



**WOODRIDGE PARK DISTRICT  
BOARD OF COMMISSIONERS AGENDA  
FRED C. HOHNKE COMMUNITY CENTER  
December 19, 2023  
6:30 PM**



*Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email [sravasio@woodridgeparks.org](mailto:sravasio@woodridgeparks.org)*

**A. CALL TO ORDER/ROLL CALL**

**B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**C. PUBLIC HEARINGS**

1. FY2024 Budget & Appropriations Ordinance
2. 2023 Property Tax Levy Ordinance

**D. PUBLIC PARTICIPATION**

**E. PRESIDENT'S REPORT**

1. Approval of Regular Board Meeting Schedule Calendar Year 2024
2. Milestone Anniversaries & Special Recognitions:  
Chris Webber, Superintendent of Finance, Personnel & IT | Village of Woodridge 2023 Employee of the Year Award

**F. STAFF REPORTS**

Board Action Items:

1. Finance/Personnel/IT:
  - a. IRS Section 125 Cafeteria Plan – Premium Only Plan (“POP”)
  - b. FYE 12/31/2023 Auditing Services Master Services Agreement & Statement of Work
2. Parks, Planning & Development:
  - a. 2024 Various Facility Air Disinfection Systems – Purchase and Installation, CDP #24-01c, Authorization to Bid
  - b. Janes Avenue Park – Baseball Field Lighting – Emergency Pole Base Replacement Project – Supply and Delivery, MSP #23-24pc-01, Quotation Acceptance & Purchase Order Approval
  - c. Janes Avenue Park – Baseball Field Lighting – Emergency Pole Base Replacement Project – Installation, MSP #23-24pc-02, Proposal Acceptance & Contract Approval
  - d. Maintenance Facility Fence Replacement Project, CRP #23-06c-R1, Change Order Approval
  - e. Cypress Cove – Light Pole Fuse Installation Project, ACRP #23-03c, Change Order Approval
  - f. Jubilee Point Park (44-Acre Town Centre Property)
    - Design Development/Picnic Grove Layout Updates (DD - 50% Complete)
    - ‘Draft’ Natural Areas Management Plan
3. Golf Course
  - a. 2023 State of the Golf Course

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**MISSION STATEMENT**

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4. Recreation & Aquatics
  - a. ARC Staircase Painting Project, MSP#23-25pc, Proposal Acceptance and Contract Approval
  - b. 2023 Aquatics Report
5. Marketing & Community Engagement
6. Administration
  - a. ARC Facility Janitorial Services, MSP #23-23c, Bid Acceptance & Contract Approval
7. Safety Committee

**G. CONSENT AGENDA**

1. Regular Board Meeting Minutes .....November 21, 2023
2. Vendor Payment & Payroll Ratification Report (11/17/23 – 12/14/23) ..... \$2,102,974.51
3. Deere & Company, 2013 Toro 4000 Ground Master Mower Replacement, Payout #1 (Final) ..... \$47,570.99
4. DLZ Industrial Surveying, Inc., Town Centre Property – As-Built Survey of Sled Hill, CA #23-05ca, Payout #1 (Final) ..... \$2,650.00
5. Family Landscaping & Treewerks, Inc., 2023 Fall Tree Removals, MSP #23-19pc, Payout #1-3 ..... \$13,950.00
6. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #5..... \$27,123.75
7. Innovation Landscape, Inc., Hobson Corner Park – Pickle Ball & Site Improvements, CDP #23-01c, Payout #3 (Final) ..... \$14,632.83
8. Innovation Landscape, Inc., Multi-Site Park Improvements Project, CDP #23-07c-01, Payout #1 ..... \$67,794.82
9. Richmond Electric Co., Cypress Cove Family Aquatic Park – Light Pole Fuse Installation Project, ACRP #23-03c, Payout #1..... \$12,420.00
10. Richmond Electric Co., 2023 Electrical Grounding Repairs, MSP #23-09pc, Payout #1 ..... \$7,925.00
11. Tetra Tech, Inc., Town Centre Phase 1 Environmental Assessment, Payout #1 (Final)..... \$7,900.00
12. UMB Bank, Debt Certificate 2014, Interest & Principal Payment ..... \$370,450.00
13. UMB Bank, Debt Certificate 2015c, Interest & Principal Payment ..... \$153,700.00
14. UMB Bank, General Obligation Limited Tax Refund Bond Series 2015B, Interest & Principal Payment ..... \$411,581.25
15. UMB Bank, Refunding Debt Certificate Series 2020, Interest & Principal Payment..... \$278,891.25
16. UMB Bank, Refunding Debt Certificate Series 2021, Interest & Principal Payment..... \$120,873.75
17. V3 Construction Group, LTD, Hawthorne Hill Woods, Phase 1 – Culvert Replacements Project, CRP #22-02c-01, Payout #3..... \$10,052.00
18. Webster, McGrath & Ahlberg, LTD, Lake Harriet & Janes Avenue Park ADA Improvements, Engineering Services, CA #23-05ca, Payout #1 ..... \$2,200.00

**H. EXECUTIVE DIRECTOR'S REPORT**

1. Board Action Items:
  - a. Ordinance No. 23-10, An Ordinance Levying and Assessing Taxes of Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2023 for Calendar Year January 1, 2024 Through December 31, 2024.
  - b. Ordinance No. 23-11, An Ordinance Establishing Fees and Charges for District Facilities, Services & Programs
  - c. Resolution No. 23-15, A Resolution Commemorating Angie McGrath, ARC Facility Manager for Thirty-Nine Years of Dedicated Service to the Woodridge Park District.
  - d. Resolution No. 23-16, A Resolution Commemorating Marcia Stranski, Village Greens Golf Course Food & Beverage Manager for Twenty-Two Years of Dedicated Service to the Woodridge Park District.

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- e. Resolution No. 23-17, A Resolution Authorizing the Secretary of the Board of Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection
- f. Resolution No. 23-18, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
- 2. Information / Discussion Items
  - a. Woodridge Cable TV (WCTV – Channel 6) / Jubilee Point Park Development Documentary
  - b. Illinois Department of Commerce & Economic Opportunity – Infrastructure Improvement Grant (\$225,000) / Jubilee Point Park - Phase 2, Park Development
- I. COMMITTEE REPORTS**
  - 1. SEASPAR
  - 2. Jubilee & Oktoberfest
  - 3. Committee on Local Government Efficiency
    - a. Decennial Committee on Local Government Efficiency - November 30, 2023 Final Committee Meeting Minutes Approval
- J. EX-OFFICIO REPORTS**
  - 1. Chamber of Commerce
  - 2. Affiliated Athletic Associations
- K. BOARD UNFINISHED BUSINESS (OLD)**
- L. BOARD NEW BUSINESS**
- M. ADJOURNMENT**

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