WOODRIDGE PARK DISTRICT
Fred C. Hohnke Community Center
Regular Board Meeting
March 18, 2026

President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

Upon a roll of Commissioners being called, the following were
Present: Cohen, Mahoney, Perry, Venouziou
Absent: Coleman

Staff present: Knitter, Ritter, Webber, Bordewick, Karesh, Blaugh
Absent: None

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA
President Bill Cohen asked whether there were any staff recommendations or Commissioner requests to add, delete, or revise the agenda for March 18, 2026. There were none.

PUBLIC PARTICIPATION
None

PRESIDENT'S REPORT
President Cohen shared updates on upcoming District events, including Groovin' with My Grown-Up, Youth Egg Hunt, and Clean Up the Parks.

STAFF REPORTS
Business Services
Superintendent of Business Services Chris Webber opened his report with an action item,

Staff recommended that the Board accept a quote of $18,859.75 from Sterling Network Integration to purchase and install four (4) computer network switches at the Athletic Recreation Center, ARC CRP #26-01pc.

MOTION by Mahoney and seconded by Perry to accept a quote of $18,859.75 from Sterling Network Integration to purchase and install four (4) computer network switches at the Athletic Recreation Center, ARC CRP #26-01pc.

AYES: Mahoney, Perry, Venouziou, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Webber continued his report, noting that the audit is being finalized and provided an update on the projected fund balance of approximately $1.5 million. He also shared updates on hiring activity and staff recognition efforts, such as the new Employee of the Quarter.

Planning & Development
Superintendent of Planning & Development Ryan Bordewick opened his board report with 3 action items,

Staff recommended that the Board accept Murphy Construction Services, LLC as the lowest responsible bidder based on the contractor's base bid total and approve a contract in the amount of $381,555.85 for the 2026 Asphalt Resurfacing Project, CRP #26-01c.

MOTION by Perry and seconded by Venouziou to accept Murphy Construction Services, LLC as the lowest responsible bidder based on the contractor's base bid total and approve a contract in the amount of $381,555.85 for the 2026 Asphalt Resurfacing Project, CRP #26-01c.

AYES: Perry, Venouziou, Mahoney, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Staff recommended that the Board accept Denler, Inc. as the lowest responsible bidder based on the contractor's base bid total and approve a contract in the amount of $42,331.40 for the 2026 Asphalt Resealing Project, CRP #26-02c.

MOTION by Mahoney and seconded by Venouziou to accept Denler, Inc. as the lowest responsible bidder based on the contractor's base bid total and approve a contract in the amount of $42,331.40 for the 2026 Asphalt Resealing Project, CRP #26-02c.

AYES: Mahoney, Venouziou, Perry, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Staff recommended that the Board ratify the Executive Director's approval of Change Order #2 to Hitchcock Design Group's contract for the Jubilee Point Park (Town Centre Park) Phase 2 Development Project, in an amount not to exceed $5,000.00, increasing the contract amount from $378,000.00 to $383,000.00.

MOTION by Mahoney and seconded by Perry to ratify the Executive Director's approval of Change Order #2 to Hitchcock Design Group's contract for the Jubilee Point Park (Town Centre Park) Phase 2 Development Project, in an amount not to exceed $5,000.00, increasing the contract amount from $378,000.00 to $383,000.00.

AYES: Mahoney, Perry, Venouziou, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Bordewick noted a correction on his third action item, it should be CA #23-02pc instead of CDP #24-04c-01. He also provided updates on Jubilee Point Park and announced that a new Park Planner would start the following week.

Parks
Parks Maintenance Manager Chris Blaugh opened his report with an action item,

Staff recommended that the Board accept the proposal dated February 26, 2026 from Steve Piper & Sons and award a contract in the amount of $13,100.00 for the Chip Pile Removal Project, MSP #26-05pc.

MOTION by Mahoney and seconded by Venouziou to accept the proposal dated February 26, 2026 from Steve Piper & Sons and award a contract in the amount of $13,100.00 for the Chip Pile Removal Project, MSP #26-05pc.

AYES: Mahoney, Venouziou, Perry, Cohen
NAYS: None

ABSENT: Coleman

MOTION CARRIED.

Blaugh also discussed park operations including wood chipping and announced the Clean Up the Parks Day event. President Cohen asked if the district was done chipping and Blaugh replied yes.

Facility Maintenance & Risk Management
Superintendent of Facility Maintenance & Risk Management John Karesh opened his report with an action item,

Staff recommended that the Board ratify the Executive Director's approval of the proposal dated February 18, 2026, received from Playtime LLC, in an amount not to exceed $17,247.00, for the purchase of the Plunge Pool Body Slide Exit Safety Pads, ACRP #26-01pc.

MOTION by Venouziou and seconded by Mahoney to ratify the Executive Director's approval of the proposal dated February 18, 2026, received from Playtime LLC, in an amount not to exceed $17,247.00, for the purchase of the Plunge Pool Body Slide Exit Safety Pads, ACRP #26-01pc.

AYES: Venouziou, Mahoney, Perry, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Karesh also provided a hail damage update. Claims have been submitted to PDRMA for the ARC and Cypress Cove, including pool liner repairs. Staff is working to complete repairs prior to opening Cypress.

Commissioner Mahoney inquired about the lifespan of the pool liners, and Bordewick replied about 10-15 years.

Recreation & Aquatics
Superintendent of Recreation Don Ritter shared updates on Cypress Cove preparation and upcoming seasonal operations. Ritter shared that Cabin Fever attendance was impacted by cold weather. He also shared that staff are addressing front desk coverage and exploring a mental health partnership with a skate park. He mentioned he spoke with Naperville, which had a successful event, and that the staff is looking forward to this new opportunity.

Marketing & Community Engagement ("MCE")
Executive Director Jenny Knitter opened the marketing report, sharing updates on marketing initiatives and community outreach efforts.

Administration
No report

CONSENT AGENDA

F.1-14 President Cohen asked if any Commissioner had requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Mahoney and seconded by Perry to approve Consent Agenda Item #1 for Motion to approve the minutes of the Regular Meeting held February 17, 2026, and Agenda Items #2 through #14 for Vendor Payment, Payroll Ratification, and Program Refunds for a total amount of $331,095.62.

1. Regular Board Meeting Minutes ..... February 17, 2026
2. Vendor Payment & Payroll Ratification Report (2/13/26 – 3/12/26) $331,095.62
3. All Star Sports Instruction, Inc., Youth Sports Program Instruction, Independent Contract
   Winter 2026 Session 1 Services $6,909.00
4. Burnett & Sons Electric, Cypress Cove Exhaust Fans and Receptacle $3,766.00
5. ComEd, Jubilee Point Park – ComEd Electrical Service, CDP #26-02pc, Payout #1 ..... $17,009.14
6. ComEd, Jubilee Point Park – Burial of Overhead Utility Lines, CDP #26-03pc-01, Payout #1 ..... $57,839.74
7. Comcast, Jubilee Point Park – Burial of Overhead Utility Lines, CDP #26-03pc-02, Payout #1 ..... $5,680.49
8. Eco Clean Maintenance, Inc., ARC Facility Janitorial Services, MSP #24-01c, Payout #25..... $4,020.00
9. Griffon Systems, Inc., Cypress/Maintenance Security Cameras $15,200.00
10. Lauterbach & Amen, LLP, FYE 12/31/2025 Actuarial Services $2,600.00
11. LRS, Year-round Portable Toilet Unit, Payout #2……. $140.00
12. RVi (formerly Hitchcock Design, Inc.), Town Centre Park Phase 2 – Final Design, CA #23-02ca,
    Payout #31 ..... $692.50
13. Sikich, LLC, FYE 12/31/2025 Auditing Services, Payouts # 1 and 2 ..... $15,000.00
14. Burris Equipment Co., Ventrac Purchase $11,644.00

President Cohen requested a roll call vote to approve consent agenda items #1 through #14.

Upon a roll being called:

AYES: Mahoney, Perry, Venouziou, and Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jenny Knitter opened her report with action items,

Staff recommended that the Board approve the FY 2026 Organizational Chart, revised March 2, 2026, effective March 18, 2026.

MOTION by Perry and seconded by Mahoney to approve the FY 2026 Organizational Chart, revised March 2, 2026, effective March 18, 2026.

AYES: Perry, Mahoney, Venouziou, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Knitter continued her report with a second action item,

Staff recommended that the Board approve Ordinance No. 26-7, an Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual related to Policy III.2.13 Video Surveillance Policy.

MOTION by Mahoney and seconded by Venouziou to approve Ordinance No. 26-7.

AYES: Mahoney, Venouziou, Perry, Cohen

NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Staff recommended that the Board approve Resolution No. 26-5, a Resolution Adopting an Administrative Filming Policy Package pursuant to Section 5.16 of Appendix C.2 of the District's Ordinance Governing the Commercial Use of District Property.

MOTION by Mahoney and seconded by Perry to approve Resolution No. 26-5.

AYES: Mahoney, Perry, Venouziou, Cohen
NAYS: None
ABSENT: Coleman

MOTION CARRIED.

Knitter concluded her report, sharing the Strategic Master Plan capital project options. The Board provided direction on potential improvements, including shade structures, nature playgrounds, and considerations for boat launches. Certain options were eliminated, and the discussion was narrowed to the remaining alternatives. She also shared that the district applied for DPRA. She mentioned that the Ide's East possible donation property is being paused because the family would like to discuss if they still want to donate the property to the district. She closed her event, sharing news that the liquor license is an easier and quicker process; with us being a not-for-profit district, it will only be $25 per event.

COMMITTEE REPORTS

SEASPAR
Knitter referred the Board to the report and mentioned that service hours have increased, which is due to the enhanced inclusion efforts. She also stated that Woodridge is still ranked number two in the area.

EX-OFFICIO REPORTS

Plan Commission

Knitter referred the Board to the report, noting the Village of Woodridge Monthly Development Projects Report was included.

Chamber of Commerce
No Report

Affiliated Athletic Associations
No Report

BOARD UNFINISHED BUSINESS (OLD)
None

BOARD NEW BUSINESS
None

ADJOURNMENT
There being no further business to come before the Board, a motion to adjourn was requested. MOTION by Mahoney, seconded by Venouziou, to adjourn the regular board meeting at 8:19 p.m. President Cohen requested a voice vote to adjourn the regular board meeting of March 18, 2026.

Upon a roll of Commissioners being called, the following were

Present: Mahoney, Venouziou, Perry, Cohen
Absent: Coleman

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary