WOODRIDGE PARK DISTRICT
Fred C. Hohnke Community Center
Regular Board Meeting
June 16, 2026

President Cohen called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

Upon a roll of Commissioners being called, the following were
Present: Cohen, Coleman, Venouziou
Absent: Mahoney, Perry

Staff present: Knitter, Ritter, Webber, Bordewick, Karesh, Blaugh, Knipfer, Esquivel
Absent: None

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA
President Bill Cohen asked whether there were any staff recommendations or Commissioner requests to add, delete, or revise the agenda for June 16, 2026. There were none.

PUBLIC PARTICIPATION
None

PRESIDENT'S REPORT
President Cohen provided updates regarding the AARP Tax-Aide Program, grants, and upcoming District events. Rick Knipfer recognized Barb Larocco, Fitness Manager, who was present to accept her certificate for her 10-year anniversary, and Chris Webber recognized Lauren Moody, HR Generalist, who was present to accept her certificate for her 10-year anniversary. Don Ritter corrected the July Picnic hours to 11:00 a.m.–2:00 p.m.

STAFF REPORTS

Business Services
Superintendent of Business Services Chris Webber provided an update regarding the District's preliminary 2027 IMRF Employer Rate. The preliminary rate previously reported at 13.74% was adjusted to 12.99% after reporting errors were corrected. The revised rate is projected to save the District approximately $25,000, or 16%, based on current salaries. No action items were presented.

Planning & Development
Superintendent of Planning & Development Ryan Bordewick opened his board report with 4 action items,

Staff recommended that the Board authorize to bid the Jubilee Point Park Challenge Course Development Project, CDP #26-04c.

MOTION by Coleman and seconded by Venouziou to bid the Jubilee Point Park Challenge Course Development Project, CDP #26-04c.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Staff recommended that the Board accept Hacienda Landscaping as the lowest responsible bidder and approve a contract

in the amount of $321,485.00 for the 2026 Playground Replacements Project – Site Work, CRP #26-03c-01.

MOTION by Coleman and seconded by Venouziou to accept Hacienda Landscaping as the lowest responsible bidder and approve a contract in the amount of $321,485.00 for the 2026 Playground Replacements Project – Site Work, CRP #26-03c-01.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Staff recommended that the Board accept Innovation Landscape, Inc. and approve a contract in the amount of $53,472.00 for the Summerhill Park Site Improvements Project, ADA #26-02c.

MOTION by Coleman, seconded by Venouziou, to accept Hacienda Landscaping as the lowest responsible bidder and approve a contract in the amount of $321,485.00 for the 2026 Playground Replacements Project – Site Work, CRP #26-03c-01.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Staff recommended that the Board ratify the Executive Director's approval of Change Order #1 to Denler, Inc.'s contract, for a net increase in the amount of $2,000.00. This change reflects the additional cost of restriping the FHCC parking lot as part of the 2026 Asphalt Resealing Project, CRP #26-02c.

MOTION by Coleman, seconded by Venouziou, to ratify the Executive Director's approval of Change Order #1 to Denler, Inc.'s contract, for a net increase of $2,000.00. This change reflects the additional cost of restriping the FHCC parking lot as part of the 2026 Asphalt Resealing Project, CRP #26-02c.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Bordewick reported that Action Item #2 was under budget for both projects discussed. Regarding Action Item #4, Bordewick explained that numerous components in the FHCC parking lot are reaching the end of their life cycle. Staff recommended proceeding proactively with repairs and replacement from a safety perspective, particularly in advance of the Jubilee Point Park opening.

Bordewick reported that the Jubilee Point Park project remains on schedule. A soft opening is anticipated in July. Commissioner Coleman asked whether a bandshell was included in the project. Bordewick responded that it was not. Executive Director Jenny Knitter added that the Board did not identify a bandshell as a priority project during the Strategic Master Plan process. President Cohen also requested an update on asphalt path improvements. Bordewick indicated that completed sections are open and that remaining work will proceed as weather conditions permit.

<u>Parks</u>
Parks Maintenance Manager Chris Blaugh opened his report with one action item: staff recommended accepting the proposal

from Advanced Landscape and awarding a contract in the amount of $12,750.00 for the 2026 Summer Tree Removals and Pruning Project, MSP #26-08pc.

MOTION by Coleman, seconded by Venouziou, to accept the proposal from Advanced Landscape and award a contract in the amount of $12,750.00 for the 2026 Summer Tree Removals and Pruning Project, MSP #26-08pc.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

During the discussion, President Cohen asked if storm damage contributed to the need for the work. Blaugh confirmed that storm damage and aging trees were contributing factors. Commissioner Venouziou asked whether Chris Pollack oversees the affected area. Executive Director Knitter confirmed that he works under the Parks Department structure.

Facility Maintenance & Risk Management
Superintendent of Facility Maintenance & Risk Management John Karesh opened his report with 1 action item,

Staff recommended that the Board ratify the Executive Director's approval of Change Order #1 to the Specialty Closures contract, for a net increase in the amount of $200.00. This change reflects the additional cost of adding the WPD Logo to the curtain as part of the ARC Turf Divider Curtain Project, ARC-CDP #26-01pc.

MOTION by Coleman, seconded by Venouziou, to ratify the Executive Director's approval of Change Order #1 to the Specialty Closures contract, for a net increase of $200.00. This change reflects the additional cost of adding the WPD Logo to the curtain as part of the ARC Turf Divider Curtain Project, ARC-CDP #26-01pc.

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Karesh also updated the Board regarding splash pad repairs. After corrective work was completed, peeling reoccurred approximately ten days later. The contractor is scheduled to return on June 23 to complete additional repairs at no cost to the District. Executive Director Knitter further reported that fall repairs at Cypress Cove remain planned and that staff has identified a leak beneath the lazy river that will require future repair work. Commissioner Venouziou asked whether all other aspects of the project were satisfactory. Karesh confirmed that everything else was performing as expected.

Recreation & Aquatics
Superintendent of Recreation Don Ritter shared program updates. Jenny Knitter and the Board recognized Ritter for his years of service. Ritter thanked staff and noted he attended approximately 368 board meetings during his tenure.

Marketing & Community Engagement ("MCE")
Executive Director Jenny Knitter referred the board to the report for review.

Administration
No report

CONSENT AGENDA
F.1-18 President Cohen asked if any Commissioner had requested to remove any agenda item from the consent agenda for separate consideration and action. There were none.

MOTION by Coleman and seconded by Venouziou to approve Consent Agenda Item #1, the minutes of the Regular Board Meeting held June 16, 2026, Consent Agenda Item #1, the minutes of the Executive Board Meeting held June 16, 2026, and Consent Agenda Items #3 through #18 for Vendor Payment, Payroll Ratification, and Program Refunds for a total amount $1,324,115.06.

1. Regular Board Meeting Minutes ..... May 19, 2026
2. Executive Session Board Meeting Minutes ..... May 19, 2026
3. Vendor Payment & Payroll Ratification Report (5/15/26 – 6/11/26) $1,324,115.06
4. All Star Sports Instruction, Inc., Youth Sports Program Instruction, Independent Contract 2026 Spring Session Services……..$12,870.00
5. Chicagoland Pool Management, Hobson Splash Pad contractual service MSP#25-09pc Payout #4……..$2,704.00
6. Concept One Media Inc, ARC Drone Project Payout……..……..……$2,500.00
7. Hacienda Landscaping, Inc., Ide's Grove East Park Site Improvements, ADA #26-01c , Payout #2 ……... $32,084.20
8. Martin Petersen Company, Inc. ARC Data Room Cooling Unit Project, ARC-CRP #26-03pc, Payout $24,400.00
9. Murphy Construction Services, LLC., 2026 Asphalt Resurfacing Project, CRP #26-01c , Payout #1 ..... $381,555.85
10. National Auto Fleet Group, Capital Replacement Dump Truck #134 CRP#26-06 Payout ……$60,629.32
11. Paddock Pool Equipment Co. LLC, Cypress Cove Gutters, Payout #1 100%.....$47,476.00
12. Paulson Press Inc., Summer Pathways Printing …… $2,500.00
13. RVi, Jubilee Point Park Challenge Course – Design Services, CA #26-01ca, Payout #2 ..... $2,500.00
14. RVi, Town Centre Park Phase 2 – Final Design, CA #23-02ca, Payout #34 ..... $4,814.60
15. Schwartz Construction Group, Jubilee Point Park (Town Centre) Phase 2 – Development Project, CDP #24-04c-01, Payout #12 ..... $365,839.16
16. Semmer Landscape, Contract Mowing MSP#25-01, 2026 Mowing Payout #1……..$4,976.00
17. Tyler Technologies, Annual ERP Fees $20,380.26
18. Webster, McGrath & Ahlberg, LTD, Ide's Grove East and Summerhill Park – Civil Engineering Services, CA #24-02ca, Payout #5 ..... $1,510.00

President Cohen requested a roll call vote to approve consent agenda items #1 through #18.

Upon a roll being called:

AYES: Coleman, Venouziou, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jenny Knitter opened her report with 2 action items,

Staff recommended that the Board approve Ordinance No. 26-12, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual, to include Policy IV.1.5, Bidding, Purchasing, and Contracts Policy, and Policy IV.1.10, Change Order Policy.

MOTION by Venouziou, seconded by Coleman, to approve Ordinance No. 26-12, An Ordinance Adopting Revisions to the Woodridge Park District Comprehensive Policies & Procedures Manual, to include Policy IV.1.5, Bidding, Purchasing, and Contracts Policy, and Policy IV.1.10, Change Order Policy.

AYES: Venouziou, Coleman, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Staff recommended that the Board approve the FY 2026 Organizational Chart, revised 6/16/2026.

MOTION by Venouziou, seconded by Coleman, to approve the FY 2026 Organizational Chart, revised 6/16/2026.

AYES: Venouziou, Coleman, Cohen
NAYS: None
ABSENT: Mahoney, Perry

MOTION CARRIED.

Knitter mentioned the first item addressed inconsistencies identified between existing contracts and related documentation. She reviewed organizational changes associated with the retirement of the Superintendent of Recreation, including Chris Webber being the only Deputy Director, elimination of the Assistant Superintendent of Recreation position, appointment of Rick Knipfer as Superintendent of Recreation, and related Aquatics reporting changes.

COMMITTEE REPORTS

SEASPAR
Knitter reported that Bill McAdam was recognized upon retirement after 13 years of service. Dan Garvey was announced as the new President. Staff reported Samantha Wagner's celebration was a huge success and noted the President of SEASPAR, Matt Corso, said it was the biggest celebration they have had to date for an athlete going to the USA Games.

EX-OFFICIO REPORTS

Plan Commission

Knitter referred the Board to the report, noting the Village of Woodridge Monthly Development Projects Report was included.

Chamber of Commerce
No Report

Affiliated Athletic Associations
No report, but Ritter reported that the WAA tournament was successful. Ritter commended Chris Blaugh and Parks staff for tournament preparations.

BOARD UNFINISHED BUSINESS (OLD)
None

BOARD NEW BUSINESS
None

EXECUTIVE SESSION
At 7:30 pm, MOTION by Coleman and seconded by Venouziou to adjourn to Executive Session under:

1.. Section 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

President Cohen requested a roll call. Upon a roll being called:

AYES: Coleman, Venouziou, and Cohen
NAYS: None

ABSENT: Mahoney, Perry

MOTION CARRIED

RECONVENE OPEN SESSION
The June 16, 2026, Regular Board Meeting reconvened at 8:00 pm.

President Cohen requested a roll call. Upon a roll being called:

AYES: Venouziou, Coleman, and Cohen
NAYS:
ABSENT: Mahoney, Perry

MOTION CARRIED

ADJOURNMENT
There being no further business before the Board, a motion to adjourn was made. MOTION by Venouziou, seconded by Coleman, to adjourn the regular board meeting at 8:01 p.m. President Cohen requested a voice vote to adjourn the June 16, 2026, regular board meeting.

Upon a roll of Commissioners being called, the following were

Present: Coleman, Venouziou, Cohen
Absent: Mahoney, Perry

ALL AYES. MOTION CARRIED.

Respectfully submitted.



Jack Mahoney, Secretary