



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING AGENDA
FRED C. HOHNKE COMMUNITY CENTER
June 21, 2022
6:30 PM**

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email sravasio@woodridgeparks.org

A. CALL TO ORDER/ROLL CALL

B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

C. PUBLIC PARTICIPATION

D. PRESIDENT'S REPORT

1. Milestone Anniversaries & Recognitions:
 - a. 15 Years – Megan Romano, Superintendent of Marketing & Community Engagement (Full-time)
 - b. 5 Years - Barb Kraus, ARC Fitness Instructor (Part-time) and Caleb Radcliff, Lifeguard (Seasonal)

E. STAFF REPORTS

Board Action Items:

1. Finance/Personnel/IT:
 - a. Review & Acceptance of the Annual Comprehensive Financial Report (ACFR) Year-Ended December 31, 2021
2. Parks, Planning & Development:
 - a. 2022 Asphalt Resurfacing Project, CRP #22-02c, Bid Acceptance & Contract Approval
 - b. Fred C. Hohnke Community Center – Emergency HVAC Cooling Unit Replacement Installation Project, CRP #22-07c-2, Ratify the Executive Director's decision to approve a contract with Monaco Mechanical, Inc. in the amount of \$74,000 to Provide the Service Installation of the Air Cooled Condensing Units Pursuant to the Emergency Acquisition of Services Authorization in accordance with Policy IV.1.28 and Illinois Compiled Statute 70 ILCS 1205/8-1(c)
 - c. Fred C. Hohnke Community Center – Emergency HVAC Cooling Unit Replacement – DX Coils Purchase Project, CRP #22-07c-3, Ratify the Executive Director's decision pursuant to the Emergency Acquisition of Property Authorization in accordance with Policy IV.1.28 and Illinois Compiled Statute 70 ILCS 1205/8-1(c) approving Temperature Equipment Corporation's proposal dated May 24, 2022 for the purchase of a 25-Ton DX Coil and 15-Ton DX Coil and Thermal Expansion Valves in the total amount \$12,100.
 - d. Tree Removal and Pruning Project, MSP #22-12pc, Proposal Acceptance & Contract Approval
 - e. 2022 Playground Surface Replacement Project, CRP#22-04c, Change Order #1
3. Golf Course
4. Recreation & Aquatics:
 - a. Cypress Cove Spray Play Pump Motor VFD Replacement Unit, AMSP #22-08c, Ratify Approval
5. Marketing & Community Engagement
6. Administration
7. Safety Committee

F. CONSENT AGENDA

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

1. Regular Board Meeting Minutes	May 17, 2022
2. Vendor Payment & Payroll Ratification Report (5/13/22 – 6/16/22)	\$1,429,226.56
3. AMSCO, Emergency HVAC Cooling Unit Replacement Project – Eng. Services, Payout #1	\$6,300.00
4. Cody/Braun & Associates, LLC, FHCC Office Cubical Conv. Proj. – Arch, CDP #22-04ca, Payout #2	\$4,000.00
5. Graf Tree Care. – 2022 Natural Area Maintenance, MSP #22-02pc, Payout #1.....	\$2,160.00
6. Hacienda Landscaping, Inc., Ide’s Grove West – West Fence Removal, Payout #2 (Final).....	\$4,500.00
7. Hacienda Landscaping, Inc., Windy Point Park – Shelter Replacement Project, MSP #21-17c, Payout #1	\$59,813.10
8. Hitchcock Design Group, Town Centre Park - Schematic Design/Grant Ap., CA#22-01pc, Payout #1	\$4,816.73
9. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Eng., CA #20-02pc, Payout #14	\$3,240.00
10. Pavement Systems, Inc., 2022 Asphalt Resealing Project., CRP#22-03c, Payout #1.....	17,375.04
11. Reinders, Inc., Toro Groundsmaster 4700 (Rough Turf) Mower Purchase, VGCRP #21-2c, Payout #1 (Final)	\$92,903.46
12. Temperature Equipment Corp., Emergency HVAC Repair – Condensing Unit Purchase, Payouts #1-#4	\$26,075.00
13. UMB Bank, Refunding Debt Certificate Series 2020, Interest Payment.....	\$99,881.25
14. UMB Bank, Debt Certificate Series 2021, Interest Payment	\$31,053.75
15. UMB Bank, General Obligation Limited Tax Refund Park Bond Series 2015B, Interest Payment	\$12,431.25
16. UMB Bank, Debt Certificate Series 2015C, Interest Payment.....	\$18,100
17. UMB Bank, Debt Certificate Series 2014, Interest Payment	\$48,200

G.

H. EXECUTIVE DIRECTOR'S REPORT

1. Action Items:
 - a. Ordinance No. 22-8, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures (Policies IV.1.5 Bidding, Purchasing and Contracts Policy, IV.1.6 Competitive Bidding Procedures, IV.1.7 Bid Opening Procedures over \$30,000, & VIII.3.14 Hiring Procedures)
 - b. Resolution No. 22-6, A Resolution Authorizing Secretary to Make Certain Closed Session Meeting Minutes Available for Public Inspection
 - c. Resolution No. 22-7, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
2. Information / Discussion Items
 - a. WSEC July 4th Picnic @ Castaldo Park – Canceled
 - b. Facilities AIS Emergency Action Plan Initiatives Update

I. COMMITTEE REPORTS

1. SEASPAR
2. JUBILEE & Oktoberfest

J. EX-OFFICIO REPORTS

1. Plan Commission
2. Chamber of Commerce
3. Affiliated Athletic Associations

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one’s quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

- J. BOARD UNFINISHED BUSINESS (OLD)
- K. BOARD NEW BUSINESS
- L. ADJOURNMENT

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.