



**WOODRIDGE PARK DISTRICT  
BOARD OF COMMISSIONERS' AGENDA  
FRED C. HOHNKE COMMUNITY CENTER  
2600 Center Drive, Woodridge, IL 60517  
March 19, 2024  
6:30 PM**



*Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Suzy Ravasio, Woodridge Park District, at least five days in advance of the next scheduled meeting. She can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email sravasio@woodridgeparks.org*

**A. CALL TO ORDER/ROLL CALL**

**B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**C. PUBLIC PARTICIPATION**

**D. PRESIDENT'S REPORT**

1. Milestone Anniversaries & Special Recognitions:
  - a. 10 Years – Gary Clinton, VGGC Attendant
  - b. 5 Years – Shubra Gupta, Fitness Instructor
  - c. Jenny Knitter, Director of Parks, Planning & Development - Year 2, National Parks and Recreation Association's Directors School - Program Graduate (March 3 – 8, 2024, Denver, CO).
2. Upcoming Park District Special Events:
  - a. Egg Hunt, March 30, 2024 – Jefferson Jr. High  
Ages 1-2 & 3-4 Starts at 10:00 a.m. | Ages 5-6 & 7-9 Starts at 10:30 a.m.
  - b. Clean Up The Parks Day, April 13, 2024 – Various Park Sites | 9:00 a.m. to 12:00 p.m.

**E. STAFF REPORTS**

Board Action Items:

1. Finance/Personnel/IT
2. Parks, Planning & Development:
  - a. Planning Development and Natural Resource Management Division (PDNRM)
  - b. Parks Division
    1. Park Fertilization Services, MSP #24-03pc - Proposal Acceptance & Contract Approval
    2. SUV Capital Replacement Purchase, CRP #24-02c - Bid Acceptance & Purchase Order Approval
    3. Park Entrance Sign Replacement Project, CRP #23-12pc, Change Order
3. Golf Course
4. Recreation & Aquatics
5. Marketing & Community Engagement
6. Administration
7. Safety Committee

**F. CONSENT AGENDA**

1. Regular Board Meeting Minutes .....February 20, 2024
2. Vendor Payment & Payroll Ratification Report (2/16/24 – 3/14/24) ..... \$392,603.62
3. Action Fence Contractors, Inc., Maintenance Facility - Fence Replacement Project, CRP #23-06c, Payout #1 (100%, Final) ..... \$27,887.18

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**MISSION STATEMENT**

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

4. AMSCO Engineering, Inc., 2023 Various Facility Air Disinfection Systems Mechanical and Electrical Engineering Services, CA #23-01pc, Payout #1 (80%)..... \$12,400.00
5. Family Landscaping & Tree Werks, Inc., Hawthorne Hill Woods Path - Tree Removals, MSP #24-07pc, Payout #1 (100%, Final) ..... \$11,900.00
6. FMX, LLC, Annual Subscription – Computer Maintenance Management System, Payout #1 (100%, Final)..... \$9,896.29
7. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #8 (32%)... \$20,309.38
8. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Engineering Services, CA #20-02pc, Payout #24 (97%)..... \$2,900.00
9. Randex Painting, Inc., ARC Staircase Painting Project, MSP #23-25pc, Payout #1 (100% Final) ..... \$3,260.00
10. Richmond Electric Co., Inc., Janes Avenue Park – Baseball Field Lighting - Emergency Pole Base Replacement Project, MSP #23-24pc, Payout #1 (100%, Final)..... \$22,700.00
11. Road Safe Traffic Systems, Park Entrance Sign Replacement Project, CRP #23-12pc, Payout #1 (87%)..... \$14,752.00
12. Turf Tank, Customer Support, Annual Subscription – Payout #1 (100%, Final) ..... \$3,999.00
13. Webster, McGrath & Ahlberg, LTD, Lake Harriet & Janes Avenue Park ADA Improvements – Engineering Services, CA #23-05ca, Payout #4-5 (21%)..... \$1,900.00

**G. EXECUTIVE DIRECTOR'S REPORT**

1. Board Action Items:
  - a. Resolution No. 24-2, A Resolution Commemorating Danny Pietrzak, Park Maintenance Staff for Twenty-Four Years of Dedicated Service to the Woodridge Park District.
  - b. Resolution No. 24-3A Resolution Approving an Intergovernmental Agreement Between the Lisle Park District and the Woodridge Park District Providing for the Disconnection and Annexation of Two Parcels of Land
2. Information / Discussion Items
  - a. None

**H. COMMITTEE REPORTS**

1. SEASPAR

**I. EX-OFFICIO REPORTS**

1. Chamber of Commerce
2. Affiliated Athletic Associations

**J. BOARD UNFINISHED BUSINESS (OLD)**

**K. BOARD NEW BUSINESS**

**L. ADJOURNMENT**

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