal Year of the Woodridge Park District.

Adams noted that at the May 2020 Board meeting it was discussed changing the District's fiscal year to a calendar year basis (January 1 to December 30). The primary reason is to improve financial efficiencies and reporting to take into account the calendar year financial performance of revenue facilities.

Staff recommended the Board approve Ordinance No. 20-9, An Ordinance of the Board of Park Commissioners Fixing the Fiscal Year of the Woodridge Park District

MOTION by Venouziou and seconded by Mahoney to approve Ordinance No. 20-9, An Ordinance of the Board of Park Commissioners Fixing the Fiscal Year of the Woodridge Park District.

President Cohen requested a roll call. Upon roll being taken:

AYES: Venouziou, Mahoney, Kranz, Coleman and Cohen

NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.h. Executive Director Adams moved to his next action item for approval of the availability of Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2020, and Ending December 31, 2020, Posting for Public Inspection for 30 Days.

Adams reminded the Board that as previously discussed in his report, this is tentative budget and appropriation ordinance for the fiscal year beginning May 1, 2020 and ending December 31, 2020 and must be made available for public inspection for at least 30 days prior to final action.

Staff recommended the Board approve the availability of Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2020, and Ending December 31, 2020, Posting for Public Inspection for 30 days beginning May 17, 2020.

MOTION by Mahoney and seconded by Venouziou to approve the availability of Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning May 1, 2020, and Ending December 31, 2020, Posting for Public Inspection for 30 days beginning May 17, 2020.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.i. Executive Director Adams moved to his next action item for approval of Ordinance No. 20-10, An Ordinance Adopting Revisions to the WPD Comprehensive Policy & Procedurals Manual (2.5 Election & Appointment of Officers, 2.15 Fiscal Year, 2.16 Annual Meeting & 8.8.2 Discipline Termination and/or Resignation of Employment).

Adams noted the following proposed changes:

- Revise Policy 2.5 Election and Appointment of Officers to correspond with the revision to policy 2.16 Annual Meeting.
- Revision to Policy 2.15 Fiscal Year is necessary to revise the District's May 1st to April 30th fiscal year to a January 1st to December 31st calendar year basis per Ordinance No. 20-9.
- Revise Policy 2.16 Annual meeting to revise the scheduled meeting from the first meeting of the fiscal year to schedule at the first regular board meeting in May based which allows for the timely election of officers subsequent to any election of commissioners.
- Revise Policy 8.8.2 Discipline, Termination and/or Resignation of Employment to list of reasons whereby employees may be reprimanded, demoted, suspended, disciplined up to and including suspension without pay, or terminated from employment due to "Any outstanding debt, judgement, fine, fee, or other money due and owing to the Woodridge Park District over 180 days, excluding any agreed to pay deduction agreement between the employee and District."

Staff recommended the Board approve Ordinance No. 20-10, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies and Procedures and Personnel Manuals (2.5 Election & Appointment of Officers, 2.15 Fiscal Year, 2.16 Annual Meeting & 8.8.2 Discipline Termination and/or Resignation of Employment)

MOTION by Mahoney and seconded by Kranz to approve Ordinance No. 20-10, An Ordinance Adopting Revisions to the WPD Comprehensive Policy & Procedurals Manual (2.5 Election & Appointment of Officers, 2.15 Fiscal Year, 2.16 Annual Meeting & 8.8.2 Discipline Termination and/or Resignation of Employment)

AYES: Mahoney, Kranz, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.j. Executive Director Adams moved to his next action item for approval of Resolution 20-6, A Resolution Authorizing Secretary to Make Certain Closed Session Meeting Minutes Available for Public Inspection.

Adams reported that per the Illinois Compiled Statutes, the Board is required to review closed session minutes twice per year. Typically, the Park Board reviews closed session minutes in June and December. The attached resolution identifies the closed session minutes authorized or not authorized by the board for public inspection.

Adams noted that Resolution No. 19-21 inadvertently listed the wrong date of a previous closed session meeting of April 20, 2019 which should have been August 20, 2019. The proposed resolution for this semi-annual review corrects the date accordingly.

Staff recommended the Board approve Resolution 20-6, A Resolution Authorizing Secretary to Make Certain Closed Session Meeting Minutes Available for Public Inspection.

MOTION by Venouziou and seconded by Kranz to approve Resolution 20-6, A Resolution Authorizing Secretary to Make Certain Closed Session Meeting Minutes Available for Public Inspection.

AYES: Venouziou, Kranz, Mahoney, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.k. Executive Director Adams moved to his next action item for approval of Resolution No. 20-7, a Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings.

Adams reported that per the Open Meetings Act of the Illinois Compiled Statutes, the Board may destroy verbatim recordings eighteen months after completion of the meeting. No verbal recordings of closed session meeting minutes exceed the 18 Month Expiration for Verbatim Recordings.

Staff recommended the Board approve Resolution No. 20-7, a Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings.

MOTION by Mahoney and seconded by Venouziou to approve Resolution No. 20-7, a Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

F.1.l. Executive Director Adams moved to his final action item the Acknowledgement of Sale of Taxable Refunding Debt Certificates, Series 2020.

Adams noted that on June 10, 2020, the District went to market on the sale of the refunding of the 2014 & 2015 Debt Certificate 5% coupons based on S&P's upgraded bond rating of AA (Stable) in order to reduce interest costs and is pleased to report the District obtained an all-inclusive interest rate of 2.45% resulting in overall debt service savings of \$911,069.

Staff recommended the Board acknowledge for the official June Regular Board Meeting minutes the approved Sale of Taxable Refunding Debt Certificates, Series 2020 realizing a net savings of \$911,069 to the District.

MOTION by Mahoney and seconded by Kranz to acknowledge for the official June Regular Board Meeting minutes the approved Sale of Taxable Refunding Debt Certificates, Series 2020 realizing a net savings of \$911,069 to the District.

AYES: Venouziou, Kranz, Mahoney, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

Adams then moved on to his informational items:

- IDPH posted Swimming Facility Guidelines on June 5, 2020. Per the guidelines, water parks and splash pads shall remain closed during Phase 3. What are permitted to be open are lap swimming, diving, swimming lessons, swim team practices, and therapy pool use.
- Nicor is scheduled to resume operations to complete the replaced gas main connection. This should take four to six weeks.

COMMITTEE REPORTS

SEASPAR

No report

Jubilee

No report

PDRMA

No report

EX-OFFICIO REPORT

Plan Commission

Most recent update attached to the Board Report.

Chamber of Commerce

No report.

Affiliated Athletic Associations

Ritter reported that he has a call with the WAA Board on Thursday, June 18th to discuss pending Phase 4 changes and if competitive games will be allowed. They are considering a shortened eight game travel season for their 12 travel teams to start on July 6th. He added that if this does happen, they will need to pay a portion of the per player fee that was outlined in our agreement.

OLD BUSINESS

None.

NEW BUSINESS

None

EXECUTIVE SESSION

At 7:54 p.m., MOTION by Mahoney and seconded by Kranz to adjourn to Executive Session.

President Cohen requested a roll call. Upon a roll being called:

AYES: Kranz, Mahoney, Coleman, Venouziou, Cohen,

NAYS: None

ABSENT:

MOTION CARRIED

RECONVENE OPEN SESSION

The Regular Board Meeting of June 16, 2020 reconvened at 8:17 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Coleman, Mahoney, Venouziou, Kranz.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou to adjourn the regular board meeting at 8:18 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary