



**WOODRIDGE PARK DISTRICT
BOARD OF COMMISSIONERS AGENDA
FRED C. HOHNKE COMMUNITY CENTER
January 16, 2024
6:30 PM**



Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email sravasio@woodridgeparks.org

A. CALL TO ORDER/ROLL CALL

B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

C. PUBLIC PARTICIPATION

D. PRESIDENT'S REPORT

1. Milestone Anniversaries & Special Recognitions:
 - a. 15 Years – Chris Pollack, Natural Resource Manager
 - b. 20 Years – Amanda Widloe, Aquatic Supervisor
 - c. Jenny Knitter, Director of Parks, Planning & Development appointed to the IAPD/IPRA Joint Distinguished Park and Recreation Accreditation Committee.
2. IAPD/IPRA "Soaring to New Heights" Annual Conference / January 25–27, 2024
3. Legislative Breakfast scheduled for Friday, March 1, 2024, starting at 8:00 a.m. at the Carol Stream Park District

E. STAFF REPORTS

Board Action Items:

1. Finance/Personnel/IT
2. Parks, Planning & Development:
 - a. Planning Development and Natural Resource Management Division (PDNRM)
 1. Hawthorne Hill Woods – Path Development Project, CDP #24-02c, Authorization to Bid
 2. Jubilee Point Park (Town Centre) Natural Area Improvement Plan, Board Approval
 3. Jubilee Point Park (Town Centre) Invasive Tree Removal Project, MSP#23-22c, Bid Acceptance and Contract Approval
 4. IDNR Illinois Park District Habitat Improvement Grant Approved for \$2,000.
 - b. Parks Division
 1. Portable Wheeled Baseball Outfield Fence System Purchase, CRP #24-01c, Authorization to Bid
 2. Maintenance Facility Fence Replacement Project, CRP #23-06c-R1, Change Order #2 Approval
3. Golf Course
 - a. Village Greens Anniversary Membership Sales Program 2024-2025, Consultant Agreement Approval.
4. Recreation & Aquatics
 - a. ARC – Roof Top Units – 3 Heating Exchange Failures – Heating Exchange Replacement – Purchase and Installation Project, MSP #24-02pc-03, Authorization of Executive Director for Proposal Acceptance & Contract Approval
 - b. Cypress Cove – Main Pool Leak Repair – Leak Detection Services, AMSP #24-01pc-01, Proposal Acceptance & Contract Approval

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

- c. Cypress Cove – Main Pool Leak Repair – Plumbing and Concrete Repair Services, AMSP #24-01pc-02, Proposal Acceptance & Contract Approval
- 5. Marketing & Community Engagement
- 6. Administration
- 7. Safety Committee

F. CONSENT AGENDA

- 1. Regular Board Meeting MinutesDecember 19, 2023
- 2. Vendor Payment & Payroll Ratification Report (12/15/23 – 1/11/24) \$826,424.06
- 3. Family Landscaping & Treewerks, Inc., 2023 Fall Tree Removals, MSP #23-19pc, Payout #4 (100%, Final)..... \$155.00
- 4. Family Landscaping & Treewerks, Inc., Castaldo Park - Large Oak Pruning, MSP# 23-20pc, Payout #1 (100%, Final) \$10,900.00
- 5. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #6 (23%)... \$20,110.63
- 6. Soil and Material Consultants, Inc., Town Centre Property – Geotechnical Investigation, CA #23 - 04ca, Payout #1 (100%, Final) \$9,972.00
- 7. Underground Imaging Corporation, Cypress Cove Leak Detection Services for 2023 \$9,007.93

G. EXECUTIVE DIRECTOR'S REPORT

- 1. Action Items:
 - a. Mission Statement, Long Term Strategic Goals & Core Values
 - b. FY2024 Annual Sub-Goals & Objectives
 - c. FY2024 Organization Chart
 - d. FY2024 Salary & Wage Scale
 - e. FY2024 Capital Improvement Program (CIP) Funding Plan
 - f. Ordinance No. 24-1, An Ordinance Providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2024, and Ending December 31, 2024
 - g. Ordinance No. 24-2, An Ordinance Amending the Fees and Charges for District Facilities, Services & Programs
 - h. Ordinance No. 24-3, An Ordinance providing for the issue of \$1,518,000 Taxable General Obligation Limited Tax Park Bonds, Series 2024, of the Woodridge Park District, DuPage and Will Counties, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, for the purpose of providing the revenue source for the payment of certain outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the purchase of said Bonds by the Corporate Fund of said Park District
- 2. Information / Discussion Items
 - a. FY2023 Major Achievements, Goals & Objectives 4th Quarter (Final) Updates

H. COMMITTEE REPORTS

- 1. SEASPAR
- 2. Jubilee & Oktoberfest
- 3. Committee on Local Government Efficiency
 - a. Efficiency Report dated November 30, 2023 has been filed with both Counties and is located on the District's website.
 - b. Upon filing of this report, the Committee is officially dissolved.

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- I. **EX-OFFICIO REPORTS**
 - 1. Plan Commission
 - 2. Chamber of Commerce
 - 3. Affiliated Athletic Associations

- J. **BOARD UNFINISHED BUSINESS (OLD)**

- K. **BOARD NEW BUSINESS**

- L. **ADJOURNMENT**

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