



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Coleman, Kranz and Mahoney Absent: Venouziou. Staff present: Adams, Knitter, Ritter, Webber, Romano, Ravasio

PUBLIC PARTICIPATION

- Eric Anderson: Piper Sandler – via Zoom
- William Yunker: 1540 Talcott Road, Woodridge, IL 60517

President Cohen welcomed Mr. Yunker and told him to ask any questions as needed.

PRESIDENT'S REPORT

President Cohen opened his report recognizing Dave Lenzen, custodian, on his 30th anniversary with the District. He deferred to Executive Director Adams who shared Dave's background and history with the District and appreciation for his 30 years of service.

President Cohen then congratulated Athletic Supervisor Brad Keene on his 5th Anniversary and then deferred to Superintendent of Recreation Don Ritter. Ritter shared that since starting, Keene has taken the District's youth sports program to a whole new level, especially after opening the ARC. He worked for the District in high school and college and is a valuable asset.

President Cohen then congratulated Superintendent of Planning & Development Ryan Bordewick on his 15th Anniversary and deferred to Director of Parks, Planning & Development, Jenny Knitter. Knitter shared that Bordewick hit the ground running and has been amazing from the start, managing projects and completing in-house design projects. With his recent promotion to Superintendent of Planning & Development he now oversees the Natural Resources Management Department.

President Cohen then took a moment to acknowledge Executive Director Adam's and the District's efforts from the very beginning of the tornado clean-up efforts. He thanked Staff and the 14 neighboring park districts that helped with clean up for all their hard work and dedication.

President Cohen then shared how great it is to see District programming, events and facilities getting back to normal and fully functioning.

STAFF REPORTS

Finance

Superintendent of Finance & Personnel Chris Webber opened his report introducing Eric Anderson (participated via Zoom) of Piper Sandler to update the Board on the possible debt service refunding options.

Anderson noted that since he reported to the Board at the June meeting and the Parameters Ordinance was passed, there has been some changes, specifically declining interest rates, by about a quarter of one point. He added that they have talked to local and national banks about privately placing the District's debt offering and that the bank rates are actually higher than where the District would be if they ran a public offering. The District would increase the net savings by pursuing a public offering.

Anderson reminded the Board that the District's Standard & Poor's rating review is three weeks away. He noted that if the District completes the review and they offer a rating and the District does not complete the transaction, the District will still owe S&P 75% of their fee, or about \$13,500. He shared that using the current rates, it would be a net savings of about \$370,000 to the District. Elaborating further he said they would not refund all the maturities, about \$2 million would remain available for future refundings. He reminded the Board that this does not extend the duration of the maturities – they stay within the original "footprint" created in 2014 and 2015.

Executive Director Adams said that it makes sense to complete this now. The Parameters Ordinance is already passed and all the Board needs to do is to direct staff and Piper Sandler to proceed with the public placement.

Anderson shared that once the S&P rating is received it is only valid for 90 days, which goes through mid-November, which aligns with the recently passed Parameters Ordinance.

Executive Director Adams noted that combined with the last debt service refunding of \$940,000 the District could save about \$1.2 million in interest expense.

Anderson then exited the Zoom call.

Webber then shared his informational items, reporting that on June 29th the District was awarded the Popular Annual Financial Report (PAFR) award for the second consecutive year. He added that there are only five other Park Districts in all of Illinois that received this award. He thanked Colleen Kane, the District's Graphic Designer, for all of her work on this project with the Finance Department. The PAFR is posted on the District's website.

Webber reported that all required filings for the District's audit were completed by Staff in late June. Staff submitted the audit report to the GFOA in an effort to be awarded the Certificate of Excellence in Financial Reporting for the 11th consecutive year. He noted that typically the District must also file the report with the Illinois Comptroller's Office, however, due to the District moving from an April to December year-end, a 20-month report as of December 31, 2021 is required to be submitted as they do not accept eight-month reports.

Webber then said as of today, the District received \$3.82 million or 52.186% of the 2020 Tax Levy. He then reviewed the District's current financials.

Webber closed his report discussing the Intergovernmental Personnel Benefit Cooperative or IPBC, a direct competitor of PDRMA, the District's current health benefit partner. He shared that last year Staff was approached about the possibility of moving from PDRMA to the IPBC, however with Covid and so many uncertainties they felt pursuing a change would not be prudent. Earlier this year Staff did meet with the IPBC once again to determine what possible savings the District would see if a change was made. Staff received an initial quote and over the next few weeks. Staff will be providing updated census information to IPBC and will receive a final quote. The quote will be valid through the end of 2022. Staff will then evaluate and if a change is determined to be best for the District, a recommendation will be brought to the Board at the August board meeting.

Webber told the Board there are strict timelines and requirements from both the IPBC and PDRMA if a change is recommended. A Resolution would need to be adopted at the August meeting to join the IPBC, provide an exit notice to PDRMA by September 1st as a 120 notice is required and then the District would be voted into IPBC at their September meeting.

Executive Director Adams noted that both the Village of Woodridge and the Library are IPBC members, and that IPBC has 147 members.

Board discussion ensued.

Parks Planning & Development

2.a. Director of Parks, Planning & Development Jenny Knitter opened the report with her first action item, seeking approval to purchase a KUBOTA RTV with 60" Rotary Broom, MSP #21-13pc.

Knitter reported that the KUBOTA RTV will be used primarily for landscape and natural resource maintenance including mulching, herbicide applications and transporting Staff between parks and natural areas. It will include a sweeper attachment that will be used for winter snow-clearing operations replacing the Toro 360 mower previously used. She said the bidding process will be completed in advance of the August board meeting and current vendor estimates indicate a three to six-month lead time for this product.

Executive Director Adams added that the District already owns a Kubota and that it is a valuable asset to the District's fleet which allows younger seasonal Staff to use who are not old enough or licensed to drive other District maintenance vehicles in accordance with FLSA guidelines. He shared that the size of the vehicle is ideal for maneuvering in woodland and natural areas.

Staff requested Board authorization to bid the KUBOTA RTV with 60" Rotary Broom Purchase, MSP #21-13pc.

MOTION by Coleman and seconded by Mahoney to authorize Staff to bid the KUBOTA RTV with 60" Rotary Broom Purchase, MSP #21-13pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

2.b. Knitter moved on to her next action item, the 2021 Tree Work - Tornado Recovery Clean-up Project, MSP #21-10c.

Knitter informed the Board that 10 Woodridge Park District sites were impacted by the June 20th tornado. Many parks have been cleaned up and are open for play; however, there are still a few park sites and woodlands that remain closed:

- Boundary Hill Woods: Closed until further notice due to hazardous conditions and tree removal.
- Crabtree Creek: ComEd and DuPage Country conducted tree removals, however, many trees are still down and the park is closed until further notice.
- Ide's Grove West Park: Playground was reopened on July 9th and paths are closed until further notice due to contracted tree removal taking place and staff ensuring safe woodland conditions.
- Windy Point Park: Shelter and a small segment of the path are closed until further notice.

Knitter reminded the Board that as approved at the Special Board Meeting on June 24th, Staff proceeded hired Davey Tree to conduct tornado clean-up as outlined in the board report. She said Park District Staff will continue to assess remaining tree conditions evaluating structural integrity and health, which may result in more removals. Stump grinding will also begin the week of July 19 and continue as part of staff clean-up in any non-natural areas. After discussion with the District's attorney, due to the continued emergency declaration and public safety need to remove hazardous trees, we recommend continuing with the existing tree removal company under the current contract which is based on a Time & Material basis.

Staff recommends Board ratification of the Executive Director's approval of the time and material contract with The Davey Tree Expert Company to complete the 2021 Tree Work - Tornado Recovery Clean-up Project, MSP #21-10c to include but not limited to hazardous tree removal work at Ide's Grove West Park, Ide's Grove East Park, Ide's Legacy Park, Crabtree Creek, Janes Avenue Park and Boundary Hill Woods due overall public safety.

MOTION by Coleman and seconded by Mahoney to ratify the Executive Director's approval of the time and material contract with The Davey Tree Expert Company to complete the 2021 Tree Work - Tornado Recovery Clean-up Project, MSP #21-10c to include but not limited to hazardous tree removal work at Ide's Grove West Park, Ide's Grove East Park, Ide's Legacy Park, Crabtree Creek, Janes Avenue Park and Boundary Hill Woods due overall public safety.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

2.c. Knitter moved on to her next action item, the ARC Parking Lot – Paver Repairs Project, MSP #21-09c

Knitter reviewed the scope of concrete unit permeable paver work at the ARC and shared that the bid also includes the top dressing of high traffic drive aisles in the ARC Parking lot with stone chips and resetting of sunken pavers in the area surrounding the park shelter at the Orchard Hill Park baseball fields. The following bids were received:

<u>Bidding Contractor</u>	<u>Base Bid</u>
C.R. Schmidt, Inc.	\$ 32,760.00
Hoppy's Landscaping, Inc.	\$ 37,575.00
LPS Pavement Company	\$ 42,570.00

Knitter noted that having not previously worked with the low bidder Staff contacted the references provided including numerous public and private institutions. The reviews were universally positive and their scope of services appears ideally suited for the work proposed with permeable projects including Christ Church Oak Brook and Chicago's Lincoln Park Zoo.

Staff recommended the Board accept C.R. Schmidt, Inc. as the low qualified bidder and approve a contract in the amount of \$32,760.00 for the ARC Parking Lot – Paver Repairs Project, MSP #21-09c.

MOTION by Coleman and seconded by Mahoney to accept C.R. Schmidt, Inc. as the low qualified bidder and approve a contract in the amount of \$32,760.00 for the ARC Parking Lot – Paver Repairs Project, MSP #21-09c.

Commissioner Mahoney asked how old the ARC parking lot is. Knitter shared that it is four years old.

Commissioner Mahoney asked if the pavers will need to be repaired every four years. Executive Director Adams said not necessarily. It all depends on a variety of factors specifically if there's any additional settling.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

2.d. Knitter moved on to her next action item, the 2021 Court Recoloring Project, CRP #21-07c

Knitter shared that this project was originally budgeted for replacement in 2020 but Staff opted to push the tennis court recoloring and crack repair work at Forest Glen Park by one year to ensure continuous use of one of District tennis facilities while the others courts were closed for recoloring. Conditions have further deteriorated with increased linear cracking. Staff recently solicited proposals for the work; however, the proposals received came in above the \$25,000 threshold for publicly bidding projects and the proposals were subsequently rejected:

<u>Bidding Contractor</u>	<u>Base Bid</u>
US Tennis Court Construction Co.	\$ 35,250.00

Knitter reported that the pool of contractors for this specific trade has been very limited, and in recent years the District struggled to secure pricing from multiple contractors as several area vendors have left the field. The District has worked with US Tennis Court Construction Co. for more than 20 years including court recoloring at numerous District sites in 2020. In discussions with US Tennis they shared that that material prices have risen approximately 20% over the past month and are unlikely to come down in 2022.

Knitter said that given these factors and the potential safety concerns resulting from the existing conditions, Staff recommends Board consideration of proceeding with the work as bid and address the issues with the courts as planned. She added that there is currently \$50,000 in CRP work that will not be completed this year and the over budgeted money can be pulled from those.

Executive Director Adams shared that the District is seeing a lot of Covid impacts on pricing. The Supply Chain is slow and if you are getting items that are out of region they are charging extra delivery charges for those purchases.

Knitter presented two options for Board consideration to either accept the bid or to reject the bid and rebid the project next year. Staff requested Board feedback.

Executive Director Adams reported that there are primarily only two contractors in the Chicagoland area that do this type of work. Board discussion ensued regarding the advantages and disadvantages of postponing the work and the potential safety concerns related to the asphalt cracks.

MOTION by Mahoney and seconded by Kranz to accept US Tennis Court Construction Co. as the low qualified bidder and approve a contract in the amount of \$35,250.00 for the 2021 Court Recoloring Project, CRP #21-07c.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
 NAYS: Coleman
 ABSENT: Venouziou
 MOTION CARRIED.

2.e. Knitter moved on to her next action item, Tree Removal and Pruning Project, MSP #21-11pc.

Knitter said the scope of work includes tree removals at Castaldo (12 trees to be removed, four trees to be pruned of deadwood) and Echo Point Park (two trees to be removed) resulting from the Oak demise issues described in last month's board report. Also included in the project is the removal of nine trees with the pruning of four additional trees at Hawthorne Hill Woods related to the development of an alternate Haunted Forest Walk access path necessitated by the culvert washout. The following proposals were received:

<u>Submitting Contractor</u>	<u>Castaldo</u>	<u>Echo Point</u>	<u>Hawthorne Hill</u>	<u>Total</u>
The Davey Tree Expert Company	\$ 9,950.00	\$ 2,900.00	\$ 4,650.00	\$ 17,500.00
Homer Tree Care	\$ 12,000.00	\$ 2,500.00	\$ 6,500.00	\$ 21,000.00
Steve Piper & Son	\$ 12,200.00	\$ 1,750.00	\$ 7,500.00	\$ 21,450.00

Knitter said Davey Tree Expert Company recently completed recent work at Ide's Grove West Park and Village Greens Golf Course.

Staff recommended the Board accept the low qualified proposal submitted by The Davey Tree Expert Company and approve a contract in the amount of \$17,500.00 for the Tree Removal and Pruning Project, MSP #21-11pc.

MOTION by Coleman and seconded by Mahoney to accept the low qualified proposal submitted by The Davey Tree Expert Company and approve a contract in the amount of \$17,500.00 for the Tree Removal and Pruning Project, MSP #21-11pc.

Commissioner Mahoney asked if there have been any changes to the remaining trees since last month's report. Knitter said probably not and that the Staff has been busy with tornado cleanup and has not completed a recent assessment since last month.

President Cohen asked if the District would be receiving any insurance claims from the tornado damage. Executive Director Adams said that it is highly unlikely. Only new plants/trees that the District planted as part of park development projects are covered. He said there is some hope that the District may get reimbursed for the clean up work, but it is unknown at this time until the District submits the claims. He elaborated further that all of the tornado clean-up work will be funded out of the District's environmental management budget. Any projects currently in that budget may need to be deferred to 2022.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

2.f. Knitter's next action item was the 2021 Playground Surface Replacement Project, CRP#21-08c

Knitter reported that Staff requested bids for the removal and replacement of the existing playground surface at Falconridge, Somerset and Willow Creek School Parks. Staff received only one bid of the nine vendors that requested bid documents:

<u>Bidding Contractor</u>	<u>Base Bid</u>
Hacienda Landscaping	\$45,560,00

Knitter said that of the plan holders, the contractors who usually bid this type of work cited their busy schedules did not allow them time to complete the bid. Based on the feedback staff received and the fact that the District only received one bid staff feels it would be best to bid this project in the late fall or early winter for springtime completion.

Staff recommended the Board reject Hacienda Landscaping's bid of \$45,560.00 as a result of non-competitive bids being submitted for the 2021 Playground Surface Replacement Project, CRP#21-08c.

MOTION by Coleman and seconded by Mahoney to reject Hacienda Landscaping's bid of \$45,560.00 as a result of non-competitive bids being submitted for the 2021 Playground Surface Replacement Project, CRP#21-08c.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

2.g. Knitter moved on to her last action item ARC Conference Room & Office Conversion Project – Architectural Services, CA #21-01pc.

Knitter reminded the Board that after completing an internal assessment of ongoing office space issues at the ARC related to the Customer Service Supervisor and a Recreation Supervisor (Kidz Squad/Camps), Staff recommends repurposing the

existing small conference room near the front desk into an office and complete the build out of a portion of space in the MAC gym currently designated as storage but originally designed to be an office.

Knitter reviewed the scope of work. She said Staff requested a proposal from Williams Architects to prepare an architectural drawing w/ specification notes that staff can use to solicit contractor proposals. The proposal is for \$6,000 plus reimbursable expenses and \$750 if additional audio engineering consultation is needed. Depending on estimated construction costs, Staff will either recommend completion this year or include in FY2022 budget.

Staff recommended the Board approve the Williams Architects Proposal dated June 24, 2021 for the ARC Conference Room & Office Conversion Project – Architectural Services, CA #21-01pc.

MOTION by Coleman and seconded by Mahoney to approve the Williams Architects Proposal dated June 24, 2021 for the ARC Conference Room & Office Conversion Project – Architectural Services, CA #21-01pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

Knitter then moved on to her informational items:

- Forest Glen playground closed to the public beginning on July 9th as surface removal work began. Staff remains in contact with all contractors involved and anticipates reopening the playground in early August.
- Staff just received the drawings for the Hawthorne Hill culvert repair and an update will be provided at the August Board Meeting.
- Staff issued an RFP for seal coating and crack repair services at six sites currently budgeted in the CRP. Unfortunately, staff received only one proposal for the work (Pavement Systems, Inc.: \$21,500) which was approximately 10% over budget. Staff plans to reissue the RFP/Bid this winter for application in Spring 2022.
- Tornado clean-up continues at 83rd, Echo, Janes, ARC, Windy Point, Ide's Grove East, Ide's Grove West, Ides Legacy, Timber's Edge and Boundary Hill Woods.
- The Hobson Splash Pad chemical controller failed and had to be replaced. Staff safely managed the chlorine levels until the replacement arrived. The new controller was installed on July 13th and Staff continues to monitor the controller daily.
- The Cypress Cove & Orchard Park well system that is utilized for irrigation lost its "prime." The foot valve which acts as a check valve was bad and needed replaced. Staff is working with Aqua Design to order the replacement valve and for the install. Staff hopes to have the well operational by July 16th.
- Staff is working on repairing noted items in the re-commissioning report of the FHCC HVAC system. Staff replaced temperature sensors, CO² sensors and adjusted dampers as directed. Once staff reaches the point of in-house repair capabilities, quotes will be solicited for additional contractual work.
- The newly hired Facility Maintenance Technician resigned effective July 14th. This resignation gave management time to reconsider filling this position. The hiring team is currently holding interviews for the Fulltime Maintenance Level-2 position and will consider individuals that could fill the Facility Technician position.

Knitter closed her report providing an update on the FMX Task Management software.

Golf Course

Executive Director Adams opened the report sharing that Village Greens looks the best it has in several years. They are rebounding and their financials are improving. He shared that the Woodridge tornado resulted in approximately 30 downed trees, hundreds of broken limbs, damage to the perimeter fence and several flat tires as a results of roofing nails scattered

throughout the property. Course staff appreciated the assistance of several park districts that assisted with initial clean up. Further tree service and fence repair work is underway.

President Cohen asked if outings are started to pick up. Executive Director Adams said outing revenues, food & beverage revenues and cart rental revenues are all on the rise.

Recreation

Superintendent of Parks & Recreation Don Ritter opened his report sharing his informational items:

- The District hosted the 14U Girls Softball lower tier bracket for the Southwest Suburban end of the season tournament at Orchard ballfield the weekend of July 16th -18th. The Woodridge team finished in 3rd place.
- Breakout Summer Camp is now in its 7th week and continues to run smoothly. Enrollment averages around 80 kids per week compared to 32-36 last summer.
- The Golden Years Club is starting to return to normal as the active adult activities are starting up again, as well as the active clubs (Book, Garden, Fishing, Crafting) are beginning to hold in-person meetings for the first time since last spring.
- Totschool registration is currently at 87 participants for the 2021-22 school year. Last year, enrollment total was 76. Staff anticipates a few more registrations before the school year begins on September 7th.

Ritter then shared the monthly and year-to-date ARC Fitness numbers.

Ritter closed the report providing an update on Cypress Cove, sharing that on Wednesday, June 30th, Cypress Cove opened with operations typical of previous seasons, no reservations, full capacity and reduced hours. He reviewed operating days, attendance statistics and season pass and rental revenues.

Marketing & Community Engagement

Romano opened her report reviewing the external newsletter and website numbers.

Romano then shared that Weblinx, the web provider for all three of the District's websites, provided a quote for an American with Disabilities Act (ADA) tune-up for the Cypress Cove and ARC websites to check for any pages or amenities that are not ADA compliant and bring the sites to ADA standards. Since the WPD is site is new, it was designed to be ADA compliant and is not in need of an ADA tune-up. She reviewed the scope of work and said the cost for each website is \$950.

Executive Director Adams noted that this coincides with the update of the District's ADA Transition Plan which will be discussed later in his report.

Romano then discussed the marketing efforts for "UnPlug Olympic Day" which included e-blasts, marquee slides, digital ads on facility screens, social media events and posts, website graphics and facility signage. Additionally, the marketing department worked with IPRA to have the event listed on the UnPlug Illinois website and IPRA staff attending the event to take pictures.

Romano reported that the Marketing Department purchased a flat screen monitor and wall mount to be installed at the ARC front desk. After an electrician prepared the wall and the maintenance department installed the monitor, the Marketing Department implemented a new digital software for the TV which will promote ARC fitness specials and other WPD events, programs and news.

Romano closed her report sharing that Ashley Rowden, Customer Service Supervisor, resigned and that Claudia Shamet, Customer Service Coordinator, is retiring on August 13th. Interviews are currently underway for each position.

CONSENT AGENDA

MOTION by Mahoney and seconded by Kranz to approve Consent Agenda Item #1 for approval of the June 15, 2021 Regular Board Meeting minutes and Agenda Items #2 through #10 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount of \$1,150,209.70

1. Regular Board Meeting Minutes	June 15, 2021
2. Vendor Payment & Payroll Ratification Report (6/11/21 – 7/15/21).....	\$1,150,209.70
3. Hacienda Landscaping, Inc., Playground Drainage Improvements & Miscellaneous Concrete Work, MSP #21-06pc, Payout #1 (Final).....	\$8,513.50
4. Integrated Lakes Management., Ide’s Grove West Park – Wetland Maint. Services, MSP #20-09pc – Payout #2	\$1,159.08
5. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Eng. Services CA #20-02pc, Payout #6	\$7,500.00
6. Panther Rental Fence Co., Forest Glen Park Playground Surface Replacement – Rental Fence, Payout #1 (Final)	\$1,417.94
7. Sybert Group, Inc., Contractual Landscape Maint. Services – 2021 Contract Ext., MSP #19-03pc, Payout #3	\$3,399.47
8. The Davey Tree Expert Co., Tornado Recovery Tree Removal Services, MSP #21-10c, Payout #1 & #2.....	\$54,155.00
9. The Davey Tree Expert Co., Ide’s Legacy Park – Hazard Oak Removal, Payout #1 (Final).....	\$2,600.00
10. The Davey Tree Expert Co., Ide’s Grove East Park – Hazard Cottonwood Removals, Payout #1 (Final).....	\$1,535.00

President Cohen requested a roll call approving consent agenda items #1 through #10.

Upon a roll being called:

AYES: Mahoney, Kranz, Coleman and Cohen
 NAYS: None
 ABSENT: Venouziou
 MOTION CARRIED.

EXECUTIVE DIRECTOR’S REPORT

F.1.a. Executive Director Adams began his report with his only action item, adopting the American with Disabilities Act (ADA) Transition Plan Update.

Executive Director Adams reminded the Commissioners that the Board approved a contract with Accessibility Consultation & Training Services in July 2009 to complete a comprehensive evaluation of District parks and facilities to identify any accessibility barriers in compliance with the Americans with Disabilities Act (ADAAG), Illinois Accessibility Code (IAC), and the proposed Playground, Outdoor Developed and Recreation Standards. In November 2009, the consultant (Mark Trieglaff) provided a proposed/draft Transition Plan which was reviewed by the Board and Staff and then posted to the District website for review by the public. It was approved by the Board on September 14, 2010.

Executive Director Adams shared that a majority of the barriers were and will continue to be corrected in accordance with the next scheduled replacement date for corresponding capital assets in accordance with the Capital Replacement Program. Barriers identified as high priority and not currently listed as an asset will be scheduled accordingly to be funded from the Special Recreation Association fund.

Executive Director Adams noted the Transition Plan is meant to be a working document to be continually reviewed and updated and that it is assessed annually during the budget process to update, identify and budget new projects. A comprehensive review is recommended every five-years as a best management practice and recommended per the Distinguished Accredited Agency process. To that end, the Superintendent of Planning & Development and ADA

Coordinator (Executive Director) reviewed and updated the entire plan to identify accessibility improvements completed to date for each developed park site and reprioritized future recommended improvements.

Staff recommended the Board adopt the updated ADA Transition Plan dated July 20, 2021.

MOTION by Mahoney and seconded by Coleman to adopt the updated ADA Transition Plan dated July 20, 2021.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Coleman, Kranz and Cohen
NAYS: None
ABSENT: Venouziou
MOTION CARRIED.

Executive Director Adams moved on to his informational items sharing that Staff and legal counsel are in process of completing a comprehensive review of all administrative, legal, board, personnel and risk management policies and procedures. He said completing a comprehensive review every five years is a best management practice to stay in compliance with updated laws, statutes, regulations and accreditation.

Executive Director Adams said subsequent to legal review, Staff will upload the redlined existing and new policies in each manual section on the “ftp” drive for Board review prior to staff’s recommendation to approve. To meet the deadline for Distinguished Accredited Agency, staff will be seeking approval at the August and potentially, if needed, September board meetings.

Executive Director Adams then provided a brief update on tornado recovery efforts noting that Staff met with PDRMA’s insurance adjuster on July 8th to review damage at Boundary Hill Woods, Crabtree Creek, Echo Point Park, Janes Avenue Park, Windy Point Park, Ide’s Grove West Park, Ide’s Legacy Park, Ide’s Grove East Park and Village Greens Golf Course. Once a final inventory is complete, a claim will be submitted to PDRMA for cost recovery.

Executive Director Adams closed his report discussing 83rd Street Park nuisance complaints received by the District and the Village.

COMMITTEE REPORTS

SEASPAR
No report

JUBILEE/Oktoberfest
Ritter said Staff is moving forward with booking bands, renting tents and working with food vendors.

PDRMA
No report

EX-OFFICIO REPORT

Plan Commission
Executive Director Adams noted that the Loew’s Movie Theater on Woodward Avenue has been completely demolished and a 350,000 square foot spec warehouse is planned.

Chamber of Commerce
No report.

Affiliated Athletic Associations

Ritter shared that WAA is winding down its season and will not be doing fall baseball.

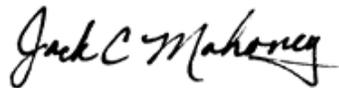
ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested.

MOTION by Mahoney, seconded by Kranz to adjourn the regular board meeting at 8:03 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.

A handwritten signature in black ink that reads "Jack C. Mahoney". The signature is written in a cursive style with a horizontal line underneath the name.

Jack Mahoney, Secretary