



President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

Upon a roll of Commissioners being called, the following were

Present: Cohen, Mahoney, Venouziou Coleman, Perry

Absent: none

Staff present: Knitter, Ritter, Webber, Bordewick, Karesh, Esquivel. Absent: none

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

PUBLIC PARTICIPATION

Cheryl Lang who is a Totschool instructor and her family came to the board meeting as Cheryl was accepting her 10 years of service certificate from the board. Deputy Director Don Ritter shared a few kind words about Cheryl.

PRESIDENT'S REPORT

Executive Director Knitter proceeded with the next staff recognition by sharing many kind words and a video of various pictures of Deputy Director Don Ritter throughout his 30 years at WPD. He was also presented with his 30 years of service certificate.

Knitter then mentioned a correction in the October President's Report regarding the February board meeting date that should be February 17th and continued the President's Report with 2 board action items.

The first board action item, staff recommended that the Board approve the Woodridge Park District's 2026 Annual Schedule of Meetings pursuant to the Open Meetings Act (5 ILCS 120, et seq).

MOTION by Coleman and seconded by Perry to approve the Woodridge Park District's 2026 Annual Schedule of Meetings pursuant to the Open Meetings Act (5 ILCS 120, et seq).

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Perry, Venouziou, Mahoney and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

The next board action item, staff recommended that the Board approve the Board of Commissioners to assign a delegate and alternates to attend the IAPD Annual Meeting.

MOTION by Venouziou and seconded by Mahoney to approve the Board of Commissioners to assign a delegate and alternates to attend the IAPD Annual Meeting. President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Mahoney, Perry, Coleman and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

President Bill Cohen agreed to be the delegate to attend the IAPD Annual Meeting. Commissioner Ken Perry agreed to be the second alternative and Commissioner Sam Venouziou agreed to be the third alternative.

STAFF REPORTS

Finance/Personnel/IT

Superintendent of Finance/Personnel/IT Chris Webber opened his board report with an action item,

Webber explained in early August, staff attended a meeting where PDRMA presented the 2026 medical cost increases. When that information was formally received in the last few weeks, the increases noted by PDRMA were as follows:

HMO Plan – increase of 8.7%
PPO Plan – increase of 9.8%
Dental Plan – increase of 2.0%
Vision Plan – decrease of 5.6%

To evaluate the different medical plans offered, staff use a cost modeling tool from PDRMA. This allows Staff to analyze the 16 plans PDRMA offers and determine which make the most financial sense for the District while maintaining good insurance for staff. The District can pick up to 4 plans to provide staff in 2026. Staff is recommending offering staff three plans: HMO of Illinois, HMO Blue Advantage, and the current PPO w/HRA, which has a \$3,500 deductible and a \$3,000 HRA, underwritten by the District. The second HMO plan is included because a large medical group does not take HMO of Illinois, allowing staff to avoid having to switch doctors. In addition to the recommended medical plans, the Staff is recommending continuing the same options for dental insurance with orthodontia and Vision coverage. The District still offers the insurance buy-out option as in prior years and estimates the District will save approximately \$125,000 in 2026 by providing this option.

Staff is recommending a slight change to employee contributions from prior years, where employee contribution percentages were variable. Staff is recommended to employees contribute 10% of the premium for HMO insurance, 20% for PPO insurance, and 25% for dental insurance. The PPO insurance is considered premium insurance and could cost the District an extra \$13,000 if a family maximizes the HRA portion. That risk is slightly mitigated by staff taking on a somewhat larger employee share of the premium moving forward – for 2025, staff with PPO insurance contributed 18.7% of the premium. With this approach, the bottom line to the District is projected to result in a 3.8% decrease in total cost or \$27,000. It is important to note that much of this decrease is a result of 4 full time Village Greens staff and their families being removed from the budget. The employee projected average share of the premiums will be 15.46% which is within the 15-20% target the District strives to maintain. By changing the methodology on employee share of premium, (those who use the HMO plan pay 10% vs. those who use the PPO Plan pay 20%), staff who choose HMO will see a greater impact on any proposed pay increase. Also, by changing this methodology, the District will not take on the additional premium impacts of the PPO, instead that cost will be passed on to the PPO employee.

President Cohen asked Webber if the District was ahead of the curve compared to other agencies on the employee cost share.

Webber replied that PDRMA provided an average of what other agencies require of their employee share in 2024, and that the average cost share was 13-20% depending in the insurance plans offered. The District's planned HMO - 10%: PPO- 20% split aligns with that range while having those employees who choose the premium plan, pay a larger portion.

Webber then mentioned that we have looked into other insurance providers, too. But many times, the cost efficiencies are not gained for the long term and savings can often only be seen in the first year or so. Also, other providers result in major changes to the quantity and quality of staff benefits, and important component the keeps the Woodridge Park District as meeting our goal as an "employer of choice".

Staff recommended that the Board approve the 2026 PDRMA Employee Health Benefits Plan as presented.

MOTION by Mahoney and seconded by Perry to approve the 2026 PDRMA Employee Health Benefits Plan as presented.

AYES: Mahoney, Perry, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

Webber next reported on financials mentioning that the year-end is quickly approaching, as this report covers September, which is 75% of the current year. As of the month-end, cash and investments on hand total \$11.5 million, with interest earnings of 122,000 or 1.89%. Overall, the District is in a very healthy position. The Corporate Fund, the District's central operating fund, had a surplus of \$2.6 million, which is down from the prior year. The decrease is due to a change in the methodology for paying the Village-related debt. In 2025, the District moved Village-related debt to the Corporate Fund to separate from actual District-owned debt, which is paid from the Debt Service Fund. Had those payments been made in the Debt Service Fund, a slight increase in performance would be noted as of the month-end.

The Recreation Fund, the District's other central fund, is having another strong year, with a surplus of \$71,000, or 17.6% ahead of 2024. Revenues have increased by \$66,000, driven by higher property tax revenue and program revenues.

The pool season ended on September 1st with revenues increased by 3% and expenses decreased compared to 2024. The capital replacement work planned in 2025 was aggressive so the surplus at year-end, will be transferred to cover some of those capital expenses; while a planned transfer from the Corporate Fund will cover the remainder of those expenses.

The ARC continues to outperform any previous year since opening its doors. A surplus of \$344,000 is noted through September, and early projections note a year-end surplus of around \$180,000, which is \$75,000 ahead of 2024 and will be reinvested in the facility. The continued strong performance will enable the ARC to maintain capital adequacy as the facility ages.

At Village Greens, the course has reported a surplus of \$303,000 through September, \$143,000 higher than the previous year. Revenues have increased significantly in the golf shop and food and beverage, while expenses have only increased slightly. It should be noted that a major impact of the performance increase was a direct result of the conservative management approach relative to capital expenses. Staff has done their best to maintain the building and grounds with the most cost-effective methods. For example, the District had budgeted \$140,000 to replace the Clubhouse roof, but was able to fix the issues for under \$3,000.

Lastly, Webber closed his board report highlighting that the last few months have been difficult for staff at Village Greens following the decision to exit management of the Golf Course. Director Knitter identified this concern and directed Human Resource staff to provide additional support to Village Greens staff, and every week since the announcement of the District's termination, Human Resources has set up alternating days and hours and met with staff at Village Greens. HR staff has helped with resumes, provided job resources, and just lent an ear as needed to Village Greens staff. This will continue through the end of the District's management of the course.

Planning & Development

Superintendent of Planning & Development Ryan Bordewick opened his report with an action item,

Staff recommended that the Board ratify the Executive Director's approval of Change Order #1 to US Tennis Court Construction Co., Inc.'s contract, for a net increase in the amount of \$6,286.91. This change reflects additional crack repair needs above the estimated quantity at Hobson Corner Park for the 2025 Athletic Courts Recoloring Project, CRP #25-08c.

MOTION by Mahoney and seconded by Perry to ratify the Executive Director's approval of Change Order #1 to US Tennis Court Construction Co., Inc.'s contract, for a net increase in the amount of \$6,286.91. This change reflects additional crack repair needs above the estimated quantity at Hobson Corner Park for the 2025 Athletic Courts Recoloring Project, CRP #25-08c.

Bordewick said surface preparation for recoloring of the tennis and pickleball courts at Hobson Corner Park revealed the need for crack-repair beyond the estimated quantity included in the contract. The contractor, US Tennis Court Construction Co., identified and completed the repair of an additional 289 linear feet of cracks.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Perry, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

The second board action item,

Staff recommended that the Board ratify the Executive Director's approval of Change Order #2 to Schwartz Construction Group, Inc.'s contract, for a net increase in the amount of \$2,012.50. This change reflects the removal of an additional tree for the Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01.

Bordewick mentioned that contingency funds are a little over \$95K after Change Order #1.

He then went on to explain that while laying out the storm sewer system in the area southwest of the new garden plots, the contractor identified a tree with an already significant lean whose roots will be greatly impacted by the grading required to install the proposed drain lines. Staff concurred with the assessment, and Director Knitter authorized the removal, which is scheduled to be completed the week of October 6th.

MOTION by Mahoney and seconded by Coleman to ratify the Executive Director's approval of Change Order #2 to Schwartz Construction Group, Inc.'s contract, for a net increase in the amount of \$2,012.50. This change reflects the removal of an additional tree for the Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01.

President Cohen requested a roll call. Upon a roll being called:

AYES: Mahoney, Coleman, Perry, Venouziou and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

Bordewick next highlighted D&J Landscape completed renovations of the Goodrich School playground on September 18th. As conditions allowed, they worked continuously, including most Saturdays, through completion when the playground was promptly opened for student use. The contractor will be returning in October to complete the minor punch list items, including over-seeding of turf areas impacted by construction traffic and installing the fourth swing bay. During construction, a layout issue was identified between the swing and the modular playground structure. To resolve the issue a new top rail was ordered for the swing structure (\$1,527). Once installed the playground will feature a four-bay swing structure with 6 belt swings and one adaptive (ADA) style swing. He said the District was given a lot of positive feedback.

Following the prioritized completion of the Goodrich School playground, the contractor's crew promptly shifted their efforts to work on the Meadowview School playground beginning on September 22nd. While excavating the playground on September 24th, the contractor exposed a gas line running beneath the playground area that was not covered by the JULIE utility locate. Work was immediately halted at the site. The line was determined to be a private line owned by the school district that services the school's boiler rooms. Fortunately, there was no leak or significant damage to the gas line. Park District Staff immediately reached out to School District 68 Staff, and together determined the best solution was to reroute the existing gas line around the playground, and Staff has reviewed the proposed route to ensure future conflicts with the utility are avoided. District 68 has taken the lead in coordinating the relocation of the gas line. The work is tentatively scheduled to be

completed the week of October 6th, due to product lead time.

Staff notified D&J Landscape on October 1st that work on the playground would be delayed until at least October 13th. D&J is committed to other projects, and Staff is currently working with them to determine when they can return to Meadowview to resume playground construction. Director Knitter mentioned that fortunately, the existing playground at Meadowview remains in place for student use during construction.

Staff is working with Kids Around the World to solidify a playground removal date for Meadowview School, but a date has not yet been finalized as staff works through the schedule impacts related to the gas line. The intention remains that the removal will occur in tandem with the opening of the new playground so that the impact is minimal for the students.

President Cohen asked if JULIE is responsible for the oversight and Bordewick responded no because it was a private line.

Bordewick continued with his board report to highlight that the 2025 athletic courts re-coloring project is complete.

He closed his board report saying Jubilee Point Park is progressing well. Throughout October, the contractor is targeting construction of the park shelter and playground, concrete flatwork installations, asphalt paving of the athletic courts, surface preparation for pathway development, installation of the electrical service, and completion of stormwater infrastructure. Additionally, mass grading work will continue, including the distribution of topsoil across the site. Pending any major impacts by weather, the completion date is still on track for the end of this year.

Parks

Superintendent of Parks John Karesh, opened up his board report with a board action item,

Staff recommended that the Board consider authorizing to bid the 2026 Waste & Recycling Dumpster Rental & Disposal Services, MSP #25-12c, for the service year of 2026, with an option to extend to service years 2027 and 2028.

MOTION by Perry and seconded by Mahoney to authorize bid the 2026 Waste & Recycling Dumpster Rental & Disposal Services, MSP #25-12c, for the service year of 2026, with an option to extend to service years 2027 and 2028.

Karesh mentioned that every three years, the park district bids for the rental of waste and recycling dumpsters used throughout District parks and facilities. The bid consists of 2-yard, 20-yard, and 30-yard recycling and waste dumpsters that serve the Maintenance Facility, ARC, and Cypress Cove. He wanted to note that there was a typo on his report for when the questions were due it should be November 1 not November 9.

President Cohen requested a roll call. Upon a roll being called:

AYES: Perry, Mahoney, Venouziou, Coleman and Cohen
NAYS: None
ABSENT: None

MOTION CARRIED.

Karesh continued and mentioned staff is requesting proposals for fertilization and weed control services targeting select, high-visibility park areas. This request is driven by the need to maintain optimal turf health and aesthetic quality, which is critical for patron safety and satisfaction. The resulting service will implement a professional fertilization schedule for turf enhancement and execute targeted pre-emergent and post-emergent programs for weed management. Securing a licensed, contracted service ensures specialized expertise and efficiency. Service will be for the 2026 season, with the option to extend service for 1 additional year.

Karesh then went on to explain the Park District sold a 2012 Ford F250 Crew Cab on GovDeals.com. The truck's final price was \$8,169.69. Proceeds from the sale will go into the District's budget to assist in the funding of capital purchases.

Karesh continued his report and mentioned that the underground pump that serves the Orchard Hill Park irrigation system

has seized up. This pump is over 25 years old and is not accessible for preventive maintenance. The pump failure has surpassed its life expectancy. Staff is obtaining a quote from multiple contractors for its replacement. The pump is not required to be operable until the spring of 2026.

Karesh highlighted that the Hobson Splash Pad service was smooth both internal and with the contractor on weekends and holidays. Staff will continue to contract weekend and holiday service in 2026 with only a slight increase of \$361.00 for this same service.

Karesh went on to mention that staff, with assistance from the DuPage County Sheriff's Work Alternative Program (S.W.A.P.), is currently performing essential cutbacks of perennial plants and grasses within Cypress Cove and the parking lot islands. Completing this maintenance in the fall is a crucial step for preparing the landscaping for the next season, as it helps promote healthy new growth and aids in preventing disease come springtime. Furthermore, these proactive cutbacks are vital for managing plant size and effectively controlling overgrowth in these areas.

Karesh closed his report giving kudos to staff for the fall special events that have occurred including Autumn Opener, Oktoberfest and Hay wagon rides. The staff are now preparing for Haunted Forest Walk. He also welcomed Alex Reents the new WPD mechanic. He gave kudos to Alex as he said he is already accomplishing many tasks effectively and efficiently and is very talented in his mechanic skills and knowledge.

Golf Course

Deputy Director Don Ritter opened the report, mentioning that the golf course only has 4 weeks left until it closes for the season and District operations terminate. He said only 3 golf outings remain with the last one this Sunday. He also gave kudos to the maintenance department for all of their extra help they have provided golf maintenance with additional mowing support as the season is coming to an end.

Recreation & Aquatics

Superintendent of Recreation Don Ritter opened the Aquatics & Recreation report by highlighting that on Friday, September 19th, Aqua Pure Enterprises completed installation of the Virginia Graeme Baker main drain covers in all pools at Cypress Cove. The Aquatic Facility Manager is working with WT Group to determine next steps with the Health Department for final approval on the project.

Ritter then went on to comment on the special events are frequently occurring this fall. He reported that the Autumn Opener was held at Castaldo Park on September 14th and the weather cooperated once again. Families enjoyed the pony and train rides, the inflatables, face painting, a magician, music, food and building their own scarecrow. New this year, due to a rain out of one of the summer concert series, the show wagon stage was located on the site with a country band playing through the afternoon. Staff received many positive comments from the community regarding this free special event.

Ritter then went on to report that the annual Oktoberfest event was held at Cypress Cove Parking Lot on September 26th and 27th. The weather was terrific and a fun time was had by all. Once all of the event expenses have been paid out, staff will share a revenue/expense summary with the board.

Ritter closed his report mentioning that staff is busy preparing for the annual Haunted Forest Walk scheduled for October 24th & 25th. The volunteer groups are ready to setup their scenes and the Maintenance and Recreation Staff are starting to coordinate the decorations at the Fred C. Hohnke Community Center and preparing Hawthorne Hill Woods.

Marketing & Community Engagement ("MCE")

Executive Director Jenny Knitter opened the marketing report highlighting that the Volunteer Appreciation Gift Shop launched on September 22nd and was promoted to 263 recipients through the District's email marketing software. As of October 6th, the shop had received 147 orders, representing 56% of the volunteer list. To accommodate additional interest and provide a final opportunity to participate, the ordering deadline was extended to Friday, October 10th. The most popular items to date include the Igloo Jug (57 orders) and the umbrella (37 orders). This year's appreciation effort recognizes volunteers who served between May and December 2024. Compared to previous appreciation methods, the shop has proven to be a more effective and engaging approach. In 2023 and early 2024, volunteers received mailed postcards redeemable for two free drinks at the Woodridge Jubilee. Despite being sent to 575 recipients in 2024 (covered 18 months of volunteers) and 308

recipients in 2023 (covered 12 months of volunteers), fewer than 100 postcards were redeemed annually.

Knitter then went on to explain that prior to the pandemic, the District hosted an annual volunteer party, with invitations mailed to approximately 300 volunteers and attendance ranging from 70 to 100 individuals each year.

She shared a few comments from the volunteers about the shop:

- Thank you very much for thinking of us in this way. Looking forward to more years to come.
- This is so generous!! Thank you so much!!

She closed the report by mentioning that in contrast, the 2024 Volunteer Appreciation Shop has already seen participation from over half of the volunteer base, demonstrating a higher level of engagement and satisfaction. This new model not only offers personalized choice but also streamlines the appreciation process, making it a more impactful and scalable solution for future recognition efforts.

CONSENT AGENDA

F.1.- 17 President Cohen asked if any Commissioner had requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Coleman and seconded by Mahoney to approve Consent Agenda Item #1 for the approval of the September 9, 2025, Regular Board Meeting Minutes with the following correction: Item 15 on the Consent Agenda (Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #4, \$96,096.78) was a duplicate of Item 14 and is removed from the record., Consent Agenda Item #2 for the approval of the September 9, 2025, Executive Session Board Meeting Minutes, Consent Agenda Item #3 for the approval of the September 9, 2025, Special Board Meeting Minutes and Agenda Items #4 through #17 for Vendor Payment, Payroll Ratification and Program Refunds for a total amount \$1,212,906.05.

1. Regular Board Meeting Minutes	September 9, 2025
2. Executive Session Board Meeting Minutes	September 9, 2025
3. Special Board Meeting Minutes	September 23, 2025
4. Vendor Payment & Payroll Ratification Report (9/5/25 – 10/9/25)	\$1,212,906.05
5. Alliant Insurance Services, Inc., Nicor Slip Premium Liability Insurance,	\$12,282.92
6. Aqua Pure Enterprises, VGBA Grates Purchase and Installation, ACRP #25-02pc, Payout #2,	\$8,056.36
7. Chicagoland Paving Contractors, Inc., Lake Harriet - ADA Pathway Improvements Project, ADA #24-01c, Payout #3 (100%,Final).....	\$15,493.49
8. D&J Landscape, Inc., 2025 Playground Renovations Project – Site Work, CRP #25-01c-02, Payout #1	\$133,736.26
9. Eco Clean Maintenance, Inc., ARC Facility Janitorial Services, MSP #24-01c, Payout #20.....	\$3,927.00
10. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #27	\$5,335.55
11. Integrated Lakes Management, Ide's Grove West Park – Wetland Maintenance Services, MSP #24-06pc (2025 Renewal), Payout #2-5 (100%, Final)	\$5,924.00
12. MIP V Orion Parent LLC, 2025 Portable Toilet Unit Rentals, MSP #24-20c, Payout #21.....	\$3,606.94
13. Oosterbaan & Sons Co., Cypress Cove Lazy River Painting Project, ACRP #25-04c, Payout #1, (100%, Final)	\$229,350.00
14. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #5 (16%)	\$153,581.52
15. Semmer Landscape, 2025 Various Park Contract Mowing Services, MSP #25-01c, Payout #6	\$6,090.00
16. The YMI Group, Inc., Lazy River Heater Replacement, ACRP #25-02c, Payout #2, (100%, Final)	\$4,120.00
17. US Tennis Court Construction Co., Inc., 2025 Athletic Courts Recoloring Project, CRP #25-08c, Payout #1 (100%, Final)	\$97,940.93

President Cohen requested a roll call approving consent agenda items #1 through #17.

Upon a roll being called:

AYES: Coleman, Mahoney, Perry, Venouziou and Cohen

NAYS: None

ABSENT: None

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Knitter opened the report by mentioning that she presented the third all staff meeting regarding the Strategic Master Plan to the staff on Thursday, October 2nd at 10am. Summaries of the SWOT Analysis with the Board and Staff along with the Employee Engagement Survey summaries were shared with the staff and the next All Staff Meeting was announced on Thursday, November 20th at 9am to reveal further findings of the Strategic Master Plan Process including comparisons of the on-line versus statistically valid survey results. Knitter will also present those same findings to the Board at the Special Board Meeting on December 2nd at 5pm along with the 2026 Budget Workshop. In the coming months, Staff will continue to work to assemble these engagement findings with follow-up reporting to the Board and staff as the District utilizes these engagement tools to formulate it's 2026-2030 Strategic Master Plan. At this time, the anticipated completion of this comprehensive report is the first quarter of 2026.

Knitter then went on to give an update that staff reached out to the property manager to identify that the Board is interested in the possibilities that the 11-acre property donation near the old Ide's Tree Farm could offer to the community. Staff asked for clarification on several questions as well as followed up on a date for our Attorney and our Board to tour the property for further review and consideration. The property manager indicated that the family plans to meet on October 24th to gain consensus regarding this possible donation. The plan is to set up tour opportunities shortly after that meeting. Knitter said she will be in touch with the Board regarding that tour date and time coordination and will post an agenda with 48 hours' notice as this will be considered a special public meeting or site visit with discussion limited to the property.

President Cohen asked if the family is now not sure if they want to donate it.

Knitter replied yes, they want to get a consensus from the whole family.

Knitter then explained that the Village of Woodridge recently issued a Request for Proposals (RFP) for professional golf course management services for Village Greens and released a user survey to gather community feedback on future operations. At the Village's request, Park District staff reviewed both documents and provided feedback prior to their release. These materials are included for the Board's information to provide context regarding the Village's next steps following the conclusion of the Lease on November 11, 2025.

Commissioner Perry asked if this was to pick someone to manage the property?

Knitter replied yes.

Knitter closed her report sharing may kind words and thanking Village Greens staff and golfers for their dedication and patronage throughout the 30 years of management of the course by the Woodridge Park District.

COMMITTEE REPORTS

SEASPAR

Knitter referred the Board to the report for updates. She noted that the 2026 Preliminary Budget was presented to the Board with a slight increase in the tax rate by .005% from .0165% in 2025 and Woodridge's contribution of \$253,710 to the FY2026 tax rate of .017% (same rate in 2017) for a contribution of \$285,868 for 2026 (one of the lowest rates out of 9 surrounding

SRA's). She explained that it increased because of numerous reasons such as expenses are on the rise, up 4%, higher contracted transportation rates, SEASPAR is at the very low end across SRA's and operates efficiently with only 17 FT staff, compared to the next highest SRA's in the 20's, 30's and 40's, salaries are still increasing, and 2/3 of the budget is staffing, health insurance on the rise with more staff needs for retention (4 PPT), and the cost of running the organization has increased. She closed the report mentioning the above amount will be included in the 2026 WPD Proposed Budget.

Safety-PDRMA

Knitter referred the Board to the report for updates. She mentioned The District's PDRMA site visit was conducted on September 8th. The Risk Manager met with PDRMA's Risk Management Consultant, Jenny Porrevecchio, and toured the Maintenance Facility. PDRMA indicated that their new Risk Management Review Program will identify the District's Baseline of Risk to be determined after December 1st. On September 16th, the Executive Director and Risk Manager met with PDRMA representative Tim Conlon as well as several members of CBIZ to discuss the upcoming appraisal process PDRMA will be conducting this fall. The appraisal process is conducted every five years to determine the District's total amount of insurance coverage.

Knitter then reported that the Safety Committee met on September 17th. Topics discussed included the PDRMA site visit, Safety Data Sheet (SDS) binders, cyber security threat incidents, emergency communication plans, accident/incident reporting, and property loss reporting. Staff is working to summarize the findings from consultant Joe Crimmins of Serve and Protect to complete a budget and implement recommendations to the District facilities.

Knitter closed the safety report with a few property loss updates. On July 23rd a Toro sprayer at Village Greens Golf Course caught fire while operating under normal operations. There is extensive damage to the unit and the estimated amount for repair is between \$10,000-\$15,000. No employee injuries were sustained. A claim was submitted to PDRMA on September 23rd. PDRMA will be sending an appraiser to examine the unit. On July 31st unknown golfer(s) caused damage to the putting green on hole #17 at Village Greens Golf Course. They drove a golf cart in circles around the water-saturated green, which caused excessive damage on the putting surface. A claim and pictures were submitted to PDRMA on August 12th. The claim was approved and the District was reimbursed for the repairs minus a \$1,000 deductible. Repair work totaled \$24,775. After a power outage the ARC Facility Manager noticed three security cameras in the southwest parking lot were no longer working. The Manager noted the last logged time stamp was 9:43am on July 25th. An initial claim was submitted to PDRMA on August 7th, once the cameras were determined to be irreparable, staff sought out an estimate to replace the cameras which was submitted on August 28th. The ARC Facility Manager and the Superintendent of Recreation decided to replace only two of the three cameras, deeming the third camera as unnecessary due to visual obstructions of the site due to the growth of landscape since its initial installation. The bill for replacement was submitted to PDRMA on September 30th and the reimbursement of \$2,685 was received on October 3rd.

EX-OFFICIO REPORTS

Chamber of Commerce

No Report

Affiliated Athletic Associations

No Report

BOARD UNFINISHED BUSINESS (OLD)

None

BOARD NEW BUSINESS

None

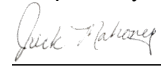
ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou, to adjourn the regular board meeting at 7:46 p.m. President Cohen requested a voice vote to adjourn the regular board meeting of October 14, 2025.

Upon a roll of Commissioners being called, the following were
Present: Mahoney, Venouziou, Perry, Coleman and Cohen
Absent: none

ALL AYES. MOTION CARRIED.

Respectfully submitted.

A handwritten signature in cursive script, appearing to read "Jack Mahoney", is written above a horizontal line.

Jack Mahoney, Secretary