



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

Upon a roll of Commissioners being called, the following were

Present: Cohen, Mahoney, Venouziou

Absent: Coleman, Perry

Staff present: Knitter, Ritter, Webber, Bordewick, Karesh, Romano, Esquivel. Absent: none

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

PUBLIC PARTICIPATION

Steve Wiechert an employee of VVGC came to the meeting and asked who owned the land and asked about a referendum. Executive Director Jenny Knitter replied that the Village owns it and that the referendum he referred to is no longer valid. Mr. Wiechert also asked if this is all coming up from financials, and Knitter replied from the Park District's side, Yes. She explained there were a lot of high expenses, such as the roof, HVAC etc. The Board directed Knitter to review these capital expenses and investigate which were the District's responsibility under the current Lease Agreement with the Village and report back to the Board. Revenues were not up, and during COVID, the membership program launched, which actually put VVGC at a disadvantage during a time when a typical golf course without such a membership program, did really well. She went on to explain that the District looked to the remainder of the current IGA, the next 12 years through 2037, and projected capital expenses for the remaining 12 years estimated to be \$12MM.

Mr. Wiechert explained how he understood but wondered why operational decisions were not changed to improve the financial loss. Knitter explained that on good years, the course profits were in the \$200,000 range and said that the annual \$1MM gap each year for the remaining 12 years is unsustainable. She explained the Lease Agreement and that the only source of funding to put back into the course is the profits, which recently is likely in the \$50,000 - \$100,000 range, but still only a fraction of the capital expenses projected through the remaining lease terms. After review of this major financial discrepancy between projected expenses and profits, the Board decided that the current lease does not make sense to continue. Notice was given to the Village regarding the District's decision to terminate the current lease and now Staff is waiting for the Village to decide how they are going to move forward. Mr. Wiechert asked if the Village owned it prior, and Knitter replied Yes. There are many scenarios that exist including revise a new lease agreement, take the course back and operate it themselves with new staff or hire the current staff, hire a golf management company to operate with the current staff or new staff, or not operate it as a golf course at all.

PRESIDENT'S REPORT

Executive Director Knitter opened the report for the board to review and ask any questions.

President Cohen asked if the Goodrich playground e-mails/updates are going well.

Superintendent of Planning & Development Ryan Bordewick said yes.

Superintendent of Parks, Planning & Development: Parks Division John Karesh shared a few kind words about Jose Hernandez, who has worked for WPD for 20 years.

STAFF REPORTS

Marketing & Community Engagement ("MCE")

Superintendent of Marketing & Community Engagement Megan Romano opened her board report with an action item,

Staff recommended that the Board consider accepting Concept One Media as the lowest responsible proposal and approve a contract based on time and materials, not to exceed \$14,150 for the 2025-26 Aerial Photography and Video Services Project.

MOTION by Mahoney and seconded by Venouziou to accept Concept One Media as the lowest responsible proposal and approve a contract based on time and materials not to exceed \$14,150 for the 2025-26 Aerial Photography and Video Services Project. President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Romano mentioned the new name of the event, Glow & Throw. She said WPD has many surveys currently underway for residents and patrons to complete. She closed her report, saying her team is continuing to market the Autumn Opener and Oktoberfest heavily.

Finance/Personnel/IT

Superintendent of Finance/Personnel/IT Chris Webber opened his board report with an action item,

Staff recommended that the Board consider approving the purchase and installation of three ESX- Virtual Host Servers to replace the current servers located at the FHCC and the ARC in the amount of \$37,382.57.

MOTION by Venouziou and seconded by Mahoney to approve the purchase and installation of three ESX- Virtual Host Servers to replace the current servers located at the FHCC and the ARC in the amount of \$37,382.57.

AYES: Venouziou, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Commissioner Venouziou asked what the useful life is, and Webber responded about 7 years.

Superintendent of Finance & Personnel Chris Webber continued the finance report, mentioning that 92% of the total levy collected was \$7 million. It was a great year financially. He said Cypress was \$130,000 above last year, VGGC had a \$150,000 surplus over last year, and had a great August. The ARC is great financially. He was pleased to report that all areas in the District were doing fantastically.

President Cohen inquired about VGGC and the next steps for all purchases made by staff for the remaining dates of District management operations Webber replied that they are monitoring the golf expenses very closely right now. He said that any possible purchases must be approved by Ritter.

Planning & Development

Superintendent of Planning & Development Ryan Bordewick opened his report with an action item,

Staff recommended that the Board consider authorizing Change Order #2 to Innovation Landscape, Inc.'s contract, for a net decrease of \$170,230.26 for removing the scope of work related to Summerhill and Ide's Grove East Parks from

the Multi-Site Park Improvements Project, CRP #23-07c-01.

MOTION by Mahoney and seconded by Venouziou to authorize Change Order #2 to Innovation Landscape, Inc.'s contract, for a net decrease of \$170,230.26 for removing the scope of work related to Summerhill and Ide's Grove East Parks from the Multi-Site Park Improvements Project, CRP #23-07c-01.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou, and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Bordewick explained the permit issues for the curbing replacement, including wetlands, floodplains, and paver areas. He said the District is still waiting on the Summerhill Park permit. He wants to close the contract and repackage the bids since the Contractor has stated he can no longer honor his original bid from 2023 due to escalating prices

President Cohen asked if they are a good contractor and if they have already completed two-thirds of the work. Bordewick replied yes, we would work with them again and plans to send them the new bid package once released for their consideration.

Bordewick went on to update the board on Jubilee Point Park. He said that construction was progressing and 70% of the earthwork is complete. The storm sewers are done and the contractor will begin constructing the playground equipment shortly. He said they are still expecting a December completion. He said the turn lane is behind schedule because of the other roadwork, and once Frontage Rd. is complete, they will start the turn lane within the next few weeks.

He then provided an update about Goodrich. He said it will be complete next week. Meadowview is the next playground construction project followed with the existing playground removal with coordination with Kids Around the World shortly after, since the new site is in a new location, the existing playground can remain in operation during construction. Bordewick also noted the athletic courts recoloring work is scheduled to be completed by mid-September.

Parks

Superintendent of Parks John Karesh, opened up his board report with three action items,

Staff recommended that the Board consider accepting Regional Truck Equipment as the lowest responsible proposal and approve the liftgate purchase of \$4,949.00 for the Maintenance Truck with Liftgate Replacement, CRP #25-03pc.

MOTION by Venouziou and seconded by Mahoney to accept Regional Truck Equipment as the lowest responsible proposal and approve the liftgate purchase in the amount of \$4,949.00 for the Maintenance Truck with Liftgate Replacement, CRP #25-03pc.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Staff recommended that the Board consider accepting Advanced Landscaping, LLC's proposal for tree removals and pruning services and approve a contract agreement in the amount of \$9,000.00, based on their proposal dated August 11, 2025, for the 2025 Fall Tree Pruning and Removals Project, MSP #25-10pc.

MOTION by Mahoney and seconded by Venouziou to accept Advanced Landscaping, LLC's proposal for tree removals and pruning services and approve a contract agreement in the amount of \$9,000.00, based on their proposal dated August 11, 2025, for the 2025 Fall Tree Pruning and Removals Project, MSP #25-10pc.

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Staff recommended that the Board consider accepting Russo Power Equipment, an authorized dealer of Kubota RTV's, as the low qualified bid secured from Sourcewell and approve a purchase order in the amount of \$16,726.90 for the purchase, assembly, freight and delivery of a 2025 Kubota RTVX2-BKH-1 utility vehicle with approved options, for the 2025 Kubota RTV Purchase, CRP #25-09c

MOTION by Venouziou and seconded by Mahoney to accept Russo Power Equipment, an authorized dealer of Kubota RTV's, as the low qualified bid secured from Sourcewell and approve a purchase order in the amount of \$16,726.90 for the purchase, assembly, freight and delivery of a 2025 Kubota RTVX2-BKH-1 utility vehicle with approved options, for the 2025 Kubota RTV Purchase, CRP #25-09c

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

Commissioner Venouziou asked Karesh if he thought we would get anything for the old vehicle, and he replied yes, a few thousand dollars is what Karesh estimated for the resale value.

Karesh continued his report and said they have gotten quite a bit of storm damage from early August. He then reported on equipment no longer useful to the District with the resale of replaced vehicles, one of which sold for \$8,900, when auctioned off.

Karesh continued to report on the FHCC HVAC system. During recent preventative maintenance inspections two freon leaks were identified, one on the 8-year-old unit that serves the Oak/Hickory rooms and one on the 4-year-old unit that serves the tot school rooms. He is getting quotes for repairs.

Karesh completed his report by highlighting the Hobson Splash Pad's successful season and gave kudos to Matt Adams, who led the team to maintain this unique park feature this year.

Golf Course

Deputy Director Don Ritter opened the report, mentioning that the course maintenance team had to close the course for one day and, for five days, they were unable to use golf carts due to heavy rains encountered in August. There have also been complaints about the course conditions from players. The staff is continuing with their regular maintenance and mowing schedules. He said that rounds were up this month, but YTD they are 757 total rounds down due to a later opening date and weather.

Recreation & Aquatics

Superintendent of Recreation Don Ritter opened the Aquatics & Recreation report by highlighting that Cypress closed on Labor Day. He said maintenance will drain the pool soon and winterize it. June 1, 2026, is when staff anticipate the pool to reopen. There is also a leak happening in the plunge pool now. Staff is concerned about the aging facility and plans to budget additional funds for unforeseeable situations that occur with almost a 30-year-old outdoor aquatic facility. Staff will evaluate this as part of the budget.

Don continued to report that the Duck Dash was a huge success with over 600 ducks purchased. The total revenue was \$8,346, after deducting expenses of \$2,820, the event made proceeds just over \$5,500 which go towards the Rotary's fundraising for WPD Scholarships and other youth programs.

Ritter said Kidz Squad start-up with the new school year was seamless, specifically with the transition of before care to be located to the ARC, instead of at the FHCC, as in previous years.

Ritter then closed his report, mentioning that the District was showcased at Parks and Recreation Day at the Illinois State Fair in Springfield in July when 13 girls from our dance program performed downstate.

CONSENT AGENDA

F.1.- 18 President Cohen asked if any Commissioner had requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Mahoney and seconded by Venouziou to approve Consent Agenda Item #1 for the approval of the August 12, 2025, Regular Board Meeting Minutes, Consent Agenda Item #2 for the approval of the August 12, 2025, Executive Session Board Meeting Minutes, and Agenda Items #3 through #18 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount \$875,233.65.

1. Regular Board Meeting Minutes	August 12, 2025
2. Executive Session Board Meeting Minutes.....	August 12, 2025
3. Vendor Payment & Payroll Ratification Report (8/8/25 – 9/4/25).....	\$875,233.65
4. Chicagoland Pool Management, Hobson Splash Pad Maintenance Services, MSP#25-09pc, Payout #5.....	\$200.00
5. Deere and Company, John Deere 1500 Com. Mower Purchase, CRP #25-04, Payout #1 (100%)	\$27,998.03
6. DLZ., Jubilee Point Park – Easement Documentation, CA#25-04pc, Payout #2.....	\$875.00
7. Eco Clean Maintenance, Inc., ARC Facility Janitorial Services, MSP #24-01c, Payout #19	\$3,875.00
8. Green Source, Inc., 17 th Green – Turf Emergency Replacement, VGMSP #25-01pc, Payout #1 .	\$24,775.00
9. Griffon Systems, Inc. – FHCC & ARC Cameras, Server, Payouts #1-2	\$28,028.00
10. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #26 ...	\$36,661.38
11. Landscape Structures, 2025 Playground Renovations Project – Equipment Purchase, CDP #24-04c-01, Payout #1	\$103,262.00
12. Living Waters Consultants, Inc., Hawthorne Hill Woods Culvert Repair – Engineering Services, CA #20-02pc, Payout #32.....	\$1,379.50
13. McGann Plumbing, Inc., 2025 VGGC Water Heater Replacement Project, VGCRP #25-03pc, Payout #1	\$11,490.00
14. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #4.....	\$96,096.78
15. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #4.....	\$96,096.78
16. Semmer Landscape, 2025 Various Park Contract Mowing Services, MSP #25-01c, Payout #5.....	\$4,872.00
17. Serve and Protect, Cypress Cove Facility Assessment, Payout #3.....	\$3,500.00
18. Sterling Network Integration, Server Replacements (ARC & FHCC), Payout #1.....	\$37,382.57

President Cohen requested a roll call approving consent agenda items #1 through #18.

Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Knitter opened the report by mentioning that she had conducted the Strategic Masterplan digital surveys, held two all-staff feedback meetings, and is currently working with staff to review all the information, which she will share at the future special board meeting scheduled for September 23, 2025 at 6:30pm. She then provided an update on the residential homestead and possible land donation that staff visited with the SEASPAR Executive Director, Matt Corso. Knitter said it was a unique and beautiful house, and she is waiting on some follow-up information that staff requested. She consulted with legal. The family that owns the property would give the District the property and help pay for the upkeep, etc. In assessing the donation, access to the property and potential use of the property both are items that need further review. Staff discussion regarding use included a possible nature center or place for camp programs etc. The SEASPAR Executive Director did like the house and could see it as a potential for expanded opportunities for the EAGLES Program. Knitter showed the site to the board on google maps for context and said it is about 11 acres in size. The Board mentioned they would like to go and tour it in the near future.

COMMITTEE REPORTS

SEASPAR

No report.

Safety-PDRMA

Knitter referred the Board to the report for updates.

EX-OFFICIO REPORTS

Chamber of Commerce

No Report

Affiliated Athletic Associations

No Report

BOARD UNFINISHED BUSINESS (OLD)

None

BOARD NEW BUSINESS

None

EXECUTIVE SESSION

At 7:49 pm, MOTION by Mahoney and seconded by Venouziou to adjourn to Executive Session under

1. Section ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.
2. Section ILCS 120/2(c)(5) and 2(c)(6) to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and the setting of a price for sale or lease of property owned by the public body.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Venouziou and Cohen
NAYS: None
ABSENT: Coleman, Perry

MOTION CARRIED

RECONVENE OPEN SESSION

The September 9, 2025, Regular Board Meeting reconvened at 8:31 p.m. Upon a roll of Commissioners being called, the following were Present: Cohen, Mahoney, Venouziou. Staff: Knitter, Ritter, Webber, Esquivel.

FINAL ACTION

Commissioner Venouziou moved that the Board authorize the Executive Director, in consultation with legal counsel, to take all actions necessary to implement the Lease termination and transition of Village Greens Golf Course operations to the Village, including but not limited to customer and vendor notifications, permit surrenders, preparation of inventories, coordination with the Village, and development of earned vacation benefits for four affected full-time employees.

MOTION by Venouziou and seconded by Mahoney to Board authorize the Executive Director, in consultation with legal counsel, to take all actions necessary to implement the Lease termination and transition of Village Greens Golf Course operations to the Village, including but not limited to customer and vendor notifications, permit surrenders, preparation of inventories, coordination with the Village, and development of earned vacation benefits for four affected full-time employees.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney, and Cohen
NAYS: None
ABSENT: Coleman, Perry

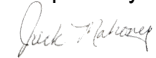
MOTION CARRIED.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou, to adjourn the regular board meeting at 8:34 p.m. President Cohen requested a voice vote to adjourn the regular board meeting of September 9, 2025.

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary