

WOODRIDGE PARK DISTRICT
Fred C. Hohnke Community Center
Regular Board Meeting
April 18, 2023



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Coleman, Mahoney, Venouziou, Kranz Staff present: Adams, Bordewick, Ravasio, Ritter, Romano and Webber.

Public Attendance

None

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

None

PRESIDENT'S REPORT

President Cohen opened his report congratulating Commissioner Mahoney on his re-election to the Woodridge Park District Board of Commissioners and thanked him for embarking into his 40th year of service to the District. He then thanked Commissioner Mahoney for the wisdom and input he has provided over the years.

Commissioner Mahoney then spoke about how he became involved with the Board and shared stories from his earlier terms.

Executive Director Adams then shared that Commissioner Mahoney is the only Commissioner whose name appears on every dedication plaque at each of the District's main facilities.

President Cohen then thanked Commissioner Mary Wuttke Kranz for serving on the Woodridge Park District Board of Commissioners from 2019-2023 and noted that a brick paver inscribed with her name and years of service was installed in the Keith W. Frankland Recognition Seating Garden at the front entrance of the Fred C. Hohnke Community Center.

President Cohen then congratulated and thanked Commissioner Brian Coleman on his 25th Anniversary as a Woodridge Park District Board Commissioner. Commissioner Coleman explained how proud he is to serve the community and shared how he became involved with the Park District Board.

President Cohen then congratulated the following employees on their milestone anniversaries:

- 25 Years: Debbie Schuppe, Village Greens Golf Course, Food & Beverage Server
- 5 Years: Cheryl Reidy-Ferrari, Village Greens Golf Course, Food & Beverage Server

Executive Director Adams then shared a statement from Golf Course Manager Brandon Evans that shared career highlights of both Schuppe and Reidy-Ferrari.

President Cohen then reported some IAPD updates reporting that HB 3852, which proposed to raise the minimum wage for lifeguards to \$22.50 an hour, has been re-referred to the House Rules Committee, which effectively means that this issue is unlikely to move forward this spring.

Executive Director Adams noted that Cypress Cove is nearly fully staffed with lifeguards and does not anticipate any scheduling issues or Staff shortages.

Commissioner Coleman asked what the difference is between now and the last couple years when Cypress was struggling to hire enough lifeguards.

Executive Director Adams said it is mainly because we are post-Covid and that the District is paying lifeguards higher wages.

President Cohen then discussed “The College of DuPage Public Pop Art Challenge, 15 Minutes of Fame” summer 2023 Warhol Exhibition and deferred to Executive Director Adams for additional details.

Executive Director Adams explained that the exhibition, being sponsored by the Woodridge Public Library in partnership with the College of DuPage, is selecting four notable community members whether it be a celebrity, a teacher, a local hero, or anyone making a positive impact on the community. Their headshots will then be transformed into a colorful Warhol-styled mural to be displayed in highly visible locations throughout the community, such as an exterior wall or window. He said former Woodridge Park District Board President Fred C. Hohnke has been nominated by the Mayor as one of four Woodridge notable community members. The Board expressed what a nice honor it will be.

President Cohen then asked about the annual Clean Up the Parks Day held on April 15th. Superintendent of Planning & Development, Ryan Bordewick reported that 184 volunteers and District Staff cleaned up 56 full bags of litter, nine bags of recycling, 28 bags of leaves at eight park sites and spread two full truckloads of mulch at 63rd Street Park.

President Cohen then reviewed upcoming District Events.

Executive Director Adams closed the President’s Report sharing that on May 10, 2023, SEASPAR will be hosting its annual Believe & Achieve Banquet. He said anyone interested in attending should let him know to register accordingly.

STAFF REPORTS

Finance

Superintendent of Finance & Personnel Chris Webber opened his report reviewing the District’s year-to-date financials.

Webber then reported that recruiting is in full swing with the Summer season approaching. Village Greens is fully staffed for the season, Summer Camp only needs four or five more counselors and with 169 employees, Cypress Cove is close to being fully staffed.

Webber shared that the Cypress Cove Wi-Fi project continues to move along and should be operational by opening day. Currently, the cabling has been run to where the access points will broadcast Wi-Fi to 12 light poles that will have repeaters which will create a net effect or umbrella effect over the facility. An electrician has been chosen as well, after receiving three quotes and Comcast has been contacted and will be running a new coax cable into the facility to support the Wi-Fi network.

Parks, Planning & Development

2.a. Superintendent of Planning Ryan Bordewick opened the Parks, Planning & Development Report board report with his first action item, Castaldo Park – Shelter Roof Replacement Project, CRP #23-05c.

Bordewick shared that the base bid consists of the removal and replacement of the existing roofing system at the Castaldo Park Shelter including: shingles, underlayment, and decking. Alternate Bid #1 modified the project scope by eliminating the full decking replacement and adding the replacement of one, visibly degraded section of the lower roof’s decking with Structural Insulated Panels (SIPs) to match the existing product used. There were 21 total plan holders for this project including 13 local contractors. The following three bids were received:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate Bid #1</u>
YAD Construction, LLC	\$24,894.00	(\$ 2,500.00)
Filotto Construction	\$67,190.00	(\$15,350.00)
Riddiford Roofing Company	\$79,300.00	(\$15,700.00)

Bordewick reported that Staff completed a thorough review of the bids submitted including reviewing the project's scope of work with the low bidding contractor. The contractor confirmed their understanding of the scope of work to be performed, and expressed their interest in establishing a relationship with the District. Since YAD Construction, LLC, does not have a prior relationship with the District, Staff also reviewed their provided references which were universally positive. Staff also requested and received the contractor's roofing license which was current and without issue. YAD Construction has an A+ rating with the Better Business Bureau with zero complaints issued. Based on current park rentals the contractor is targeting a construction window June 12th – 23rd. Should material availability delay work beyond this timeframe, the work would be delayed until after September 25th to avoid conflicts with booked rentals.

Staff recommended the Board consider accept YAD Construction, LLC as the low qualified bidder based on the contract base bid total and approve a contract in the amount of \$24,894.00 for the Castaldo Park – Shelter Roof Replacement Project, CRP #23-05c.

MOTION by Coleman and seconded by Mahoney to accept YAD Construction, LLC as the low qualified bidder based on the contract base bid total and approve a contract in the amount of \$24,894.00 for the Castaldo Park – Shelter Roof Replacement Project, CRP #23-05c.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz, Venouziou and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED.

2.b. Bordewick's next action item was the 2023 School Playground Renovations Project – Site Work, CRP #23-01c-02

Bordewick reviewed the scope of work for both playground sites and then shared the following bid results:

Contractor	Base Bid	Cost Breakdown	Cost Breakdown
		Murphy	Edgewood
Innovation Landscape, Inc.	\$ 179,583.25	\$ 83,792.70	\$ 95,790.55
D&J Landscape, Inc.	\$ 211,498.25	\$ 100,225.70	\$ 111,272.55
Hacienda Landscaping, Inc.	\$ 223,725.00	\$ 99,796.00	\$ 123,929.00

Bordewick reported that the District has limited experience working with the low bid contractor; however, Innovation Landscape, Inc. regularly bid on District work over the past five years. In 2018, they completed installation of "Duffy's Pavilion" medallions on the park shelter at the ARC. Staff checked the references provided which were universally positive.

Bordewick then noted, as a result of School District #68's request to expedite both of these school playground replacements this year targeting completion by start of 2023/24 school year in August, they have provided a written commitment to reimburse the District 50% of all costs associated with these two school site playground projects not-to-exceed \$200,000.

	Play Eqpt. Cost	Installation	Total to Date
Murphy Playground	\$81,742.00	\$83,792.70	\$165,534.70
Edgewood Playground	\$89,493.00	\$95,790.00	\$185,283.00
TOTAL FOR BOTH SITES TO DATE			\$350,817.70

Bordewick shared that the current expenses of both sites for equipment and installation totals \$350,818, resulting in a 50% funding from District #68 of \$175,409. There are still some additional costs for these projects yet accounted for including some site furnishings that will also be split between the agencies, as well.

Staff recommended the Board accept Innovation Landscape, Inc. as the low qualified bidder based on the contract base bid total and approve a contract in the amount of \$179,583.25 for the 2023 School Playground Renovations Project – Site Work, CRP #23-01c-02.

MOTION by Coleman and seconded by Mahoney to accept Innovation Landscape, Inc. as the low qualified bidder based on the contract base bid total and approve a contract in the amount of \$179,583.25 for the 2023 School Playground Renovations Project – Site Work, CRP #23-01c-02.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Coleman, Venouziou, Kranz and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

2.c. Bordewick’s next action item was the 2023 Asphalt Resealing Project, CRP #23-08c

Bordewick said that Staff requested bids for resealing various Park District paths and parking lots, consisting of furnishing all necessary labor (prevailing wage), materials, and equipment to complete all work related to asphalt crack repair, sealcoating of existing asphalt pavement and the application of line striping and symbols on pavement at multiple park sites located within the District. He then reviewed the park sites and shared the following bid results:

<u>Bidding Contractor</u>	<u>Base Bid</u>
Pavement Systems Inc.	\$27,410.88
Perm-A-Seal	\$54,472.92

Bordewick additionally shared that Staff worked successfully in the past with the low bidder Pavement Systems Inc., just last year for the same scope of services at different park sites.

Staff recommended the Board accept Pavement Systems, Inc. as the low qualified bidder total based on the contractor’s base bid and approve a contract in the amount of \$27,410.88 for the 2023 Asphalt Resealing Project, CRP #23-08c

MOTION by Coleman and seconded by Mahoney to accept Pavement Systems, Inc. as the low qualified bidder total based on the contractor’s base bid and approve a contract in the amount of \$27,410.88 for the 2023 Asphalt Resealing Project, CRP #23-08c

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz, Venouziou and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

2.d. Bordewick’s final action item was the change order for the 2022 Zero Turn 6’ Wide Diesel Fine Cut Mower Purchase, CRP #22-12c

Bordewick shared that as a result of the contract that Deere and Company has with the state bid AHW, LLC, they are not permitted to charge for delivery of the unit. As a result, the delivery fee was not charged as originally anticipate resulting in a final invoice reduction by \$125.

Staff recommended the Board authorize Change Order #1 to Deere & Company's purchase order for a net decrease in the amount of \$125.00 to the 2022 Zero Turn 6' Wide Diesel Fine Cut Mower Purchase, CRP #22-12c, for a credit back for the delivery fee that is exclusive of the state bid contract.

MOTION by Coleman and seconded by Mahoney to authorize Change Order #1 to Deere & Company's purchase order for a net decrease in the amount of \$125.00 to the 2022 Zero Turn 6' Wide Diesel Fine Cut Mower Purchase, CRP #22-12c, for a credit back for the delivery fee that is exclusive of the state bid contract.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz, Venouziou and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

Bordewick then moved on to the Parks, Planning & Development informational items, sharing that the Hawthorne Hill Woods culverts were successfully installed and work is complete. He added that Staff continues to await the Park District Risk Management Agency's (PDRMA) formal response to Staff's February 10th email requesting reconsideration of the initial offer of coverage, but on March 31st the PDRMA representative did inform the District that further coverage beyond the initial coverage offer has been authorized by their adjustor. Specific details have not yet been received.

Commissioner Mahoney asked if the gate at Hawthorne Hill Woods would be removed. Bordewick confirmed that Staff will be relocating the gate as requested by residents at the public hearing held for the proposed Hawthorne Hill Woods recreational trail project and IDNR grant funding application.

Bordewick then briefly discussed the following:

- The contractor completed prescribed burns at Triangle Park on April 6th and at Orchard Hill Park on April 7th. Additional contracted sites for this spring are Vicente Outlot A, Vicente Outlot D and Heritage Parkway.
- On Sunday, April 2nd a group of 18 volunteers from the DuPage County 4-H Club assisted Park District Staff with the planting of 25 native oaks at Boundary Hill Woods, a site heavily impacted by June 2021 tornado.
- To date, District crews completed 16 prescribed burns during the current burn season (Fall 2022-Spring 2023) - the highest number since the 2014-2015 season when Staff completed 24 burns.
- The Maintenance Department took possession of a new Mitsubishi Forklift and the new John Deere Z997 diesel riding Z mower that replaced the 2015 Toro Z 7200 mower per the Capital Replacement Program.
- Staff completed an initial training of the new GPS lining machine on March 28th and was able to layout a couple of soccer fields at Orchard Park Soccer.

Golf Course

Executive Director Adams said that Village Greens is fully staffed and up and running. The Illinois State Scramble is scheduled for the end of the month. He added participation in the PGA Junior Golf program continues to grow with the original goal of four teams and 48 kids has expanded to five teams and 60 kids.

Executive Director Adams closed the report sharing that the driving range is currently being rehabbed/re-seeded and that over the winter Staff was able to complete numerous off-season tasks including the removal of the old scoreboard on the patio.

Aquatics & Recreation

4.a. Superintendent of Recreation Don Ritter opened his report with one action item, the ARC Elevator Repair Services, MSP #23-13pc, Ratify Approval.

Ritter reported that the ARC elevator has been in and out of commission since December and has been inspected by multiple elevator repair vendors to determine the problem. Currently, the elevator is operating, but requires a hydraulic

cylinder repacking and a check valve replacement. Colley Elevator (vendor who also inspects and repairs the FHCC elevator) quoted the total repair at \$16,495.00. The next lowest quote came in at \$29,000.00. To expedite scheduling the repair, the Executive Director approved the proposal. Note, the repair work may close the elevator for up to 5 days once scheduled.

Staff recommended the Board ratify the Executive Director's approval of Colley Elevator Company's proposal dated March 23, 2023 in the amount of \$16,495.00 for the ARC Elevator Repairs, MSP #23-13pc.

Commissioner Coleman asked if Staff will be notifying members ahead of time when the elevator is scheduled for repairs. Ritter confirmed that members will be emailed and signs will be posted prior to the repairs starting.

MOTION by Coleman and seconded by Mahoney to Board ratify the Executive Director's approval of Colley Elevator Company's proposal dated March 23, 2023 in the amount of \$16,495.00 for the ARC Elevator Repairs, MSP #23-13pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Kranz, Venouziou and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED.

Ritter than provided an update on the Cypress Cove Family Aquatic Park filtration system circulation pump repairs sharing that Staff and the District's consultant, Williams Architects, have been investigating the reasons why one of the circulation pumps seized during operations last year. The investigation determined that the contractor (pump supplier) installed pumps with a non-conforming stainless steel (416SS) from what was originally specified (17-4PH). That information was forwarded onto the District's consultant who required by written correspondence that the pump provider rectify the non-conforming circulation pumps provided. Halogen has been asked to remove the pumps, refurbish the pumps per the original specifications and reinstall the pumps to working order prior to May 5, 2023.

Ritter said that on April 3rd, Halogen Supply Company agreed to the District's request, and will work with a subcontractor ABC Mechanical, LLC, the District's current pump contractor, to manufacture and reinstall four 17-4PH stainless steel pump shafts and other non-conforming parts. They will also reimburse the District for the expense in the amount of \$9,345 to repair the Main pool circulation pump shaft in 2022 due to corrosion caused by the 416SS.

Ritter closed his report sharing the following informational items:

- To date, Cypress Cove has sold 528 resident season passes, 613 non-resident season passes and 116 "cooler" passes. Outings and private rental bookings are up as well over last year.
- Enrollment for the WSA spring season stands at 387 participants, up from 260 in 2022, 166 registrations in 2021 and 261 participants in 2019. First games are scheduled to start on April 22nd.
- The April Showers tournament was held April 14th -16th and attracted 37 soccer teams. He added that Keith Blomberg, Athletic Supervisor did a great job planning the tournament.
- The annual kids Thrill at the Hill scheduled for May 21st currently has 98 participants registered.
- The Drive-Up Bunny event was held on April 7th at the FCHCC with 90 kids receiving a goody bag and a photo opportunity with the Woodridge Bunny. He added that next year, in lieu of hosting a Drive-Up Bunny event, the District will consider hosting a traditional Spring Egg Hunt.

Marketing & Community Engagement ("MCE")

Superintendent of Marketing & Community Engagement Megan Romano opened her report reviewing the March 2023 registration numbers. She noted March was an exceptionally busy month for registrations, with 856 new accounts created. She added that five weeks of summer camp are completely full and already have waiting lists.

Romano then shared the department created assorted marketing materials including newsletters and postcard mailings for both Cypress Cove and Summer Camp.

Romano then said that the District plans to launch a new program sending a “New Resident” Postcard out each month to new homeowners which welcomes them to the Woodridge Park District and directs them to one of our four facilities to pick up a free swag bag which includes daily admission passes to the ARC Fitness Center and Cypress Cove, a free basket of range balls at Village Greens, a variety of other information printed pieces and WPD braded koozies. Each facility will have a box of the swag bags to give to those who present the New Resident Postcard. Staff will keep track of how many postcards are sent monthly and how many postcards are redeemed.

Romano closed her report discussing the new Online Program Integration, sharing that the marketing department is working with Weblinx, the District’s web company, on the second draft of the Online Program Integration project. This will replace the seasonal e-guides. Communication to residents about the change will include an instructional video of how to navigate the new site and a postcard about summer registration that explains the elimination of the e-guide with the launch of a new integrated site. The project will be complete by April 26th which is when summer programs are visible online. Registration begins May 3rd for residents.

Administration

6.a. Executive Director Adams opened the Administration Report with the only action item, the WPD Facilities Janitorial Services, MSP #23-10c.

Executive Director Adams reminded the Board that the current three-year contract for janitorial services for the Athletic Recreation Center (ARC), Fred C. Hohnke Community Center (FHCC) and Maintenance Facility expires April 30, 2023. The Board authorized staff at the February 21, 2022 board meeting to let bids for a new 3-year period. Bid packets were let on March 16, 2023 and a pre-bid meeting was held on March 23, 2023 for prospective bidders to walk-thru each facility. An addendum was released on March 31, 2023 to answer any bidder questions and clarify any required revisions to the scope of work. The official Bid Opening occurred on April 6, 2023. Twelve prospective bidders requested bid packets, however only two bids were received:

1.) Vega Building Maintenance & Supplies, Inc.			
Year	Athletic Recreation Center (May 1, 2023 – December 31, 2023)	Fred C. Hohnke Community Center (May 1, 2023 – December 31, 2023)	Maintenance Facility (January 1, 2024 – December 31, 2024)
2023	\$28,900	\$6,970	\$965
2024	\$43,350	\$10,455	\$1,575
2025	\$43,350	\$10,455	\$1,575
SubTotal	\$115,600	\$27,880	\$4,115
Contract Base Bid Total:			\$147,595

2.) Eco Clean Maintenance, Inc.			
Year	Athletic Recreation Center (May 1, 2023 –	Fred C. Hohnke Community Center (May 1, 2023 –	Maintenance Facility (January 1, 2024 –

	December 31, 2023)	December 31, 2023)	December 31, 2024)
2023	\$51,468	\$27,996	\$4,380
2024	\$53,004	\$29,196	\$5,580
2025	\$54,588	\$31,296	\$5,580
SubTotal	\$159,060	\$88,488	\$15,540
Contract Base Bid Total:			\$263,088

Executive Director Adams explained that the second low bidder called to explain that their bid for the 2023 year was submitted in error, in that, the amounts reflected a full year's of service not the specified eight months (May 1 – December 31). Even if adjusted Eco Clean Maintenance's bid would still be higher based on an adjusted total contract base bid of \$235,140. He added that the low responsive bidder Vega Building Maintenance & Supplies, Inc. submitted their bid in compliance with the bid specifications. Staff also checked available references and determined from those references that replied that the bidder has satisfactorily performed their scope of services.

Staff requested Board consideration to accept Vega Building Maintenance & Supplies, Inc. as the low qualified bidder based on the contract base bid and approve a contract in the amount of \$36,835 for 2023 and to authorize the Executive Director to sign the contract, and in their discretion, to approve and exercise the 2024 option in the amount of \$55,380 and the option for 2025 in the amount of \$55,380 for the WPD Facilities Janitorial Services, Contract MSP #23-10c.

MOTION by Coleman and seconded by Venouziou to accept Vega Building Maintenance & Supplies, Inc. as the low qualified bidder based on the contract base bid and approve a contract in the amount of \$36,835 for 2023 and to authorize the Executive Director to sign the contract, and in their discretion, to approve and exercise the 2024 option in the amount of \$55,380 and the option for 2025 in the amount of \$55,380 for the WPD Facilities Janitorial Services, Contract MSP #23-10c.

Commissioner Mahoney asked if there was an "out" for Vega from signing a contract agreement. Executive Director Adams said if Vega did try and do that the District would cash out Vega's bid bond.

Commissioner Coleman asked if the contract falls under prevailing wages. Executive Director Adams said it does not a prevailing wage contract.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Venouziou, Mahoney, Kranz and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED.

Executive Director Adams closed his report discussing the FHCC Administration Office Furniture Purchase, MSP #23-14pc. He reminded the Board that the Architectural plans were completed last year to consider adding a proposed additional multi-purpose meeting room on the Admin side of the FHCC facility, which included an additional work space area for the Marketing and PPD departments to review and prepare large scale graphics, banners and drawings. Since, the new meeting room has been tentatively placed on hold due to other priority capital projects, Staff still recommends completing the general work space area.

Executive Director Adams reported that the Admin Office Manager's old work cubicle area was removed to create the new work space area. To complete the space, Staff recommended purchasing a 4'W x 12'L work table with a self-healing cutting

mat. After researching available tables/benches in that size, a proposal was requested from Production Automation Corporation in the amount of \$3,166.65 including shipping and handling. The lead time is approximately three weeks. The purchase of a self-healing cutting mat to place on top of the work table is approximately \$250 and will also be purchased from a separate vendor. The Executive Director approved the purchase order which will be expensed in the Capital Development Fund Miscellaneous Projects/Purchases budget. He noted that if Staff decides to proceed in constructing the meeting room in the future, the work space and table will remain with minor placement adjustments.

CONSENT AGENDA

F.1.- 8. President Cohen asked if any Commissioner requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Mahoney and seconded by Kranz to approve Consent Agenda Item #1 for the approval of the March 21, 2023 Regular Board Meeting Minutes and Agenda Items #2 through #8 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount \$1,108,373.93:

- 1. Regular Board Meeting Minutes March 21, 2023
- 2. Vendor Payment & Payroll Ratification Report (3/17/23 – 4/13/23)..... \$1,108,373.93
- 3. Deere and Company, 2022 Zero Turn 6' Wide Diesel Fine Cut Mower Purchase, CRP# 22-12c, Payout #1 (Final) \$16,200.60
- 4. Equipment Depot, 2023 Forklift Replacement Purchase, CRP #23-03c, Payout #1 (Final) \$33,283.21
- 5. Integrated Lakes Management, 2023 Prescribed Burns, MSP #23-01pc, Payouts #1&2..... \$4,600.00
- 6. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Engineering Services, CA #20-02pc, Payouts #21 & #22..... \$2,740.00
- 7. Steve Piper & Sons, Inc., Natural Area Tree Removals, MSP #23-02pc, Payout #3 (Final) \$1,900.00
- 8. V3 Construction Group, LTD, Hawthorne Hill Woods, Phase 1 – Culvert Replacements Project, CRP #22-02c-01, Payout #1 \$354,534.75

President Cohen requested a roll call approving consent agenda items #1 through #8.

Upon a roll being called:

AYES: Mahoney, Kranz, Coleman, Venouziou and Cohen
 NAYS: None
 ABSENT: None
 MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

G.1.a. Executive Director Adams opened his Board Report with the first action item, approval of Ordinance No. 23-6, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Regarding the Inter-Fund & Intra-Fund Transfer of Appropriations Pertaining to the Jubilee Fund for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

Executive Director Adams explained that due to the unexpected large attendance of the Jubilee, actual expenses exceeded the approved appropriation, which establishes the maximum spending limit. The amount expended over the Jubilee Fund's total appropriation was \$11,917. He noted that the revenues increased correspondingly to cover a majority of the increased expenditures.

Executive Director Adams shared that per Park Code (70 ILCS 1205/4-4), after the first six months of any fiscal year have elapsed the Board may, by two-thirds vote, transfer from any appropriation item its anticipated unexpended funds to any other item of appropriation, theretofore made, and the item to which said transfer is made may be increased to the extent of the amount so transferred. The Ordinance transfers available appropriation from the Corporate Fund in the amount of \$11,917 to the Jubilee Fund. He said that the District's attorney had reviewed and approves the ordinance.

Adams recommended the Board approve Ordinance No. 23-6, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Pertaining to the Inter-Fund and Intra-Fund Transfer of Appropriations Pertaining to the Jubilee Fund for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

MOTION by Mahoney and seconded by Venouziou to approve Ordinance No. 23-6, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Pertaining to the Inter-Fund and Intra-Fund Transfer of Appropriations Pertaining to the Jubilee Fund for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED

G.1.b. Executive Director Adams last action item was the approval of Ordinance No. 23-7, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Pertaining to the Intra-Fund Transfer of Appropriations for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

Executive Director Adams explained that Park Code (70 ILCS 1205/4-4) provides that transfers may be made between the various line items in any fund listed in the Woodridge Park District's Budget and Appropriations Ordinance not exceeding in the aggregate 10% of the total amount appropriated in such fund. From time to time, unforeseen expenses may exceed the approved appropriation, which necessitates the transfer of available appropriations within each respective fund. He said the Ordinance included in the Board Report identifies the specific appropriation increases and decreases. The District's attorney had reviewed and approves the ordinance.

Staff recommended the Board approve Ordinance No. 23-7, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Pertaining to the Intra-Fund Transfer of Appropriations for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

MOTION by Mahoney and seconded by Venouziou to approve Ordinance No. 23-7, An Ordinance of the Board of Park Commissioners of the Woodridge Park, DuPage and Will Counties, Illinois Pertaining to the Intra-Fund Transfer of Appropriations for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou, Kranz, Coleman and Cohen
NAYS: None
ABSENT: None
MOTION CARRIED

G.2.a. Executive Director Adams then provided and update on the 2022 (FY2023) Tax Levy Extension. Executive Director Adams said the District received the preliminary levy extension from both DuPage and Will Counties. In summary, the District's total EAV Increased 3.19% compared to last year's increase of 2.12%. EAV excluding new growth decreased 3.29% compared to last year. Highlights include:

- The combined DuPage & Will Counties final levy extension totals \$7,860,175 of which \$8,246.97 are back taxes generated from the previous year's tax objections in accordance with the New Public Act 102-0519.
- The total tax extension difference compared to last year's extension is \$367,271 or a 5% increase. Compare that percent increase to CPI of 6.5% and the minimum wage increase of 8%.

- The actual EAV grew \$44,880,812 (3.19%) to \$1,452,836,940 compared to the previous year's EAV of \$1,407,956,128
- Broken down, inflationary EAV increased 2.82% and new construction decreased 20% (\$5,232,550) over last year's total EAV for a total increase of 3.19%.
- The new construction EAV of \$ 5,232,550 decreased 20% compared to last year's new growth of \$6,541,099. The previous five-year new growth average is \$13,805,138.
- The overall tax rate increased .0100 (1¢) from .5322 to .5422 compared to the previous year's rate decrease of .00016 (.16¢).

G.2.b. Executive Director Adams then discussed the Letter of Commitment from Woodridge School District 68 ("SD#68") Regarding Shared Funding of Edgewood & Murphy Schools Play Equipment Replacement Project.

Executive Director Adams said to follow up on previous discussions with SD#68 regarding shared funding of the proposed CRP project, SD#68 sent an email to the District confirming SD#68's approval of funding based on 50% of expenses not-to-exceed \$200,000 towards the proposed Edgewood & Murphy Schools Play Equipment Replacement Project to be completed in Summer 2023. He shared the email within the Board Report.

G.2.c. Executive Director Adams closed his report with his final informational item, the Developer Request to Disconnect Parcels 0821100013 & 0822201009 Located within Boundary of Village of Lisle from Woodridge Park District Boundary.

Executive Director Adams explained that Pulte Group, Inc. is proposing to develop a residential subdivision (Estates at Rivers Edge) on the old Marriot hotel complex and AT&T site just south of Summerhill Drive west of Route 53. There are two parcels that are currently within the Woodridge Park District boundaries, with one parcel (west) located in the Village of Lisle and the other parcel (east) unincorporated. He said the original WPD boundary line extended to the Township Section lines, which created this triangle shaped parcel that was previously annexed to the Village of Lisle and the other parcel unincorporated. He noted that a majority of the property north of the two subject parcels and west of the East Branch of the DuPage River is proposed for single family development with estimated home prices in the range of \$1MM/each. Since, a majority of the development will be in the Village of Lisle and the Lisle Park District ("LPD"), Pulte asked if the Woodridge Park District ("WPD") would consider disconnection of the two parcels, to be later annexed by LPD to have the Lisle boundaries coterminous with each other; and also incorporate an .84 Acre wooded lot planned to be donated to LPD within LPD boundaries, which is currently annexed within WPD boundaries.

Executive Director Adams shared that based on the current proposed subdivision plan, there are 12 lots that would be within the two lots located within the Woodridge Park District boundary. Adams reviewed potential tax revenue impacts. He added that discussion is warranted to consider whether to consider disconnection to clean up the boundary lines to be coterminous with the Village of Woodridge boundary or keep the parcels annexed to the WPD, which could generate additional property tax to the District with no service needs. Adams noted, homeowners within those lots would most likely ask why they are paying taxes to WPD knowing that LPD will be servicing the subdivision's park and recreational needs.

Board discussion ensued about the various options including considering negotiating a donation fee of \$37,322 based on the District's ordinance for cash-in-lieu impact fee formula for the disconnection, the legal process of the disconnection and the benefits to all involved parties if the District pursues the disconnection.

After discussion there was Board concurrence to consider disconnection of District territory, further investigate a cash-in-lieu donation and to seek reimbursement of District's legal fees to process the disconnection request.

COMMITTEE REPORTS

SEASPAR

Executive Director Adams shared that SEASPAR's annual Believe & Achieve Banquet is on May 10th.

PDRMA

No report

EX-OFFICIO REPORTS

Plan Commission

Updated report included in the board packet.

Chamber of Commerce

No report

Affiliated Athletic Associations

No report

NEW BUSINESS

Commissioner Kranz shared that it was an honor to serve on the Woodridge Park District Board of Commissioners for the past four years and to work with Executive Director Adams, the Leadership Team and Suzy Ravasio.

Executive Director Adams shared that between May and June the west side of Mendingwall Park will be completely shut down so the Village of Woodridge can complete preventative maintenance and repairs to a nearby sanitary lift station. Work is anticipated, weather pending, to be completed in time for the Mendingwall July Concert in the Park.

EXECUTIVE SESSION

At 8:27 p.m., MOTION by Coleman and seconded by Venouziou to adjourn to Executive Session under Section ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, ILCS 120/2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and ILCS 120/2(c)(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Venouziou, Mahoney, Kranz and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED

RECONVENE OPEN SESSION

The Regular Board Meeting of February 21, 2023, reconvened at 9:34 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Coleman, Mahoney, Venouziou and Kranz. Staff: Adams

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Kranz, seconded by Coleman to adjourn the regular board meeting at 9:34 p.m.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary