WOODRIDGE PARK DISTRICT BOARD OF COMMISSIONERS' AGENDA
FRED C. HOHNKE COMMUNITY CENTER
December 16, 2025
6:30 PM

Any individual with a disability requiring a reasonable accommodation in order to participate in this meeting should contact Chris Webber, Woodridge Park District, at least five days in advance of the next scheduled meeting. He can be reached at 2600 Center Drive, Woodridge, IL 60517, at Voice (630) 353-3300, Email cwebber@woodridgeparks.org

A. CALL TO ORDER/ROLL CALL

B. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

C. PUBLIC HEARING

Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed $5,500,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding Debt Certificates of the District and to make payments to the Village of Woodridge, Illinois, pursuant to an intergovernmental agreement for park purposes with said Village and for the payment of the expenses incident thereto.

D. PUBLIC PARTICIPATION (The Board of Commissioners ("Board") encourages and welcomes public participation and input, and will hear any interested individual pursuant to the guidelines outlined in Policy II.3.10 Public Participation and Comment at Board Meetings)

E. PRESIDENT'S REPORT

1. Call for Public Hearing on January 20, 2026 @ 6:30 p.m. regarding Draft Ordinance 26-1,
   An Ordinance providing the FY2026 Budget & Appropriations for the Woodridge Park District for fiscal year beginning January 1, 2026 and ending December 31, 2026.
2. Approval of Regular Board Meeting Schedule Calendar Year 2026 – Revised 12/16/25
3. Milestone Anniversaries & Special Recognitions:
   a. Carlos Ocampo, Cypress Cove Maintenance Supervisor | Village of Woodridge 2025 Employee of the Year Award – Awarded on December 2, 2025.
   b. The Woodridge Park District Customer Service Staff won the Chamber of Commerce's Best of 630 award for World Class Customer Service – Awarded on December 3, 2025.

F. STAFF REPORTS

Board Action Items:

1. Finance/Personnel/IT
   a. IRS Section 125 Cafeteria Plan – Premium Only Plan ("POP")
   b. FYE 12/31/2025 Auditing Services Agreement & Statement of Work
2. Planning & Development:
   a. 2026 Winter/Spring Bid Projects, Authorization to Bid
      1. Ide's Grove East Park Site Improvements, ADA #26-01c
      2. 2026 Asphalt Resurfacing Project, CRP #26-01c
      3. 2026 Asphalt Resealing Project, CRP #26-02c

MISSION STATEMENT

The mission of the Woodridge Park District is to enhance one's quality of life by providing superior parks, facilities, and recreational services in a safe, fiscally responsible and environmentally sustainable manner, in partnership with the community.

3. Parks
    a. 2026-2028 Waste & Recycling Dumpster Rentals & Disposal Services, MSP #25-12c - Bid Acceptance and Contract Approval
    b. Various Park Fertilization Project, MSP #25-11pc - Proposal Acceptance and Contract Approval
    c. Orchard Hill Park – Irrigation Well: Deep Pump Repair, MSP #25-14pc-02, Proposal Acceptance and Contract Approval
    d. FHCC HVAC PM Service Project, MSP #25-15pc - Proposal Acceptance, Contract Approval and Authorization for Executive Director to administer annual optional renewals in future years.
4. Recreation & Aquatics
    a. Resolution No. 25-12, A Resolution Authorizing a Change Order in Regard to the Cypress Cove Main Drain Covers Replacement Project, ACRP #25-01c, Involving a Decrease in the Contract Price in Excess of $10,000
    b. ARC HVAC PM Service Project, ARC-MSP #26-01pc - Proposal Acceptance, Contract Approval and Authorization for Executive Director to administer annual optional renewals in future years.
5. Marketing & Community Engagement
    a. 2026 Printing Projects, MSP #26-01c, Authorization to Bid
6. Administration

G. CONSENT AGENDA

1. Regular Board Meeting Minutes ..... November 18, 2025
2. Special Board Meeting Minutes ..... December 2, 2025
3. Executive Session Board Meeting Minutes ..... November 18, 2025
4. Special Board Meeting ..... December 2, 2025
5. Vendor Payment & Payroll Ratification Report (11/14/25 – 12/11/25) $560,413.83
6. D&J Landscape, Inc., 2025 Playground Renovations Project – Site Work, CRP #25-01c-02, Payout #2 (100%, Final) $136,928.26
7. Eco Clean Maintenance, Inc., ARC Facility Janitorial Services, MSP #24-01c, Payout #22 ..... $3,737.00
8. Excel Mechanical Services, FHCC Preventative Maintenance Services $2,875.00
9. Hitchcock Design, Inc., Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #29 ..... $4,355.70
10. Klein, Thorpe and Jenkins, LTD $11,025.00
11. MIP V Orion Parent LLC, 2025 Portable Toilet Unit Rentals, MSP #24-20c, Payout #23 ..... $5,033.32
12. Martin-Petersen Company, Inc., ARC Preventative Maintenance Service, ARC-MSP #26-01pc, Payout # 1 ..... $6,653.00
13. SBC Waste Solutions Inc, Landscape and trash disposal services $818.44
14. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #7 ..... $96,161.12
15. Schroeder Asphalt Services, Inc., Hawthorne Hill Woods – Path Development Project, CDP #24-02c-02, Payout #3 ..... $49,767.13
16. Sterling Network Integration – SAN Purchase & Installation $25,412.18
17. UMB Bank, Debt Certificates 2014, Principal & Interest Payment $606,000.00
18. UMB Bank, Debt Certificates 2015C, Principal & Interest Payment $392,700.00
19. UMB Bank, Refunding Debt Certificates 2020, Principal & Interest Payment $281,516.25
20. UMB Bank, Refunding Debt Certificates 2021, Principal & Interest Payment $120,311.25

H. EXECUTIVE DIRECTOR'S REPORT

1. Action Items:
    a. Approval of Ordinance No. 25-9, An Ordinance Levying and Assessing Taxes of the Woodridge Park District, DuPage and Will Counties, Illinois for Tax Year 2025 for Calendar Year January 1, 2026 through December

31, 2026.
   b. Ordinance No. 25-11, An Ordinance Establishing Fees and Charges for District Facilities, Services & Programs of the Woodridge Park District
   c. Draft Ordinance No. 26-1, An Ordinance providing for Budget & Appropriations of the Woodridge Park District, Will and DuPage Counties, Illinois for the Fiscal Year Beginning January 1, 2026, and Ending December 31, 2026 and make available for public inspection for 30 days beginning December 16, 2025.
   d. Resolution No. 25-13, A Resolution Regarding Destruction of Verbatim Record of Certain Closed Meetings
   e. Mission Statement, Long-Term Strategic Goals & Core Values - Approval
   f. FY2026 Organization Chart – Approval
   g. FY2026 Salary & Wage Scale - Approval
2. Information / Discussion Items
   a. Job Description Additions and Removals
   b. Strategic Masterplan Board and Staff Feedback Meetings: Update
   c. Request for Acceptance of Land Donation: Update
   d. Proposed TIF District: Update

I. COMMITTEE REPORTS

1. SEASPAR
   a. Resolution No. 25-15, A Resolution Amending the SEAPSAR Joint Agreement to Use the preceding calendar year's Equalized Assessed Valuation when calculating member contributions, and Extending the second installment payment due date to December.
2. Safety – PDRMA – *Next Month merge with Facility Maintenance & Risk Management under Staff Reports.*

J. EX-OFFICIO REPORTS

1. Plan Commission - Village of Woodridge Monthly Development Projects Report
2. Chamber of Commerce
3. Affiliated Athletic Associations

K. BOARD UNFINISHED BUSINESS (OLD)

L. BOARD NEW BUSINESS

M. EXECUTIVE SESSION

1. Section 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
2. Section 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

N. FINAL ACTION (Following the conclusion of Executive Session, the Board will reconvene in open session to consider the following items for possible final action):

1. Resolution No. 25-14, A Resolution Authorizing the Secretary of the Board of Commissioners to Make Certain Closed Session Meeting Minutes Available for Public Inspection.

O. ADJOURNMENT