



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING AGENDA
FRED C. HOHNKE COMMUNITY CENTER
December 21, 2021
6:30 PM**

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email sravasio@woodridgeparks.org

A. CALL TO ORDER/ROLL CALL

B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

C. PUBLIC PARTICIPATION

1. 2021 Tax Levy Extension Ordinance Public Comment

D. PRESIDENT'S REPORT

1. Public Hearing regarding the FY2022 Budget & Appropriations Ordinance Rescheduled to January 18, 2022 @ 6:30 p.m.
2. Approval of Regular Board Meeting Schedule Calendar Year 2022
3. Illinois Association of Park Districts (IAPD) & Illinois Park & Recreation Association (IPRA) Distinguished Park & Recreation Accreditation Agency Award
4. Illinois Park & Recreation Association 2021 Exceptional Workplace Award
5. Milestone Anniversaries & Special Recognitions:
 - a. Five Year Anniversaries: Ylona Cavalier – Fitness Instructor, Rosemary Grabavoy – Fitness Attendant, Michael Wittmann – Personal Trainer, Antonette Lacovetti – Fitness Instructor, Adam Coffelt – Fitness Guest Services, Sabine O'Shea – Fitness Guest Services, Charles Rice – Scorekeeper

E. STAFF REPORTS

Board Action Items:

1. Finance/Personnel/IT:
 - a. IRS Section 125 Cafeteria Plan – Premium Only Plan (“POP”)
 - b. Approval to Transfer an Amount Not-to-Exceed \$300,000 from General Fund (Fund 01) Fund Balance to Aquatic Fund (Fund 06) to Cover Projected Budget Deficit Caused by Covid-19 Impacts
2. Parks, Planning & Development:
 - a. 2022 Portable Outdoor Toilet Unit Rentals, MSP 21-16c, Reject Bid & Authorization to Rebid
 - b. Windy Point Park – Shelter Replacement Project, MSP #21-17c, Bid Acceptance & Contract Approval
 - c. 2022 Prescribed Burns, MSP #22-01pc, Bid/Proposal Acceptance & Contract Approval
 - d. 2022 Natural Area Maintenance, MSP #22-02pc, Bid/Proposal Acceptance & Contract Approval
 - e. 2022 Natural Area Tree Removals, MSP #22-03pc, Bid/Proposal Acceptance & Contract Approval
3. Golf Course
 - a. 2021 State of the Golf Course Report
4. Recreation & Aquatics

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

- a. Cypress Cove – Carbon Dioxide Tank Replacement Purchase Project, ACRP #22-01c, Authorization to Bid
- 5. Marketing & Community Engagement
- 6. Administration
- 7. Safety Committee

F. CONSENT AGENDA

- 1. Regular Board Meeting MinutesNovember 16, 2021
- 2. Vendor Payment & Payroll Ratification Report (11/12/21 – 12/16/21) \$1,867,905.61
- 3. Hacienda Landscaping, Inc. – 2021 Retaining Wall Replacement Project, CRP #21-11c - Payout #1 (Final). \$37,300.00
- 4. Hacienda Landscaping, Inc. – Meadowview School & Murphy School Playground Improvements Project, CRP #21-02c, Payout #5 (Final) \$3,274.00
- 5. Nutoys Leisure Products – Meadowview School Playground - Park Bench Purchase, MSP #21-15pc- Payout #1 (Final)..... \$6,216.00
- 6. Williams Associates Architects, Ltd., ARC Conference Room & Office Conversion Project – Architectural Services, CA #21-01pc - Payouts #3 (Final) \$1,502.65

G. EXECUTIVE DIRECTOR'S REPORT

- 1. Action Items:
 - a. Acceptance of Piper Jaffray & Co. Engagement Letter to serve as a Placement Agent on Contemplated Issuance of Taxable General Obligation Limited Park Bonds, Series 2022 Securities and acknowledgment of such Disclosures Pursuant to MSRB Rule G-17
 - b. Ordinance No. 21-12, An Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2021 for Calendar Year January 1, 2022 Through December 31, 2022
 - c. Ordinance No. 21-13, An Ordinance Establishing Fees and Charges for District Facilities, Services & Programs
 - d. Ordinance No. 21-14, An Ordinance Adopting Revisions to the Woodridge Park District Job Description Manual (New - Aquatic Maintenance Full-time)
 - e. Resolution No. 21-5, A Resolution Authorizing the Secretary of the Board of Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection
 - f. Resolution No. 21-6, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
 - g. Resolution No. 21-7, A Resolution Authorizing a Change Order(s) in Regard to the ARC Janitorial Services, MSP #19-10c, Involving an Increase in the Contract Price in Excess of \$10,000 or Would Extend or Shorten the Time in Which the Contract is to be Completed by 30 Days or More
 - h. Request to Approve President’s Day as a District Holiday for 2022 & Authorize Holiday Pay for Part-time & Seasonal Employees Scheduled to Work on President’s Day
- 2. Information / Discussion Items
 - a. OSHA COVID-19 Vaccination Mandate Update

H. COMMITTEE REPORTS

- 1. SEASPAR
- 2. JUBILEE & Oktoberfest
- 3. PDRMA

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I. EX-OFFICIO REPORTS

1. Plan Commission
2. Chamber of Commerce
3. Affiliated Athletic Associations

J. BOARD UNFINISHED BUSINESS (OLD)

K. BOARD NEW BUSINESS

L. EXECUTIVE SESSION

1. Section ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District and 2(c)(11) to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court.

M. ADJOURNMENT

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