



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS AGENDA
WOODRIDGE COMMUNITY CENTER
April 21, 2020
6:30 PM**

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Chudzik, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3331, Email schudzik@woodridgeparks.org

**Pursuant to Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5) which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the members of the Board of Park Commissioners will not be physically present for the April 21, 2020 Regular Board of Park Commissioners of the Woodridge Park District Meeting, but will instead be participating in the meeting through audio access using a virtual meeting platform.*

To discourage the gathering of large groups, the Woodridge Park District is incorporating new remote public comment options. If you would like to comment remotely, please follow the protocols below:

Public comments may be submitted up to one hour in advance of the scheduled meeting start time via e-mail to madams@woodridgeparks.org or by hard copy to the drop box located outside the Fred C. Hohnke Community Center, 2600 Center Drive, Woodridge, Illinois.

Comments received prior to 5:30 p.m. local time on April 21, 2020 will be read aloud by staff during the "Public Participation" section of the meeting agenda not-to-exceed 5 minutes for each comment. Comments received between 5:30 p.m. local time on April 21, 2020 and the commencement of the Board of Park Commissioners meeting on April 21, 2020 will not be read aloud but will be treated as regular correspondence. Abusive, profane, and/or personal attacks will not read aloud. Comments will be read in the order in which they were received during the time normally reserved for public comment. The period of public comment will be limited to thirty (30) minutes. Any comments unable to be read due to time limits will be treated as regular correspondence. Board members will generally not respond to the public comments or answer questions. A report of all comments received prior to 5:30 p.m. local time on April 21, 2020 will be collated, and the Board Secretary will include such comments in the official meeting minutes.

The April 21, 2020, 6:30 p.m., Regular Board of Park Commissioners Meeting will be streamed live on YouTube at <https://youtu.be/dLFfhb20pQU>

A. CALL TO ORDER

B. PUBLIC PARTICIPATION*

C. PRESIDENT'S REPORT

1. Call for Special Board Meeting / FYE2021 Budget Workshop
2. Recognition of Staff Milestone Anniversaries:
 - a. 20 Years: Carlos Ocampo, Aquatic Maintenance Supervisor
3. IAPD Legislative Reception, April 28th – April 29th / Springfield, IL / Postponed
4. Rotary Recycling Extravaganza, Canceled

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.

D. STAFF REPORTS

Board Action Items:

- 1. Finance:
 - a. 2019 GFOA Certificate of Excellence in Financial Reporting
 - b. 2019 GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting
 - c. Standards & Poor’s Global Rating Upgrade (Refunding Debt Certificate Obligations)
- 2. Planning:
 - a. Hobson Corner Park - Fencing Project, CRP #20-01c, Bid Acceptance & Contract Approval
 - b. Athletic Court Recoloring Project, CRP #20-02c, Bid Acceptance & Contract Approval
 - c. Contractual Landscape Maintenance Services – 2020 Contract Extension, MSP #19-03pc, Ratify Executive Director’s Approval
 - d. Ide’s Grove West Park Signage Purchase Project, MSP #20-03c, Proposal Approval
 - e. Cypress Cove Drain Pipe Leak Repair Project, ASMP #20-01c, Change Order Approval
 - f. Cypress Cove Filter System Renovation Project–Ph. 1, ACRP#19-01c, Change Order Approval
- 3. Golf Course:
 - a. 300-Gallon Riding Turf Sprayer Purchase, VGCRP #20-01c, Ratify Executive Director’s Acceptance of Bid and Approval of Purchase Order
 - b. Patio Tent Replacement Purchase, VGCRP #20-3pc, Proposal Approval
- 4. Recreation
- 5. Aquatics:
 - a. Cypress Cove Storm Sewer Deep Pit Sump Pump Replacement, ACRP #20-01pc & Computer Hardware Replacement Purchases, ACRP #20-02pc, Aquatic Capital Replacement Fund (Fund07) FYE2020 Budget Additional Expense Approval
 - b. Cypress Cove Computer Hardware Replacement Purchases, ACRP #20-02pc, Ratify Executive Director’s Approval
- 6. Maintenance:
 - a. Top Dresser Purchase, CRP #02-04c, Ratify Executive Director’s Acceptance of Bid and Approval of Purchase Order
 - b. Athletic Field Lining Equipment Purchase, CRP #20-05pc, Ratify Executive Director’s Purchase Order Approval
 - c. Garbage Truck Replacement Purchase, CRP #19-03c, Change Order Approval
- 7. Marketing:
 - a. Fall Activity Guide (Digital Only)
- 8. Administration
- 9. Safety Committee

E. CONSENT AGENDA

- 1. Special Board Meeting (Strategic Planning Workshop) Minutes February 18, 2020
- 2. Regular Board Meeting Minutes February 18, 2020
- 3. Special Board Meeting (Capital Asset Planning Workshop) Minutes March 3, 2020
- 4. Vendor Payment & Payroll Ratification Report (2/14/20 – 4/16/20) \$ 2,063,760.77
- 5. Metropolitan Industries, Cypress Cove Storm Sewer Deep Pit Sump Pump Replacement, ACRP #20-01pc , Payout #1 (Final) \$7,619.00
- 6. Mechanical, Inc. – Cypress Cove Filter System Renov.–Ph. 1, ACRP#19-01c, Payout #3 \$19,478.70
- 7. Mechanical, Inc. – Cypress Cove Filter System Renov.–Ph. 1, ACRP#19-01c, Payout #4 \$55,165.50
- 8. National Auto Fleet Group - 2019 PDNRM Dump Truck Purchase , MSP#19-11c, Payout #1 (Final) \$43,123.24
- 9. Paulson Press, Inc., Summer Activity Guide \$10,989.00
- 10. Reinders, 2020 Toro Sand Pro 5040 Groomer, CRP #20- \$18,955.20

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one’s quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.

11. Steve Piper & Sons – High Risk Natural Area Tree Removal Project, MSP#19-14pc, Payouts #8 (Final)	\$3,850.00
12. Schaeffges Brothers, Inc. – Cypress Cove Drain Pipe Leak Repair Project, ASMP#20-01c, Payout #1 (Final)	\$40,635.92
13. Stuckey Construction Company - Cypress Cove Filter System Renov. – Ph. 2, ACRP#19-04c, Payout #1	\$21,237.30
14. Stuckey Construction Company - Cypress Cove Filter System Renov. – Ph. 2, ACRP#19-04c, Payout #2	\$319,288.50
15. V3 Companies, Ltd., Town Centre Sled Hill, Soils Consulting/Reporting CA#19-05pc, Payout #4	\$390.00
16. V3 Companies, Ltd., Town Centre Sled Hill, SWPPP Reporting CA#19-06pc, Payout #6	\$1,950.00
17. Williams Architects – Cypress Filtration System – Aquatic Eng. Services, CA#18-01pc, Payout #12 (Final)	\$189.75
18. Williams Architects – Cypress Filtration System – Aquatic Eng. Services, CA#18-01pc, Payout #13	\$1,369.05
19. Williams Architects – Cypress Filtration System- Ph. 2 – Aquatic Eng. Services, CA#19-04pc, Payout #5	\$1,152.07
20. Williams Architects – Cypress Filtration System- Ph. 2 – Aquatic Eng. Services, CA#19-04pc, Payout #6	\$211.50

F. EXECUTIVE DIRECTOR'S REPORT

1. Action Items:
 - a. Ratify Executive Directors Action to Furlough Non-exempt Permanent Part Time Employees as of April 5, 2020
 - b. Extend Accrual of Sick Leave Time for Non-exempt Permanent Part Time Employees During Furloughed Period
 - c. Ordinance No. 20-7, An Ordinance Adopting Revisions to the WPD Policy & Procedural and Personnel Manual (8.3.48 Emergency Closings, 8.7.1 Paid Sick Leave Policy, 8.9.16 Cell Phone Policy, & 8.10.6 Whistleblower Policy)
 - d. Resolution No. 20-2, A Resolution to Allow IMRF Benefit Protection Leave
 - e. Resolution No. 20-3, A Resolution Authorizing Participation in the ComEd Green Region Program for the Triangle Park Restoration Project
 - f. Resolution No. 20-4, A Resolution Transferring Monies from Certain Appropriation Accounts in the Corporate, Recreation and Aquatic Funds to Certain Other Appropriation Accounts in Said Corporate, Recreation and Aquatic Funds for the Fiscal Year Beginning May 1, 2019 and Ending April 30, 2020
2. Information / Discussion Items:
 - a. 2019 Final EAV & Levy Extension Update
 - b. 2020 Strategic Plan Update | Core Values
 - c. COVID-19 (Novel Coronavirus) Operations, Programs & FYE2020 Budget Impacts

G. COMMITTEE REPORTS

1. SEASPAR
2. JUBILEE
 - a. Event Status
3. PDRMA

H. EX-OFFICIO REPORTS

1. Plan Commission

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.

2. Chamber of Commerce
 3. Affiliated Athletic Associations
 - a. WAA Criminal Background Check Fees
- I. **OLD BUSINESS**
- a. 63rd Street Park / Nicor Gas Resumption of Work Update
- J. **NEW BUSINESS**
- K. **ADJOURNMENT**

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a fiscally responsible and environmentally sustainable manner, in partnership with the community.