WOODRIDGE PARK DISTRICT
Fred C. Hohnke Community Center
Regular Board Meeting
August 12, 2025

President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:31 p.m.

Upon a roll of Commissioners being called, the following were
Present: Cohen, Mahoney, Coleman, Venouziou, and Perry.
Absent: none

Staff present: Knitter, Ritter, Webber, Bordewick, Karesh, Esquivel. Absent: none

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA
Minor error regarding the date on the minutes on consent agenda was changed to reflect the July Meeting Minutes approval.

PUBLIC PARTICIPATION
There was none.

PRESIDENT'S REPORT
Executive Director Knitter opened the report. Don Ritter shared an e-mail from Gina Liska giving kudos to WPD and her experience thus far. Don then shared kind words from Amelia who wrote a nice paragraph about Gina who is a Totschool Instructor and celebrating her 5th anniversary.

President Cohen asked if we were going to mirror the Police Department/Village signage and take a soft approach to enforce e-bikes and Knitter replied yes.

Commissioner Mahoney asked what happens now if someone drive an e-bike?

Knitter replied the Police Department will go out and enforce the rules and regulations if a complaint is made regarding e-bike usage on park district property.

EXECUTIVE SESSION
At 6:44 pm, MOTION by Mahoney and seconded by Venouziou to adjourn to Executive Session under

1. Section ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
2. Section ILCS 120/2(c)(5) and 2(c)(6) to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and the setting of a price for sale or lease of property owned by the public body.

President Cohen requested a roll call. Upon a roll being called:

AYES:	Mahoney, Venouziou, Coleman, Perry, and Cohen
NAYS:	None
ABSENT:	None

MOTION CARRIED

RECONVENE OPEN SESSION
The August 12, 2025, Regular Board Meeting reconvened at 7:25 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Coleman, Mahoney, Perry. Staff: Knitter, Ritter, Webber, Karesh, Bordewick, Esquivel.

STAFF REPORTS

Finance/Personnel/IT

Superintendent of Finance & Personnel Chris Webber opened up the finance report showing the PAFR report and mentioned the budget timeline. He also mentioned the 2025 Tax Levy Preliminary Planning Discussion and showed the CPI Prior Averages. He said staff recommends 2.9% max tax levy increase in compliance with the tax cap (an approximate levy increase of 3.22%), but also discussed the option of freezing the Levy, while not recommended based on current District development plans.

The Board agreed to keep with the max 2.9% max tax levy increase in compliance with the tax cap, as done over the past several years and as recommended.

Parks, Planning & Development: Planning, Development, & Natural Resources Division

Superintendent of Planning & Development Ryan Bordewick opened his report with two action items,

Staff recommended that the Board consider accepting Hastings Asphalt Services, Inc., as the lowest responsible bidder based on the contract base bid total and approve a contract in the amount of $21,412.37, for the 2025 Asphalt Resealing Project, CRP #25-07c.

MOTION by Coleman and seconded by Mahoney to accept Hastings Asphalt Services, Inc., as the lowest responsible bidder based on the contract base bid total and approve a contract in the amount of $21,412.37, for the 2025 Asphalt Resealing Project, CRP #25-07c.

President Cohen requested a roll call. Upon a roll being called:

AYES:	Coleman, Mahoney, Perry, Venouziou, and Cohen
NAYS:	None
ABSENT:	None

MOTION CARRIED.

The next action item, staff recommended the Board consider accepting U.S. Tennis Court Construction Company, Inc., as the lowest responsible bidder based on the contract base bid total and approve a contract in the amount of $91,654.02, for the 2025 Athletic Courts Recoloring Project, CRP #25-08c.

MOTION by Coleman and seconded by Mahoney to accept U.S. Tennis Court Construction Company, Inc., as the lowest responsible bidder based on the contract base bid total and approve a contract in the amount of $91,654.02, for the 2025 Athletic Courts Recoloring Project, CRP #25-08c.

President Cohen requested a roll call. Upon a roll being called:

AYES:	Coleman, Mahoney, Venouziou Perry, and Cohen
NAYS:	None
ABSENT:	None

MOTION CARRIED.

Ryan pointed out that Jubilee Point Park is moving along, there has been a lot of work done, good progress on the ground level and below. He said utilities are going in and the turn lane construction will begin in two weeks. He also indicated that traffic will be impacted and staff will work with the Village on PSAs. He shared the project is on schedule for completion in

December. He mentioned that the heavy rains impacted work for about a week and the grant was extended to spring of 2026. He mentioned how WPD worked with Kids Around the World for the park demo at Goodrich School as well and it was a great success.

Parks, Planning & Development: Parks Division
Superintendent of Parks John Karesh, opened up the report sharing the parks shelter maintenance that was done and shared pictures from the vandalism from the fireworks damage to the port-a-john at Mending Wall. He said they were removing it from the site because it keeps getting damaged. He said that pest control came out for the cicadas. He mentioned that the Ide's East Park fountain was not working due to a muskrat problem and it is now fixed and working properly. He closed his report mentioning that the All Village Garage Sale went very well.

Golf Course
Deputy Director Don Ritter opened the report explaining the repair on the water heater.

He moved on to an action item,

Staff recommended the Board consider ratifying the Executive Director's approval of the low qualified quote from McGann Plumbing and approve a purchase order in the amount of $11,490.00 for the purchase and installation of a 100-gallon water heater for the 2025 Village Greens Water Heater Replacement Project, VGCRP #25-03pc.

MOTION by Perry and seconded by Coleman to ratify the Executive Director's approval of the low qualified quote from McGann Plumbing and approve a purchase order in the amount of $11,490.00 for the purchase and installation of a 100-gallon water heater for the 2025 Village Greens Water Heater Replacement Project, VGCRP #25-03pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Perry, Coleman, Mahoney, Venouziou, and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

The next action item,

Staff recommended the Board consider ratifying the Executive Director's approval of the proposal associated with existing sod removal and new sod purchase and installation, completed by Green Source Inc. in the amount of $24,775 for the 17th Green - Turf Emergency Replacement, VGMSP #25-01pc.

MOTION by Coleman and seconded by Mahoney to ratify the Executive Director's approval of the proposal associated with existing sod removal and new sod purchase and installation, completed by Green Source Inc. in the amount of $24,775 for the 17th Green - Turf Emergency Replacement, VGMSP #25-01pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Mahoney, Perry, Venouziou, and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

President Cohen asked if the trench is still open. Knitter replied yes for now but it will be closed soon.

Ritter then went on to share so far in 2025 there have been 79 outings with 3 canceled because of the weather where the golf course lost about $25K. The PGA golf program is over but staff received a lot of positive feedback/e-mails from parents. He closed his report by mentioning there was an electrical issue where the chemical sprayer engineer caught on fire.

Recreation& Aquatics
Superintendent of Recreation Don Ritter opened the Aquatics & Recreation report by highlighting that the Annual Family Fun Day was a huge hit. He said post season hours start on August 18th for Cypress. He also stated Unplug Olympic Day had a great turnout and there were lots of staff present. Ritter then went on to say Camp Sports and Sorts ended August 1st with 105 kids in attendance and Kidz Squad is starting next week.

Marketing & Community Engagement ("MCE")
Executive Director Knitter shared that Superintendent of Marketing & Community Engagement Megan Romano is not present and is happy to answer any questions the Board may have regarding the report. She mentioned that registration has started. She said the Duck Dash was a great success. She also stated that staff has already gotten sponsors for Oktoberfest.

CONSENT AGENDA
G.1.- 14 President Cohen asked if any Commissioner had requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Perry and seconded by Mahoney to approve Consent Agenda Item #1 for the approval of the July 15, 2025, Regular Board Meeting Minutes, Consent Agenda Item #2 for the approval of the July 15, 2025, Executive Session Board Meeting Minutes, and Agenda Items #3 through #14 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount $1,176,433.39.

1. Regular Board Meeting Minutes .... July 15, 2025
2. Executive Session Board Meeting Minutes........ July 15, 2025
3. Vendor Payment & Payroll Ratification Report (7/11/25 – 8/7/25) $1,176,433.39
3. Bluestem Ecological., Pond Buffer Brush Removal, MSP#25-03pc, Payout #2 .... $12,032.40
4. Diamond Tours, Nashville Show Trip, Payout #1........ $28,507.00
5. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #25 .... $12,732.58
6. National Auto Fleet Group, North Mowing Route Truck Replacement – CRP#25-02c, Payout #1 .... $53,260.64
7. Parkreation, Inc., Jubilee Point Park (Town Centre) Phase 2 – Shelter Purchase, CDP #24-04c-02, Payout #1 .... $157,570.00
8. Schroeder Asphalt Services, Inc., Hawthorne Hill Woods – Path Development Project, CDP #24-02c-02, Payout #2 .... $208,602.22
9. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #3........ $176,268.10
10. Semmer Landscape, 2025 Various Park Contract Mowing Services, MSP #25-01c, Payout #4........ $6,090.00
11. Sikich CPA LLC, FYE 12/31/2024 Auditing Services, Payout #5........ $6,650.00
12. Village of Woodridge, Town Centre Land Acquisition Debt Service Interest........ $74,037.50
13. Williams Associates Architects, Ltd., Space Needs Assmt, CA#25-01, Payouts #1-3........ $2,176.91

President Cohen requested a roll call approving consent agenda items #1 through #13.

Upon a roll being called:

AYES: Mahoney, Perry, Venouziou, Coleman, and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Knitter opened the report by mentioning the Strategic Masterplan timeline and survey. She mentioned the Special Board Meeting coming up. She closed her report with an update for the land donation that staff is still waiting on owner's response to set up a meeting.

COMMITTEE REPORTS

SEASPAR

Knitter referred the Board to the report for updates. She highlighted that Woodridge has a 2026 Special Olympics Track and Field Olympian Samantha Wagner.

Commissioner Perry asked how old she was.

Knitter replied she is not sure yet. She said they will get more information soon and want to celebrate her, invite her to a board meeting, have her announced on signage such as the marquee etc.

Knitter then went on to say that in Winter/Spring, SEASPAR participants were 79 from Woodridge with 322 registrations, second only to Downers Grove at 87 participants with 448 registrations. For overall core programs (weekly programs, special events, athletics, day camp, EAGLES), Woodridge makes up 17% of the total served, only second to Downers Grove at 19% of the total served. Of those, majority of services are for ages 16 and up and over 64% of those participants are male. For inclusion services, Woodridge served 8 individuals with 28% of the total service hours provided to all 13 agencies this Winter/Spring 2025, leading all other agencies in total service hours, followed by Darien at 14% of total inclusion hours this season.

Safety-PDRMA

Knitter referred the Board to the report for updates.

EX-OFFICIO REPORTS

Chamber of Commerce

No Report

Affiliated Athletic Associations

No Report

BOARD UNFINISHED BUSINESS (OLD)

Knitter summarized her report noting that the extensive amount of capital costs projected for the remaining 12 years of the current IGA reflected $12MM in expenses that were the responsibility of the Districts under the current IGA. The profitability of the course estimate to be between $40,000 – $70,000 in recent years could not sustain these upcoming expenses subsidizing an aging facility that was not even owned by the District. This concern was brought up to the village several times over the past year and unfortunately a reasonable solution was not found. As such, the District is recommending the Board exit this current lease agreement with the Village of Woodridge.

Knitter closed with the below board action item:

Staff recommended that the Board approve Resolution No. 25-9, A Resolution Authorizing and Directing the Executive Director to Issue a 90-Day Written Notice of Termination to the Village of Woodridge Pursuant to the Golf Course Lease Agreement for Village Greens Golf Course.

MOTION by Coleman and seconded by Mahoney to approve Resolution No. 25-9, A Resolution Authorizing and Directing the Executive Director to Issue a 90-Day Written Notice of Termination to the Village of Woodridge Pursuant to the Golf Course Lease Agreement for Village Greens Golf Course.

President Cohen requested a roll call. Upon a roll being called:

AYES:	Coleman, Mahoney, Venouziou, Perry, and Cohen
NAYS:	None
ABSENT:	None

MOTION CARRIED.

BOARD NEW BUSINESS

None

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou, to adjourn the regular board meeting at 8:00p.m. President Cohen requested a voice vote to adjourn the regular board meeting of August 12, 2025.

ALL AYES. MOTION CARRIED.

Respectfully submitted.

Jack Mahoney

Jack Mahoney, Secretary