



Community Center & Administrative Offices

2600 Center Drive • Woodridge • IL • 60517

Phone (630) 353 • 3300

Fax (630) 353 • 3310

www.woodridgeparks.org

mail@woodridgeparks.org

NOTICE FOR JOB OPENING

Swim Team Assistant Coach

The Woodridge Park District Cypress Cove Family Aquatic Park has an opening for a Swim Team Assistant Coach for the WPD Sea Lions. This is a part time, seasonal position which runs from approximately May until August. The Swim Team Assistant Coach is responsible for aiding the Swim Team Coach with the coordination of the swim team including practices and competitions.

QUALIFICATIONS:

- Minimum of a high school diploma or equivalent
- WSI, Lifeguard Certificate or Starguard License preferred.
- Minimum of one year of experience being part of a swim team.
- Previous experience working with children.
- Ability to teach form, technique and competition method skills.
- Ability to work will with program participants, parents, parent volunteer board, and fellow staff members.

RESPONSIBILITY: Swim Team Assistant Coach responsibilities include but are not limited to: instruction of team on proper stroke technique, various swimming methods (increasing speed, conducting a body roll, developing a good kick, etc.), as well as good sportsmanship, competitive spirit and teamwork skills. Schedule, facilitate practices, and oversee assigned swim team age groups. Create daily workouts, sets and meet line ups. Enforce minimum practice and swim meet requirements. Interact with parents to answer questions and stay visible during swim meets and practices. Mentor, guide, schedule, assign tasks, and complete performance evaluations for coach's assistants. Check for hazards, correct unsafe conditions and/or report them to the Aquatic Manager. Adhere to DuPage Swim & Dive conference guidelines and bylaws. Attend all trainings, in-services and meetings that are required each month. Use TeamUnify.com for all meet planning and team communications.

ATTRIBUTES: We are seeking dedicated and energetic individuals who like working with children. The position requires standing, walking, sitting, talking, hearing, and seeing; flexibility in work schedule which includes days, nights, and weekends; is subject to inside and outside environmental conditions which may include varying weather conditions, and is subject to chlorinated water.

SALARY RANGE: Stipend paid for the season starting at \$850.00 depending on qualifications

CONTACT/SEND APPLICATION TO:

Woodridge Park District, Connie Curry, HR Manager

2600 Center Drive, Woodridge, IL 60517

(630) 353-3327 or ccurry@woodridgeparks.org

The application can be picked up at the Community Center at the address listed above or obtained from www.woodridgeparks.org