



Thank you for taking part in the **Annual All Village Garage Sale**. The Woodridge Park District is very excited about this event. Please read the following information – with your assistance, we hope to make this event run as smoothly as possible.

#### **PARK LOCATION**

- The sale will take place at Echo Point Park, located on Woodridge Drive just north of 83<sup>rd</sup> Street. The address is 8115 Woodridge Drive.

#### **CHECK IN**

- **Check in time will begin at 6:30AM.**
- The best way to line up is to come up 83<sup>rd</sup> Street, heading north on Woodridge Drive. Please take your place in line on the east side of the street and wait for further information from staff. **Please do not enter the park parking lot area until notified by a staff person.**
- Once you get to the park entrance, you will turn right into the parking lot and a staff person will give your table location. Tables are not pre-assigned.
- **ONLY ONE VEHICLE PER PURCHASED TABLE WILL BE ALLOWED IN THE PARK TO UNLOAD**
- If you have purchased more than one table, than all of the vehicles must check in at the same time. If you wish to enter the park without the second vehicle, then the second vehicle will have to walk their items in.
- If you have two vehicles and only one table, you can send your second vehicle to go park. You will have to carry items from the second vehicle to your assigned table.
- Please do not bring any vehicles with trailers as they are very difficult to maneuver through the park on the walking path.
- If you walk up to the supervisor to check in, you will not be allowed to drive your vehicle in to the park at a later time. You must walk your items in.

#### **UNLOADING & PARKING**

- We need to be able to get all vendors in and out in a reasonable amount of time. No cars will be allowed to remain in the park.
- Once you unload your boxes, please pull out of the park and park your vehicle on one of the side streets off of Woodridge Drive. Once you have parked your vehicle then proceed to set up your belongings in your space.
- Please do not park in the park parking lot. We would like to keep as many parking spots open for our shoppers.

#### **HOURS OF EVENT**

- The hours of the event will be 8:30AM-1PM.
- If you arrive late, you may walk your belongings into the park.

#### **SERVICES**

- Washrooms – Portable toilets will be available on site.
- Electricity – No electricity is available.

#### **CONCESSIONS**

- This year Smilin Dawgs will be on site selling concessions under the pavilion at the park.

#### **PROMOTION**

- If you would like a stack of flyers to assist us in promoting the event, please contact the supervisor. Please give at least 3 business days to process your request for flyers. The event will be promoted through the following mediums:
  - Park District website and seasonal activity guide, Facebook, Village and Park District marquees as well as electronic newsletters, A-frame on Woodridge Drive and 83<sup>rd</sup> Street on day of event, Craigslist, GarageSaleFinder.com and Naperville Bookoo.

## LEAVING & PACKING UP

- No later than 1pm, please start packing up your belongings, so we can proceed with the clean up process in a reasonable amount of time.
- It's best to pack up your items first and then bring your vehicle into the park. Cars will be allowed back into the park after 1:00PM.
- When packing up, remember you are responsible for your items.
- Please be cautious and courteous to those around you.
- Please carry any items and boxes that you do not want to a garbage receptacle.
- If the receptacle is full, please place the items on the ground, close to the receptacle.
- To donate unwanted items, please visit the Salvation Army located in The Grove Shopping Center, 7511 Lemont Road, Darien IL 60561 – or the Goodwill located 8615 Woodward Avenue, Woodridge, IL 60517.

## WEATHER

There is no rain date – the event will not be rescheduled. Vendors will be issued a partial refund if the supervisor cancels the event prior to the start of the event. Woodridge Park District has a new way to keep you up to date when adverse weather affects our programs or events. The new Rainout Line replaces the old WPD Info Line. The number to the Rainout Line is 630-206-1722. You can also download the free Rainout iPhone or Android app or sign up for email/text alerts. Visit [www.woodridgeparks.org](http://www.woodridgeparks.org) and click on the "Rainout Line" icon to sign up and learn more about the process. During the event, if the supervisor chooses to cancel the event due to inclement weather, please listen for the sound of a lifeguard whistle. The supervisor will blow the whistle three times to signify the event is being cancelled and all are to start packing up.

## ITEMS TO CONSIDER BRINGING

- Bug Repellent
- Sunscreen
- A cooler with plenty of water and snacks
- Tarps/towels (in case of inclement weather)
- Comfortable lawn chair (chairs are not provided)
- A positive, friendly attitude
- Bags for people to put their purchased items in
- **Start bank with lots of quarters and singles (many shoppers bring \$20 bills)**

## OTHER IMPORTANT THINGS TO KNOW

- **Due to Health Department Regulations Selling of any consumable products is prohibited.**
- Please be courteous when smoking. Please ask staff where smoking is allowed.
- Vendors are allowed one car per purchased table into the park.
- Vendor belongings must fit in the 12' L x 10' W foot area. If there is overflow, the vendor will be required to purchase another table/space.
- Vendors that do not comply with any rules of the program or park will be asked to leave and no refunds will be issued.
- Should you have any questions, concerns or problems during the event, please notify the supervisor on site immediately.
- The supervisor has the right to prohibit items from being sold on the day of the event. Vendor will not receive a refund if asked to stop selling items on the day of the event. If you have a question regarding the items that you wish to sell, please contact the supervisor at least two weeks prior to the event.

If you have any questions, please don't hesitate to call 630-353-3300 or e-mail the supervisor of the event at [kpassini@woodridgeparks.org](mailto:kpassini@woodridgeparks.org)