



President Cohen called the Regular Meeting of the Board of Commissioners to order at 5:00 p.m. Upon a roll of Commissioners being called, the following were present: Cohen, Mahoney, Venouziou. Absent: Coleman, Kranz. Staff present: Adams, Knitter, Ritter, Romano, Webber, Ravasio, Evans*, Widloe*
**Attended via Zoom*

PUBLIC PARTICIPATION

None

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

None

PRESIDENT'S REPORT

D.1. President Cohen opened his report recognizing Kristi Holt, ARC Fitness Guest Services, on her five-year anniversary then deferred to Superintendent of Recreation Don Ritter for recognition. Ritter shared that Holt is a great employee who is very well liked by the ARC members, noting that during the pandemic she started a Facebook group page for members to stay in contact with each other.

D.2. President Cohen closed his report calling for a Public Hearing regarding the 2022 Budget & Appropriations Ordinance to be scheduled on December 21, 2021 at 6:30 p.m.

STAFF REPORTS

Finance

1.a. Chris Webber, Superintendent of Finance, Personnel & IT, opened his report with his only action item, the Auditing Services Master Services Agreement & Statement of Work.

Webber reminded the Board that at the October 2020 Board meeting a three-year contract was agreed to for Sikich, LLP to provide the District's professional auditing services on an annual basis through the December 31, 2023 financial audit. As part of that agreement, on an annual basis the District must execute both the Master CPA Professional Services Agreement as well as the Statement of Work. The scope outlined in the attached agreements are consistent with the original contract.

Staff recommended the Board approve the December 31, 2021 year-end Master CPA Professional Services Agreement as well as the Statement of Work as presented.

MOTION by Mahoney and seconded by Venouziou to approve the December 31, 2021 year-end Master CPA Professional Services Agreement as well as the Statement of Work as presented.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

Webber had no informational items to discuss.

2.a. Director of Parks, Planning & Development Jenny Knitter opened the report with her first action item, 2022 Portable Outdoor Toilet Unit Rentals, MSP 21-16c. Knitter reported that every three years, the park district bids the rental of portable units which are used throughout District parks and facilities. The bid also covers special events and seasonal usage.

Staff recommended the Board authorize Staff authorization to bid the 2022 Portable Outdoor Toilet Unit Rentals MSP #21-16c, for the service year of 2022, with an option to extend to service years 2023 and 2024.

MOTION by Mahoney and seconded by Venouziou to authorize Staff authorization to bid the 2022 Portable Outdoor Toilet Unit Rentals MSP #21-16c, for the service year of 2022, with an option to extend to service years 2023 and 2024.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

2.b. Knitter moved on to her next action item, the Windy Point Park – Shelter Replacement Project, MSP #21-17c. Knitter shared that based on the findings of the forensic engineer, Poligon (shelter manufacturer) recommends full replacement of the park shelter at Windy Point Park as a result of the damage sustained in the June tornado. PDRMA has authorized reimbursement for the replacement costs. Currently, the damaged shelter remains barricaded from public use.

Knitter referenced the scope of work as well as the project timeline.

Staff recommended the Board authorize Staff to bid the Windy Point Park – Shelter Replacement Project, MSP #21-17c.

MOTION by Venouziou and seconded by Mahoney to authorize Staff to bid the Windy Point Park – Shelter Replacement Project, MSP #21-17c.

Commissioner Venouziou asked if PDRMA is reimbursing the cost of the entire project. Knitter said PDRMA will pay for everything less the \$1,000 deductible. Knitter said she will also confirm if the PDRMA \$1,000 deductible is for the entire tornado or for each claim.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

2.c. Knitter's next action item was ARC Conference Rm. & Office Conversion Project, CDP #21-02c-02.

Knitter reviewed the scope of work sharing that the project entails renovating the existing 12'x15' front conference room to the Customer Service Supervisor's office for easy customer coordination and improved meeting and private space with customers and Staff. Also included is the conversion of part of the existing storage room in the MAC Gym to a small 11'x13' office as originally designed. This office repurposing will entail some minor lighting changes and carpentry work. An alternate bid was included which eliminates the designed drop/acoustical ceiling in the new MAC conference room space. Knitter reported the following bids were received:

<u>Bidding Contractors</u>	<u>Base Bid</u>	<u>Alt. Bid #1</u>
D. Kersey Construction Co.	\$ 43,071.00	(\$ 5,384.00)

MOTION by Mahoney and seconded by Venouziou to approve Change Order #1 to Hacienda Landscaping, Inc.'s contract for a net increase of \$3,274.00 to the Meadowview School and Murphy School Playground Improvements Project, CRP #21-02c for construction modifications resulting from updates to equipment fall zone interpretations.

President Cohen asked if moving the equipment as planned will appease the residents. Knitter said yes because it will meet the safety standards. Board discussion ensued on the logistics of moving the equipment.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

Knitter had no informational items to discuss.

Golf Course

3.a Village Greens General Manager Brandon Evans opened his report with his first action item regarding the Toro Greensmaster 3150-Q (Greens) Mower Purchase, VGCRP #21-1c (Sourcewell Cooperative Purchase Agreement).

Evans reported that most of Village Greens' fleet of greens mowers, are 10+ years old. While most are near the end of their useful life, Staff can prolong their effectiveness through proper vehicle maintenance. However, the value of one of the machines is less than the anticipated repair costs and is in dire need of immediate replacement. A long lead time is anticipated and therefore staff recommends purchasing ASAP in time for 2022 operations.

Staff recommended the Board accept the low qualified bid submitted by Reinders obtained through the Sourcewell Cooperative Purchase Agreement and approve a purchase in the amount of \$38,464.14 for a Toro Greensmaster 3150-Q (Greens) Mower Purchase, VGCRP #21-1c.

MOTION by Mahoney and seconded by Venouziou to accept the low qualified bid submitted by Reinders obtained through the Sourcewell Cooperative Purchase Agreement and approve a purchase in the amount of \$38,464.14 for a Toro Greensmaster 3150-Q (Greens) Mower Purchase, VGCRP #21-1c.

Commissioner Venouziou asked if the mower is included in the 2022 budget. Evans confirmed that it was.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

3.b. Evans moved on to his final action item, the Toro Groundskeeper 4700 (Rough Turf) Mower Purchase, VGCRP #21-2c (Sourcewell Cooperative Purchase Agreement).

Evans shared that Village Greens' current rough mower was purchased in 2015 and has well over 6000 hours of use. This machine is critical for course operations and quality play. This machine did experience some downtime this year and repairs are beginning to become costlier. Because lead times on new equipment purchases are extremely long, Staff recommends purchasing a new unit now instead of waiting for a failure during critical operating times. The course will keep the existing unit as a backup/secondary machine.

Staff recommended the Board accept the low qualified bid submitted by Reinders obtained through the Sourcewell Cooperative Purchase Agreement and approve a purchase in the amount of \$92,903.46 for the Toro 4700 (Rough Mower) Mower Purchase, VGCRP #21-2c.

MOTION by Venouziou and seconded by Mahoney to accept the low qualified bid submitted by Reinders obtained through the Sourcewell Cooperative Purchase Agreement and approve a purchase in the amount of \$92,903.46 for the Toro 4700 (Rough Mower) Mower Purchase, VGCRP #21-2c.

President Cohen asked if the current mower has any trade in value. Evans said it has no trade in value and Staff will keep it and use as a secondary mower if still operable.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen

NAYS: None

ABSENT: Coleman, Kranz

MOTION CARRIED.

3.c. Evans discussed his final action item of the night, the Village Greens Membership Sales Program 2022-2023.

Evans reminded the Board that the 60th Anniversary Membership was one aspect of a 2019-2020 four-part operational plan designed to boost operations and financial performance stemming from the vandalism and turf disease the course experienced three years ago. He reported that the plan was largely successful as Staff anticipates that 2021 will mark a return to profitability for golf course operations.

Evans shared that the 60th Anniversary Membership was offered to accomplish several key objectives, primarily to offer value to the course's core constituency as a way of thanking them for sticking with the course through the aforementioned course conditioning challenges. Secondly, Staff wanted to introduce an entirely different customer base to the golf course so they could see the benefits of playing Village Greens. Third, Staff wanted to build brand loyalty and top-of-mind positioning for a large segment of golfers who could call Village Greens their 'home' course. Lastly, Staff wanted to enhance course revenues and profitability by filling our tee sheet and finding discretionary dollars in the form of food and beverage sales, golf shop sales, etc. that would supplement our bottom line.

Evans then reviewed the successes and challenges of the initial program. Upon a thorough review of the membership, and despite the challenges, Staff found far more positives than negatives resulting from the initial membership offering. To build off the success and momentum of the program, Evans then recommended creating a new membership program for the 2022 & 2023 golf seasons.

Evans said that after speaking with MMC Marketing (the membership consultant who executed the first offering) as well as other course operators who have extended a follow-up membership offering, Staff is convinced that the course should expand upon the model launched two years ago with some modifications. The general membership parameters include:

- Offer a 2-year membership at \$398 (double the initial price of the first offering).
- Booking window of 3 days for members, 7 days for the general public (unchanged).
- (New) All members shall choose between a reduced walking rate (average of \$5 - \$13 per round) or the normal riding cart fees (average of \$8 - \$16 per round) for every round played.

Discussion ensued about implementing the new program, including membership projections, the new walking rate and the ease of transitioning into the new program.

Staff recommended the Board approve and authorize the Golf Course Manager to sign a Marketing Improvement Agreement dated October 26, 2021 with Mulligan Marketing Concepts, Inc. to design and implement a Membership Sales Program subject to legal counsel review and approval of the contract terms.

MOTION by Venouziou and seconded by Mahoney to approve and authorize the Golf Course Manager to sign a Marketing Improvement Agreement dated October 26, 2021 with Mulligan Marketing Concepts, Inc. to design and implement a Membership Sales Program subject to legal counsel review and approval of the contract terms.

President Cohen congratulated Evans on the success of the program and asked him if the District can run the membership program without the assistance of Mulligan Marketing Concepts. Evans said the program could be run without their assistance, but Mulligan's strength is the ability to target the right customer/group and get them in the door. He elaborated saying that they have different "models" they can customize and developed this program to specifically meet Village Greens' needs.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen

NAYS: None

ABSENT: Coleman, Kranz

MOTION CARRIED.

Aquatics & Recreation

4.a. Aquatic Manager Amanda Widloe opened the Aquatics & Recreation Report by presenting the 2021 Aquatics Report.

She presented highlights of the 2021 season including:

- Challenges of preparing for the facility opening during the Covid uncertainties
- Operational Expenses & Revenue
- Attendance & Weather Statistics
- Concession revenue
- Audits for Life Guards
- Season Pass Statistics
- Swim Lessons
- Rentals
- Upcoming Capital Replacement Projects
- 2022 Recommendations

President Cohen thanked Widloe for how well she handled all the adversity and changes they came along regarding Covid state guidelines, mandates and restrictions.

Superintendent of Parks & Recreation Don Ritter then discussed some recreational items. He shared that the Haunted Forest Walk returned to the woods this year with a new trail and lots of excitement. The weather cooperated all weekend and a record number of participants came out to enjoy the entertainment. A total of 3,676 tickets were sold, which beat the previous record of 3,658 back in 1994. He thanked Kathi Wencewicz (Recreation Supervisor), Julie Rhodes (Assistant Superintendent of Recreation) for all the hard work they put into planning and executing the event, and the Parks, Planning and Development Department for preparing a new trail in the woods for the walk.

Ritter then announced that Georgie Benedyk, Golden Years Advisory Board President and Pat Brandenburg, Secretary, have decided to step down from their roles on the Advisory Board. Both have been a part of the Advisory Board for a long time. Carol Boak will take over the Secretary position and Barb Jastrzembki will take over as President beginning January 1st. He thanked them for all their years of service to the program.

Ritter closed his report sharing that former Tot School teacher Cindi Bielawa passed away on November 15th. She worked as a substitute teacher for Tot School until she became a full-time teacher with the program in 2016. He said she was a great teacher and will be missed by everyone.

Marketing & Community Engagement

Superintendent of Marketing & Community Engagement Megan Romano shared that beginning Thursday, December 2nd, the front desk at the Fred C. Hohnke Community Center will be open for registration on Thursdays from 9:00 a.m. - 4:00 p.m. Additionally, the desk will also be open from 9:00 a.m. - 4:00 p.m. on the first day of registration for each new season, which will be Wednesday, December 8th and Wednesday, December 15th for winter programs. Romano added that Lauren Clancy will be the only coordinator to work at the FHCC to provide consistency and familiarity with the active adult group on Thursdays.

Safety

Executive Director Adams reported that this month's report includes the usual bumps and bruises associated with programs.

CONSENT AGENDA

MOTION by Mahoney and seconded by Venouziou to approve Consent Agenda Item #1 for the approval of the October 19, 2021 Regular Board Meeting Minutes and Agenda Items #2 through #7 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount \$725,100.74.

- 1. Regular Board Meeting Minutes October 19, 2021
- 2. Vendor Payment & Payroll Ratification Report (10/__/21 – 11/__/21)..... \$725,100.74
- 3. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Eng. Services CA #20-02pc, Payout #9..... \$3,250.00
- 4. Portor Corp. – Ide's Legacy Park – Tornado Damaged Roof Panel Purchase - Payout #1 (Final)..... \$2,389.00
- 5. Pro Installation Plus, Inc. – Ide's Legacy Park – Tornado Damaged Roof Repairs - Payout #1 (Final).... \$3,250.00
- 6. V3 Construction Group, Ltd. – Triangle Park Restoration Project, CDP#18-01c, Payout #9 (Final)..... \$2,200.00
- 7. Williams Associates Architects, Ltd., ARC Conference Room & Office Conversion Project – Architectural Services, CA #21-01pc - Payouts #1 and #2..... 4,518.59

President Cohen requested a roll call approving consent agenda items #1 through #7.

Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

G.2.a. Executive Director Adams opened his report notifying the Board of the Occupational Safety and Health Administration (OSHA) issued COVID-19 Vaccination Mandate, reporting that on November 4, 2021, OSHA Administration released its federal emergency temporary standard (ETS) regarding mandatory COVID-19 vaccination for employees. The ETS becomes effective immediately upon publication in the Federal Register on November 5th for large private employers, and will remain in effect on a temporary basis for at least six months. He added that OSHA continues to encourage all employers to do more than the minimum required under the ETS to prevent the spread of COVID-19.

Adams said Employers subject to the ETS have two options for adopting COVID-19 vaccination policies for employees:

- 1. Establish a "mandatory vaccination policy" where the only exemptions from vaccination are
 - a. when medically contraindicated;

- b. when medical necessity requires delay in vaccination, or
 - c. when someone is legally entitled to reasonable accommodation (such as for a sincerely held religious belief);
2. Establish a policy where employees can elect to be tested and wear a face covering in lieu of vaccination, regardless of the reason for their election (a “vaccinate-or-test policy”).

Adams shared that OSHA indicated that it “strongly encourages” the first option. Either policy must be in writing, and employers can choose from both options for different groups of employees so long the difference in treatment is for legitimate business reasons (e.g., those in the same job title and with similar duties). Employers must enforce their policies through training and discipline, if necessary.

Adams reported that the deadline that applies to the private sector for adoption of the policy, vaccination status roster, face coverings, record keeping, and all other parts of the ETS other than testing for those who are not fully vaccinated is Dec. 5, 2021. The deadline for weekly testing of employees who are not fully vaccinated is Jan. 4, 2022. He added that thought the proposed mandate doesn’t apply to local governments, similar provisions are expected in the near future.

Discussion ensued regarding the logistics of implementing either or both of the policies, staff acceptance of the policy and PDRMA’s recommendations.

Adams closed his report sharing that Staff will closely monitor the situation and apprise the Board of any changes or decisions that will impact the District.

COMMITTEE REPORTS

SEASPAR

Executive Director Adams said SEASPAR approved its 2022 levy and it is in the District’s levy request.

JUBILEE/OKTOBERFEST

No report

PDRMA

Executive Director Adams shared that open enrollment started with a December 1st deadline.

EX-OFFICIO REPORT

Plan Commission

No report

Chamber of Commerce

No report

Affiliated Athletic Associations

No report

EXECUTIVE SESSION

At 6:06 p.m., MOTION by Mahoney and seconded by Venouziou to adjourn to Executive Session 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen.

NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED

RECONVENE OPEN SESSION

The Regular Board Meeting of November 16, 2021, reconvened at 6:58 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Mahoney and Venouziou. Absent: Coleman, Kranz. Staff: Adams, Knitter, Ritter, Romano, Webber, Ravasio, Evans*, Widloe*

**Attended via Zoom*

NEW BUSINESS

1.a. Executive Director Adams opened the Budget Workshop providing an overview of the proposed budget presentation to include the continuous challenges of budgeting due to the impacts of the Coronavirus pandemic. He reviewed some of the highlights and challenges of the year. Adams stated the budget presentation is the first draft of the budget and believes it is a sound, stable budget.

Adams reviewed the timeline for finalizing the budget then deferred to Webber for the budget presentation.

Webber shared that the total 2022 Budget is projected to be \$18,570,954, which represents a 4.8% increase from 2021. He explained the Budget is categorized by Major Governmental Funds (General Fund (01), Capital Replacement Fund (11), Capital Development Fund (44), Recreation Fund (02), and Debt Service Fund (61); Non-Major Governmental Funds (Insurance Liability Fund (03), Audit Fund (04), IMRF/FICA Fund (05), Working Cash Fund (08), Special Recreation Fund (19), Restricted Contributions Fund (21), and Jubilee Fund (31)); Proprietary Funds (Aquatics Fund (06), and Aquatics Capital Development & Replacement Fund (07)); and Fiduciary Funds (Village Greens Operating Fund (18), Village Greens Capital Development Fund (45), and Village Green Capital Replacement Fund (46).

Webber then briefly touched upon the following: Budget & Appropriations Ordinance, upcoming changes to the Organization Chart, the District's Wage Scale and how it is calculated, and budgeted Revenues by Source

Webber then reviewed the significant revenue & expense highlights of the Corporate Fund (01) which includes the Administrative, Finance, Human Resources, and Parks, Planning & Development departments.

The discussion then moved on to the Capital Replacement Fund (CRP) and the Capital Development Fund (CDP). Adams noted that the District will focus on capital replacement for 2022 and capital development projects carry forwarded from 2021. He shared that there is a backlog of capital replacement projects due to the self-imposed project freeze during Covid-19.

Knitter highlighted the proposed 2022 major projects recommended for completion:

- FHCC Computer System Components
- FHCC HVAC BAS System
- ARC Computer System Components
- ARC Copier/Printer
- Maintenance Buildings Shop Lighting (LED)
- 1.5 Ton Dump Truck Replacement
- Pickup Truck w/ Crew Cab Replacement
- Hawthorn Hills Woods Culvert Replacement (South entrance)
- Janes Avenue Irrigation Well Motor
- Orchard Hill Park Irrigation Well Pump Station and Booster Pumps
- Janeswood - Small Bridge Replacement

Knitter then reviewed the capital development projects proposed for the FY2022 Budget in the CDP:

- FHCC Lower Level Program Room Furnishings Remodel

- Cypress Cove Shade Shelter Addition
- Hawthorn Hills Multi-Use Trail System Addition
- Ide's Grove Bikeway Path Connector
- Orchard Hill Park Baseball Safety Netting Structure
- Orchard Hill Park Soccer Field Irrigation Additions
- WPD/ARC Driveway Entrance Sign
- ARC Office/Conference Room Conversion Renovation
- Hobson Corner Park Shade Structure Addition
- Lake Harriet Landscape Improvements
- Mending Wall Park Drinking Fountain Addition
- WPD Infrastructure Project pending appropriation of State of Illinois grant

Ritter then reviewed the significant revenue & expense highlights of the Recreation Fund (02) and the ARC Fund (12). He noted that as with 2021 and Covid, Staff still does not know what to fully expect from program revenues and it is difficult to project when people will be ready to come back and work out and participate in other activities. He presented staff's best guestimate of participation percentages.

Webber briefly reviewed the Non-major governmental funds.

Widloe reviewed the Aquatic Fund (06) budget, discussing the following: Proposed Operating Dates, Hours & Special Events, Fee Schedule (Approved), Proposed Capital Replacement Schedule, Marketing Initiatives, 2022 Budget Overview and Revenue/Expense Highlights.

Webber closed the Budget workshop reviewing the Village Greens Operating Fund (18) and the Village Green Capital Replacement Fund (46). He highlighted the projected revenues and expenses and said that the CRP included the golf cart lease, two new mowers and a sand trap rake.

2.a. Executive Director Adams moved on to his first action item, a Tentative Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2021 for Calendar Year January 1, 2022 Through December 31, 2022.

Adams reminded the Board that the Tax Levy Ordinance levies and assesses the taxes of the Woodridge Park District. Based on State statute [Public Act 91-0523], at least 20 days prior to adopting the Tax Levy Ordinance, the Board of Park Commissioners must meet and formally determine the estimated amount of money to be levied in 2021 and extended in 2022.

Adams explained the tax levy is developed by establishing District priorities, estimated FYE2022 budget needs and the constraints of the applicable State statutes (i.e., Property Tax Extension Limitation Law, Article 5 of the Park District Code, which outlines the taxing powers of the District, General Levy Authority as derived from the Illinois Code in addition to the authority granted under Article 5 of the Park District Code and the Truth in Taxation Act). The Tax Limitation Law (tax cap legislation) limits growth to the lessor of 5% or the Consumer Price Index (CPI). This limiting rate is the maximum extended tax rate for the aggregate extension (total of the levies excluding Special Recreation Association (SRA) and Bond and Interest). The formula for deriving the limiting rate is as follows: prior year levy multiplied by one plus the CPI or 5%, whichever is lower, divided by the prior year Equalized Assessed Value (EAV), less any estimated percentage increase or decrease and less a credit for estimated new construction. There are also Statutory Rate Limits that individual fund levies cannot exceed which the District does not exceed.

Adams said Staff is presenting for Board review and discussion the preliminary proposed levy amount in order to finalize the 2022 Budget. Subsequent to Board review and consideration, the Final 2021 Levy Ordinance will be prepared for Board action at the December Board Meeting. Per State Statute, the levy ordinance needs to be approved by the Board and filed at the County Clerk offices prior to the last Tuesday in December. He then reviewed the necessary steps the Board must follow according to State Statutes (35 ILCS 200/18 seq.) in order to levy for property taxes each year.

Adams reported that The Woodridge Park District's equalized assessed valuation (EAV), which is the total assessed value of all taxable property within the District's legal boundaries divided by 33.333% (one third), is projected to be \$1,439,044,927. The preliminary estimated EAV is an increase of 4.38% from last year's EAV of \$1,378,698,056. The average previous three-year annual EAV change was 5.08%. The EAV is based on preliminary information provided by the Lisle, Downers Grove, and DuPage Township Assessor offices and therefore is subject to change once figures are finalized by the Counties. This is the seventh consecutive year the EAV is expected to increase since the 2014 Levy Year which was the previous low EAV caused by the trailing impacts of the previous recession.

Adams said Staff estimates the 2021 New Growth (new construction & annexations) EAV will decrease by approximately -32% compared to last year from \$10,691,696 to \$7,225,527. The EAV decline is due to an overall decrease in construction activity. New construction impacting the EAV includes Edward-Elmhurst Medical Facility Development and developments still in progress: Gallagher & Henry Farmingdale Unit 26 Subdivision (107 Lot single family residential / Construction In-Progress), Fox Wood Estates (17 Lot single family residential / Construction In-Progress), Oak Bluff Estates (57 Lot single family residential / Construction In-Progress) and Pine Hill Estates (4 Lot single family residential). For comparison, the previous New Growth 3-year annual average equaled \$16,175,041; previous 5-year annual average equaled \$14,670,368 and previous 10-year annual average equaled \$11,469,043.

Adams shared that the proposed total levy extension (Park District property taxes) requested in the 2021 Tax Levy Ordinance is \$7,613,603, which is 3.47% higher than 2020's actual levy extension of \$7,358,555. Under the tax cap, the County will limit increases in tax capped funds to the consumer price index of 1.4% plus new growth (new construction and annexations). The Park District estimates the actual total levy extension to be \$7,465,514; an increase from the prior year of approximately 1.45%. Property taxes on average account for 56%+/- of total revenue receipts received annually.

Adams explained the proposed levy increase is recommended in order to maintain the current level of services primarily due to projected inflationary costs for overall operations, ongoing State mandated increases to minimum wage, competitive salary/wage pressures due to lack of labor pool, continue to meet current demand for capital improvements and offset potential deficit spending related to revenue facilities in order to maintain recreation service to residents/patrons during the Covid-19 pandemic period. Subsequent to assessing park and recreation needs determined from results of the 2017 Community Survey, the 2021-2025 Strategic Master Plan will guide future decisions for operations and capital projects in a strategic and fiscally responsible manner within funds generated from the levy per statutory limits required by the Property Tax Extension Limitation Law (PTELL) (35 ILCS 245/1-1, et seq.). The proposed levy will fund existing debt service payment obligations such as the SD#99 (Town Center) land acquisition and Athletic Recreation Center (ARC) development, projects to be completed per the ADA Transition Plan in accordance with federally mandated American with Disabilities Act compliance, planned capital replacement expenditures in accordance with the District's Capital Replacement Programs (CRP) and planned capital development projects in accordance with the District's Capital Development Program (CDP).

Adams stated the final tax levy ordinance will be presented for Board consideration to approve at the December 21, 2021 Regular Board Meeting.

Staff recommended the Board approve and announce the preliminary determination of money, exclusive of election costs, to be raised by the 2021 property tax levy as presented in the Tentative Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2021 for Calendar Year January 1, 2022 Through December 31, 2022.

MOTION by Venouziou and seconded by Mahoney to approve and announce the preliminary determination of money, exclusive of election costs, to be raised by the 2021 property tax levy as presented in the Tentative Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2021 for Calendar Year January 1, 2022 Through December 31, 2022.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

3.a. Executive Director Adams moved on to his next action item, Approve the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 and make available for public inspection for 30 days beginning November 17, 2021.

Adams told the Board that per state statutes the District is required to approve a budget and appropriations ordinance within the first quarter of the fiscal year. A tentative budget and appropriation ordinance for fiscal year beginning January 1, 2022 and ending December 31, 2022 must be made available for public inspection for at least 30 days prior to final action.

Adams shared that the tentative ordinance will be made available beginning November 19, 2021 subsequent to Board consideration at the November 16th Board meeting. He said prior to adoption of the ordinance, the Board must also hold a public hearing. Staff recommends holding the public hearing on December 21, 2021 @ 6:30 p.m. at the regular December Board Meeting. The notice for the public hearing is scheduled to be published December 1, 2021 in the Bugle newspaper as required per state statute and a copy of the B&A ordinance will be posted on the District's website for 30 days.

Staff recommended the Board approve the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 and make available for public inspection for 30 days beginning December 19, 2021.

MOTION by Mahoney and seconded by Venouziou to approve the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2022, and Ending December 31, 2022 and make available for public inspection for 30 days beginning December 19, 2021.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Kranz
MOTION CARRIED.

4.a. Executive Director Adams moved on to his final action item of the night, the FY2022 Aquatic Fee Schedule.

Adams reported that the Aquatic Fee schedule has been updated to reflect increased operational expenses. The majority of the increased expenses incurred is due to the continuous State mandated increases in minimum wage. On January 1, 2022, minimum wage will again increase \$1, from \$11 to \$12 per hour for those over the age of 18. For those under the age of 18, minimum wage increases \$.75, from \$8.50 to \$9.25. The minimum wage increase impacts the budget with a 6% increase, or \$39,261 increase in employee compensation. Other factors affecting operational expenses include necessary capital replacement projects, the full absorption of the Aquatic Maintenance Supervisor's salary and benefits, and an increase in the line item "Pool Repairs" to cover the expenses of an aging facility. He said that Staff is seeking approval now so pass sales can start after the new year.

President Cohen asked about the different selling periods for season passes. Widloe explained the difference between the early bird season pass rates, the pre-season season pass rates and the regular season pass rates. She also explained the increases in daily admission rates.

Staff recommended the Board approve the FY2022 Aquatic Fee Schedule as presented.

MOTION by Mahoney and seconded by Venouziou to approve the FY2022 Aquatic Fee Schedule as presented.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen

NAYS: None

ABSENT: Coleman, Kranz

MOTION CARRIED.

Executive Director Adams closed the New Business report an informational item. He shared that Woodridge School District #68 recently built an addition to their offices on Janes Avenue, and they are asking the District for an easement to put in a sidewalk that leads into the building. He showed the Board an aerial view of the location and said that the sidewalk will have no impact whatsoever on District property.

After brief discussion there was no objection by the Board to consider granting the easement.

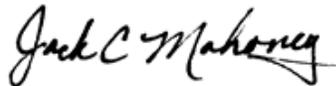
ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested.

MOTION by Mahoney, seconded by Venouziou to adjourn the regular board meeting at 8:26 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary