



Fred C. Hohnke Community Center & Administrative Offices

2600 Center Drive • Woodridge • IL • 60517

Phone (630) 353 • 3300

Fax (630) 353 • 3310

www.woodridgeparks.org

mail@woodridgeparks.org

**Request For Proposals (“RFP”) for
ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc
Woodridge Park District, Woodridge, Illinois 60517**

- 1. Introduction.** Through this request for proposals (“RFP”), the Woodridge Park District (“Park District”) is soliciting proposals from qualified contractors to perform the scope of work described on Appendix A below (the “Project”). Interested contractors shall submit copies of your proposal to Mike Adams, Executive Director of the Woodridge Park District, 2600 Center Drive, Woodridge, Illinois 60517, on or before 4:00 p.m. local time on January 31, 2023.
- 2. Selection.** Proposals will be evaluated by representatives of the Park District and such other assistance as it might require. Proposals will be evaluated based on demonstrated experience and qualifications of the firm, the proposed cost for the work, and the availability and capacity of the firm to perform the work in a timely manner.
- 3. Rejection of Proposal.** The Park District reserves the right to reject any or all proposals, or any part thereof, make counter proposals and/or engage in negotiation with any or all firms making a proposal in order to obtain the required and appropriate services at a cost acceptable to the Park District and in its sole judgment will best serve the interests of the Park District. The contractor's qualifications, cost and proposal as to the work will be considered in awarding the work. The Park District reserves the right to expand the response period, including but not limited to, to supply further information, to make revisions in the scope of work or to solicit additional proposals from other contractors. The Park District reserves the right to cancel or amend the RFP at any time, without liability for any loss, damage, cost or expense incurred or suffered by any contractor as a result of that change or cancellation. Each contractor is solely responsible for the risk and cost of preparing and submitting its proposal to this RFP and the Park District is not liable for the cost of doing so or obliged to remunerate or reimburse any contractor for that cost. This RFP does not impose on the Park District any duty of fairness or natural justice to any or all respondents with respect to this RFP or the process it creates. The Park District is entitled to act in its sole, absolute and unfettered discretion.
- 4. Access to Project Site.** A contractor may request access to the Project site by calling Mike Adams, Executive Director, at (630) 353-3329. The Park District is entitled to impose such terms and requirements as a condition of authorizing such access as the Park District considers necessary or desirable. Each contractor who is given permission to have access to the Project site is deemed to have agreed that he/she or it shall assume all risk, responsibility and liability for any loss or damage caused by the contractor's exercising the right of access or which he/she or it or any of the contractor's employees, contractors or agents suffers.
- 5. Contract.** This RFP is solely a request for expressions of interest and statements of qualifications. It is not an invitation for tenders, an offer to contract, or an invitation for offers capable of acceptance to create a contract. No contractual or other legal obligations or relations between the Park District and any other person can or will be created hereunder.
- 6. Compliance with the Law.** The contractor shall at all times observe and comply with all laws, ordinances and regulations of the Federal, State, county and local government, which may in any manner affect the preparation and submittal of the RFP, the contract with the Park District and the performance of the work, including but not limited to all of the applicable provisions of the Illinois Prevailing Wage Act and the Illinois Human Rights Act.
- 7. RFP Clarification and Addenda.** If a Contractor has any questions about the contents of this RFP, or about any matters relating to it (including as to any clarification, errors or omissions of or in this RFP), the question must be directed in writing, and not orally, to Mike Adams, Executive Director, at the address set forth above before 4:30 p.m. local time on January 25, 2023. The Park District will answer all questions in writing, and will make available a copy of all questions and their answers. The Park District is entitled to issue written addenda changing this RFP at any time.

8. Representation. By submitting its proposal to the Park District, each contractor represents and warrants to the Park District that the information in its proposal is accurate and complete.

9. Confidentiality. Contractors are required to keep their proposals confidential and must not disclose their proposals, or information contained in them, to anyone else without the prior written consent of the Park District.

10. Proprietary Information. Although the Park District does not guarantee that information contained in any proposal will remain confidential, if contractor considers that any part of its proposal is proprietary, including by reason of its being copyright, the proposal must clearly identify those portions of it that are considered proprietary.

11. Waiver and Allocation of Risk. The Park District accepts no responsibility or liability for the accuracy or completeness of this RFP or of any recorded or oral information communicated or made available for inspection by the Park District, and no representation or warranty, either express or implied, is made or given by the Park District and/or the Park District with respect to the accuracy or completeness of any of those things. The sole risk, responsibility and liability connected with reliance by any contractor or any other person on this RFP or any other such information as is described in this paragraph is solely that of each contractor. Each contractor acknowledges and agrees that it is solely responsible for obtaining its own independent financial, legal, accounting, engineering and other advice with respect to the contents of this RFP or any such information as is described in this paragraph. Each contractor who submits a proposal to the Park District is deemed to have released the Park District from, and waived, any action, cause of action, claim, liability, demand, loss damage cost or expense, of every kind, in any way connected with or arising out of the contents of this RFP or any such information as is described in this paragraph. Each contractor who submits a proposal is deemed to have agreed that it is solely responsible and liable to ensure that it has obtained and considered all information necessary to enable it to understand the requirements of this RFP, and of the Project, and to prepare and submit its proposal.

12. Submission Requirements. Proposals must contain the following separately marked sections:

- (a) Information regarding your firm's history and qualifications. This section shall include a description of similar projects completed by your firm.
- (b) Names and phone numbers of references for at least three similar projects. The proposal shall list the names of at least three other clients (preferably park district clients) for whom the contractor has recently worked, including the names of individuals willing to discuss the results of the projects. References for those projects by name and telephone number shall be included.
- (c) Proposal Form Appendix C to include Exhibits A-F. The cost requested shall be all-inclusive: fabrication, delivery, installation, insurance (See Appendix B), performance & payment bonds, overhead, profit, and any other miscellaneous costs to fully complete scope of work as specified. In the event any expense item in the scope of work significantly affects the price, the cost of that item should be described separately. Additionally, unit price proposals requested, will be evaluated as a factor in the Park District's decision regarding award.
- (g) Contractor shall purchase and maintain, and shall require each subcontractor to provide and maintain, at its own cost and expense, insurance with companies, and in forms acceptable to the Park District to protect the contractor, the contractor's subcontractors, and the Park District, from and against any and all claims, liabilities and damages which may arise under the contract, including without limitation, any and all claims, liabilities and damages for bodily injury, for accidental death and for property damage caused by the acts or omissions of the contractor, its agents, officers, employees, contractors, subcontractors, representatives, servants, and invitees, and their respective heirs, administrators, successors and assigns.
- (h) A timeline for the work included in this project:
 - Lead Time for any required products
 - Field Work Timeline



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Appendix A

January 9, 2023

To Whom It May Concern:

The Woodridge Park District is seeking proposals concerning the **ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc** at the Athletic Recreation Center, 8201 Janes Avenue, Woodridge, IL. Proposals for this work are due on or before 4:00 pm on January 31, 2023.

Dimensional Letter Signage Scope of Work:

Refer to **Page 4** for conceptual layout of proposed work and **Page 5** for sign dimensions.

Scope provided by others:

1. Zoning permit secured by Owner. Note, Contractor approved shop drawings with dimensions are required for Owner submittal of Village Zoning Permit application.
2. Vector artwork if requested by Contractor.
3. Tax exempt certificate if needed.
4. For Bid Proposal Option #1, primary electric feed connection to sign transformer provided by Owner's electrical contractor.

Contractor's scope of work for each Bid Proposal option shall include:

1. Provide shop drawings of sufficient detail to include but not limited to dimensioned/scaled elevations and section views, square feet of proposed total signage area, material product descriptions, material specifications and manufacturer product codes numbers, material color(s), electrical connection diagram, etc. for Owner review, comment and approval.
2. West Elevation – existing building wall is constructed of metal composite wall panels secured to concrete masonry units (CMU) with a total wall length of 23'-4".
3. North Elevation – existing building wall is constructed of precast concrete panels with a total wall section length of 24'-0". Contractor to coordinate and layout all penetrations to avoid hitting any precast concrete internal structural steel rebar or plates. Owner shall provide to contractor existing precast concrete panel shop drawings to Contractor to coordinate layout.
4. Provide all sleeves, penetrations, and seals as required for completion of this scope of work to include penetration for electrical connection. Any penetrations in the perimeter walls shall be sealed and properly waterproofed.
5. **Bid Proposal Option #1 | LED Back-Lit Dimensional Letter Signage fabrication specifications:**
 - a. Two (2) sets of LED halo lit (rear) illuminated 2"-3" depth, 0.090-inch metal face and a 0.063-inch return aluminum dimensional letters with 3/16" White Lexan (Clear) backs for required copy: "Woodridge Park District"
 - b. Letter Height: 16" +/-
 - c. Letter Font: Crique Grotesk
 - d. Color: Matthews Paint MP28448 Umbra Grey Metallic – entire letter & returns (color sample to be provided for Owner review and approval).

- e. Installation: individual letter stainless steel pin mounted and project wall to sign spacing to match existing "ARC" sign. Install w/ stainless steel Hilti anchors & epoxy. Expansion anchors shall be sufficient size to support weight load.
- f. Illumination: White LED 3500K
- g. Transformer to be located and secured on adjacent interior side of wall.
- h. Provide electrical conduit penetration through existing pre-cast concrete and/or CMU walls for attachment to electrical transformer provided by Contractor. Electrical power supply hookup to transformer provided by Owner's electrician.
- i. Provide all labor, materials, tools, lifts, and equipment to fully complete installation for fully operational back-lit sign in accordance with all federal, state and local laws, ordinances, codes, regulations and General Notes & Provisions specified hereinbelow.

6. Bid Proposal Option #2 | Non-lit Dimensional Letter Signage fabrication specifications:

- a. Two (2) sets of non-lit 2"-3" depth, 0.090-inch metal face and a 0.063-inch return aluminum dimensional letters with aluminum backs for required copy: "Woodridge Park District"
- b. Letter Height: 16" +/-
- c. Letter Font: Crique Grotesk
- d. Color: Matthews Paint MP28448 Umbra Grey Metallic – entire letter & returns (color sample to be provided for Owner review and approval).
- e. Installation: individual letter strap-mount or approved equal complete with stainless steel threaded studs/screws/brackets/hardware mounted with epoxy to the exterior precast or CMU wall materials with stainless steel spacer sleeves (spacing to match existing ARC signage spacing from back of letter to existing wall elevation or spacing to be approved by Owner).
- f. Any penetrations in the perimeter walls shall be sealed and properly waterproofed.

General Condition Notes & Provisions - Services provided in Specification of Work:

The bidder shall have examined the RFP documents and visited the site of the work and having become fully informed as to all existing conditions, limitations, including obstacles which may be encountered, local restrictions, building codes and all other relevant matters concerning the Work to be performed; hereby proposes to perform everything required to be performed, and to provide all labor, materials, tools, and equipment, applicable taxes, fees, bonds, and provide all utility and transportation services necessary to perform and complete in a workmanlike manner the work in conjunction with the: **ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc.**

- 1. Perform all work as recommended by the manufacturer and in accordance with standard trade practices.
- 2. Complete all work in accordance with all federal, state and local laws, ordinances, codes and regulations.
- 3. Apply all products in accordance with manufacturer's instructions and guidelines.
- 4. Provide on-site installation of the specified products by an experienced crew.
- 5. Provide documentation, additional hardware, manufacturer provided maintenance tools, touch-up paints, owner's manuals and warranties.
- 6. Provide equipment and workmanship to have a minimum warranty for 1 year from final acceptance of project by Owner.
- 7. Provide 100% Performance and Payment Bonds and Certificates of Insurance noting Woodridge Park District as additionally insured as specified in Appendix B.
- 8. All contractors must pay prevailing wages as required by the Illinois Prevailing Wage Act. (Ill.Rev.Stat., ch. 48, para. 39s-1 et. seq.) As a municipal corporation, Woodridge Park District is exempt from all federal and state sales and excise taxes and such taxes shall not be included as part of the proposal. Exemption certificates are available upon request.
- 9. Transportation/mobilization charges shall be included in the proposed amount.
- 10. Owner reserves the right to reject any or all bids/proposals and to waive any informalities in bidding. No bid/proposal shall be withdrawn for a period of sixty (60) days after the submittal deadline date and time without consent of the District.
- 11. Contractor is solely responsible for determining the potential for injury to persons and damage to property. Where such potential is present, take appropriate protective measures. Protect persons

- from injury and protect existing and new improvements from damage caused directly or indirectly by construction operations.
12. Contractor shall be liable for and responsible for payment of all OSHA fines and/or other penalties against their work for failure to comply with all such requirements. Contractor shall also reimburse the Owner for all OSHA and other fines and/or penalties charged to the Owner due to Contractor's negligence.
 13. All personal safety equipment and first aid will be this Contractors responsibility.
 14. Hard Hats are required for all workers and Contractor's invited visitors on this project.
 15. Cleanup shall be done on a daily basis or more frequently if conditions warrant.
 16. Adequate provision must be taken to protect existing property, facility, underground utilities, piping, structures, and structural components from being damaged during the execution of this work. Damage shall be replaced to its original condition at the cost of the contractor.
 17. Remove and legally dispose of debris caused by contractor's work. If contractor fails to clean up accordingly, owner will perform the work and negligent contractor will be charged the associated costs for the cleanup.
 18. Obtain any specific permits, bonds, licenses, insurances required by any governing agencies having jurisdiction over the work. Zoning permit shall be obtained by the Owner.
 19. The use of alcohol and any tobacco product on the property is prohibited. Smoking on the property will not be permitted at any time.
 20. Contractor is responsible for the protection, storage, and security of their own materials and equipment. The Owner and Construction Manager will not be providing security or watchmen.
 21. Any work delayed due to weather during the work week (Monday through Friday) is to be made up the following week **not** at premium time cost to the Owner. This contractor shall make ALL possible efforts to ensure a full enhanced crew size for make-up days.
 22. Provide adequate staff levels to complete work by substantial completion date indicated below (see Project Schedule).
 23. Construction hours for this project will be between the hours of 7:00 am and 6:00 pm at which time the site should be clean and a clear to vehicles and machinery unless otherwise agreed upon by the Owner. Also, please note that patrons will have continuous access to the park site; and caution must be taken when people are present on the site.

Project Schedule:

This project is scheduled to begin as soon as possible but no later than May 1, 2023 pending confirmation of long lead time, and shall be substantially complete by May 31, 2023. The contractor shall be responsible for the order and delivery of all materials required to complete this project, and product lead times shall be included in the contractor's submitted project schedule (See Bid Proposal - Exhibit F).

PROPOSAL SUBMITTAL REQUIREMENTS:

Thank you for your interest in submitting a proposal for **ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc**. Woodridge Park District's Executive Director, Mike Adams, is the main contact for this project. Please review the attached documents and e-mail all questions to madams@woodridgeparks.org on or before 12:00 pm (noon) on Wednesday, January 25, 2023. A response email addressing all submitted questions and answers will be provided within 48 hours.

Ways to Submit a Proposal:

The Contractor will be required to submit all items specified in Bid Proposal Options and General Condition Notes noted above and Submissions Requirements. Proposals marked **ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc** shall be received on or before **Tuesday, January 31, 2023, at 4:00 pm** one of two ways:

1. Mail or in-person at the **Woodridge Park District Community Center, 2600 Center Drive, Woodridge, IL 60517**, attention Mike Adams, Executive Director; or
 2. by e-mail to madams@woodridgeparks.org (*preferred method*).
-

ELEVATION SCHEMATIC VIEWS:

West Elevation:



North Elevation:



DIMENSION LAYOUT:



****"ARC" lettering shown is existing installed sign and provided for reference only. Proposal is to install "Woodridge Park District" dimensional lettering centered beneath "ARC" lettering and based on Bid Proposal Options scope of work specified hereinabove and subject to approved shop drawings. Note, dimensions are approximate and subject to Owner approved adjustments based on Contractor's recommended layout. Font type: Crique Grotesk.**



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Appendix B

Insurance Requirements

Company shall obtain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Company shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

B. Business Auto and Umbrella Liability Insurance

Company shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation Insurance

Company shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

Company waives all rights against District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Company's activities.

E. General Insurance Provisions

1. Evidence of Insurance

Company shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Company's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Company from entering the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Contract at District's option.

Company shall provide certified copies of all insurance policies required above within 10 days of District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Company may be asked to eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

4. Subcontractors

Company shall cause each subcontractor employed by Company to purchase and maintain insurance of the type specified above. When requested by the District, Company shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.



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Appendix C Proposal Bid Form

ARC Exterior Dimensional WPD Sign Addition, Project MSP #23-03pc

Contractor: _____

Address: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

Date: _____

ALL COST ITEMS SHALL INCLUDE ALL WORK AS SPECIFIED AND AS SHOWN. ALL MATERIALS SHALL BE FURNISHED, DELIVERED AND INSTALLED BY CONTRACTOR UNLESS OTHERWISE NOTED, AND CONTRACTOR SHALL INCLUDE PREVAILING WAGE, INSURANCE, BONDS AND OVERHEAD & PROFIT IN UNIT PRICE.

A. Bid Proposal Option #1 | LED Back-Lit Dimensional Letter Signage

Item No.	Designation	Unit of Measure	Unit of Price <i>Dollars/Cents</i>	Estimated Quantity	Option #1 Base Bid Total Price <i>Dollars/Cents</i>
1.	“Woodridge Park District” LED Halo-Lit (rear) Illuminated Dimensional Letter Sign fully furnished & installed as specified.	Set	\$ _____	2	\$ _____

B. Bid Proposal Option #2 | Non-Lit Dimensional Letter Signage

Item No.	Designation	Unit of Measure	Unit of Price <i>Dollars/Cents</i>	Estimated Quantity	Option #2 Base Bid Total Price <i>Dollars/Cents</i>
1.	“Woodridge Park District” Non-Lit Dimensional Letter Sign fully furnished & installed as specified.	Set	\$ _____	2	\$ _____

VOLUNTARY ALTERNATES

THE CONTRACTOR MAY PROVIDE VOLUNTARY ALTERNATES TO SPECIFIED SCOPE OF WORK. IF THE CONTRACTOR ELECTS TO DO SO, IT MUST BE A MODIFICATION TO THE BASE BID AND SHALL NOT BE INCLUDED IN THE BASE BID TOTAL ABOVE.

Voluntary Alternate No. 1 Detailed Description of Alternate Proposed:		
---	--	--

Voluntary Alternate No. 1	<input type="checkbox"/> Add / <input type="checkbox"/> Deduct / <input type="checkbox"/> No Change <i>(Check appropriate box)</i>	\$
---------------------------	---	----

Voluntary Alternate No. 2 Detailed Description of Alternate Proposed:		
---	--	--

Voluntary Alternate No. 2	<input type="checkbox"/> Add / <input type="checkbox"/> Deduct / <input type="checkbox"/> No Change <i>(Check appropriate box)</i>	\$
---------------------------	---	----

Voluntary Alternate No. 3 Detailed Description of Alternate Proposed:		
---	--	--

Voluntary Alternate No. 3	<input type="checkbox"/> Add / <input type="checkbox"/> Deduct / <input type="checkbox"/> No Change <i>(Check appropriate box)</i>	\$
---------------------------	---	----

Voluntary Alternate No. 4 Detailed Description of Alternate Proposed:		
---	--	--

Voluntary Alternate No. 4	<input type="checkbox"/> Add / <input type="checkbox"/> Deduct / <input type="checkbox"/> No Change <i>(Check appropriate box)</i>	\$
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BIDDER'S SIGNATURE

A. An Individual

By _____ (SEAL)
(Individual's Name)

doing business as _____

Business address: _____

Phone No.: _____

B. A Partnership

By _____ (SEAL)
(Firm Name)

(General Partner)

Business address: _____

Phone No.: _____

C. A Corporation

By _____
(Corporation Name)

(State of Incorporation)

By _____
(Name of Person Authorized to Sign)

(Title)

(Corporate Seal)

Attest _____
(Secretary)

Business address: _____

Phone No.: _____

D. A Joint Venture

By _____
(Name)

(Address)

By _____
(Name)

(Address)

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public



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Bid Proposal - Exhibit A

CERTIFICATION UNDER 720 ILCS 5/33E-11

I, _____(name), certify that I am employed as the _____(title) of _____(company), a bidder for the contract for the work described in the bid to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that the company named above is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

Firm Name

By: _____
Name/Title

Signature

SUBSCRIBED AND SWORN to before
me this _____day _____,20____.

Notary Public



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Bid Proposal - Exhibit B

STATEMENT OF EXPERIENCE OF BIDDER

The Bidder shall state below the work of similar magnitude or character which he has done, and shall give reference to its experience, skill and business standing and of its ability to conduct the work as completely and as rapidly as required under the terms of the contract. References shall include the name and telephone number of the project representative to be conducted. Fill out form below or submit attachment with the required reference information as indicated below:

Name of Project (Owner) _____
Location _____
Date Completed _____
Contact Person (Owner) _____
Telephone (Owner) _____
Architect/Engineer _____
Telephone (Architect) _____

Name of Project (Owner) _____
Location _____
Date Completed _____
Contact Person (Owner) _____
Telephone (Owner) _____
Architect/Engineer _____
Telephone (Architect) _____

Name of Project (Owner) _____
Location _____
Date Completed _____
Contact Person (Owner) _____
Telephone (Owner) _____
Architect/Engineer _____
Telephone (Architect) _____

Name of Project (Owner) _____
Location _____
Date Completed _____
Contact Person (Owner) _____
Telephone (Owner) _____
Architect/Engineer _____
Telephone (Architect) _____



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Bid Proposal - Exhibit C

SUBCONTRACTORS

List of Major Subcontractors

The Bidder expressly agrees that:

1. If awarded a Contract as a result of this Bid, the major subcontractors used in the prosecution of the work will be those listed below, and
2. The following list includes all subcontractors who will perform work representing approximately five percent or more of the Total Bid.
3. The Bidder represents that the subcontractors listed below are financially responsible and are qualified to perform the work required.

Category	Name, Address, Phone # of Subcontractor
1	
2	
3	
4	
5	
6	
7	
8	
9	

Bid Proposal - Exhibit D

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

ss.

BIDDER'S TAX CERTIFICATION

(BIDDER'S EXECUTING OFFICER), being first duly sworn on oath, deposes and states that all statements made herein are made on behalf of the Bidder, that this despondent is authorized to make them and that the statements contained herein are true and correct.

Bidder deposes, states and certifies that Bidder is not barred from contracting with any unit of local government in the State of Illinois as result of a delinquency in payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate statute, its liability for the tax or the amount of the tax, all as provided for in accordance with 65 ILCS 5/11-42.1-1.

DATED this _____ day of _____, 20__.

By _____
(Print Bidder's Executing Officer)

(Signature of Bidder's Executing Officer)

(Title)

ATTEST/WITNESS:

By _____

Title _____

Subscribed and sworn to before me this
_____ day of _____, 20__

Notary Public



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Bid Proposal - Exhibit E

BIDDER'S CERTIFICATION

The undersigned upon being first duly sworn, hereby certifies to the Woodridge Park District, that:

- A. A complete set of Bid Proposal papers, as intended, has been received, and that I/We will abide by the contents and/or information received and/or contained herein.
- B. I/We have not entered into any collusion or other unethical practices with any person, firm, or employee of the Woodridge Park District which would in any way be construed as unethical practice.
- C. I/We comply with all current Federal, State and Local laws, statutes, rules, and regulations referencing equal opportunity employment practices including those contained in the Illinois Human Rights Act as amended by Public Act 87-1257 in relation to employment and human rights.
- D. I/We have adopted a written sexual harassment policy which is in accordance with the requirements of Federal, State and local laws, regulations and policies and further certify that I/We are also in compliance with all other requirements contained in 775 ILCS 5/2-105 (A).
- E. I/We operate a drug free environment and drugs are not allowed in the workplace or satellite locations as well as WOODRIDGE PARK DISTRICT sites in accordance with the Drug Free Workplace Act of January, 1992.
- F. The Bidder is not barred from bidding on the Project, or entering into this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code, or any similar offense of "bid rigging" or "bid rotating" of any state or the United States.
- G. To the extent applicable, the Contractor agrees that it shall comply with the provisions of the employment of Illinois Workers On Public Works Act, as amended, relative to the employment of workers on this Project. The Contractor agrees to insert into each of its subcontracts a provision requiring that Illinois laborers (as defined in the Act) shall be used on the Project as required by the Act; provided, that other laborers may be used when Illinois laborers are not available, or are incapable of performing the particular type of work involved, if so certified by the Contractor and approved by the contracting officer.
- H. I/We will abide by all other Federal, State and local codes, rules, regulations, ordinances and statutes.

COMPANY NAME _____

ADDRESS _____

CITY/STATE/ZIP CODE _____

NAME OF CORPORATE/COMPANY OFFICIAL _____

TITLE _____

AUTHORIZED OFFICIAL SIGNATURE _____

DATE _____

TELEPHONE (_____)_____

Subscribed and Sworn to
Before me this ____ day
of _____, 20__

Notary Public



Fred C. Hohnke Community Center & Administrative Offices

2600 Center Drive • Woodridge • IL • 60517
 Phone (630) 353 • 3300
 Fax (630) 353 • 3310
www.woodridgeparks.org
mail@woodridgeparks.org

Bid Proposal - Exhibit F

CONSTRUCTION PROGRESS SCHEDULE

Bidder (Contractor) shall submit at time of bid a preliminary construction progress schedule noting installation timeframes for all major elements of this job within the substantial completion date of **May 31, 2023**:

Task		Timeframe for each Task, Start to completion. <i>(example: February 19 - 23, 2023)</i>
1	Contract Approval	February 2023
2	Shop Drawing Submittals to Owner & Approval	
3	Pre-Construction Meeting	
4	Equipment/Material Submittals to Owner	
5	Order Construction Materials immediately following Pre-Construction Meeting or upon approval of shop drawings as required.	
6	Mobilization & Delivery of Fixtures	
7	Installation	
8	Substantial Completion	May 30, 2023