

**Community Center & Administrative Offices**

2600 Center Drive • Woodridge • IL • 60517

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www.woodridgeparks.orgmail@woodridgeparks.org**NOTICE FOR JOB OPENING****Camp Counselors**

The Woodridge Park District recreation department has openings for Counselors in our summer camp program. Camp meets for ten weeks Mondays through Fridays during the months of June through August. Hours worked will vary based on position and mandatory training sessions are required which may be on nights or weekends beginning in late May. Counselors report to the Camp Site Directors as well as the Camp Director. The Camp Counselor's primary function is the direct supervision and safety of program participants, and the planning/implementation of age-appropriate activities.

POSITIONS OFFERED: *Adventure Camp Counselor* –Hours: 9:00am-4:30pm.
Before & After Camp Counselor – Hours: 7:00-9:00am & 4:30-6:00pm, additional substitute hours maybe available.
Trek & Travel Counselor – Hours: 9:00am-4:30pm.

QUALIFICATIONS:

- High school diploma or equivalent and some college preferred.
- A minimum of one year of day camp experience or a similar program preferred.
- Excellent verbal and written communication skills.
- Ability to work well with program participants and parents.
- Must be certified in First Aid, Adult CPR and Infant/Child CPR or be able to obtain certification prior to the camp start date.
- Ability to swim at an intermediate level of skill.
- Ability to participate in daily mild to rigorous activities consistently.

RESPONSIBILITY:

Camp Counselor responsibilities include but are not limited to: knowing the whereabouts and safety of all campers and fellow staff at all times; lead and participate in activities; share ideas for activities related to fitness, health awareness and social behaviors tailored to the camper's age and ability levels; and keep parents informed of upcoming activities, child behavior, injuries that occur during camp hours and concerns regarding camp and campers; attend all training and weekly staff meetings.

ATTRIBUTES:

We are seeking dedicated and energetic individuals who like working with children. The position requires standing, walking, sitting, talking, hearing, and seeing; flexibility of work schedule which may include days, nights, and weekends; is subject to inside and outside environmental conditions which may include varying weather conditions, and is subject to chlorinated water.

SALARY RANGE: \$9.00-\$11.00 per hour, depending on qualifications

CONTACT/SEND APPLICATION & SUPPLEMENT SHEET TO:

Woodridge Park District, Connie Curry, HR Manager

2600 Center Drive, Woodridge, IL 60517

(630) 353-3327 or ccurry@woodridgeparks.org

The application can be picked up at the Community Center at the address listed above or obtained from www.woodridgeparks.org