

WOODRIDGE PARK DISTRICT
Fred C. Hohnke Community Center
Regular Board Meeting
August 16, 2022



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Kranz, Mahoney Absent: Coleman, Venouziou; Staff present: Adams, Bordewick, Ravasio, Ritter, Romano, Webber

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

None

PUBLIC PARTICIPATION

None

PRESIDENT'S REPORT

President Cohen opened his report reminding the Board that the 2022 September Regular Board Meeting is scheduled for Tuesday, September 13, 2022 @ 6:30 p.m.

President Cohen then discussed his only action item, re-scheduling the November 2022 Board Meeting.

President Cohen shared that there's a conflict with the November 15, 2022 Regular Meeting and the Athletic Business national conference scheduled for November 15-19, 2022.

President Cohen recommended the Board consider rescheduling the November Regular Board meeting to Monday, November 14, 2022 @ 6:30 p.m.

MOTION by Mahoney and seconded by Kranz to reschedule the November Regular Board meeting to Monday, November 14, 2022 @ 6:30 p.m.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

Executive Director Adams requested that a Community Public Open House be scheduled for Wednesday, August 31, 2022, 7:00 – 9:00 p.m. to present and seek public feedback on the updated schematic design master plan for the Town Centre property in preparation for submitting an OSLAD grant application. He added he will further discuss this topic in his Executive Director's report later in the meeting.

Staff recommends the Board authorize staff to schedule a Community Public Open House to seek public feedback on the updated Town Centre Schematic Design Master Plan on Wednesday, August 31, 2022, 7:00 – 9:00 p.m. @ FHCC.

MOTION by Mahoney and seconded by Kranz to schedule a Community Public Open House to seek public feedback on the updated Town Centre Schematic Design Master Plan on Wednesday, August 31, 2022, 7:00 – 9:00 p.m. @ FHCC.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen

NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

President Cohen then recognized the following District employees on their anniversaries:

- 5 Years - Jesse Escareno, Park Maintenance (Part-time)
- 5 Years - Devin Braun, KIDZ Squad/Camp Site Director (Part-time)
- 5 years - Janet Wallace, VGGC Cart Attendant (Part-time)

President Cohen than reported that Villages of Woodridge and Downers Grove rescheduled the previously cancelled July 4th Fireworks for Sunday, October 2, 2022 at 7:15 p.m.

Commissioner Mahoney asked if the Village of Darien was involved with the fireworks show as well. Executive Director Adams shared that they were not involved any more.

Discussion ensued regarding a FOIA request regarding Cypress Cove.

President Cohen closed his report sharing some of the upcoming District events.

STAFF REPORTS

Finance

Superintendent of Finance & Personnel Chris Webber opened his report sharing that he had no action items and discussed informational items. He said that the 2021 property tax distributions continue to be received and as of the meeting, the District received \$4,101,461 or 54.74% of the 2021 Tax Levy. The next big round of distributions will post in early to mid-September after 2nd tax bills are paid by residents.

Webber then reviewed the District's financials providing an update on each facility.

Webber closed his report reminding the Board of the District outing Friday evening, August 19th and that on September 14, Staff will celebrate Dave Lenzen's retirement at a celebration picnic at 83rd Street Park.

Parks, Planning & Development

2.a Superintendent of Planning & Development Ryan Bordewick opened the PPD report with the first action item, Hawthorne Hill Woods, Phase 1 - Culvert Replacements Project, CDP #22-02c-01. Bordewick said the District reissued the project for bid as two separate contracts broken apart by scope. Phase 1 addresses the two proposed culvert replacements, streambank stabilization, necessary tree removals and native plantings as required through permitting. For this project there were a total of 18 plan holders including 13 contractors, and the following bids were received:

<u>Bidding Contractors</u>	<u>North Crossing</u>	<u>South Crossing</u>	<u>Base Bid Total</u>
	(PDRMA Claim)		
V3 Construction Group, Ltd.	\$ 265,667.50	\$ 175,382.50	\$ 441,050.00
HGS, LLC dba RES Environmental	\$ 322,777.79	\$ 176,213.51	\$ 498,991.30

Bordewick said Staff submitted the low bid information to PDRMA for their review, and are waiting for their authorization for all or a sizeable amount of the costs related to the north crossing culvert replacement less the standard \$1,000 deductible

Bordewick reported that based on the engineer's assessment, the bid costs seem to remain on the high side even as they reduced the cost for most line items from the culvert related portions of the April 2022 bid (V3 Construction Group, Ltd. had been the lone previous bidder). Staff feels that V3 is a quality contractor well suited to completing this project based on their prior completion of the district's Triangle Park Parks, Planning & Development (PPD) Restoration Project in 2018. Staff

recommends proceeding with this project pending authorization from PDRMA as it is critical to utilization and maintenance of Hawthorne Hill Woods.

Commissioner Mahoney said he believes it may be premature to make a motion until the District knows how much PDRMA will be paying.

Executive Director Adams explained that this project will only move forward if PDRMA pays out the claim for the North Crossing, adding that the District will pay for the South Crossing. If PDRMA does not pay out the claim, any motion the Board makes will be null and the District will start over. He reminded the Board that this is the second time this project went out to bid and costs are more than likely to rise. He said that since the two bids were so close Staff felt it was reasonable to make the recommendation.

Staff recommended the Board consider accepting V3 Construction Group, Ltd. as the low qualified bidder and approve a contract in the amount of \$441,050.00 based on the contractor's base bid for the Hawthorne Hill Woods, Phase 1 - Culvert Replacements Project, CDP #22-02c-01, pending final approval from PDRMA authorizing reimbursement.

MOTION by Mahoney and seconded by Kranz to accept V3 Construction Group, Ltd. as the low qualified bidder and approve a contract in the amount of \$441,050.00 based on the contractor's base bid for the Hawthorne Hill Woods, Phase 1 - Culvert Replacements Project, CDP #22-02c-01, pending final approval from PDRMA authorizing reimbursement.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

2.b. Bordewick moved on to his next action item Hawthorne Hill Woods, Phase 2 - Path Development Project, CDP #22-02c-2. Bordewick shared that Phase 2 of the Hawthorne Hill Woods project covers the development of the asphalt path including the necessary tree removals. For this project there were a total of 12 plan holders including 10 contractors; however, only one bid was submitted which far exceeded the budgeted funds.

<u>Bidding Contractors</u>	<u>Base Bid Total</u>
V3 Construction Group	\$ 582,500.00

Bordewick said Staff reached out to numerous plan holders to determine why so many chose not to submit bids for this project. The responses ranged from concerns about limited site access and the overall scope to several contractors already contending with a backlog of projects. The engineer is assessing the bid submitted. As a result of the higher than anticipated bid pricing, staff recommends the path development not be pursued further in 2022. The development and funds necessary to complete the work will be assessed and reconsidered for FY2023.

Staff recommended the Board consider rejecting the bid received due to the bid being over budget and only receiving one bid.

MOTION by Mahoney and seconded by Kranz to reject the bid received due to the bid being over budget and only receiving one bid.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou

MOTION CARRIED.

2.c. Bordewick moved on to his next action item 2022 Contractual Landscape Maintenance Services, MSP #22-11pc. Bordewick reported that the scope of services for the initial contract included weed control of all landscape beds and mulched tree rings at 30 park sites and the ARC be conducted twice monthly from August 21st – September 30, 2022 (three visits). Staffing limitations including loss of seasonal support, resignation of a full-time staff member and a full-time staff member's FMLA leave in August threatens to cripple Staff's ability to keep up with basic maintenance activities and tasks. Not contracting these proposed services will result in either park sites not meeting acceptable maintenance standards or create a significant backlog of critical tasks and slower response times for resident requests.

Bordewick said Staff did request pricing from numerous local contractors; however, only two proposals were submitted:

<u>Submitting Contractors</u>	<u>Cost Per Visit</u>	<u>Total (3 Visits)</u>
Berry Landscaping, Inc.	\$ 2,000.00	\$ 6,000.00
Sybert Group, Inc.	\$ 2,687.31	\$ 8,061.93

In spite of these services not being included as a part of the 2022 budget, Staff recommends proceeding with the low qualified proposal, which the expense to be offset in part by the decrease of employee labor salary expense and a decrease in expenses related to the hydroseeding supplies and seed budgeted in the Environmental Management budget.

Staff recommended the Board consider acceptance of Berry Landscaping, Inc. as the low qualified proposal and approve a contract in the amount of \$6,000.00, for the 2022 Contractual Landscape Maintenance Services, MSP #22-11pc.

MOTION by Mahoney and seconded by Kranz to accept Berry Landscaping, Inc. as the low qualified proposal and approve a contract in the amount of \$6,000.00, for the 2022 Contractual Landscape Maintenance Services, MSP #22-11pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

2.d. Bordewick's next action item was the Miscellaneous Bridge Deck Panel Replacement Purchase, MSP #22-13pc. Bordewick shared that Staff completed safety inspections of the District's pedestrian bridges and have found six deck panels in need of replacement. The replacement panels are needed at Seven Bridges Park, Caddie Corner Park and Summerhill Park. The bridges were all purchased from Western Wood Structures Inc. at different times as parks were developed. He added that while the panels can be somewhat expensive it is estimated that the bridges will last 40-50 years. As a result of the cost of the deck panels, the replacement of the bridge in the Village IV area behind Lake Carleton will be pushed in Capital Replacement Program and re-budgeted next year. There is a six-to-eight-week lead time on the panels.

Staff recommended the Board consider acceptance of a proposal dated from Western Wood Structures, Inc. in the amount of \$9,700.00 for the Miscellaneous Bridge Deck Panel Replacement Purchase, MSP #22-13pc.

President Cohen asked who will be installing the replacement panels. Bordewick said District Staff will handle the installation.

MOTION by Kranz and seconded by Mahoney to accept a proposal dated from Western Wood Structures, Inc. in the amount of \$9,700.00 for the Miscellaneous Bridge Deck Panel Replacement Purchase, MSP #22-13pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Kranz, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

2.e. Bordewick's next action item was the Commercial 72" Deck Riding Mower Purchase, CRP #22-08c. Bordewick said that typically, this trim south route mower is up for replacement every seven years, but Staff was able to extend the life and replacement of this mower two additional years. The District has had John Deere snow equipment in the past and is looking forward to introducing them into our trim route mowing fleet. This is a result of the favorable cooperative "pre-bid" contract pricing and the rising repair costs of the Toro mower being replaced. He said the proposed mower purchase is a 2022 John Deere 1550 Terrain Cut commercial mower, with a 72" base deck replacing the 2013 Toro 360 mower per the Capital Replacement Program. Anticipated delivery is the week of November 21, 2022.

Staff recommended the Board consider acceptance of AHW, LLC's low qualified bid obtained from the Sourcewell Cooperative Purchasing Program and approve a purchase order in the amount of \$22,533.23 for the purchase of a 2022 John Deere 1550 Terrain Cut commercial mower, with a 72" recycling deck.

MOTION by Mahoney and seconded by Kranz to accept AHW, LLC's low qualified bid obtained from the Sourcewell Cooperative Purchasing Program and approve a purchase order in the amount of \$22,533.23 for the purchase of a 2022 John Deere 1550 Terrain Cut commercial mower, with a 72" recycling deck.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

2.e. Bordewick's final action item was a change order for the Tree Removal and Pruning Project, MSP #22-12pc. Bordewick reported that between the time staff solicited proposals for necessary tree removal work and the time a contract was authorized for the removals it was determined that the District held no responsibility for maintenance of two outlot properties at Adbeth/Northcreek (08-36-302-042 / 08-36-312-027). Based on this information Staff recommends that the removal of three designated trees on these properties, a value of \$2,750, be deducted for the contract.

Bordewick added, since issuing the contract in June, Staff identified numerous additional trees in immediate need of pruning or removal that exceed staff's capability to complete with in-house labor and equipment. This includes the following scope:

Scope Additional Cost	
- High pruning at Echo Point Park	\$ 495
- High pruning at Falconridge Park	\$ 910
- Hazardous tree removals at Internationale Estates Park	\$1,845
- Hazardous tree removals at Summerhill Park	\$2,310
- Hazardous tree removals at Seven Bridges Park	\$2,100

Staff recommended the Board consider approving Change Order #1 to The Davey Tree Expert Co.'s contract for a net increase of \$4,910.00 to the Tree Removal and Pruning Project, MSP #22-12pc, for a modified and expanded scope of services.

MOTION by Mahoney and seconded by Kranz to approve Change Order #1 to The Davey Tree Expert Co.'s contract for a net increase of \$4,910.00 to the Tree Removal and Pruning Project, MSP #22-12pc, for a modified and expanded scope of services.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen

NAYS: None

ABSENT: Coleman, Venouziou

MOTION CARRIED.

Bordewick then discussed his informational items starting with Town Centre Park - Schematic Design and OSLAD Grant Application, CA#22-01pc. He deferred to Executive Director Adams to lead the discussion.

Executive Director Adams reminded the Board that in August of 2014 The Woodridge Park District Board of Park Commissioners in partnership with the Village of Woodridge, joint owner of the 44 acres Town Centre Property (commonly referred to as the "Jubilee" site), officially adopted the proposed Town Centre Concept Master Plan. The 2014 master plan encompasses all of the government owned properties consisting of the Town Centre 44 Acre property, Hawthorne Hill Woods, Lake Harriet, & Lake Carleton, Fred C. Hohnke Community Center, Jefferson Jr. High School, Village Hall, Woodridge Police & Public Works, Woodridge Public Library, U.S. Postal Office and Memorial Park.

Executive Director Adams shared that the design intent of the 2022 Master Plan is to mirror the original proposed improvements/uses identified in the 2014 Town Centre Master Plan but to locate on the site that better situates such proposed uses to preserve existing topography, open space and vegetation while improving access throughout the subject realty and adjacent Town Centre properties. He said the 2022 plan, developed by Hitchcock Design Group, is at 90% schematic design which means there could still be some changes.

Executive Director Adams and Bordewick then reviewed each of the major features and components of the 2022 Master Plan including parking lots, monuments and crosswalks, gazebos, Woodland/Prairie Restoration, the bandshell/stage area, promenade pathways, picnic shelter and picnic grove, the garden plots and other features.

Executive Director Adams said Phase 1 of the Master Plan was the already completed Sled Hill Development. Phase 2 development includes a picnic grove with typical support amenities (e.g. playground, game boards/tables, sand volleyball, etc.) to be located near the existing garden plot area to best preserve and minimize impacts of the existing woodlands and to take advantage of the open space and flat topography. The garden plots will be relocated on the property between the Church and Fire Department on Woodridge Drive. Additionally, the development of the picnic grove area will better balance out the high use demands of picnic/event requests at other parks that are experiencing native tree decline - specifically Castaldo Park which continues to see a significant decline in oak/hickory trees caused, in part, by the high use of picnics at that park site.

Commissioner Mahoney asked why the chip pile/mulch pick up was not included in the plan. Executive Director Adams said he and President Cohen are meeting with Village of Woodridge officials to discuss further for the chipping operation is not conducive at a developed park site. Mulch pickup is an option to be located at the proposed garden plots.

President Cohen asked what will be happening at the August 31st Community Open House meeting. Executive Director Adams said it is the opportunity to present the updated layout plan to the public and give them the opportunity to ask questions and/or provide feedback.

Executive Director Adams said that on August 3rd, the 2023 OSLAD Grant Cycle officially opened with applications due by September 30, 2022. This year, the maximum grant award for development projects increased from \$400,000 to \$600,000 still requiring a 50% match. He said the target remains to complete schematic design plan updates and phase two design development for OSLAD grant submittal next month. Staff will also be submitting the 90% schematic design to Village staff to ensure this aligns with the property vision per the 2014 Master Plan and will also seek a Village of Woodridge letter of support to submit with the grant application.

Bordewick then discussed the Nicor Easement Bikeway Connector Development Project, reporting that on August 5th, the contractor returned to the site and completed the paving of the path. Tentatively, their plan is to allow the pavement a full week to cure then return to complete site restoration work. Upon completion of site restoration, the connector will be officially opened for public use. He added that during initial excavation for the path the depth of topsoil was determined to be greater than anticipated. This resulted in the need for additional excavation and additional stone in order to build a structurally stable path. The additional quantities for excavation and stone have not yet been finalized as the contractor has not provided supporting documentation for the increased quantities, nor reviewed by the engineer, but Staff anticipates the cost will prove significant (\$25,000 +/-).

Bordewick then updated the Board on the 2022 Emergency HVAC Cooling Unit Replacement Installation Project, reporting that Staff continues to work very closely with the contractor, Monaco Mechanical, on the replacement of the new AC condensers and coils. To date, the contractor has completed piping, set the AC condensers in place and replaced the coils in the air handlers. The contractor is waiting on some additional solenoids and valves to complete the installation. Unfortunately, the manufacturer of the solenoids indicated they are on back order and the smaller 15-ton unit solenoid has been shipped to the distributor however the company cannot provide us a tracking number or an anticipated delivery date. The contractor indicated once the solenoids are received they will be out to install.

Executive Director Adams closed the Parks, Planning & Development report discussing the Orchard Hill Park Baseball Field Core Area Safety Netting, Schematic Design Architectural Services, CA #22-03pc. He shared that Staff is soliciting a proposal from Williams Architects (WA) to provide A&E services for a potential safety netting and shade structure to protect patrons from wayward foul balls. In order to provide an architecturally aesthetically pleasing structure at the District's premier baseball/softball complex, Staff recommends consulting with WA to provide several options for consideration. A 'Draft' Letter of Proposal Agreement ("LOPA") was submitted and is under review by the Planning team. A recommendation will be considered for possible Board action at the September Board Meeting.

Golf Course

Executive Director Adams opened the Golf report sharing that July was a good month for Village Greens with plenty of outings and a full tee sheet.

Executive Director Adams said the golf course remains in terrific condition, and the reviews from guests have been overwhelmingly positive. With the addition of some new hires and support from the Planning and Natural Resources Department, Staff was able to catch up on some detail work throughout the golf course. If staffing levels remain stable into the fall months, the hope is to begin and complete some minor drainage improvement projects around hole #4, as well as some bunker detail work on #3 and #18.

Executive Director Adams then discussed the effects of this year's poor weather earlier in the season not only Village Greens, but in the Great Lakes Region as well. He also discussed the effects of Covid on the industry, as well.

Board discussion ensued regarding Village Greens including forecasted profitability, funding of significant capital projects and the lease agreement the District has in place with the Village of Woodridge.

Aquatics & Recreation

4.a. Superintendent of Recreation Don Ritter opened the Aquatics & Recreation report with his only action item Cypress Cove Family Aquatic Park Main Pool Emergency Filter Pump Repair, AMSP #22-09pc.

Ritter said that following preventative maintenance involving the changing the filter media in the main pool filter, the associated motor/pump seized and was unable to be started. With the motor/pump being inoperable, the pool was unable to meet minimum flow requirements set by the health department and therefore the main pool was closed to the public. He said the Aquatic Maintenance supervisor immediately contacted the District's aquatic pump/motor service contractor (ABC Mechanical, LLC) to inspect and repair the motor.

Ritter said that subsequent to inspection, it was determined that the issue was with the attached pump, however, the pump needed to be pulled and transported for further inspection. Once the pump was opened, the contractor discovered that the shaft was corroded & flaking and determined the flaking to be the likely cause of the motor seizure. This issue closed the main pool for six days. On Tuesday, August 2nd, the contractor reinstalled the repaired pump and motor and on August 3rd the main pool was up and running and open to the public. Staff was also in touch with the pump Manufacturer's representative, who is working with the District to determine the cause for the premature corrosion and flaking of the pump installed in 2019. Staff also reached out to Williams Architects who was the consulting aquatic engineer to further assist in the failure assessment.

Executive Director Adams added that ABC Mechanical went above and beyond in their response to the repair and securing the replacement parts.

Staff recommended the Board ratify the Executive Director's approval of ABC Mechanical, LLC's proposal dated July 31, 2022 in the amount of \$9,345 for the repair of the Main Pool Emergency Filter Pump Repair Project, AMSP #22-09pc.

MOTION by Mahoney and seconded by Kranz to ratify the Executive Director's approval of ABC Mechanical, LLC's proposal dated July 31, 2022 in the amount of \$9,345 for the repair of the Main Pool Emergency Filter Pump Repair Project, AMSP #22-09pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

Ritter then discussed his informational items.

- The Cypress Cove lifeguard staff was audited by StarGuard Elite on July 19th, receiving the 4 Star Safety Award. Skills tested included unresponsive drowning victim, spinal management, first aid for heat stroke, and sudden cardiac arrest. He added that after his report was written, the life guard Staff was audited for a third time and received the 5 Star Safety Award.
- Cypress is now operating under its post season hours until it closes for the season on September 6, 2022.
- The WSA Board held discussions at their August board meeting regarding the November elections for the 2023 calendar year. Three of the four current board members indicated they will not be returning and the fifth spot has been vacant for the past year. Over the past few years, it has been extremely difficult to get volunteers to run for the board. With all of the open positions, staff has started discussions as to whether the WSA Board should continue or should possibly dissolve. With the District's new partnership with the Roadrunners Soccer Club (RSC), Staff will investigate any possible options for our in-house program.
- The Woodridge Fall Festival Travel Soccer Tournament will be held on September 16th-18th at the Jefferson Jr. High School Turf Field, the Janes North field and the ARC Soccer Fields. Currently, 60 teams are currently registered.
- Staff hosted a second job fair on August 3rd for Kidz Squad. Although only six people attended, Staff was able to hire some leaders and site directors. The Kidz Squad program is still in need of additional Staff to be able to reduce the number of kids on the program wait list. He added that other Districts are struggling as well with staffing their after-school programs.

Ritter closed his report discussing the ARC attendance numbers.

Marketing & Community Engagement

Superintendent of Marketing & Community Engagement Megan Romano shared the latest registration and on-line numbers.

Romano then shared the following:

- The MCE department assisted the recreation department in promoting the two KIDZ Squad job fairs and the \$500 Signing Bonus initiative with multiple emails, social media posts, facility signage and yard signs at parks.
- A Pop-Up Ice Cream giveaway was held at 63rd Street Park on August 16th and was well attended.
- The Fall 2022 Activity E-Guide was posted to the website on August 4th with resident registration on August 10th and non-resident registration on August 17th. On the first day of registration, 459 registrations were received. Beginning with the next e-guide, the winter and spring guides will be combined into one winter/spring guide, which is how the seasons were categorized pre-Covid. The two seasons were separated in 2020 to help recreation staff plan more effectively due to the fluid Covid changes in 2020-2021.
- With birthday parties now available at the ARC, marketing created new birthday t-shirts and a complete marketing plan to include a full-page in the fall guide, email marketing and facility signage. Customer Service Staff called the list of patrons who were on the party/rental waiting list.
- Oktoberfest marketing is underway with dates and general information on the website and social media, 1 "Pretzel" Oktoberfest t-shirts ordered, \$3,500 in sponsorships secured and selfie photo booth ordered. After the next event meeting, the MCE department will launch online ticket sales and full schedule marketing.

Romano closed the Marketing & Community Engagement report sharing that the department has been researching the use of e-guides (the format the District currently uses) versus paper guides (the format the District used pre-Covid). She said instead of a digital or print version of the program brochure, programs would be integrated into the website, adding that Active & Weblink would work together on the project. She added that Oswegoland Park District currently does this and has experienced great success with it. She will further elaborate and formally present the idea at the September 13th Board Meeting.

Safety Committee

No report.

CONSENT AGENDA

F.1.- 12. President Cohen asked if any Commissioner requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Mahoney and seconded by Venouziou to approve Consent Agenda Item #1 for the approval of the July 19, 2022 Regular Board Meeting Minutes and Agenda Items #2 through #10 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount \$1,435,974.37

1. Regular Board Meeting Minutes	July 19, 2022
2. Vendor Payment & Payroll Ratification Report (7/15/22 – 8/11/22)	\$1,435,974.37
3. D&J Landscape, Inc. – 2022 Landscape Tree Plantings Project, MSP #22-05c - Payout #2	\$1,500.00
4. Graf Tree Care – 2022 Natural Area Maintenance, MSP #22-02pc- Payout #3	\$1,980.00
5. Hitchcock Design Group, Town Centre Park - Schematic Design/Grant Ap., CA#22-01pc, Payout #3.....	\$15,307.50
6. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Engineering Services, CA #20-02pc, Payout #15.....	\$1,080.00
7. Monaco Mechanical., Emergency HVAC Repair – Installation, Payouts #1-2	\$55,500.00
8. Monaco Mechanical., Emergency HVAC Repair – Installation, Payouts #1-2 (Final)	\$18,500.00
9. Temperature Equipment Corp., Emergency HVAC Repair – Condensing Unit Purchase, Payouts #5-#8.....	\$2,208.08
10. Temperature Equipment Corp., Emergency HVAC Repair – Coils Purchase, Payouts #1	\$9,592.11

President Cohen requested a roll call approving consent agenda items #1 through #10.

Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

G.1.a. Executive Director Adams began by requesting Board consideration to approve Resolution No. 22-8, A Resolution Authorizing Execution of an Intergovernmental Agreement with DuPage County for the Use of ARPA Funds for the Local American Rescue Plan Act Program.

Executive Director Adams said as mentioned at various meetings over the past months, the District submitted to DuPage County Letters of Intent to obtain grant funding through the Local American Rescue Plan Act Program. Upon notification of being awarded \$308,316.54, DuPage County informed recipients that an Intergovernmental Agreement (IGA) between the District and County must be signed in order to receive the grant payment. The IGA includes required terms and conditions related to the payment being received and once executed, the County plans to release payments no later than September 15, 2022. As part of the IGA, all funds must be expended by December 31, 2024 or returned to the County as instructed in the IGA.

Staff recommended the Board consider approving Resolution No. 22-8, A Resolution Authorizing Execution of an Intergovernmental Agreement with DuPage County for the Use of ARPA Funds for the Local American Rescue Plan Act Program.

MOTION by Mahoney and seconded by Kranz to approve Resolution No. 22-8, A Resolution Authorizing Execution of an Intergovernmental Agreement with DuPage County for the Use of ARPA Funds for the Local American Rescue Plan Act Program.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

G.1.b. Executive Director Adams moved on to his final first action item, the approval Ordinance No. 22-9, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures (Policy VIII.3.19 Compensatory Time for FLSA-Exempt Employees).

Executive Director Adams reminded the Board they approved the policy on August 17, 2021 to fairly compensate overtime worked by exempt employees primarily at special events. After a year implementing the policy it became evident that more flexibility is necessary to best manage specific departments after a special event. The Leadership Team proposes to increase the time in which an employee can use compensatory time-off from 30-days to 60-days not to exceed 120-days per discretion of the Executive Director.

Staff recommended the Board consider approving Ordinance No. 22-10, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures (Policy VIII.3.19 Compensatory Time for FLSA-Exempt Employees).

MOTION by Mahoney and seconded by Kranz to approve Ordinance No. 22-10, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures (Policy VIII.3.19 Compensatory Time for FLSA-Exempt Employees).

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Kranz and Cohen
NAYS: None
ABSENT: Coleman, Venouziou
MOTION CARRIED.

Executive Director Adams then moved on to his only informational item, the 'Draft' Town Centre Intergovernmental Agreement Amendment Between the Village of Woodridge and the Woodridge Park District in Regard to the Construction and Future Build Out of the Town Centre Park Master Plan.

Executive Director Adams shared that the Village forwarded a 'Draft' IGA Lease Agreement for the proposed park development of the Town Centre property, currently under review by Staff and legal counsel. One major negotiation that is necessary is the length of term. Adams added that further brainstorming and negotiations are ongoing regarding the agreement terms and that approval of the agreement is tentatively scheduled for the September 13, 2022 Regular Board Meeting.

COMMITTEE REPORTS

SEASPAR
No Report

PDRMA
No Report

EX-OFFICIO REPORTS

Chamber of Commerce
Commissioner Kranz reported that the Last Fling Golf Outing and Taste of 630 is scheduled for September 29th at Village Greens Golf Course.

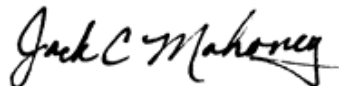
Affiliated Athletic Associations
No Report

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Kranz to adjourn the regular board meeting at 8:29 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary