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80 W 8th Avenue • Marion, IA 52302

Christopher Pollack
Natural Resource Manager, Woodridge Park District
2600 Center Dr
Woodridge, IL 60517

March 5, 2024

Dear Christopher,

Congratulations! We're happy to inform you that Woodridge Park District has been awarded a \$3,000 tree planting grant from the Trees Forever Illinois *Recover, Replant & Restore!* program. We're pleased to work with you to plant trees and grow a greener community!

This grant requires a 100% match of the funds awarded, as described in the application. Please keep track of and document all volunteer hours, eligible expenditures or other in-kind activities. This is also a reimbursable grant, meaning your check will be sent once the planting is complete and all paperwork (project reporting form, receipts, match documentation, etc.) is received. We're happy to help you with this process, so please reach out if you have questions or need assistance.

All reporting documentation must be submitted by **July 1, 2024**.

Here are some helpful reminders as you plan for planting:

- Remember to **Call J.U.I.L.E at 811 before you dig** to locate any underground utilities.
- Look up before planting your trees to ensure they will not interfere with overhead utility lines.
- Please take several photos of your volunteers who help with the planting project.

We appreciate you and all the other volunteers helping in your community. The *Recover, Replant & Restore!* program is having a measurable, positive effect in communities across the state thanks to the participation of hard-working, committed individuals like you. If you have any questions or need any assistance, please contact your Trees Forever field coordinator, Erik Notz, at 319-640-2883 or enotz@treesforever.org.

Best Wishes,

Debra Powers
Interim CEO

Emily Ehley
Central/Southern IL Field Coordinator