

WOODRIDGE PARK DISTRICT
Regular Board Meeting
September 15, 2020



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Coleman, Kranz, Mahoney and Venouziou. Staff present: Adams, Ritter, Knitter and Webber.

PUBLIC PARTICIPATION

Brian Lefevre, Sikich, LLC. (Auditor)

PRESIDENT'S REPORT

C.1. President Cohen opened his report congratulating Jose Hernandez, Park Maintenance (Building Specialist) on his 15th anniversary and Everardo (Eric) Silva, Park Maintenance (Mowing/General Maintenance Specialist) on his 20th anniversary. Executive Director Adams took a few minutes to say a few words about each of them and their dedication to the District.

C.2 President Cohen then discussed his first action item, consideration to schedule a Special Board Meeting (Budget Workshop), Tuesday, October 27, 2020 @ 6:30 p.m.

Executive Director Adams explained the timeline the District will need to follow to approve the 2021 Budget.

President Cohen recommended scheduling a Special Board Meeting for the purpose of conducting a budget workshop on Tuesday, October 27, 2020 at 6:30 p.m.

MOTION by Kranz and seconded by Mahoney schedule a Special Board Meeting for the purpose of conducting a budget workshop on Tuesday, October 27, 2020 at 6:30 p.m.

President Cohen requested a roll call. Upon roll being taken:

AYES: Kranz, Mahoney, Venouziou, Coleman and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED

C.3 President Cohen then moved on to his next action item, consideration to reschedule the November Regular Board Meeting from Tuesday, November 17, 2020 to an earlier date in November.

Executive Director Adams shared that to approve the Budget & Appropriations Ordinance, State statutes require 30 days to make the tentative ordinance available for public inspection prior to conducting a public hearing and officially approving. Unfortunately, there are not 30 days between the November 17th and December 15th meetings. Thus, one of the following options should be considered:

- 1) Schedule a Special Meeting (e.g. Tuesday, 11/10/20) in addition to the November Regular Meeting 11/17/20;
or
- 2) Reschedule the November Regular Meeting 11/17/20 to 11/10/20

Board discussion ensued.

MOTION by Mahoney and seconded by Venouziou to re-schedule the November Board Meeting to November 10, 2020 at 6:30 p.m.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen

NAYS: None

ABSENT: None
MOTION CARRIED

President Cohen then moved on to his final action item, consideration to close the ARC & FHCC for Programs & Services on Election Day, November 3, 2020 to minimize potential transmission of Covid-19 from voters to facility patrons and staff.

Executive Director Adams shared that due to the expected large turnout of voters on November 3rd (Election Day), staff recommends consideration to close the Athletic Recreation Center (ARC) and Fred C. Hohnke Community Center (FHCC) to patrons to minimize any potential transmission of the Covid-19 virus from voters to facility patrons and employees. Additionally, the ED would require full-time employees at those facilities to telework from home that day except for designated employees required to supervise the facility. He added that Village Greens Golf Course (VGGC) can remain open due to low participation at that time of year in addition to golfers can be processed without having to enter the clubhouse.

Staff recommended closing the ARC and FHCC on November 3, 2020 (Election Day).

MOTION by Coleman and seconded by Mahoney close the ARC and FHCC on November 3, 2020 (Election Day).

President Cohen asked if moving forward, would the ARC always be a Polling Place. Executive Director Adams said that decision is up to the DuPage County Clerk's office.

AYES: Coleman, Mahoney, Venouziou, Kranz and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED

President Cohen then reminded the Board that Starting September 22, 2020, prospective candidates for Park Commissioner for the April 6, 2021 Consolidated Election can start circulating petitions.

The one full six-year term, election currently occupied by President Bill Cohen, is up for election.

STAFF REPORTS

Finance

1.a. Superintendent of Finance & Personnel Chris Webber opened his report with his only action item, seeking Board approval of the Comprehensive Annual Financial Report (CAFR) Ending April 30, 2020.

Webber shared that Brian Lefevre of the District's auditing firm, Sikich LLP, would now review highlights of the Comprehensive Annual Financial Report (CAFR) ending April 30, 2020 and answer any questions the Board may have.

Mr. Lefevre then reviewed the highlights of the CAFR, including the awards the District received, the reporting standards and the executive summary findings.

Staff recommended the Board accept the CAFR for the Fiscal Year Ended April 30, 2020 as presented.

MOTION by Venouziou and seconded by Mahoney to accept the CAFR for the Fiscal Year Ended April 30, 2020 as presented.

AYES: Venouziou, Mahoney, Coleman, Kranz and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED

Webber than shared several informational items.

Webber stated that as part of the CARES Act passed by the Federal Government, the District is eligible to receive reimbursement for Covid-19 specific expenses from the period March 1 – December 31, 2020. DuPage and Will County have both allocated funds to each government entity – DuPage County has earmarked \$44,101.67 and Will County has earmarked \$25,000. The District did submit the initial request to Will County for \$18,107.65 and received news yesterday that the request has been approved and the District will receive payment within the next two weeks. Staff will continue to submit as warranted.

Webber then noted as mentioned at the August meeting, Staff would prepare for the Board stub-year budget projections for the District's Major Funds. Despite the challenges faced due to Covid the District projects to be in a healthy position overall at year-end. Webber provided an overview of the major funds.

Webber then shared that to date, the District received \$6,730,565 of the tax levy which is 93.50%. The remaining portion of the levy will be received in the coming months. He also noted the District was informed recently that the portion of the TIF Levy fund balance distribution will be included in the October non-current tax distribution which is due for October 16th. Staff estimates the amount to \$123,000+/-.

Webber closed his report sharing that the District continues to evaluate the IT position to best serve the needs of the District while being financially responsible. Staff is considering all options from a full-time staff hire to working with a third-party vendor option to service the District's IT needs that the District's network provider cannot fulfill. Staff will continue to update the board on any changes.

Reverting back to the budget projections, Executive Director Adams noted the budget projections did take into account the transfers to other funds to include the capital replacement and development funds. Webber added that the District did not have to touch the existing fund balances and will actually be adding to it at the end of the year. Adams added that since the District appears to be in a satisfactory financial position, it is time to consider releasing some capital replacement and development projects that were put on hold earlier in the year that can reasonably be completed before year end. Other projects would be carry forward to the 2021 budget year.

Commissioner Mahoney asked if the District already has a prioritized list of projects. Executive Director Adams shared that the Board did approve a three-year plan at the last budget meeting.

Board discussion ensued on the various projects that could be started. Executive Director Adams also reviewed the current list of Capital Development Projects. The Board agreed that Staff should proceed with the prioritization process for releasing projects.

Planning

D.2.a. Superintendent of Planning & Development Jenny Knitter opened the PDNRM report with her first action item, Echo Point Park Games Court Development Project, ADA #20-01pc.

Knitter shared that the proposal base bid includes the construction of a fully accessible pair of Baggo courts in place of existing (under used and in need of replacement) horseshoe pits. The new Baggo courts will be built along the existing asphalt walking path between the park shelter and the parking lot. The courts will include bench pads with companion seating, paver throwing pads, and concrete game boards (BYO Bags by Doty & Sons). The District will furnish the concrete game boards and the contractor will be responsible for furnishing all other materials and labor. Alternate #1 is for the demolition of the existing horseshoe pits at Echo Point Park and the associated turf restoration. Alternate #2 addresses necessary paver repairs in three locations at Seven Bridges Park. Alternate #3 addresses necessary paver repairs at Echo Point Park.

Contractor	Base Bid	Alt. #1 (Horseshoe Demo)	Alt. #2 (Seven Bridges)	Alt.#3 (Echo Point)
Hacienda Landsc.	\$ 9,644.00	\$ 3,800.00	\$ 1,200.00	\$ 500.00
Innovation Landsc.	\$ 11,372.00	\$ 3,200.00	\$ 1,500.00	\$ 1,500.00
D&J Landscape	\$ 12,804.00	\$ 4,585.00	\$ 2,450.00	\$ 1,300.00
Sybert Group	No Price	No Price	\$ 1,391.05	\$ 456.83

Knitter reported that Hacienda Landscaping, Inc. has completed numerous projects for the District including: multiple playground replacements and concrete replacement at Cypress Cove and Orchard Hill Park. After further review, staff will complete the removal and restoration of the Horseshoe pits internally.

Staff recommended the Board accept Hacienda Landscaping, Inc. proposal dated September 2, 2020 as the low qualified bidder based on acceptance of the contractor's base bid proposal and Alternates #2 and #3 in the amount of \$11,344.00 and approve a contract agreement for the Echo Point Park - Games Court Development, ADA #20-01pc.

MOTION by Mahoney and seconded by Venouziou to accept Hacienda Landscaping, Inc. proposal dated September 2, 2020 as the low qualified bidder based on acceptance of the contractor's base proposal and Alternates #2 and #3 in the amount of \$11,344.00 and approve a contract agreement for the Echo Point Park - Games Court Development, ADA #20-01pc.

AYES: Mahoney, Venouziou, Coleman, Kranz and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED.

D.2.b. Knitter moved on to the next action item, 2019 Contracted Prescribed Burns, MSP #19-13pc, Contract Extension.

Knitter said that due to Covid-19 and associated EPA burn restrictions, this spring and fall, the District decided to postpone the scheduled prescribed burns. Early this spring, Staff was able to complete the Vicente Outlot D prescribed burn last year, but both Orchard Hill and Vicente Outlot A/Heritage Parkway are still yet to be completed. The remaining scope of work amounts to \$15,440. Staff has requested that the Contractor, Tallgrass Restoration, LLC, allow for another full burn season for this extension which would allow the contractor to complete the work to the point of final acceptance by the District by May 30, 2022. The Contractor has agreed to this extension with no cost increase to the contract.

Staff recommended the Board extend the current contract with Tallgrass Restoration, LLC, to allow the Contractor to complete the remaining scope of the 2019 Contracted Prescribed Burns Project, MSP #19-13pc, with a revised substantial completion date of May 30, 2022.

MOTION by Mahoney and seconded by Kranz to extend the current contract with Tallgrass Restoration, LLC, to allow the Contractor to complete the remaining scope of the 2019 Contracted Prescribed Burns Project, MSP #19-13pc, with a revised substantial completion date of May 30, 2022.

AYES: Mahoney, Kranz, Venouziou, Coleman and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED.

D.2.c. Knitter's next action item was a change order regarding Ide's Grove West Park Development Project, CDP #19-05c-02.

Knitter reported that per the development plan a retaining wall was necessary to create a space for the elementary swings along the northern edge of the wetland buffer. During construction of this retaining wall it was determined that the material

quantity stated in the bid form (400 square face feet) was insufficient to complete construction of the retaining wall (486 square face feet per manufacturer's shop drawing). The quantity as listed in the bid form was provided by the project engineer and based on 'exposed, above grade, face feet'. Their initial response was to provide a memo to the contractor stating that the additional, buried material should be considered incidental to the cost of construction. The contractor disagreed, and ultimately planning staff negotiated a lump sum cost for the additional material to be furnished and installed at a savings to the District. The unit cost for the retaining wall as bid was \$95/square face foot (86 additional square face feet = \$8,170). On August 20th the Executive Director authorized a negotiated \$5,000 additional cost so that the project could be constructed as designed and without delay. Planning staff further negotiated a credit for engineering services from the engineering consultant due to the omission (see following agenda item for a credit authorization below). The retaining wall was completed the week of August 31st.

Staff recommended the Board ratify Change Order #2 as authorized by the Executive Director to D&J Landscape, Inc.'s contract for a net increase of \$5,000.00 to the Ide's Grove West Park Development Project, CDP #19-05c-02 for additional retaining wall materials.

MOTION by Mahoney and seconded by Venouziou to ratify Change Order #2 as authorized by the Executive Director to D&J Landscape, Inc.'s contract for a net increase of \$5,000.00 to the Ide's Grove West Park Development Project, CDP #19-05c-02 for additional retaining wall materials.

AYES: Mahoney, Venouziou, Coleman, Kranz, and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

D.2.d. Knitter's final action item was regarding Ide's Grove West Park – Timber's Edge Park - Engineering Services CA #19-03pc

Knitter stated that Staff reached out to V3 to determine how to proceed with the additional requested change order from D & J Landscape, Inc. for the completion of the retaining wall. V3 understood that the detail was not clear and that the contractor had a unit quantity in the bid that was confirmed by V3 and the detail did not indicate that the below grade block was incidental to the cost of the project. Therefore, staff indicated that this engineering detail omission should not result in the District's full financial obligation and as a result V3 provided a \$3,500 fee credit letter.

Staff recommended the Board approve the Fee Credit to V3's contract for a net decrease of \$3,500.00 to the Ide's Grove West – Timber's Edge Park - Engineering Services CA #19-03pc.

MOTION by Kranz and seconded by Mahoney to approve the Fee Credit to V3's contract for a net decrease of \$3,500.00 to the Ide's Grove West – Timber's Edge Park - Engineering Services CA #19-03pc.

AYES: Kranz, Mahoney, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

Knitter then moved on to her informational items:

- Regarding the Surface Replacement Project, ACRP #20-03c Cypress Cove Pre-Teen Splash Pad – Equipment Disassembly and Reassembly Project, disassembly of the lower sections of the play equipment was completed by Green-Up Landscape Co. on August 26-27. The following week park district maintenance staff successfully completed removal the existing PebbleFlex surfacing. The removal was inspected by a representative from NuToys Leisure Products on September 8th and met with their approval. Staff is currently awaiting a proposed schedule for the installation of the new surfacing. Upon completion and required curing of the new surfacing staff will coordinate the reinstallation of the play equipment with Green-Up Landscape.

- Work continues at a rapid pace at Ide's Grove West Park. This month the elementary playground was erected, the retaining wall which will support the elementary swings area was completed, storm drainage system improvements were completed, and roughly 80% of all concrete work has been completed. In the next month, the contractor anticipates completion of site grading, playground developments, installation of the hillside slides and steps, completion of all concrete work, installation of site lighting and drinking fountain, and landscape improvements. Currently the project remains on track for substantial completion as scheduled in mid-October.
- Regarding the Town Centre Sled Hill, project, the pace of import from the Elmhurst source increased greatly in late August and on September 2nd the contractor informed District staff that they were approaching the design subgrade. Staff made arrangements for V3 to perform on-site PIP testing of the imported material through the end of import activities. Ultimately the on-site testing ran for only one day as the designed subgrades were achieved earlier than anticipated on Thursday, September 3rd. In total, 28,862 cubic yards of fill was imported for the construction of the sled hill. This will be topped with roughly 1,500 cubic yards of topsoil salvaged from the project site and from the Jefferson Jr. High School athletic complex development. Weather permitting, in the coming weeks the contractor will complete the repressing of topsoil, final shaping and topdressing of the sled hill. This will be followed by seeding, removal of the haul road, and pavement repairs and installations. Staff anticipates completion of the sled hill project this fall.

Knitter shared that regarding the Jefferson Jr. High Athletic Complex, in order to get the two ball fields in the best playing condition, the School District has asked for a credit for the current contractor for final field grading and have requested a proposal from Sportsfields, Inc., to complete the final scope of work. The final field renovation scope will include:

- Finish final edge of infields to remove overgrown weeds and redefine edges
- Spread additional 48 tons of Infield mix between the 2 infields
- Incorporate 8 tons of calcium clay field conditioner (Duraplay)
- Groom and roll all infields

Knitter reported that the School District recommended splitting the remaining costs with the Park District for this work since they plan to use one field for softball. The cost to the Park District will be \$5,500 (includes original work credit) and will be funded from the Jefferson Soccer Goals and Equipment Miscellaneous Funds, which is under budget by \$5,965.

Knitter then addressed the Castaldo Park – Oak Treatments. She shared Staff began treating the Oaks in several ways:

- Mulch all Oaks with approximate 7' dia. mulch rings (continued mulching trees as mulch chips from contractors have been dropped off).
- Water the Oaks – 2 times a week approximately 14 trees showing stress
- Treat the Oaks
 - Application of growth regulator late last month
 - Treatment with insecticide this month

Knitter closed her report sharing ongoing outdoor work tasks.

Golf Course

Executive Director Adams reported that Village Greens continues to be extremely busy with another record number of rounds played last month. He shared that a few outings have been successfully held over the past few weeks. He added that work began today on the storm sewer pipe near #16 and #18 ponds and should be completed in a few days.

Adams closed the report sharing that the golf course continues to juggle staff using District Full-time Staff and VGGC staff to make up for the loss of seasonal help.

Commissioner Mahoney asked if we had a final cost of the storm sewer pipe repair. Adams said he would share the information with him that was discussed at the last Board Meeting.

Recreation

Superintendent of Recreation Don Ritter opened his report sharing that Totschool started with an open house on September 2nd & 3rd with in-person classes starting on September 8th. Currently, registration stands at 74 preschoolers compared to 114 last year. All kids and teachers wear masks during class and no parents are allowed in the building during drop-off and pickup time.

Ritter then reported that practices are underway with the Youth Flag Football program and scrimmages will began on September 13th on the new Jefferson Junior High turf athletic field. He added that the Woodridge Soccer Association began holding practices and scrimmages for the house league program at the Jefferson Junior High turf athletic field on September 14th.

Ritter said that despite the new guidelines, the ARC still booked gym rentals for four volleyball clubs for their training sessions and scrimmages due to the IHSA moving Girls Volleyball to the spring season. Gym rentals for September will bring in revenue of over \$12,450.00. Turf rentals are slow from now until November since groups can play outside without a face covering when exercising. He added that January through March is beginning to fill up nicely.

Executive Director Adams reminded the Board that current state guidelines strongly recommend that masks must be worn indoors when playing sports. If this requirement does not change, it could prove problematic in the winter months as many people do not like wearing masks inside while playing sports.

Ritter closed his report congratulating Kathi Wencewicz, Recreation Supervisor, for celebrating her 2nd anniversary with the Park District on September 10th.

Aquatics

Executive Director Adams shared that Staff is currently working on budget/budget assumptions for next year. It is difficult to plan as the District does not know what IDPH/DCEO guidelines and restrictions will be in place next season. One budget scenario will work under the assumption that the State will still be operating under current guidelines/restrictions, while a second budget scenario will assume that all restrictions will be lifted by the time Cypress Cove opens in 2021 and it will be a "normal" operating budget. Adams said both budget scenarios will be presented at the upcoming October 27th Board Budget Workshop.

Commissioner Venouziou asked when the District decided to not open Cypress Cove. Adams shared that the decision was made in May, although the State did not provide official guidelines until June.

Maintenance

Executive Director Adams presented the Maintenance report sharing the following:

- With the draught conditions Staff has been able to slow down on its mowing efforts which is freeing up more time for Staff to complete projects on the master task list.
- Unfortunately, the Hobson Corner Park Splash Pad shut down due to a failure of the variable frequency drive. Staff ordered a surge protector and installed the drive within about five days. Approximately two weeks after re-opening Staff discovered the water valve pit in the parkway was filling with water. After working with the Village to shut the water valve off we were able to pump down the pit and discovered a cracked water meter. Staff purchased a meter replacement from the Village and installed on Friday (9/4/20). Staff will monitor weather forecasts to determine the appropriate date to close for the season.
- Crews have been adding safety surface to playgrounds as time permits. This is very important as we need to maintain the correct depth of material based on deck heights, slide exits, swing wear patterns, etc. All material is certified and ADA compliant.
- The Cricket pad located between Orchard Hill Park Soccer Fields #1 & #2 experienced tears and holes in the pad carpeting. Staff removed the old carpet, scrapped and cleaned the surface and installed new carpeting.
- Staff worked with the Sheriffs Work Alternative Program (SWAP) to remove the Cypress Cove pre-teen splash pad safety surface. SWAP provided the District one day of labor that included six people for a total of 30 hours of man power. This was in addition to the three or four full-time staff that worked with them. The project took three

days to complete and filled three 20-yard dumpsters. Crews also were fortunate to be able to work with one of the District's vendors and secure a demo of a Toro "Dingo" machine that is small enough to work in the surface area allowing utilization of a small bucket and forks to assist in the removal. With the help of SWAP and talented staff the District was able to save approximately \$28,000 in costs by demo-ing the surface in-house.

Marketing

D.7.a. Executive Director Adams opened the Marketing report with its only action item, the Ratification of Executive Director's Approval to Purchase Hobson Corner Park Tennis and Pickleball Windscreens, MSP #20-08PC.

The PDRNM and Marketing departments worked together to design and produce windscreens for the Hobson Corner Park - Fencing Project, CRP #20-01c which was completed this summer. Staff sought a quote from Beacon Athletics, who has produced windscreens for the District in the past, in the amount of \$7,139.20. This price includes a 20% discount that Beacon was offering for purchases through Labor Day. Replacement funds remaining from the overall fencing project will be used to fund the purchase.

Staff recommended the Board ratify the Executive Director's approval to purchase Hobson Corner Park Tennis and Pickleball Windscreens, MSP #20-08pc.

MOTION by Mahoney and seconded by Venouziou to ratify the Executive Director's approval to purchase Hobson Corner Park Tennis and Pickleball Windscreens, MSP #20-08pc.

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

Adams then shared the September/October e-guide was published online only on Thursday, August 20th. A release date of the next fall e-guide, the November/December issue, has not been determined yet, but will be in mid-October. In addition to the marketing tasks completed to promote the September/October e-guide (emails to park district accounts, marquee, website and social media), the marketing department is considering printing and mailing a postcard to all residents to let them know the activity guide is digital only and can be found on the website. Since the District's activity guide is rated as the number one preferred way residents' desire information about District programs and services (data from past surveys), staff believes that a postcard may be beneficial to overall awareness of program offerings and consequently increased registrations. The District received a quote from Paulson Press, the printer of the last few activity guides, for printing and postage for a total of \$4,956. Adams then reported that Staff is considering bringing back the newsletter that used to go out to all residents.

Adams said the marketing department has an excess of "I Love Woodridge" t-shirts which were purchased in spring 2019 to sell as part of the Celebrate Woodridge anniversary. The District originally sold the t-shirts for \$12 and are now selling them at the ARC for \$9.

Adams closed the marketing report sharing that the District website redesign is still underway, and Staff will present the new design to the Board at an upcoming Board meeting.

Safety

Executive Director Adams shared that now that more programs are running, program participants are experiencing more bumps and bruises associated.

CONSENT AGENDA

E.1.-10. MOTION by Venouziou and seconded by Mahoney to approve Consent Agenda Item #1 - #2 for approval of minutes from the August 15th Regular Board Meeting and the August 15th Executive Session Meeting and Agenda Items #3 through #9 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount of \$893,557.19

1. Regular Board Meeting Minutes	August 18, 2020
2. Executive Session Meeting Minutes	August 18, 2020
3. Vendor Payment & Payroll Ratification Report (8/14/20 – 9/10/20).....	\$1,109, 762.74
4. Demand & Precision Parts: Keeper Goals – JJH Soccer Goals Purchase, MSP#20-05pc, Payout #1(Final)	\$14,535.00
5. D & J Landscape Inc., Ide’s Grove West Development Project, CDP #19-05c, Payout #1 15.68.....	\$303,015.68
6. Green-Up. – Cypress Pre-Teen Splash Pad – Equipment Disassembly Project, MSP#20-04c , Payout #1	\$9,000.00
7. Steve Piper & Sons, Inc. - 2020 Summer Tree Maintenance Project, MSP#20-06pc, Payouts #2,3,4,5.....	\$9,000.00
8. Sybert Group, Inc., Contractual Landscape Maintenance Services, MSP#19-03c, Payout #5.....	\$3,237.58
9. V3 Companies, Ltd., Town Centre Sled Hill, SWPPP Reporting CA#19-06pc, Payout #11	\$750.00
10. Williams Architects – Cypress Filtration System- Ph. 2 – Aquatic Eng. Services, CA#19-04pc, Payout #8	\$100.52

President Cohen requested a roll call approving consent agenda items #1 through #10.

Upon a roll being called:

AYES: Venouziou, Mahoney, Coleman, Kranz and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED

EXECUTIVE DIRECTOR’S REPORT

F.1.a. Executive Director Adams began his report seeking Board approval for Resolution No. 20-10, A Resolution Authorizing an Intergovernmental Agreement for Participation in DuPage County Local Government Covid-19 Reimbursement Program.

Adams reported that DuPage County allocated \$1MM of CARES Act funds to reimburse park districts within the County. The total amount will be distributed based on percentage of each agency’s population. Woodridge Park District is eligible to receive up to \$44,102. Adams then briefly reviewed what type of expenses can be reimbursed and added that County is also now allowing labor expenses to be reimbursed. Finance staff has submitted a request for reimbursable expenses to date and will continue as additional expenses are incurred.

Staff recommended the Board approve Resolution No. 20-10, A Resolution Authorizing an Intergovernmental Agreement for Participation in DuPage County Local Government Covid-19 Reimbursement Program.

MOTION by Kranz and seconded by Venouziou to approve Resolution No. 20-10, A Resolution Authorizing an Intergovernmental Agreement for Participation in DuPage County Local Government Covid-19 Reimbursement Program.

President Cohen asked how much money the District is eligible to receive and if we have surpassed the limit. Adams shared that the District can receive up to \$44,102 and that the District has not reached that amount but are getting close and that expenses incurred through December 31, 2020 can be submitted.

AYES: Kranz, Venouziou, Coleman, Mahoney and Cohen
 NAYS: None
 ABSENT: None

MOTION CARRIED.

F.1.b. Executive Director Adams closed his report with his final action item Ordinance No. 20-15, An Ordinance of the Board of Park Commissioners of the Woodridge Park District Approving an Agreement for and Accepting Conveyance of Outlot 4 in Timbers Edge Subdivision.

Adams reminded the Board that per an annexation agreement between the Village of Woodridge and Pulte to comply with the District's and Village's parkland donation ordinance/code requirement, Pulte agreed to donate Outlots 4, 5, and 6 totaling 7.24 acres. The District accepted conveyance of Outlots 5 and 6 in 2018, however Outlot 4 was not deeded at that time due to outstanding work by Pulte to comply with requirements of the Village's storm water management ordinance. Based on outstanding compliance (punch list) requirements combined with the proximity and encroachment of planned park improvements near Outlot 4 in accordance with the approved park master plan, Pulte with support of the Village requested the District consider taking on responsibility of the outstanding compliance punch list items in return for compensation in the amount of \$5,000.

Staff assessed the current conditions of Outlot 4, the outstanding punch list items, estimated costs to achieve compliance, preferred approach to use in-house crews, and timing of park improvement completion. Staff's opinion is that this approach makes the most sense to complete in relation to the on-going park development project and overall control of the final work.

Adams then shared that it is important to note that per a previous IGA between the Village and District, the Village, per District's request, required the Timbers Edge HOA (backed by a special service assessment) to pay for 60% of storm water maintenance for the entire Ide's Grove West / Timbers Edge storm water management area on an annual basis. He said that Staff anticipates contracting out future storm water management of this entire area due to the reimbursement agreement, which will minimize added work load to the PDNRM department.

President Cohen asked how many homes are in the subdivision. Adams said there are 157 homes.

Staff recommend the Board approve Ordinance No. 20-15, An Ordinance of the Board of Park Commissioners of the Woodridge Park District Approving an Agreement for and Accepting Conveyance of Outlot 4 in Timbers Edge Subdivision.

MOTION by Mahoney and seconded by Venouziou to approve Ordinance No. 20-15, An Ordinance of the Board of Park Commissioners of the Woodridge Park District Approving an Agreement for and Accepting Conveyance of Outlot 4 in Timbers Edge Subdivision.

President Cohen asked what lies directly west of Outlot 4. Adams responded that Ide's Grove West Park, which is owned by the District, is directly west.

AYES: Mahoney, Venouziou, Coleman, Kranz and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

COMMITTEE REPORTS

SEASPAR

Executive Director Adams reported that SEASPAR is currently working on their Levy and when completed, the District will incorporate into the District levy.

Jubilee

Executive Director Adams reported that he asked the Village how they are budgeting for the 2021 Jubilee and the Village said they are budgeting for it, assuming it will happen. Adams added that the District will propose to budget the same.

PDRMA

Executive Director Adams shared that PDRMA is working on an update to their Asset Appraisal System, which includes what is needed for insurance purposes. Staff is working on ensuring everything is included.

EX-OFFICIO REPORT

Plan Commission

Executive Director Adams noted that there is a proposal to build a medical building on the corner of Route 53 & 75th Street near the Cedarhurst facility. He said that he has no update on the proposed warehouse development on Lemont Road near Ide's Grove East north of 83rd Street.

Chamber of Commerce

No report.

Affiliated Athletic Associations

Executive Director Adams shared that the District is working on the final fee assessment to charge WAA, since this was an unusual "hybrid" year for them. He added that Ritter and the WAA president will be working on that together.

President Cohen asked if WAA started using the Jefferson Baseball fields yet. Adams said they have not used them but will next season.

OLD BUSINESS

Executive Director Adams provided an update regarding the 2017 tax objection regarding the filing of a Motion for Summary Judgement to dismiss.

NEW BUSINESS

Executive Director Adams shared that the District recently was notified that the District won two awards from the IAPD annual "Best of the Best Gala" awards program.

- Best Friend of Illinois Parks – Business: Dr. Robert F. Girgis, DDS, Girgis Orthodontics
- Intergovernmental Cooperation: Woodridge Park District with Woodridge School District 68

Adams noted that in lieu of the normal awards dinner that they typically hold, IAPD will be releasing a video/virtual presentation that will be made available to all members. The District will more than likely host a small gathering celebration to view the virtual event inviting members of the School District and the Dr. Girgis' office.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou to adjourn the regular board meeting at 8:14 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary