



Woodridge  
**PARK DISTRICT**

**Administrative Office**

2600 Center Drive • Woodridge • IL • 60517  
Phone (630) 353 • 3300  
Fax (630) 353 • 3310  
[www.woodridgeparks.org](http://www.woodridgeparks.org)  
[info@woodridgeparks.org](mailto:info@woodridgeparks.org)

# Athletic Field Rental Form (Per Field)

All payments, deposits, and insurance requirements must be turned in before the permit is issued. You will be contacted when the permit is approved. Full payment is due prior to the scheduling field activity.

<b>Field Location:</b>	
<b>Practice Days Requested:</b>	
<b>Practice Dates Requested:</b>	
<b>Practice Times Requested:</b>	
<b>Game Days Requested:</b>	
<b>Game Dates Requested:</b>	
<b>Game Times Requested:</b>	
<b>Name of Team:</b>	
<b>Name of League:</b>	
<b>Team Representative Contact:</b>	
<b>Rep. Contact Phone Address:</b>	
<b>Email Address:</b>	
<b>Rep. Contact Phone #:</b>	
<b>Fees Schedule:</b>	
<b>No. of Practices:</b>	
<b>No. of Games</b>	

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Group Representative

\_\_\_\_\_  
Signature of Park District Staff



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## Field Use Application

1. It is understood that your organization will comply with the rules, regulations and ordinances of the Woodridge Park District, Village of Woodridge, and State of Illinois, in use of Park District facilities.
2. All Park District activities have preference over the use of all fields. Should a Park District activity and another group both arrive at a field, the Park District activity would have priority. Extended use of the fields by a particular group will be approved only after regular Park District seasonal programs have been scheduled.
3. Each organization will clean or police-up the area, removing all refuse, litter, etc., that has accumulated as a result of its use.
4. An organization will not use any facilities, grounds or equipment in any manner not expressly agreed upon in the application. Any additional requests other than the information on the application must be written specifically on application, i.e., bathroom facilities, field equipment, etc.
5. Each group is financially responsible for any damage occurring to building, grounds or equipment.
6. All organizations and individuals renting or using the building or grounds shall hold the Woodridge Park District harmless from any action or suit by person or persons occasioned by use of Park District facilities by said organization. **INSURANCE REQUIREMENTS:** The Woodridge Park District requires facility rental organizations to provide the above named with a certificate of their current liability insurance policy which should be at least \$1,000,000 of coverage and name the Woodridge Park District as an additional insured.
7. For any function, sufficient competent adult supervision or chaperons must be provided by the organization.
8. **No alcoholic beverages** shall be allowed on Park District property.
9. Facilities will be opened and closed at the time designated on the application.
10. Non-conformance to rules makes agreement subject to cancellation.
11. The Woodridge Park District reserves the right to cancel field reservations for Park District use at any time.