



**WOODRIDGE PARK DISTRICT  
BOARD OF COMMISSIONERS AGENDA  
WOODRIDGE COMMUNITY CENTER  
November 21, 2023  
6:30 PM**



*Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email [sravasio@woodridgeparks.org](mailto:sravasio@woodridgeparks.org)*

**A. CALL TO ORDER/ROLL CALL**

**B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**C. PUBLIC PARTICIPATION** (The Board of Commissioners ("Board") encourages and welcomes public participation and input, and will hear any interested individual pursuant to the guidelines outlined in Policy II.3.10 Public Participation and Comment at Board Meetings)

**D. PRESIDENT'S REPORT**

1. Call for Public Hearing regarding the FY2024 Budget & Appropriations Ordinance scheduled for December 19, 2023 @ 6:30 p.m.
2. Call for Public Hearing regarding the 2023 Tax Levy Ordinance scheduled for December 19, 2023 @ 6:30 p.m.
3. Illinois State Senators John Curran & Rachel Ventura "Certificates of Recognition" for IAPD Best of the Best Intergovernmental Cooperation Award (Town Centre IGA)
4. Milestone Anniversaries & Recognitions:
  - a. 5 Years - Denise Dimpfl, Fitness Instructor
  - b. Megan Romano, Superintendent of Marketing & Community Engagement & Ryan Bordewick, Superintendent of Planning & Development, IPRA Professional Development School Graduates
  - c. Ryan Bordewick, Superintendent of Planning & Development, NRPA Certified Park & Recreation Professional Certification
  - d. Commissioner Brian Coleman, 25-year Anniversary recognized by IAPD Best of the Best Awards Gala

**E. STAFF REPORTS**

Board Action Items:

1. Finance/Personnel/IT
  - a. Acceptance of Piper Sandler Co. Engagement Letter to serve as a Placement Agent on Contemplated Issuance of Taxable General Obligation Limited Park Bonds, Series 2024 Securities and acknowledgment of such Disclosures Pursuant to MSRB Rule G-17
2. Parks, Planning & Development:
  - a. Hobson Corner Park – Pickle Ball & Site Improvements Project, CDP #23-01c-01, Change Order
  - b. Multi-Site Park Improvements Project, CRP #23-07c-01, Change Order
  - c. Lake Harriet & Janes Avenue Park ADA Improvements – Engineering Services, CA #23-05ca, Change Order
  - d. 2023 Fall Tree Removals, MSP #23-19pc, Change Order
  - e. Cypress Cove Family Aquatic Park Building Roof Shingle Replacement Project, ACRP #23-02c, Change Order
  - f. Jubilee Point Park (44-Acre Town Centre Property)

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**MISSION STATEMENT**

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

- Design Development/Engineering (30% Complete) Hitchcock Design Group Overview
- 'Draft' Natural Areas Management Plan / Recap 2018 Town Centre Existing Trees Inventory Report
- Woody Invasive Species Removal Project, MSP #23-22c Bid Results
- 3. Golf Course
- 4. Recreation & Aquatics
- 5. Marketing & Community Engagement
- 6. Administration
  - a. ARC Facility Janitorial Services, MSP #23-23c, Authorization to Bid
- 7. Safety Committee

#### **F. CONSENT AGENDA**

1. Regular Board Meeting Minutes ..... October 17, 2023
2. Executive Session Meeting Minutes ..... October 17, 2023
3. Vendor Payment & Payroll Ratification Report (10/12/23 – 11/16/23) ..... \$1,353,332.91
4. Creative Powder Coating, Inc., Railing & Post Caps Powder Coat Refinishing, CRP #23-10-2pc, Payouts #1 & #2 (Final) ..... \$12,220.80
5. Deere & Company, 2022 Sports Field 11' Wide Mower Purchase, CRP #22-11c, Payout #1 (Final) .... \$47,330.82
6. Griffon Systems, FHCC Surveillance Cameras, MSP #23-21pc & Janes Park PTZ Surveillance Camera Replacement, CRP #23-13pc, Payout #1 (Final) ..... \$8,150.00
7. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #4 ..... \$16,000.00
8. Innovation Landscape, Inc., Hobson Corner Pk – Pickle Ball & Site Improvements, CDP #23-01c, Payout #2 ... \$28,384.42
9. Ridgeline Enterprise, Inc., Cypress Cove Family Aquatic Park Buildings Roof Shingle Replacement Project, ACRP #23-02c Payout #1 (Final) ..... \$103,600.00
10. University of Illinois C/U, Town Centre Park - Phase 1 Archeological Survey, #23-03ca, (Payout #1, Final) ..... \$8,257.00
11. Williams Associates Architects, Ltd., Orchard Hill Baseball Field Core Area Safety Netting, Schematic Design Architectural Services, CA#22-03pc, Payout #8 (Final) ..... \$1,586.00
12. YAD Construction, LLC., Castaldo Park – Shelter Roof Replacement Project, CRP #23-05c, Payout #1 (Final) \$24,894.00

#### **G. EXECUTIVE DIRECTOR'S REPORT**

1. Action Items:
  - a. None
2. Information / Discussion Items:
  - a. DuPage County Clerk's Election Division Request Use of Fred C. Hohnke Community Center for 2024 General Primary & General Election Early Voting Polling Location

#### **H. COMMITTEE REPORTS**

1. SEASPAR
  - a. 2023 (FY2024) SEASPAR Levy Amount Approved
2. PDRMA
  - a. Financial Reimbursement for 2023 Starfish Aquatics Lifeguard Audits (\$3,000)

#### **I. EX-OFFICIO REPORTS**

1. Chamber of Commerce
2. Affiliated Athletic Associations

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**J. BOARD UNFINISHED BUSINESS (OLD)**

1. Resolution No. 23-14, A Resolution of the Board of Commissioners of the Woodridge Park District, DuPage and Will Counties, Illinois, Approving and Authorizing the Execution of an Employment Contract with the New Executive Director of Parks and Recreation

**K. BOARD NEW BUSINESS**

1. FY2024 Budget Workshop:
  - a. FY2023 Major Accomplishments (to date)
  - b. FY2024 New SubGoals & Objectives
  - c. FY2024 Organizational Chart Revisions
  - d. FY2024 Salary & Wage Scale
  - e. FY2023 Budget Performance Projections Summary Review and FY2024 Preliminary Budget by Fund
  - f. FY2024-2026 Capital Improvement Program (CIP)
2. Approve the Tentative Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2024, and Ending December 31, 2024 and make available for public inspection for 30 days beginning November 22, 2023
3. Approve and announce the preliminary determination of money, exclusive of election costs, to be raised by the 2023 property tax levy as presented in the Tentative Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2023 for Calendar Year January 1, 2024 Through December 31, 2024
4. Review 'Draft' Ordinance Establishing Fees and Charges for District Facilities, Services & Programs

**L. ADJOURNMENT**

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