



**WOODRIDGE PARK DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING AGENDA  
FRED C. HOHNKE COMMUNITY CENTER  
December 20, 2022  
6:30 PM**

*Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email [sravasio@woodridgeparks.org](mailto:sravasio@woodridgeparks.org)*

**A. CALL TO ORDER/ROLL CALL**

**B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**C. PUBLIC HEARINGS**

- a. FY2023 Budget & Appropriations Ordinance
- b. 2022 Property Tax Levy Ordinance

**D. PUBLIC PARTICIPATION**

**E. PRESIDENT'S REPORT**

1. Approval of Regular Board Meeting Schedule Calendar Year 2023
2. Milestone Anniversaries & Special Recognitions:
  - a. 5 Years - Rick Atkinson, Bus Driver and VGGC Outside Services Attendant

**F. STAFF REPORTS**

Board Action Items:

1. Finance/Personnel/IT:
  - a. Tri Partite Third-Party Custodian Agreement (BMO Harris Bank & The Bank of New York Mellon)
  - b. Re-designation of Aquatic Fund (Fund 06) from a Proprietary Fund to a Special Revenue Fund.
  - c. Authorization to Establish Athletic Recreation Center Capital Replacement Program ARCCRP (Fund 13)
  - d. IRS Section 125 Cafeteria Plan – Premium Only Plan (“POP”)
  - e. FYE 12/31/2022 Auditing Services Master Services Agreement & Statement of Work
2. Parks, Planning & Development:
  - a. 2023 Various Facility Air Disinfection Systems – Mechanical and Electrical Engineering Services, CA #23-01pc
  - b. 2023 Waste & Recycling Dumpster Rental & Disposal Services, MSP #22-19, Reject Bids & Authorize Rebid as MSP #23-03c
3. Golf Course
  - a. 2022 State of the Golf Course Report
4. Recreation & Aquatics
  - a. Cypress Cove – Concessions Furniture Replacement Project, ACRP #23-01c, Authorization to Bid
5. Marketing & Community Engagement
6. Administration
7. Safety Committee

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**MISSION STATEMENT**

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

**G. CONSENT AGENDA**

- 1. Regular Board Meeting Minutes .....November 14, 2022
- 2. Vendor Payment & Payroll Ratification Report (11/11/22 – 12/09/22) ..... \$2,096,383.01
- 3. Altorfer Industries, Inc. – Caterpillar Forestry Mulcher Rental, Payout #1, (Final) ..... \$6,310.00
- 4. Family Landscaping & Treeworks, Inc.– 2022 Fall Tree Work, MSP# 22-15pc, Payout #3&4, (Final) .... \$3,495.00
- 5. Hacienda Landscaping, Edgewood Baseball Field Sodding Project, MSP#22-17pc, Payout #1 (Final) \$17,800.00
- 6. Hitchcock Design Group, Town Centre Park - Schematic Design/Grant Ap., CA#22-01pc, Payout #7 ... \$1,275.00
- 7. NuToys Leisure Products. – Ide’s Grove East & Summerhill Park Bench Purchase, CRP #22-09pc, Payout #1, (Final) ..... \$25,590.00
- 8. Richmond Electric Co., Inc., Electrical Grounding Testing Project, MSP#22-18pc, Payout #1 (Final)...\$11,900.00
- 9. Williams Associates Architects, Ltd., Orchard Hill Baseball Field Core Area Safety Netting, Schematic Design Architectural Services, CA#22-03pc, Payout #1 ..... \$1,592.25
- 10. UMB Bank, Refunding Debt Certificate Series 2020, Interest & Principal Payment..... \$279,881.25
- 11. UMB Bank, Debt Certificate Series 2021, Interest & Principal Payment ..... \$121,053.75
- 12. UMB Bank, General Obligation Limited Tax Refund Park Bond Series 2015B, Interest & Principal Payment ..... \$402,431.25
- 13. UMB Bank, Debt Certificate Series 2015C, Interest & Principal Payment ..... \$238,100
- 14. UMB Bank, Debt Certificate Series 2014, Interest & Principal Payment ..... \$358,200

**H. EXECUTIVE DIRECTOR’S REPORT**

- 1. Action Items:
  - a. Ordinance No. 22-11, An Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2022 for Calendar Year January 1, 2023 Through December 31, 2023
  - b. Ordinance No. 22-12, An Ordinance Establishing Fees and Charges for District Facilities, Services & Programs
  - c. Ordinance No. 22-13, An Ordinance Determining Personal Property No Longer Necessary or Useful to the Woodridge Park District and Authorizing Its Conveyance or Sale (Mowers, Fork Lift, Water Reel, Field Liners & Power Broom)
  - d. Ordinance No. 22-14, An Ordinance Adopting Additions/Revisions to the Woodridge Park District Comprehensive Policies & Procedures and Personnel Manuals (Policies: II.1.1 Defining Policies and Administrative Procedures, VIII.3.20 Telecommuting Policy, VIII.3.21 Full-time Employee Alternative Work Schedule, VIII. 4.6 Dress Code and Appearance, VIII.4.8 Work Day (Full-time Employees), VIII.6.7 Holidays, VIII.7.2 Bereavement Leave, VIII.8.7 Non-Discrimination & Anti-Harassment Policy, VIII.9.15 Cell Phone, VIII.10.6 Ergonomic Policy)
  - e. Resolution No. 22-13, A Resolution Approving an Intergovernmental Agreement between the Village of Woodridge and the Woodridge Park District for the Purchase and Sale of Real Property (Crabtree Creek - PIN #'s 08-25-309-004 and 08-26-412-029)
  - f. Resolution No. 22-14, A Resolution Authorizing the Secretary of the Board of Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection
  - g. Resolution No. 22-15, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
  - h. Resolution No. 22-16, A Resolution calling for a public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$4,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding Debt Certificates of the Park District and to make payments to the Village of Woodridge, Illinois, pursuant to an intergovernmental agreement for park purposes with said Village

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2. Information / Discussion Items
  - a. Town Centre Community Garden Plots

**I. COMMITTEE REPORTS**

1. SEASPAR

**J. EX-OFFICIO REPORTS**

1. Chamber of Commerce
2. Affiliated Athletic Associations

**K. BOARD UNFINISHED BUSINESS (OLD)**

**L. BOARD NEW BUSINESS**

**M. EXECUTIVE SESSION**

1. Section ILCS 120/2(c)5 to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**N. ADJOURNMENT**

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