

WOODRIDGE PARK DISTRICT  
Regular Board Meeting  
March 15, 2022



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:31 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Coleman, Kranz, Mahoney, Venouziou. Absent: None; Staff present: Adams, Knitter, Ritter, Romano, Webber, Evans, Ravasio.

#### ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

None

#### PUBLIC PARTICIPATION

None

#### PRESIDENT'S REPORT

President Cohen opened his report congratulating the following Village Greens Employees on their service anniversaries:

- 15 Years - Ken Kane, Village Greens Pro Shop Attendant
- 15 Years - Mike Cantalupo, Village Greens Pro Shop Attendant
- 10 Years - Gib Rimsnider, Jr., Village Greens Starter/Ranger
- 5 Years - Phil Azriel, Village Greens Pro Shop Attendant

Golf Course Manager Brandon Evans then shared feedback on each employee and their time at Village Greens. President Cohen commented that it's always great to hear about loyal employees coming back every year.

President Cohen closed his report reminding the Board that there is a District Job Fair scheduled for March 19<sup>th</sup> at the ARC and that the annual Park Clean Up Day is set for April 16<sup>th</sup>.

#### STAFF REPORTS

##### Finance

Superintendent of IT, Finance & Personnel Chris Webber opened his report reminding the Board that at the February Board meeting Staff reported on the possibility of receiving American Rescue Plan Act funds through DuPage County. Staff attended a zoom call on February 18<sup>th</sup> and was able to obtain details from the County. Park Districts have been allocated \$1 million from the County that can be used in four areas – Non-Payroll, Payroll, Capital and Program Expenses. The District submitted Letters of Intent explaining how funds would be used. Webber then reviewed the areas where Staff is seeking funding and shared that any funds received must be spent by December 31, 2024. The District should know in April if any projects have been accepted, and if funding will be disbursed in June/July.

Executive Director Adams added that more than 50 Park Districts will be vying for its share of the \$1M and that the County could increase that amount if they see fit.

Webber then reviewed the District's monthly financials.

Webber closed his report welcoming Alexandria Hansen to the District who accepted the part-time Finance/HR Clerk position and starts March 16<sup>th</sup>.

##### Parks, Planning & Development

2.a. Director of Parks, Planning & Development Jenny Knitter opened the report with her first action item, the Playground Surface Replacement Project, CRP#22-04c.

Knitter reported that Staff solicited bids for the removal and replacement of engineered wood fiber playground safety surfacing systems at Falconridge Park, Willow Creek School and Somerset Park. This project was previously bid out in 2021, however as a result of only receiving one bid it was recommended to rebid the project. There was moderate interest in the project with 10 total plan holders including five landscape or general contractors. Knitter reviewed the bids received:

<u>Contractor</u>	<u>Base Bid</u>
Hacienda Landscaping, Inc.	\$ 44,445.00
Innovation Landscape, Inc.	\$ 55,960.00
Lifco Construction Corp.	\$ 94,741.10
Misfits Construction, Co.	\$112,740.00

Knitter shared that Hacienda Landscaping, Inc. successfully completed numerous projects for the District in the past, most recently playground renovations at Meadowview and Murphy Schools and repairs and replacements of retaining walls at Internationale Estates and Forestview Parks in 2021.

Staff recommended the Board accept Hacienda Landscaping, Inc. as the low qualified bidder based on the contractor's base bid and approve a contract in the amount of \$44,445.00 for the 2022 Playground Surface Replacement Project, CRP#22-04c.

MOTION by Mahoney and seconded by Kranz to accept Hacienda Landscaping, Inc. as the low qualified bidder based on the contractor's base bid and approve a contract in the amount of \$44,445.00 for the 2022 Playground Surface Replacement Project, CRP#22-04c.

President Cohen noted the disparity in the bid totals.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz, Coleman, Venouziou, and Cohen  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

2.b. Knitter moved on to her last action item, the 2022 Park Fertilization Project, MSP#22-08. Knitter said Staff requested proposals from turf care companies for the purpose of fertilization & weed control at select parks on a regular basis. She explained that the scope of work includes three applications of fertilization and weed control at the park sites as well as the option of grub control at Cypress Cove, Fred C. Hohnke Community Center & the ARC and the option to add or delete sites as needed. Select Park sites will be grub treated on an as-needed basis.

Knitter said Staff only received one proposal of the three requests that were sent out:

<u>Contractor</u>	<u>Proposal Amount</u>
True Green	\$10,457.00

Knitter reported that Staff previously worked with True Green for this same scope of services with positive results. She noted that the proposal does not include all park properties, as staff also fertilizes multiple sites utilizing in-house labor.

Staff recommended the Board approve True Green's proposal dated March 3, 2022 in the amount of \$10,457.00 to complete Park fertilization services as noted in their Park Fertilization Project, MSP#22-08c. Knitter noted the bid amount is only \$500 more than the previous year's contract amount.

MOTION by Venouziou and seconded by Coleman to approve True Green's Proposal dated March 3, 2022, in the amount of \$10,457.00 to complete Park fertilization services as noted in their Park Fertilization Project, MSP#22-08c.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Coleman, Mahoney, Kranz and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

Knitter then discussed her informational items beginning with the Town Centre Park - Schematic Design and Opens Space Land Acquisitions & Development (OSLAD) Grant Application. Following up on previous Board direction, Knitter said Staff reached out to Hitchcock Design Group to seek a proposal for schematic design and preliminary engineering services for the park future development to include the following services:

- Schematic design alternatives for development
- Preliminary engineering recommendations and schematic stormwater management/mitigation plan
- Preliminary construction cost opinion
- Phased implementation plans
- Design review with Village of Woodridge Engineer
- Community Design Input meeting to solicit public input on schematic plan updates
- Final schematic design documents and phase 1 plan
- OSLAD Grant Application for 2022 (anticipated to be due between July – Sept, 2022)

Knitter then reviewed the service fees for the project.

Executive Director Adams said he reached out to the Village Administrator to seek their feedback on the concept, based on the Park Board's previous offer to take on responsibility for future development and maintenance of the proposed park site. The Village Administrator responded he would seek the Mayor's and Trustees feedback with regards to the long-term partnership arrangement between the Parties. He said as of the meeting he had not heard back from the Village.

Executive Director Adams noted that based on recent information presented at the Illinois Association of Park District's (IAPD) Legislative Conference, Illinois Department of Natural Resources (IDNR) has budgeted for \$56MM for OSLAD funding, which is the highest in IDNR history. He said with this OSLAD grant opportunity and the wear and tear Castaldo Park has been experiencing now is the ideal time to move ahead with this Phase of the Town Centre subject to available funds. He clarified that if this project moves ahead, it would be at least 2025 before the site would be completed and suitable for use.

President Cohen asked if the project schematics are required to move ahead with the grant application.

Knitter said they are required and it will be done in phases which makes it easier for planning.

Executive Director Adams told the Board that no action needed to be taken at the meeting and that Staff just wanted to update the Board and where the project stands.

Knitter then discussed the Hawthorne Hill Woods Culvert Repair and the Archeological Survey required by the United States Army Corps of Engineers (USACE) that was discussed at the February meeting. The Survey was conducted and finalized in early March and resulted in no archeological findings and a recommendation of project clearance based on no archeological concerns. She said at this time Staff is waiting for final USACE permit approval as well as Village of Woodridge permit approval, both hoping to be received this month. The planned bidding timeline remains to let the bid in March and open in April for board consideration at the April Park Board Meeting.

Knitter then discussed the tree losses at Ide's Grove West Park from the June 2021 tornado. She reminded the Board that in January 2020 a tree inventory was conducted for the woodland at Ide's Grove West Park. The inventory only included

trees with a diameter at breast height (DBH) of 6 inches or more, and documented a total of 475 trees on the site. Following the post storm clean-up efforts Staff reviewed the current site conditions in relation to the original tree inventory information. She explained the review makes clear the extent of the damage sustained to the woodland area, with a total of 283 trees lost. This is a loss of approximately 60% of the total trees and tree volume on the site. For reference, to make up the lost volume of tree in the woodland at Ide's Grove West the District would need to plant 1,565 (2.5") trees.

Knitter shared there is currently \$13,000 in the budget for replacement trees at Ide's West, and added that Staff is researching grants to help pay for the tree replacements. To date, the District received \$6,800 in grants and donations. She noted that a post-tornado tree inventory still needs to be conducted at Boundary Hill to assess the damage and that Staff expects the damage to be worse than Ide's Grove West Park.

Knitter closed her report briefly addressing the following:

- Demolition on the Windy Point Park Shelter remains tentatively scheduled to be completed in March with the concrete pad to remain in place. Current production lead times target delivery of the Poligon shelter in June with final demo of existing concrete and construction to follow immediately upon receipt of the structure.
- Staff received all required state and local burn permits. To date, no schedule has been established for the work as site-specific conditions will dictate when prescribed burns can be completed.
- Contracted natural area maintenance work is scheduled to run from April through October.
- Staff is preparing to interview candidates for the full-time Maintenance Level 2 (PDNRM) position.
- Staff training updates
- Park Clean Up Day will be held Saturday April 16<sup>th</sup>, 9 a.m. – 12 p.m. Staff will meet participants at their assigned park site. To date, there are 186 registered volunteers for the event (on average, volunteer numbers are approximately 200 participants).

#### Golf Course

Golf Manager Brandon Evans opened the golf report sharing that the Course hopes to open on March 24<sup>th</sup>, weather permitting. He said the course still isn't completely thawed out and the recent rains are not helping.

Evans said the course looks good and that the seasonal maintenance staff is beginning to return and course opening preparations have begun. They have started mowing the greens, but wind from a recent storm left debris all over the course (e.g. limbs, etc.), and a snowfall shortly after hampered cleanup efforts.

Regarding the 62<sup>nd</sup> Anniversary membership program, Evans said after targeting existing members first, efforts are now turned to the general public. About 800 total memberships have been sold to date, with a goal of selling about 500-700 more.

Evans closed his report sharing that all permanent tee-times with the exception of one group are back, all Leagues are back and almost all Fridays & Saturdays have been booked with outings.

#### Aquatics & Recreation

4.a. Superintendent of Recreation Don Ritter opened the Aquatics & Recreation Report with his first action item, Cypress Cove Strainer Screen Modification and Reinstallation Project, AMSP #22-03pc.

Ritter said during winterization of Cypress Cove, the Aquatic Maintenance Supervisor discovered the mesh strainer screen located in the surge tank at Cypress Cove was damaged and in need of replacement. Staff received the following four proposals for modification and reinstallation of the surge tank screen:

<u>Contractor</u>	<u>Proposal Amount</u>
Helm Mechanical	\$13,500
Thomas Pump Company, Inc.	\$14,409
Shaefgus Brothers, Inc.	\$20,777
ABC Mechanical, LLC	\$ 9,775

Executive Director Adams added the purpose of the strainer screen is critical in catching large items and debris before it enters into the filtration system.

Staff recommended the Board consider accepting ABC Mechanical, LLC's proposal and approve a contract in the amount of \$9,775 for the Cypress Cove Strainer Screen Modification and Reinstallation Project AMSP#22-03pc.

MOTION by Mahoney and seconded by Venouziou to accept ABC Mechanical, LLC's proposal and approve a contract in the amount of \$9,775 for the Cypress Cove Strainer Screen Modification and Reinstallation Project AMSP#22-03pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

4.b. Ritter then discussed his last action item the Cypress Cove Renosys Pool Liners Repair Project AMSP#22-04pc.

Ritter reported that during the 2021 pool season, Staff observed bubbling issues in all pools with the most significant instances occurring in the lazy river. The bubbling presents an issue with vacuuming the pools and in the lazy river the liner is lifting more than 6" resulting in a waterbed-like effect. He said the vendor Renosys sent technicians out in December to evaluate the liners pursuant to the warranty and determined the cause of the bubbling in the lazy river to be ground water. Renosys indicated the issues identified do not fall under the warrant and neglected to address the bubbling in the three other pools.

Since, timing to repair the bubbling issues and preventative maintenance (e.g. caulking) is critical prior to opening the pools for the season, the District staff met with Jeff Kozlowski of Eco Technology Construction, Inc., Renosys' subcontractor and original installer of the liners, to obtain an informed objective third-party opinion and proposal. Staff received a proposal for repair and preventative maintenance services (e.g. caulking) based on Eco Technology Construction, Inc.'s evaluation of the liners.

Staff recommended the Board accept Eco Technology Construction, Inc.'s proposal and approve a contract in the amount of \$8,566.75 for the Cypress Cove Renosys Pool Liners Repair Project, ASMP #22-04pc to complete pool liner repairs and preventative maintenance.

MOTION by Coleman and seconded by Mahoney to accept Eco Technology Construction, Inc.'s proposal and approve a contract in the amount of \$8,566.75 for the Cypress Cove Renosys Pool Liners Repair Project, ASMP #22-04pc to complete pool liner repairs and preventative maintenance.

Commissioner Coleman asked if the liner is still under warranty. Executive Director Adams said the liner is still under warranty but Renosys says the ground water is causing the issue and therefore is not covered. He added that Knitter has been in contact with the president of Renosys and expressed the District's dissatisfaction with the liner and their claim that it doesn't fall under the warranty. Renosys says the liner is supposed to last up to 20 years and it's only four years old right now.

Board discussion ensued including the options moving forward, next steps regarding potential ground water and preventative maintenance.

Commissioner Venouziou asked to see a breakdown of the proposal's costs. Executive Director Adams said he will send the details to the Board.

Executive Director Adams shared that other Districts that use Renosys liners have experienced similar issues, and that the larger Districts train their own Staff on the liner repairs. He said that the District must move quickly on this issue if they want to fill the pools by May 1<sup>st</sup>.

Commissioner Mahoney asked if the bulk of this contract is for preventative maintenance. Knitter confirmed that it was.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Venouziou, Kranz and Cohen  
NAYS: None  
ABSENT: None  
MOTION CARRIED.

Ritter then shared the following Aquatic informational items:

- Interviews for Cypress Cove employment began Wednesday, February 9<sup>th</sup> and are ongoing. Aquatics is accepting applications for Lifeguards, Concessionaires, Deck Attendants, Guest Services Staff, Swim Instructors, Support Staff Season Maintenance Support Staff and Seasonal Maintenance.
- To provide incentive to apply for available positions and also increase seasonal employment benefits, the Aquatic Manager is working with Lisle and Bolingbrook Park Districts to offer a reciprocal season pass program to aquatic facility staff that would allow Cypress Cove Aquatic Facility staff to use both Sea Lion Aquatic Park and Pelican Harbor Waterpark during their time off.
- The E-Aquatic Guide will be posted online on March 31<sup>st</sup>. Registration for all Aquatic Programs will begin on April 6<sup>th</sup>.

Ritter then touched upon the following recreational items:

- Enrollment for the WSA Spring season currently stands at 198 participants which is approximately 100 more than last year.
- Staff will be coordinating the April Showers Soccer Tournament indoors at the ARC and at the Jefferson Junior High Turf Field on April 8<sup>th</sup>-10<sup>th</sup>. Currently 52 teams are registered including six Roadrunners teams.
- Roadrunners will be hosting a free soccer clinic on March 29<sup>th</sup> at the ARC outdoor soccer fields from 5:00-6:00 p.m. for K-2<sup>nd</sup> grade and 6:00-7:00 p.m. for grades 3<sup>rd</sup>-6<sup>th</sup>. Additional free clinics will be scheduled in April, as well as a free coach's clinic.
- Beginning March 2<sup>nd</sup>, Totschool students were no longer required to wear masks (mask optional). Of the 45 students in class, 32 opted to continue to wear a mask.
- Jessica Tompkins, the new Recreation Supervisor, started on February 28<sup>th</sup>. Jessica comes from the New Lenox Park District and has experience supervising Summer Camps, Before and After School programs and Special Events.

### Marketing & Community Engagement

Superintendent of Marketing & Community Engagement Megan Romano opened her report sharing that registration numbers continue to climb.

Romano then reported the following:

- The bus wrap was installed by Divine Signs on the newer recreation bus the end of February.
- The Spring Activity Guide was posted to the website and social media on March 3<sup>rd</sup>.
- The Spring Newsletter was printed and mailed to all Woodridge Park District households (dropped at USPS on March 3<sup>rd</sup>).

Romano closed her report sharing that Marketing Staff worked with the Roadrunners Soccer Club to announce the cooperative agreement between the two agencies to bring Roadrunners to Woodridge. Completed marketing tasks include: Removal of Woodridge Storm webpages and ARC track banner; updated Woodridge Soccer Programs webpage; press

release to local media; and inclusion in March e-newsletter, Spring Activity Guide and Spring Newsletter (printed and mailed).

Safety

Executive Director Adams reported that this month's report includes the log of usual minor injuries associated with programs.

CONSENT AGENDA

E.1.-7. President Cohen asked if any Commissioner requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Mahoney and seconded by Kranz to approve Consent Agenda Item #1 for approval of February 15, 2022 Regular Board Meeting minutes, Consent Agenda Items #2 - #7 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount of \$718,936.53

1. Regular Board Meeting Minutes .....February 15, 2022
2. Vendor Payment & Payroll Ratification Report (2/11/22 – 3/10/22)..... \$718,936.53
3. D. Kersey Construction Company, Inc., ARC Conference Rm. & Office Conversion Project, CDP #21-02c-02, Payout #1 (Final)..... \$43,071.00
4. Diamond Tours, Golden Years Mackinac Island Trip, Payout #1 (Final) ..... \$23,717.00
5. Divine Signs – Printing and Installation of Vinyl Bus Wrap – Payout #1 (100% final)..... \$800.00
6. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Engineering Services, CA #20- Payout #11 ..... \$3,500.00
7. Steve Piper & Sons, Inc. – 2022 Natural Area Tree Removals, MSP #22-03pc- Payout #3-#8 ..... \$12,350.00

President Cohen requested a roll call approving consent agenda items #1 through #7.

Upon a roll being called:

AYES: Mahoney, Kranz, Coleman, Venouziou and Cohen  
NAYS: None  
ABSENT: None  
MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

G.1.a. Executive Director Adams began his report with his first action item, the approval of Ordinance No. 22-6, An Ordinance Amending Ordinance No. 21- 13 Establishing Fees and Charges for District Facilities, Services & Programs.

Executive Director Adams reminded the Board that at the December 2021 meeting they approved Ordinance No. 21-13 establishing fees and charges for the 2022 calendar year. He said in creating the recent affiliate agreement with Roadrunners Soccer Club ("RSC") there may be future situations that require reimbursement for RSC requests for additional setup and maintenance of soccer fields and direct reimbursement of portable toilet units. He then briefly reviewed the changes to the ordinance.

Staff recommended the Board consider approving Ordinance No. 22-6, An Ordinance Amending Ordinance No. 21-13 Establishing Fees and Charges for District Facilities, Services & Programs.

MOTION by Venouziou and seconded by Coleman to approve Ordinance No. 22-6, An Ordinance Amending Ordinance No. 21-13 Establishing Fees and Charges for District Facilities, Services & Programs.

AYES: Venouziou, Coleman, Mahoney, Kranz and Cohen  
NAYS: None

ABSENT: None  
MOTION CARRIED.

G.1.b. Executive Director Adams' next action was the approval of Ordinance No. 22-7, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual (Policies: II.3.3 Closed Session, III.1.1 Non-Discrimination, IV.1.1 Investments of Park District Funds, IV.1.34 Vendor/Subcontractor Information Reporting, VI.1.5 Reporting of Abused and Neglected Children, VIII.6.7 Holidays, VIII.7.7 Victims' Economic Security & Safety Act, VIII.8.5 Alcohol & Drug Abuse Policy, & VIII.10.5 Whistleblower Policy).

Executive Director Adams shared that there eight policies that were updated and one newly created policy, sharing that most of the updated policies are in response to state statutes:

- Policy II.3.3 Closed Session: Revise Closed Meeting policy in accordance with Public Act 102-0653 revising semi-annual review to review every six months.
- Policy III.1.1 Non-Discrimination Policy: Per Public Act 102-0419 Human Rights- Disability Definition (HB 1838) revising the definition of discrimination to include discrimination based on actual or perceived to include added discrimination categories: sexual orientation, pregnancy, ancestry, order of protection or against an individual because of the individual's association with a person with a disability.
- Policy IV.1.1 Investments of Park District Funds: Update per Public Act 102-0285 – added authorized and suitable investment opportunity for obligations of corporations organized in the US with assets exceeding \$500MM.
- Policy IV.1.34 Vendor/Subcontractor Information Reporting: (HB 453) / Public Act 102- 0265 requires any taxing district that has an aggregate property tax levy of more than \$5,000,000 for the applicable levy year to make a good faith effort to collect and electronically publish data from all vendors and subcontractors doing business with the taxing district as to whether the vendor or subcontractor is a minority-owned, women-owned, or veteran-owned business or whether the vendor or subcontractor is a small business. This new mandate applies beginning with the 2022 tax levy year
- Policy VI.1.5 Reporting of Abused and Neglected Children: Public Act 102-0604 Implicit Bias Training – Mandated Reporter (HB 3100) – added mandated reporter training to include a section on implicit bias.
- Policy VIII.6.7 Holidays: President's Day added as a permanent holiday and extended holiday benefit to PT1 employees (work >1,000 hours/year).
- Policy VIII.7.7 Victims' Economic Security & Safety Act: (HB 3582) / Public Act 102-0487 expands the Victims' Economic Security and Safety Act (VESSA) to include victims of "crimes of violence" and family or household members of such victims in the list of those who are eligible for unpaid leave and protected from discriminatory acts under VESSA effective January 1, 2022. Currently, the law covers domestic violence, sexual violence, and gender violence. The bill also expands the definition of "household member" and clarifies the required documentation and confidentiality provisions under the existing law.
- Policy VIII.8.5 Alcohol & Drug Abuse: Public Act 102-0067 Compassionate Use of Medical Cannabis – Park Districts (HB 3139) added language permitting caregivers to administer medical cannabis infused product to registered qualifying patients on the premises of the Park District
- Policy VIII.10.5 Whistleblower Policy: Public Act 101-0652 known as the SAFE-T Act revised the confidentiality of the identity of an employee reporting information about an improper governmental action unless the employee waives confidentiality in writing; added language to assign an auditing official to be used for serious or sensitive issues and added a section pertaining to no retaliation.

Staff recommended the Board approve Ordinance No. 22-7, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual (Policies: II.3.3 Closed Session, III.1.1 Non-Discrimination, IV.1.1 Investments of Park District Funds, IV.1.34 Vendor/Subcontractor Information Reporting, VI.1.5 Reporting of Abused and Neglected Children, VIII.6.7 Holidays, VIII.7.7 Victims' Economic Security & Safety Act, VIII.8.5 Alcohol & Drug Abuse Policy, & VIII.10.5 Whistleblower Policy)

MOTION by Venouziou and seconded by Coleman to approve Ordinance No. 22-7, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual (Policies: II.3.3 Closed

Session, III.1.1 Non-Discrimination, IV.1.1 Investments of Park District Funds, IV.1.34 Vendor/Subcontractor Information Reporting, VI.1.5 Reporting of Abused and Neglected Children, VIII.6.7 Holidays, VIII.7.7 Victims' Economic Security & Safety Act, VIII.8.5 Alcohol & Drug Abuse Policy, & VIII.10.5 Whistleblower Policy)

Commissioner Mahoney asked when the District will need to start following the Vendor/Subcontractor Information Reporting. Webber shared that the District must be in compliance by the year's end.

Executive Director Adams added that this requirement will be difficult to execute and that Staff has been reviewing the best way to accomplish this burdensome undertaking.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Coleman, Mahoney, Kranz and Cohen  
NAYS: None  
ABSENT: None  
MOTION CARRIED

G.1.c. Executive Director Adams' next action was approval of Resolution No. 22-2, A Resolution Approving an Affiliate Agreement Between the Woodridge Park District and the Roadrunners Soccer Club (RSC).

Executive Director Adams said following the decision to partner with the Roadrunners Soccer Club after completing a comprehensive RFP and interview process to select a local soccer club to provide competitive soccer services for the Woodridge community, an affiliate agreement is in order to memorialize the affiliate partnership between the parties. He said the agreement was modeled after the Affiliate Agreement the District has in place with the Woodridge Athletic Association (WAA). He reviewed the highlights of the agreement including field usage, rental fees and charges, marketing and advertising efforts, provisions for capital improvements, Code of Conduct & Concussion Awareness and Severe Weather & Lightning awareness and safety procedures compliance.

Commissioner Mahoney asked about the amount of field usage the District allotted to Roadrunners. Executive Director Adams said that the District will always have first rights to the fields for District programming and the balance will be available for RSC rental.

Commissioner Kranz asked how, if at all, will the agreement impact the residents of Woodridge. Executive Director Adams said that since Roadrunners philosophy is based on a no-cut basis, every child in Woodridge who desires to play traveling soccer will have an opportunity to participate on a RSC team.

Staff recommended the Board approve Resolution No. 22-2, A Resolution Approving an Affiliate Agreement Between the Woodridge Park District and the Roadrunners Soccer Club (RSC).

MOTION by Mahoney and seconded by Venouziou to approve Resolution No. 22-2, A Resolution Approving an Affiliate Agreement Between the Woodridge Park District and the Roadrunners Soccer Club (RSC).

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou, Coleman, Kranz and Cohen  
NAYS: None  
ABSENT: None  
MOTION CARRIED

G.1.d. Executive Director Adams moved on to his last action item Natural Gas Commercial Sales Agreement Approval Ratification.

Executive Director Adams said that due to recent high fluctuations of natural gas approaching .70 cents/therm and with the potential threat of higher rates due to the potential war between Russia and Ukraine, he asked Northern Illinois Municipal Electric Collaborative (NIMEC) to provide pricing for natural gas. After informing the Board on 2/22/22, the District locked in the three-year rate provided by the low bidder Santanna as recommended by NIMEC. In order to secure the pricing, the Executive Director approved the Santanna agreements.

Staff recommended the Board ratify the Executive Director's approval of a 3-year Natural Gas Commercial Sales Agreement with Santanna Energy Services.

MOTION by Coleman and seconded by Venouziou to ratify the Executive Director's approval of a 3-year Natural Gas Commercial Sales Agreement with Santanna Energy Services.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Venouziou, Mahoney, Kranz and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED

Executive Director Adams then moved on to his informational items starting with the sidewalk installation on the Town Centre Property. He reminded the Board that Park District staff requested the Village permit the delay or withdrawal of the need to install a proposed sidewalk on Town Centre property connecting a sidewalk stub on Woodridge Public Library property to the Jefferson Jr. High (JJH) School track/athletic field walkway, which was required by the Village Board as a conditional requirement to approve the JJH Athletic Facility development plans. The request to delay/withdraw was initially submitted based on observation by both the School and Park Districts, that determined negligible, if any, pedestrian use trying to access the JJH facility from the Town Centre property. The Village was open to the request but asked for a Memorandum of Understanding ("MOU") to memorialize the agreement.

However, Executive Director Adams said that based on recent developments between the School District and Village regarding minor changes to the JJH Athletic Facility Development Plans in addition to ongoing concerns about parking in the Town Centre area expressed by the Library and Village, the School District decided it's best that the School/Park Districts complete the required walkway project in case pedestrian access is ever needed from and to the new Town Centre parking lot that was constructed and funded equally between the Parties (WPD, Village, Library & SD #68). He said the MOU no longer applies and the Park District plans to bid and construct the sidewalk next year to be equally funded between the Park & School Districts. The Park District will take the lead on the project and solicit bids during the ideal bidding timeframe.

Commissioner Mahoney asked how much the project will cost. Executive Director Adams said Staff estimates the cost to be about \$40,000 which will be split evenly between the School District and the Park District.

Executive Director Adams closed his report sharing that Staff continues to work on schematic layout plans for the new Conference Room in the FHCC Admin offices and will present more information at the April Board meeting.

## COMMITTEE REPORTS

### SEASPAR

Executive Director Adams shared that SEASPAR hired an Inclusion Aid Supervisor that will help with the coordination of placement of aids at the member park districts, and that they have started to develop an organizational strategic plan.

### JUBILEE/OKTOBERFEST

Ritter said the Jubilee Committee continues to plan the event and is excited to bring some potential new changes to Jubilee including beer tent updates and a Beer & Donut Dash the Saturday morning of Jubilee.

PDRMA  
No report.

EX-OFFICIO REPORT

Plan Commission  
No report

Chamber of Commerce  
No report

Affiliated Athletic Associations

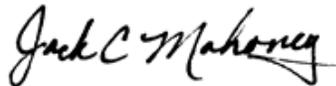
Ritter said WAA is preparing for the upcoming baseball season. While their numbers are climbing back up, they still are not at their pre-Covid numbers.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Coleman, seconded by Mahoney to adjourn the regular board meeting at 8:36 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



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Jack Mahoney, Secretary